

From

The Director Farm
CCS HAU, Hisar.

To

All Deans/Directors/HODs/Offices /Sections
CCSHAU, Hisar (Excluding outstations)

Memo No. DF/2026/A-1 1930-1980.

Dated: 24.9.2026

Subject: Work order - Empanelment of contractual Firms/agencies for Research Farm Area work at the Central Level of the University (excluding outstation) from 01.09.2026 to 31.03.2028.

The competent authority has approved the rates of various operations of Research Farm Area work of the university at Central level (excluding outstation) on the basis of e-tendering/negotiation and empanelment meeting on the rates as mentioned against each operation for the **period from 01.09.2026 to 31.03.2028**. However, the contract will be operative from the date of issue of work order. The details of field operations/work along with rate and empaneled contractors are as under: -

S. No	Description of field operation (Tender Contract No -DF 2602)	Accounting Unit	Rates per Unit (In Rs.)	Empaneled Contractors
1	Field Preparation and Sowing Operations for Research Farm Area			
1.01	All Field operations with university tractor (sowing, ploughing, hoeing, channel making, bund making etc.)	Hour ✓	93 ✓	1. M/s Krishan Kumar, Hisar. 2. M/s Sai Ram Security & Placement Services, Hisar
1.02	Manual layout and sowing work (digging and leveling of corners, making of bunds, ridges, rake work, channel making, keeping and lifting of seed packets, application of agrochemical /fertilizer/cultures, FYM, sowing etc.) for field crops.	Acre ✓	7250 ✓	
1.03	Manual layout and sowing work (digging and leveling of corners, making of bunds, ridges, rake work, channel making, keeping and lifting of seed packets, application of agrochemical /fertilizer/cultures, FYM, sowing etc.) for Wheat/barley/sorghum/ oats/berseem/ MAP crops.	Acre ✓	9200 ✓	
1.04	Manual layout and sowing/transplanting work: (digging and leveling of corner, rake work, making and dressing of beds/ridges, marking, seed treatment, application of fertilizer/ agrochemicals/ FYM, channel making, seed preparation for sowing/planting, keeping and lifting of seed packet/bulb/tuber/ seedling, sowing/ transplanting/ planting etc.) for seed spices and vegetable crops except onion, garlic and potato	Acre ✓	19000 ✓	
1.05	Manual layout and sowing/transplanting work: (digging and leveling of corner, rake work, making and dressing of beds/ ridges, marking, sorting of seed/tubers, seed treatment, application of fertilizer/agrochemicals/ FYM, channel making, seed preparation for sowing/ planting, keeping and lifting of seed packet/bulb/tuber/seedling, sowing /transplanting/ planting etc.) for onion, garlic and potato.	Acre ✓	24700 ✓	
1.06	Manual layout and sowing/transplanting work: (digging and leveling of corner, dressing of beds/ridges, seed treatment, application of fertilizer/agrochemicals/FYM ,marking, channel making, seed preparation for sowing/ planting, sorting of seed/tubers, keeping and lifting of seed bag/bulb/ tuber/ seedling, sowing/transplanting/planting with university tractor etc.) for seed spices and vegetable crops except onion, garlic, Mulethi, Sataver, alovera.	Acre ✓	12500 ✓	
1.07	Seed preparation/arrangements for different experiments, germplasm, breeding material etc. upto 1 KG	Sample / Entry ✓	5 ✓	

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1.08	Weighing and application of manures/ fertilizers/weighing of seeds/agrochemicals/soil/plant sampling for different experiments	Sample / Entry	5.00	1. M/s Krishan Kumar, Hisar. 2. M/s Sai Ram Security & Placement Services, Hisar
1.09	Activity of gap filling and crust breaking for bajra and cotton crops	Acre	4600.00	
1.10	Activity of gap filling and crust breaking for other crops	Acre	3000.00	
2	Labeling/Bamboo Fixing/ Selfing Cage/Cloth Bags for research farm area			
2.01	Cutting and fixing of wooden label sticks	Stick	3.00	
2.02	Preparation of luggage labels, pegging and tagging in different experimental plots, breeding material, germplasm etc.	Label	3.00	
2.03	Bamboo fixing, tying/untying of cloth bags/pheromone trap installation	Bamboo	20.00	
2.04	Fixing and removal of selfing cages with iron pipes/bamboo and picking of old flowers	Cage	100.00	
2.05	Digging of hole fixation of bamboo and stacking with suti, trailing of vine on bamboo structure, maintaining of vine	Acre	16000.00	
3	Experimental plot irrigation, micro/drip irrigation and dewatering for research farm area			
3.01	Experimental plot manual irrigation including cleaning of channels etc.	Acre	1000.00	
3.02	Need based dewatering operations in the field manually/with pump.	Acre	1000.00	
3.03	Lining, delining, periodical shifting, cleaning and lifting of drip system including irrigation/ fertigation in horticultural/ vegetable/field crops per season.	Acre	3000.00	
4	Manual work of selfing, crossing and maintenance of male sterile lines for research farm area			
4.01	Selfing in Rapeseed/mustard/vegetable/ MAP crops	Plant	14.00	
4.02	Selfing in Bajra/Sunflower/til/sorghum	Flower / Earhead	3.00	
4.03	Selfing in Cotton (For 60 days)	Kanal	50000.00	
4.04	Emasculation & pollination in rapeseed/mustard/ sorghum/ cotton/guar	Plant	46.00	
4.05	Emasculation & pollination in wheat/barley/oats	Earhead	20.00	
4.06	Emasculation & pollination in pulses/vegetable/MAP crops/bajra/fababab/sun flower/til	Flower/ Earhead	9.50	
4.07	Maintenance of GMS line for 60 days	Kanal	60000.00	
4.08	Maintenance of A, B and R Lines in rapeseed and mustard	Plant	40.00	
4.09	Maintenance of A, B and R Lines in sorghum	Plant	10.00	
5	Harvesting and Threshing Work for research farm area			
5.01	Research plots and border row (separate) harvesting manually including collection and bundle making for oats/wheat/barley/rapeseed/mustard/bajra/pulses/maize/ guar/sunflower/til/ sorghum/ MAP crops	Acre	6000.00	
5.02	Research plots and border row (separate) threshing manually for oats/rapeseed/mustard/ bajra/pulses/ maize/ sunflower/til/ sorghum/MAP crops	Acre	12000.00	
5.03	Research plots threshing with plot thresher and arrangement of bundles for wheat/barley/oats/ bajra/MAP crops	Acre	6000.00	
5.04	Manual collection, loading, unloading of harvested produce from different locations in the field	Acre	1200.00	
5.05	Manual harvesting, threshing, cleaning, bundle making, bagging and shifting of single/double rows produce to store.	Meter	25.00	
5.06	Weighing of trials after threshing and bagging of research material/seed/ produce, stocking/ arranging in store	Sample	3.00	
5.07	Harvesting of cross/self material in rapeseed/mustard/ vegetable crops	Sample	6.00	

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5.08	Harvesting of cross/self material in pulses/til/MAP crops	Sample	2.15	1. M/s Krishan Kumar, Hisar. 2. M/s Sai Ram Security & Placement Services, Hisar
5.09	Harvesting of cross/self material in bajra/sorghum/ wheat/ barley/sunflower/guar	Sample	1.10	
5.10	Threshing, cleaning, drying, packing and keeping in store of cross/self material in rapeseed/mustard/ vegetable crops	Sample	6.50	
5.11	Threshing, cleaning, drying, packing and keeping in store of cross/self material in wheat/ barley/ oats/ guar/ til/pulses/MAP crops	Sample	3.25	
5.12	Threshing, cleaning, drying, packing and keeping in store of cross/self material in bajra/sorghum/ sunflower	Sample	6.00	
5.13	Harvesting of green fodder including weighing, loading and unloading	Acre	7000.00	
5.14	Picking of cross bolls / Single plant in cotton crops	Plant	7.00	
6	Ginning, cleaning, delinting of cotton for research farm area			
6.01	Ginning of samples upto 100 gram	Sample	24.00	
6.02	Ginning of samples upto 1 kg	Sample	105.00	
6.03	Bulk ginning on rollergin and cleaning	KG	100.00	
6.04	Acid delinting of small and large samples (upto 5 kg sample)	Sample	100.00	
6.05	Maintenance of ginning machines per season	Season	52800.00	
7	Collection and Preparation of samples for analysis for research farm area			
7.01	Sample collection of soil/plant/fruit/shoot/root/seed/ flower/ leaf/water etc.	Sample	5.00	
7.02	Sample collection of soil/root sample (upto 1 meter depth)	Sample	15.00	
7.03	Sample collection of soil/root sample (upto 1-2 meter depth)	Sample	19.00	
7.04	Collection of wheat grain samples from different grain market of Haryana and assessment of karnal bunt and black point disease in the samples.	Sample	15.00	
7.05	Sample preparation, grinding, weighing, drying, washing estimation etc. of all crops	Sample	37.00	
8	Help in data recording (Plant wise / Kanal wise)			
8.01	Rapeseed/mustard/cotton crops (Plant wise)	Plant	35.00	
8.02	Bajra/sorghum/sunflower/til/guar/MAP/horticulture/forage/pul ses crops/vegetable crops (Plant wise)	Plant	7.70	
8.03	Forestry/fruit trees/wheat/barley (Plant wise)	Plant	3.25	
8.04	Cotton (Kanal wise)	Kanal	4500.00	
8.05	Rapeseed/mustard/wheat/barley/bajra/ (Kanal wise)	Kanal	500.00	
8.06	Vegetable Crops (Kanal wise)	Kanal	500.00	
8.07	Cotton (Boll Weight, GOT, Seed Index, etc.)	Sample	50.00	
9	Separation of rows in germplasm/breeding material/ experimental for research farm area			
9.01	Field crops	Acre	1900.00	
9.02	Vegetable/seed spices crops	Acre	12000.00	
10	Maintaining of genetic purity in breeding trials and seed plots for research farm area			
10.01	For all crops (Except Wheat/Barley/ vegetable crops)	Acre	1200.00	
10.02	For Wheat/Barley/vegetable crops	Acre	3000.00	
11	Help in selection, harvesting, cleaning, threshing, packing, drying of single plant/ear/breeding material/ germplasm etc. for research farm area			
11.01	Wheat/barley/oats/ berseem	Plant	4.00	
11.02	Rapeseed/mustard/bajra/sorghum/til/sunflower/vegetable crops/ horticulture/ pulses/ guar/MAP crops	Plant	10.00	
12	Manual seed counting and weighing for research farm area			
12.01	100 seeds	Sample	3.00	
12.02	1000 seeds	Sample	5.00	

