## **Performa of Transfer Proposal**

Name	Designation	Vice	Designation
Dr.	Discipline	Vacant (Cleared/Uncleared)	Discipline
	Department	Dr.	Department
	Pay Scale		Pay Scale
	Whether personal promotee/ direct recruitee		Whether personal promotee/ direct recruitee
	Name of Scheme alongwith headquarters		Name of Scheme alongwith headquarters
	Duration of scheme		Duration of scheme

Justification

I certify that the above transfer proposal is in accordance with the guidelines as detailed overleaf.

HOD

**Dean/Director**