



## CH. CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY HISAR

### ORDER

No. Admn. R1/19/

Dated:

The Vice-Chancellor, CCS Haryana Agricultural University, Hisar is pleased to appoint the following persons to the temporary post(s) of Steno-Typist, under category mentioned against each, in the pay scale of Rs. 5200-20200+1900 GP +100 SP (revised to level-2) at a starting salary of minimum pay band per month plus other allowances as admissible according to the rules of the CCS HAU, Hisar, as applicable from time to time, in the offices/departments mentioned against each w.e.f. the date they report themselves for duty:

Sr. No.	Name & address of candidate (s)	Category	Name of Office/ Deptt. for posting	Remarks
1.	Ms. Pinky D/o Sh. Shyam Lal R/o H.No. 499/23, Opp. Gulati Nursing Home, Vijay Nagar, Hisar	Gen.	Registrar	Against vacant post
2.	Mr. Amit S/o Sh. Hawa Singh R/o H. No. 550/22, Laxman Chottra, Hansi	BCB	Comptroller	Against vacant post

They shall be

- a) on probation for a period of two years which period may be extended or reduced by the competent authority. In case their work or conduct is not found to be satisfactory at any time during the period of probation, their services may be dispensed with, without any notice.
- b) required to produce Medical Certificate of fitness from the Senior Medical Officer of the University before they are allowed to join.
- c) required to pass Departmental Examination and such other tests as are/may be prescribed by the Vice-Chancellor from time to time.
- d) liable to transfer to any other post/work, without affecting their emoluments, at any time as and when it is considered necessary by the competent authority. It will also be open to the University to depute them to work elsewhere for specific periods.
- e) required to produce before joining, relieving certificate from their present employer, if any.
- f) entitled to leave, gratuity, T.A. and other allowances etc. according to the provisions of the Statutes and orders as are in force or amended/issued from time to time.
- g) governed by other conditions of services in accordance with the Statutes of this University and such other rules and orders as are in force or may be amended/introduced from time to time.
- h) liable to removal from service and such other action as may be deemed necessary, if any declaration given or information furnished by them is false or if they are found to have willfully suppressed any information.
- i) liable to removal from their services, in case subsequently any adverse facts come to the notice of the University as their character and antecedents have not been got verified.



- j) governed by the New Defined Contributory Pension Scheme amended/issued from time to time.
- k) required to produce at the time of joining, if applicable, a self attested statement to the effect that if at any stage the information provided in the proforma for socio-economic criteria filled by them is found to be false, their services will be terminated on the ground of furnishing wrong information. This termination of service shall be done even if they would have made to the selection list without the marks for socio-economic criteria. In addition, criminal action for giving false information in the form of self attested statement shall be initiated against them.
- l) **liable to give their consent within 15 days from the date of issue of this letter** to the Office/Department assigned to them whether the offer is acceptable to them or not. If no consent is received by this period, it will be presumed that the offer is not acceptable to them and steps will be taken to offer the post to the next candidate(s). If the offer is acceptable to them, they may join the post within six weeks from the date of issue of appointment orders failing which the offer of appointment will stands withdrawn.
- 2- The appointment of the above candidates is in anticipation of verification of academic certificates degrees/diplomas/caste/experience certificates etc. from the concerned issuing authorities with the condition that their services can be dispensed with, without any notice in case their certificates are found false/forged.
- 3- These posts stand cleared by the Vice-Chancellor, CCS HAU, Hisar. **The candidates shall be allowed to join the post only when they produce the Medical Certificate of fitness from the Senior Medical Officer, Campus Hospital, CCS HAU, Hisar and a self attested statement (if applicable) as mentioned under point (k) of para-1 in the appointment order.**

Sd/-

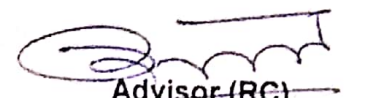
Registrar

Endst. No. Admn.R1/19/ 6072-6083

Dated: 27-12-19

A copy of the above is forwarded to the following for information and necessary action, please:-

1. SPS to Vice-Chancellor, CCS HAU, Hisar for kind information of the Vice-Chancellor
2. The Comptroller, CCS HAU, Hisar
3. The Senior Medical Officer, Campus Hospital, CCS HAU, Hisar. He is requested to examine the candidates as soon as they present themselves.
4. Joint Director Local Audit, CCS HAU, Hisar
5. Incharge, Computer Centre, COBS&H., CCS HAU, Hisar
6. P.S. to the Registrar, CCS HAU, Hisar
7. The Asstt. Registrar (E), CCS HAU, Hisar. He is requested to get academic certificates degrees/diplomas/caste/experience certificates etc. of the candidates verified from the quarter concerned at the earliest.
8. The DDO O/o Registrar, CCS HAU, Hisar
9. Personal file of the candidate(s)
10. Candidate(s) concerned

  
Advisor (RC)  
for Registrar  
27/12/19