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13	Manual work of binding and removal of crop stover after harvesting for research farm area			1. M/s Krishan Kumar, Hisar.
13.01	All crops except cotton	Acre ✓	3000.00 ✓	
13.02	Cutting and removal of cotton	Acre ✓	6000.00 ✓	2. M/s Sai Ram Security & Placement Services, Hisar
14	Experimental seed cleaning of research material for research farm area			
14.01	Small seeded crops	KG ✓	160.00 ✓	
14.02	Large seeded crops wheat, barley, gram, etc.	KG ✓	10.00 ✓	
15	Manual work at integrated faming system unit for research farm area			
15.01	Cutting of dry and green fodder, lifting from field, chaffing of fodder, making of concentrate, feeding of stover/straw/ concentrate, cleaning of animals and shed, watering, milking and supply to department of LPT, LUVAS per month	Animal ✓	6500.00 ✓	
15.02	Vermicompost and biogas preparation: Lifting waste material, watering, mixing, sieving, application and separation of earth worms, cleaning, packing and supply to market.	Qtl ✓	850.00 ✓	
15.03	Mushroom cultivation : Composting, spawning, casing, temperature maintenance, harvesting, packing and selling.	Qtl ✓	3900.00 ✓	
15.04	Drought plot of size 6x1x3 experiments (cleaning and plot preparation manually, mixing of fertilizers, sowing of crops, irrigation, gap-filling and thinning, root washing, data recording at different stages and re-filling with sand)	Plot ✓	1200.00 ✓	
16	Manual work of pruning and training for research farm area			
16.01	Pruning/training of horticultural crops including collection of pruned material (Guava, Mango, citrus, sapota)	Tree ✓	50.00 ✓	
16.02	Pruning/training of horticultural crops including collection of pruned material (Peach, pear, plum, apple, grapes, Pomegranates)	Tree ✓	100.00 ✓	
16.03	Preparation of various bio formulation of natural farming including collection of raw material (cow dung, urine, neem leaves and other biomaterial etc.) Liquid formulation	Liter ✓	5.00 ✓	
16.04	Preparation of various bio formulation of natural farming including collection of raw material (cow dung, urine, neem leaves and other biomaterial etc.) Solid formulation	Kg ✓	11.00 ✓	
17	Manual work of Fish pond operation for research farm area			
17.01	Cleaning of fish pond (in & out side)	Acre ✓	46000.00 ✓	
17.02	Desilting of perennial ponds	Acre ✓	46000.00 ✓	
17.03	Fishnetting operations/harvesting of fishes including loading and unloading with vehicle	Day ✓	7300.00 ✓	
18	Manual digging, selection, cutting, cleaning and drying of roots for research farm area			
18.01	Mulethi	Acre ✓	46000.00 ✓	
18.02	Satvari, Ashawgandha, vetivar etc.	Acre ✓	11500.00 ✓	
19	Loading/Unloading/Spreading of FYM/Organic Manures/ sand/ fertilizer along with tractors and trolley for research farm area			
19.01	Loading/Unloading of FYM/Organic Manures/sand/fertilizer along with tractors and trolley of size 12x6x4 (upto 15 Km preferably from animal science)	Trolley ✓	800.00 ✓	
19.02	Loading/Unloading including spreading of FYM/Organic Manures/ sand/fertilizer along with tractors and trolley of size 12x6x4 (upto 15 Km preferably from animal science)	Trolley ✓	1250.00 ✓	
20	Manual hoeing and earthing work for research farm area			
20.01	Manual hoeing with wheel hoe in experimental plots	Acre ✓	1650.00 ✓	
20.02	Earthing up and hoeing in vegetable crops / field crops	Acre ✓	11600.00 ✓	
20.03	Earthing up and hoeing in medicinal plants	Acre ✓	2850.00 ✓	

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21	Help in Fatty acids/Biochemical/Molecular/ Physiological /Residue work for research farm area			1. M/s Krishan Kumar, Hisar.
21.01	Wheat/Barley/Bajra/Pulses/Forage/MAP/vegetable Crops and agro chemical residue	Sample	96.00	2. M/s Sai Ram Security & Placement Services, Hisar
21.02	Cotton/Oilseed Crops	Sample	240.00	
22	Help in data recording for research farm area			
22.01	Manual work of honey bees maintenance, colonies including their daily examination, migration, extraction of honey & other hive products for one year	Beehive	3390.00	
23	Manual Uprooting/digging of roots, layout and planting work for research farm area			
23.01	Digging/uprooting of roots, Sorting, help in selection, cutting of roots for steckling, loading and unloading, shifting to field/store,	Acre	15500.00	
23.02	Manual layout of field, digging and leveling of corner, rake work, making and dressing of beds, application of fertilizer/agrochemicals/ FYM, channel making, keeping and lifting of steckling and planting followed by irrigation and weedicide application etc.)for root crops.	Acre	10000.00	
24	Manual weeding/hoeing work in vegetable crops for research farm area			
24.01	With Khurpa in onion, garlic and seed spices crops.	Acre	19250.00	
24.02	Manual weeding/hoeing with Kasola in all vegetable crops.	Acre	8500.00	
24.03	Thinning in carrot, radish, seed spices and other vegetable crops manually	Acre	15100.00	
25	Manual harvesting/picking of vegetables (mature/ immature stage) in different stage for research farm area			
25.01	Harvesting/picking, bunching/bagging , weighing, counting and shifting to store . (Leafy vegetables, beans, cucurbit and cole crops)	picking/ kgal	570.00	
25.02	Harvesting/picking, bunching/bagging , weighing, counting and shifting to store . (Tomato, brinjal, pea)	picking/ kgal	840.00	
25.03	Harvesting/picking, bunching/bagging , weighing, counting and shifting to store . (Okra, chilli crops)	picking/ kgal	1160.00	
26	Manual harvesting and threshing of vegetable crops for research farm area			
26.01	Harvesting, bundle making, collection in field, threshing, winnowing, cleaning, drying, bagging, keeping in seed store (seed spices, root crops, palak, okra, bottle gourd, ridgegourd, pea and beans etc.)	Acre	20000.00	
26.02	Harvesting, bundle making, collection in field, threshing, winnowing, cleaning, drying, bagging, keeping in seed store for Vegetable seed spices research crops	Acre	25000.00	
26.03	Harvesting, collection in field, chopping/ crushing of fruits, adding water, stirring, covering, cleaning, washing, drying, cleaning, winnowing, bagging and keeping in store (Tomato, brinjal cucumber, bittergourd, melon group,	Acre	28000.00	
26.04	Haulm/leaf cutting, digging, bunching, bagging, loading and unloading, sorting, grading, weighing and keeping in storage) of potato, onion and garlic crops	Acre	27000.00	
26.05	Haulm/leafcutting, digging with tractor, bunching, bagging, loading and unloading, sorting, grading, weighing and keeping in storage) of patato	Acre	17200.00	
27	Vegetable seed store management: for research farm area			
27.01	Vegetable seed store and machinery cleaning/care, help in sampling of seed for germination test, seed handling in storage, further cleaning, fumigation of seed, grading, drying of seed in store and other day to day work in store	Season	92000.00	
27.02	Preparation of Kitchen garden packets (5-7 small pkts. of seasonal vegetable packed in one pkt)	Kit	14.00	

