CHAUDHARY CHARAN SINGH

HARYANA AGRICULTURAL UNIVERSITY, HISAR

SELF ASSESSMENT REPORT

|  |  |  |
| --- | --- | --- |
|  | Self Assessment Report for the period \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 1. (a) Name (in Block letters) | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| (b) Designation | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| (c) Department | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| (d) Joining date: | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| i) | in CCS HAU | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| ii) | On the present post | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

1. Period of absence from duty during the year in case the absence is more than a month (details to be specified)
   1. On leave of the kind due for personal work
   2. On leave of the kind due for study purpose
   3. Study leave for doing Ph.D.
   4. On leave for undergoing training etc.

*Note : The purpose of this Self-Assessment Report and review is to summarise and evaluate the faculty members achievements over the past 12 months and to assist him/her in making further improvement.*

*Note: 2 The Self Assessment Reports are written for the period from 1st July to 30th June. The teachers shall initiate their own SARs on time and ensure that these reach the reviewing authority by the end of July. The onus for not initiating the report on time will lie on the teacher himself. In cases of failure to initiate SAR disciplinary action shall be initiated by the competent authority. However, if the teacher concerned repeatedly fails to do so then his annual increment(s) may be withheld by the competent authority.*

1. List of publications in relevant discipline/specialization/allotted field during the year, with details i.e. name of authors, Year, volume, number, name of the journal and NAAS rating/Impact Factor\*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2.1. List of publications with NAAS rating ≥ 6.0

2.3. List of publications with NAAS rating < 6.0

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Publications include research papers in referred journals, popular articles in leading Farm Magazines, practical manuals, research bulletins and monographs, book (s)and book chapter(s) actually published during the year.

2 (a) Patent/Copyright submitted/published/granted

(b) Varieties released – status thereof i.e. State or Central, submitted/identified/notified (include the names of team members as well)

(c) Technology developed/Discovery/Invention/New Traits/Gene identified and submitted to Genbank

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Year of SAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signatures of forwarding

Officer \_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Activities**

**For teaching :**

1. Semester-wise courses taught/Credit hours/ Independent/shared with name
2. Independent

|  |  |  |  |
| --- | --- | --- | --- |
| Sr.No. | Name of course | Credit hours | No. of students |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. Shared

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sr.No. | Name of course | Credit hours | No. of students | Shared with |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. No. of students guided /under guidance (M.Sc. & Ph.D.)
2. No. of departmental seminars delivered (with dates)
3. No. of instructional material developed (with ISBN No., ISSN No., University Publication No.)

**For research:**

Details of projects/schemes in which associated as PI/Co-PI, work done and the progress achieved during the year (brief progress report should be attached)

No. of scheme/project submitted/sanctioned/on-going:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sr.No | Name of the scheme | Name of the scientist initiating the project | PC/PI/C-PI | Funding agency | Present Position (submitted/ sanctioned/ on-going) |
|  |  |  |  |  |  |

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Year of SAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signatures of forwarding

Officer \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**For extension :**

Extension activities undertaken trainings (state, district, subdivisional and village levels) demonstrations, campaign crops/livestock competitions/shows, field visits, office calls, advisory correspondence, Gyan Diwas, audiovisual aids and adaptive research trials actually conducted and KVK mandated activities.

**For capacity building/monitoring/evaluation/reporting and institution building**:

1. Indicate plan of work for the next 12 months, based on previous experience, in consultation with the Head of the Department/Scheme Incharge/Technical Programme approved
2. i) National/International Symposia/Seminar (s)/Workshop/Trainings/Conference attended and paper(s) presented (Give details of organizing institution viz. Govt./private etc.)
3. With University funding
4. With funding from other agency
5. Invited by Organizers

ii) Awards and Honours received

1. Any other work undertaken

(The faculty member may also show his participation/assignment, if any, in extra curricular activities like NSS etc.)

Signature

Dated

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Year of SAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signatures of forwarding Officer\_\_\_\_\_\_\_\_\_\_\_

1. Assessment by supervisory teacher/officer/committees

In case the supervisory teacher/officer/committee feels that there is a need of any clarification in the information furnished by the teacher on progress, he/shemust have discussion with the concerned faculty member

1. Reputation for integrity
2. Whether the Officer/Official delivers the services or disposes of the case in a given time frame? (Reply in ‘Yes’ or ‘No’)
3. Any other remarks
4. Grading whether outstanding, very good, good, average and below average

Signature

Designation

Dated:

Note: 1 Whenever supervisory Head of the Department is junior to a person whose Self-Assessment Report is being written, the Head of the Department will submit the SAR to the concerned Dean/Director without recording his/her remarks/observations.

Note 2:Where reviewing/accepting authorities differ with the grading as given by the initiating authority reasons therefor shall be given by them.

Note 3: Approved Sectional Heads/Scheme Incharges can only forward the SAR

1. Remarks of the forwarding official (s)

Signature

Designation

Dated:

1. Remarks of the accepting authority

Signature

Designation

Dated: