

From

The Director (Stores & Purchases),  
CCS Haryana Agricultural University,  
Hisar.

To

As per list attached

Memo.No.SPO/P1/2024/ 33/3 -32

Dated: 17/12/2024

Subject:

Opening of Foreign Letter of Credit (FLC's) for the purchase of Goods from  
foreign for the period ending 30.06.2025

Dear Sir,


The University is interested in opening of FLC's from your bank as per the following  
terms and conditions to facilitate the University Departments:

1. Amount as margin equal to FLC (100%) i.e. No margin money will be charged by the Bank.
2. FLC will be issued on same day by the bank of submitting of documents in all currencies.
3. The rupee rate of foreign currencies will be informed on contact personally/telephonically/email.
4. The bank will provide the best services.

On account of the opening of LC's for the purchases made in India itself may also be  
same if required by the University Departments.

If the above terms and conditions suit to you, then your consent in this regard may be  
sent to the Undersigned latest by 07-12-25 at 11.00 A. M. so that the further necessary action can  
be taken accordingly.

Yours sincerely,

  
Director (S&P) 16/12/2024

- Copy to: 1. The Comptroller, CCSHAU, Hisar for information please  
2. Incharge, Computer Section, COBS&H, CCSHAU, Hisar for placing it on Univ. Website  
3. Sr. Scale Stenographer (Internal)