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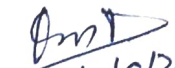
28	Field Preparation and planting works of forestry for research farm area			1. M/s Krishan Kumar, Hisar.
28.01	Manual field preparation, layout, digging of pits (depth - 3 feet, width- 3 feet diameter), putting of FYM/compost, fertilizer, sand in pits, transplantation of plant, shifting of plants to field/nursery, irrigation, weeding (15 days interval), replanting of dead plant (up to one year)	Acre ✓	20000.00 ✓	2. M/s Sai Ram Security & Placement Services, Hisar
28.02	Irrigation by water tanker in transplanted plants/trees	Plant ✓	6.00 ✓	
28.03	Pruning/training of trees, collection, loading and unloading (upto 5 km distance).	Plant ✓	11.00 ✓	
28.04	Pruning/training of ornamental plants, collection, loading and unloading (upto 5 km distance), renovation of pits.	Plant ✓	22.00 ✓	
28.05	Cleaning the area around the tree base (radius - 4 feet)	Tree ✓	5.00 ✓	
28.06	Whitewash and terracotta on trees upto 1.5 meter height	Plant ✓	9.00 ✓	
28.07	Digging of pits, installation of cemented poles, fitting of barbed wire on and between cemented poles (four layer of barbed wire)	Pole ✓	29.00 ✓	
28.08	Layout of field, digging of pits (approx 2X3 feet), preparation of mixture (FYM/ compost/fertilizer/sand etc.) and filling of mixture (FYM/compost/fertilizer/ sand etc.) in pits. Shifting of plants from nursery/field (loading/unloading) to the planting site and planting at research farm/nursery and one irrigation just after planting.	Pits ✓	43.00 ✓	
28.09	Layout of field, Digging of pits by hand auger (small size), preparation of mixture (FYM/compost/fertilizer/sand etc.) and filling of mixture (FYM/ compost/fertilizer/sand etc.) in pits. Shifting of plants from nursery/field (loading/unloading) to the planting site and planting at research farm/nursery and one irrigation just after planting.	Pits ✓	7.50 ✓	
28.10	Grafting/ air layering /budding etc. of different tree species	Plant ✓	33.00 ✓	
29	Work in Modern Indigenous Seed Bank			
29.01	Round the clock monitoring/recording of temprature of the Refrigeration units & relative humidity of dehumidifier units of different chambers. Sample collection, Seed cleaning, seed preparation, packing manually for germplasm lines of different crops, test the moisture content, drying the sample, shifting of sample from one chamber to another chamber, counting of seeds, weighing of seeds, watering of plants and maintenance/ general cleanness inside the chamber and outside all around the modern indigenous seed bank. .	Day ✓	1300.00 ✓	
30	Tissue culture plant production for research farm area			
30.01	Operation of tissue culture lab (600 Sq meter) including washing of glassware and plasticware, media prepration, sterilization, loading unloading and storage of media, sub-culturing of tissue culture plants on laminar air flow. Shifting of cultured bottles to growth roomm or to culture room, cleaning of laboratory and all other connecting works.	Square meter/ month ✓	45.00 ✓	
30.02	Maintainence of green house and net house (6000 sq meter) including preparation of potting mixtures, filing of pro trays/poly bags of different sizes, transplanting of plantlets (tissue culture raised)/seedling in pro trays and their maintenance, packing and delivery of plants from green house/net house, cleaning of area in and around green house/net house, Spray of pesticides and fertilizer, irrigation and weeding in green house and net house and all other connectng works.	Square meter/ month ✓	23.00 ✓	

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31	Pot Experiments in screenhouse / green house/ Net house/Cactus House			1. M/s Krishan Kumar, Hisar.
31.01	Raising of seedling in pots, daily watering, labelling, data recording, harvesting, threshing, packing, washing of soil sample and isolation	Pot / Sample ✓	22.00 ✓	2. M/s Sai Ram Security & Placement Services, Hisar
31.02	Water changing in aquarium, adding feed to fishes, measurement of body length & weight of fishes, preparing/ mixing/pulverizing/mulching of rice straw/wheat straw in cow dung topsy-turvy of prepared material for vermicomposting, vermicompost harvesting, counting of eggs of earthworms, counting of adult earthworms.	Sample ✓	45.00 ✓	
32	Nursery raising work manually			
32.01	Nursery raising (3x1 meter) manual preparation of nursery bed, mixing of FYM, sowing of seed, irrigation with rose cane, weeding, application of FYM and agro-chemical upto 45 days	Bed ✓	420.00 ✓	
32.02	Protray Nursery raising: (Preparation of media, filling of protrays, seed sowing, irrigation, fertigation in protrays and after care up to 45 days)	Protray ✓	105.00 ✓	
33	Forestry Nursery raising work manually			
33.01	Raising nursery of different tree species through seed/cutting, Irrigation, weeding, application of fertilizer, uprooting, loading	per acre ✓	33000.00 ✓	
33.02	Preparation of mixture (sand+FYM/ compost/Fertilizer), filling of polybags/trays, preparation of cutting, planting of cutting/ seed, irrigation, weeding, shifting of bags, loading/unloading (if any) etc. upto 6 month	per poly bag/tray ✓	5.00 ✓	
33.03	Preparation of field (harrow,cultivator, rotavator etc.) Layout of field,preparation of irrigation channel,application of fertilizer, FYM, compost etc. Preparation of cutting and planting of cutting of different tree species in the field/nursery area. One irrigation just after planting of cutting	Acre ✓	10000.00 ✓	
33.04	Manual weeding with khurpa in the nursery of different tree species grown in the field/nursery area	Acre ✓	5000.00 ✓	
33.05	Uprooting of seedling/saplings for sale, loading/unloading etc. from the nursery/research farm area	Plant ✓	1.50 ✓	
33.06	Preparation of mixture (Sand + FYM/compost/fertilizer etc.), filling of polybags, preparation of cutting planting of cutting/ sowing of seeds, any other relevant work and one irrigation at the time of planting/sowing etc.	Polybag ✓	3.20 ✓	
33.07	Preparation of mixture (Sand + FYM/compost/fertilizer etc.), filling of root trainers, preparation of cuttings, Planting of cuttings/sowing of seeds, any other relevant work and one irrigation at the time of planting/sowing etc.	Root trainer ✓	3.80 ✓	
33.08	Preparation of mixture (FYM/compost/fertilizer/sand etc.) for filling of pot/big poly bags, transplanting of seedling in the pot/polybag, preparation of cutting and planting of cutting/ seed in pot/big size poly bag, one irrigation just after sowing of seed/planting of cutting/transplanting	Pot/ polybag ✓	22.00 ✓	
33.09	Manual watering with pipe in sapling/poles/trees/ornamental plants etc. cutting of hedges / grasses in the complete area of Forestry Nursery, cleaning of whole nursery area (with harrow,rotavator etc.), including Net/ greenhouse/mist chamber, nursery beds etc. and lifting collection in whole nursery and lifting and shifting of pruned material upto 5 km of nursery area etc. Care and maintenance of seedling raised in pot/ all size polybags/root trainer/nursery beds,etc. including regular irrigation, weeding as and when required, application of fertilizer / FYM / compost/weedicide/insecticide etc. if any. Shifting of pot/all size polybag/root trainer etc. within nursery and loading and unloading of seedling at the time of sale if any at nursery area of department of Forestry	Day ✓	630.00 ✓	
33.10	Collection of propagating material/ Sampling of soil/water/seed/plant etc. of different tree species from all over Haryana and other state of India.	Day ✓	630.00 ✓	

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34	Manual work at botanical garden/Herbal garden/domestic farm			1. M/s Krishan Kumar, Hisar.
i	Watering of plants and hedges with pipe, cutting/pruning/ training, cleaning of garden, weeding, application of FYM / compost / agro-chemicals, litter collection, keeping and lifting of flower / plant pot, path cleaning etc. in the complete area of Botanical garden/domestic farm per month.	Acre ✓	4300.00 ✓	2. M/s Sai Ram Security & Placement Services, Hisar
ii	To prepare the soil/soiless mixture for filling up of pro trays/polybags/pots, growing of plants through cutting/seeds in treys, pots and polybags for plant production. Weeding in pots/field and shifting of pots in garden as per requirement per month.	Acre ✓	6300.00 ✓	
iii	Manual work at Herbal Garden : Hoeing, weeding, irrigation, digging of planting material, path cleaning, pruning of trees, training, trailing collection of planting material/seed/cuttings/ layering & multiplications etc.	Acre ✓	26000.00 ✓	
35	Manual work at Precision farming/Vegetable grafting unit for research farm area			
35.01	Various manual operations at vegetable grafting unit like seed sowing of root stoks and scion in protrays, grafting, hardening, climate control management, poly and net houses soil and bed preparation, transplanting, mulching, drip laying, irrigation, fertigation, trellising/staking with clips/bamboo, netting, weeding, sparying, training, pruning, harvesting, help in data recording , removal of offshoots/crop debris, soil solarization, low/walking tunnels formation and other related works/precision farming operations in solanaceous and cucurbitaceous grafted crops throughout year.	Square Meter ✓	325.00 ✓	
35.02	Various manual operations under precision farming unit like media preparation, nursery raising, vertical farming in mounted structure/ growbags/ soil bed, fertigation, irrigation delining of driplines, removal of mulch, PVC pipes, Bamboo, soil solarisation, washing & cleaning polyhouse roof, scheduling, trellising, pruning, harvesting, help in data recoding etc in different horticultural crops throuout year.	Square Meter ✓	325.00 ✓	
36	Misc works for research farm area			
36.01	Manual planting of roots/stackling in mulethi	Acre ✓	11400.00 ✓	
36.02	Survey and farmers' fields trials work i.e. help in crop sowing, application of agrochemicals, data recording of biotic and abiotic stresses, sampling of soil/water/seed/plant, sample harvesting and threshing.	Day ✓	630.00 ✓	
36.03	Bird scaring in research area / isolation per day	Acre / Isolation ✓	635.00 ✓	
36.04	Help in table selection and numbering of genotypes of different generation on the basis of seed colour and seed size after threshing	Sample ✓	3.25 ✓	
36.05	Tying of genotypes in field for display to monitoring/other teams	Acre ✓	1200.00 ✓	
36.06	Manual work of chopping of ear heads and transportation	Acre ✓	3000.00 ✓	
36.07	Manual work of grading, cleaning, sun drying, packing, unpacking, loading/unloading etc. of Nucleus/Breeder/TFL seed.	Qtl ✓	250.00 ✓	
36.08	Manual work of cleaning/drying/arranging/ fumigation of seed store etc. upto 200 square feet	Store ✓	600.00 ✓	
36.09	Manual work of cleaning, washing and repairing of different size cloth seed bags for seed storage	Cloth bag ✓	2.15 ✓	
36.10	Manual work of cleaning, packing, loading, transport for general seed mixture.	Qtl ✓	85.00 ✓	
36.11	Artificial inoculation for diseases/insects	Sample / Plant ✓	30.00 ✓	
36.12	Cleanness and maintenance in and around farm area, farm lab., threshing floor etc.	square / meter ✓	2.15 ✓	


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36.13	Manual work of shifting backward of cloth bags on self-plants	Bags ✓	3.00 ✓	1. M/s Krishan Kumar, Hisar. 2. M/s Sai Ram Security & Placement Services, Hisar
36.14	Manual work of uprooting of iron pipes, bamboos and keeping in store	Piece ✓	6.00 ✓	
36.15	Bag Down of selfdearhead of Bajra for selection	Acre ✓	2400.00 ✓	
36.16	Plucking and examination of Green & open cotton bolls/fruits/pods for recording of insects pest data	Sample ✓	51.00 ✓	
36.17	Manual work at Dept of ATS - Maintaining of lawns including moving of grass, cleaning of lawns, brooming, weeding and collecting lawn waste. Trimming of hedge & collecting of trimming hedge waste. Maintaining of landscape including pruning of shrubs & topiary, preparation of beds and planting of seasonal flower plants, watering of grass, flower beds, weeding, collection and disposal of lawn waste from the lawns of the Department. Planting/collection of natural dye and antibacterial source plants as per need of the research experiments. (0.5 Acre)	Acre ✓	4400.00	

All Deans/Directors/HODs/Offices/Sections, CCSHAU, Hisar will obtain the administrative approval as ^{cor/19} financial sanction from the competent authority at their own level by applying the notified rates for respective job works. After obtaining the administrative and financial sanction from the competent authority, the department will send their demand of work to ^{the} Nodal Officer, Director Farm cum convenor Central Level Field Operations of the University for allotment of work to the empaneled contractors.

All departments will constitute a committee under the chairmanship of Deans/Directors/HODs/Offices/Sections for inspection of field operation work of their respective department.

Terms and Conditions for empanelled contractors

- Only online tender will be accepted and the tenders submitted /received after due date or time will be summarily rejected.
- The tender form cost will be Rs.....which will be non-refundable.
- The Earnest money will be equivalent to 5% (Five percent) of the total cost of job work applied for by the bidder (up to 50.00 lakhs) whereas the earnest money for the job work above 50.00 lakhs, will be minimum 2.50 lakhs or 1%(one percent) of the total cost of the job work, whichever is higher, for tenders/e-tenders. The same will be rounded off to nearest Rs. 10.00 and will be deposited online in the name of Director Farm, CCS HAU, Hisar. The bid must be accompanied with proof of online deposit of earnest money in SBI scheduled bank in favour of Director Farm CCS HAU, Hisar. However, the EMD of only those agencies/firms who are awarded contract, will be retained by the University and the EMD of unsuccessful bidders/tenderers will be refunded within 15 days after finalization of the contract. Further, the EMD of successful bidder will be refunded after receipt of performance security.
- No interest will be paid by the University on earnest money/security deposit.
- The performance security @ 5% of the estimated cost of the job work allotted in form of FDR /Bank guarantee valid for 22 months starting from the date of work allotted to the contractor, shall be deposited by the contractor in the name of Director Farm, CCS HAU, Hisar within 15 days from the date on which the work is awarded to him.
- Earnest money i.e. EMD can be made online directly through RTGS/NEFT or OTC. Please refer to" Online Payment guidelines" available at the Single e-procurement portal of GOH (Govt. of Haryana) and also mentioned under the Tender document or in the shape of deposit at call receipt/draft of any scheduled bank in favour of Director of Farm, CCS HAU, Hisar. Payable at Hisar.
- Conditional tenders are liable to be rejected.

[Signature]
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8. The contractor shall be required to sign the contract agreement on the bond paper of Rs.100/- on the prescribed form within fifteen days from the date of the intimation of the acceptance of the tender to him. In case of failure of the same, the earnest money shall be forfeited and may result into invalidation of contract.
 9. Income tax as per applicable rate will be deducted from the bill(s) at source.
 10. The contractor will obtain a license for carrying out the assigned work. It will be absolutely essential if at any point of time the contractor is required to employ 20 or more employees or the job. It may be noted that want of license is culpable and punishable under law.
 11. The contractor shall have absolute/ complete control and supervision over the working of employees/ workmen engaged by him for the work allotted and the contractor shall not show in any manner at any point of time that the department/ University had any control and supervision over the working of employees/ workmen of the contractor. However, the contractor will adhere and comply the following norms:-
 - i) That the contractor shall pay the minimum wages and fix working hours of his employees/ workmen as per the minimum wages Act and other applicable laws to the State of Haryana.
 - (ii) That the contractor shall be responsible to maintain the quality of work of his employees/ workmen as requirement.
 - (iii) That the discipline maintenance of service condition (e.g. sanctioning of leave) of the employees/ workmen of the contractor shall be the absolute responsibility of contractor himself and such employees/ workmen shall always remain in his charge. The department/University or representative of the department will not maintain the record or sanction the grant of any service benefits to the employees/workmen of the contractor.
 - (iv) That the contractor shall be responsible to maintain all of types of records in respect of his employee which are required to be maintained as per law. The University/ Department shall not provide any advance or any other financial benefits to the employee/workmen of the contractor which will be solely regulated and maintained by the contractor himself.
 12. The contractor will be under obligation to provide sufficient farm implements, machines, accessories etc. required for the allotted job work and he must have valid license/ registration to run those implements, machines e.g. valid registration and license of tractor.
 13. The agreement must disclose the names, address of contractor and exact nature of the job work.
 14. The agreement will not at any point of time give any impression that it is false transaction or that it is being used as a tool to deprive the employees of their right.
 15. The contractor will pay the minimum wages at least as provided under the Contract/Labour Act.
 16. The acceptance of the tenders will rest with the Tender evaluation and Finalization Committee who is not bound to accept the lowest tender and reserves the authority/right to reject any overall the tenders without assigning any reason whatsoever. The University/ department will further reserve the right to cancel the bidding process at any time prior to award of contract without thereby incurring any liability to the affected bidder or bidders or without any obligation to inform the grounds for such cancellation to the affected bidder or bidders.
 17. All tenders which are incomplete or do not fulfil the required conditions shall be rejected summarily.


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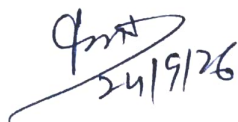
18. Time will be the essence of all contract. The contractor will have to execute/complete the job within the given time. No request for extending of the time for executing the job will be entertained except in " Force Majeure" situation means unforeseen circumstances beyond the control of contractor and not involving contractor fault or negligence. In case of " Force Majeure" situation, the contractor will immediately notify the department/University in writing of situation and cause thereof. Otherwise, if the contractor fails to conduct the field operation in time, the work will be got executed/ completed from the other contractor. The loss will be assessed by the committee constituted by the Controlling Officer of concerned department and the same will be recovered from the bills of the contractor on the recommendations of the committee concerned.
19. Payment will be made after the completion of job work satisfactorily on monthly basis.
20. The contractor shall be responsible for observance of the provisions of the Contract/ Labour (Regulation and Abolition) Act, 1970 and Industrial Disputes Act, 1947. The University shall not be responsible for violations of provisions of these Acts or any other laws in this regard in any manner.
21. In case of any loss due to negligence of contractual workers, the contractor shall be responsible to make good loss to the concerned department/Office of CCS HAU Hisar, failing which the amount of loss shall be recovered/ adjusted from earnest money/security deposit.
22. It will be sole responsibility of the contractor to compensate the labour on account of injury, loss of life or limb in accordance with the law in force for time to time. The University will not be responsible for such loss in any manner.
23. The contract can be further extended upon satisfactory work on the recommendations of the TEFC.
24. It will be the sole responsibility and liability of the contractor to adhere to the provisions of the ESI and Provident Fund Act and in case they are not followed properly, he himself will be responsible for it.
25. In case of breach of terms and conditions of the contract or any of them, the contract shall be cancelled and contractor will be blacklisted.
26. The University/Department reserves the right of supervision at any point of time.
27. In case of any dispute or difference between the parties, the same will be settled by arbitration in accordance with the provision of the Arbitration & Conciliation Act and award made in pursuance thereof shall be final and binding on the parties. The dispute or difference shall be referred for the Arbitration to the Vice-Chancellor and the sole arbitrator shall be appointed by him.
28. The Courts of Hisar shall have the exclusive jurisdiction in matters arising between the contractor and the University/Department.
29. The service provider will be bound to abide by the following provisions strictly with respect to workers.
 - (i) Workers are paid wages every month through RTGS/Aadhar Linked Bank A/c and working hours may be fixed for them.
 - (ii) Workers are paid at least minimum wages and working hours are fixed as provided under The Minimum Wages Act.
 - (iii) Wages slip will be issued regularly to the workers by the service provider.
30. The contractor must obtain license from the Labour Department if required/applicable and submit to the concerned authority.


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31. The contractor is required to quote the lump sum rates of each job work including service charge, EPF, ESI and all kind of taxes etc. No liability will be borne by the University at any stage in this regard and contractor will be liable to adhere all labour and other laws etc. Furthermore, any increase/decrease in the rate of taxes and cess or the addition/deletion of any new statutory levy, shall be borne by the Contractor and the quoted lump-sum rate shall be deemed to provision any and all liability towards the same. The contractor being the registered contractor shall be treated as an "Independent Employer."
32. The University employees and their dependents shall not be allowed to submit the tender.
33. The TDS will be deducted as per rule and the firm will be liable for other liabilities as per Income Tax/Labour Laws/ Rules.
34. The University reserves the right to award the contract work in full or in parts to any of successful agency/firm and can terminate the contract work at any stage, if the performance is not found satisfactory.
35. The contractor will comply with the instructions issued by the State Govt. vide No. 43/5/2001-GSI dated 16-2-2009 and No. 43/5/2001-3 GS-II dated 20-2-14 and adopted by this University vide Memo No. Admn. R.1/5655-5772 dated 10-4-14 and Haryana Govt. letter No. 16/7/2015- IGSII dated 6th April 2015 and adopted by this University vide Endst. No. R-1/015/M-108/6653- 6775 dated 4-7-15 where ever applicable.

36. TECHNICAL BID

- i) Name of the company/Firm/Agency/Contractor.
- ii) Full Address of office/ Branch with Tel No., Email address etc.
- iii) Attested copy of Earnest money deposit (Online receipt with date and name of Bank)
- iv) Attested copy of Registration certificate of firm issued by authorized Govt. agency.
- v) Attested copy of valid labour license issued by authorized Govt. agency.
- vi) Attested copy of EPF and ESI registration certificate.
- vii) Attested copy of:-
 - (a) PAN/TAN No.
 - (b) Aadhar Card of authorized signatory
 - (c) GST registration certificate
- viii) Certified copy by the CA showing turnover of the firm not less than Rs.30 Lakh (Rs. Thirty Lakh only) per year for the consecutive last two financial years i.e. 2024-25 & 2025-26.
- ix) Duly certified copy of the satisfactory services of three years in a block of preceding five financial years (2021-22 to 2025-26) in the field operation jobs/Manpower Supply in Govt. Establishment / autonomous bodies of Government.
- x) The tendering firms/ bidders shall have to submit an affidavit to this effect that they have not been blacklisted or their business dealing with the Government Ministries/Departments have not been banned/ debarred.
- xi) Other essential information, if any.
- xii) Whether the firm has any legal suit/criminal case pending against it for violation of EPF/ESI/Minimum Wages Act or other laws. Declaration to this effect be furnished by the agency/contractor by submitting an affidavit attested by notary in this regard. The tender would be allotted to only those contractors who are duly registered with the EPFO and whose registration is continuing without any default or dues. In order to ensure the bonafide of the Contractor, the EPF & ESI challan of minimum 20 persons deployed by him in each year in past 2 years shall be submitted at the time of applying under the tender. The payment shall be released only after the Contactor showing adequate proof that the amount towards labour/EPF/ESI dues have been duly deposited with the statutory authorities for the relevant period.


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- xiii) Declaration to the effect that no agent, middleman or any intermediary will be engaged to provide required job work on the letter head of the firm/agency.
- xiv) An affidavit to the effect that contractor will deposited ESI & EPF subscription in respect of workers deployed by him during the contract period. Any penalty in this regard will be borne the concerned contractor.
37. The contractors are required to provide details of E-mail address, Phone No. and WhatsApp No. All the work orders will be placed only through E-mail. The contractors are required to check their e-mails on daily basis. No excuse for non-receipt of e-mail will be entertained. The e-mail address, phone and WhatsApp number may not be changed during the contract period.
38. **General Instructions: -**
- i) Erasure or alteration in the bid condition should be avoided. Modification erasure or alteration, if any, should bear the signature of the person signing the bid.
- ii) The bidders shall give a final and a net price free from all escalations. However, negotiations will be held of technically qualified bidders after opening the financial bid. Bidders are, therefore, requested to remain present at the time of opening of financial bid and negotiations.
- iii) The validity of rates quoted will be up to the completion of period of operations.
- iv) All direct and indirect taxes arising in connection with the allotted work shall exclusively be borne by the successful bidders.
- v) The contractor/firm shall not subject, transfer, assign or otherwise part with the contract to any person, contractor or company directly or indirectly, in full or any part thereof without the previous written permission of the competent authority of the University.
- vi) The firm/contractor shall at its own expenses obtain all necessary permits and licenses enquired for execution of the work.
- vii) The firm/contractor shall be solely responsible for all claims, proceedings, damages, costs, charges and expenses arising in connection with damage to property of any person or injury to person or loss of life occurring in the course of execution of the work.
- viii) The concerned department of CCS HAU Hisar will monitor the progress of work from time to time. It is the obligation of the contractor to complete the work as per the time framed. If it is noticed that the work is not progressing as per the schedule and there are violations of terms and conditions of the agreement the University/concerned department will have every right to stop memo and terminate the contract without prior notice.
- ix) The area of field operations/works can increase or decrease as per the actual requirement.
- x) The performance of the contractor(s) will be reviewed quarterly by a review committee.
- xi) The contractor will submit a certificate that all the applicable taxes including EPF, ESI etc. has been deposited with the concerned Govt. department and also submit a copy of challan /documentary proof with the bill.
- xii) The University retains the right to get the job works done from other channels also in emergent condition. The engagement of the empanelled contractor shall not binding in any manner for doing the field operations work from the empanelled contractor.

Verified

Prof. Kumar
24.09.2026

For Joint Director (Audit)

[Signature]
Director Farm
24/9/2026

Endst. No.DF/2026/A-1/ 1981-85

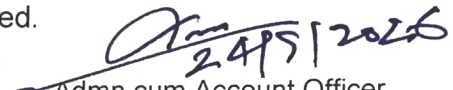
Dated: 24.9.2026

A copy of the above is forwarded to the following for their information and necessary action:-

M/s Krishan Kumar
House No 264/4, Parav Gujran, Kumharan Mohalla
District Hisar- 125001 (Haryana)
Mobile No. 9896259998 (Whatsapp), 9896994003
E mail- krishangorsyhisar@gmail.com

M/s Sai Ram Security & Placement Services
74, Gali No. 2, Adrash Colony, Azad Nagar, Hisar - 125001
Mob No – 9034381506, 7206577779
E mail – sairamsecurity77@gmail.com

As per general policy of the University, If you fail to complete your field operation/work in time, the contract of the firms/contractor can be terminated by us at any time without assigning any reason ~~therefore~~ and the firm/contractor is liable to be blacklisted.


24/9/2026
Admn. cum Account Officer

CC:

1. Director of Research, CCS HAU, Hisar - Copy of complete case is enclosed.
2. In charge, Computer Centre, COBS&H:-For placing it on University Website under link E-Tender CCS HAU, Hisar field operations/work of Research Farm Area at Central Level of the University for the period from **01.09.2026 to 31.03.2028.**
3. Dr. O.P. Bishnoi, Nodal Officer cum convenor, Director Farm, CCS HAU, Hisar

