

**CCS Haryana Agricultural University, Hisar**  
(Established by Parliament Act 16 of 1970)

**Tender Notice**

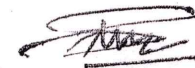
CCS Haryana Agricultural University, Hisar is inviting Tenders for the purchase of following items:-

1. Purchase of Refrigerated Centrifuge College of Fisheries Science (SPO-913)
2. Purchase of Biochemistry Analyzer for College of Fisheries Science (SPO-914)
3. Procurement of furniture for the work of construction of New Girls' Hostel (for 150 students) in the premises of CCSHAU, Hisar (SPO-915)
4. Procurement of furniture for the work of construction of New Girls' Hostel (for 177 students) in the premises of CCSHAU, Hisar (SPO-916).
5. Procurement of furniture for the work of construction of New Girls' Hostel (for 176 students) in the premises of College of Agriculture at Bawal (SPO-917)
6. Purchase of NIR Analyzer along with accessories for MAP Section, Department of Genetics & Plant Breeding (SPO-918)
7. Purchase of Ultra Performance Liquid Chromatography (UPLC) System for the Chemistry department (SPO-919).
8. Purchase of BET (Surface Area and Pore Size Analyzer) for the Department of Physics (SPO-920).
9. Purchase of Computers (Intel Core i7, Gen 13) (12 Nos.) for College of Biotechnology (SPO-921)

For detail information and e-tendering schedule, please visit the website <http://etenders.hry.nic.in> and University website <http://hau.ac.in>

Date of start of bid preparation and submission on 07.01.2026 (09:00 hours) and Closing on 27.01.2026 upto 17:00 hours. Opening of Technical Bid on 28.01.2026 at 11.00 A.M. Opening of Financial Bid on 30.01.2026 at 11.00 AM.

- Note:**
1. All updates, amendments, Corrigenda etc. (if any) will be posted only on the CCS HAU Website/Tender website. There will not be any publication of the same through Newspapers or any other media.
  2. Interested bidders are advised to deposit bid security/EMD on or before 48:00 hrs of expiring date and time of bid online so as to get the payment verified.

  
Director (S&P)

SP 913

1



## CCSHAU, Hisar

**Director (Store & Purchase)**

**CCSHAU, Hisar**

**Ph. No.01662-255419**

**Email: [directorspo@gmail.com](mailto:directorspo@gmail.com), [spo@hau.ernet.in](mailto:spo@hau.ernet.in)**

**STANDARD BIDDING DOCUMENT PROCUREMENT OF  
REFRIGERATED CENTRIFUGE FOR COLLEGE OF  
FISHERIES SCIENCE, CCSHAU, Hisar**

**PART 1: COMPLETE BIDDING DOCUMENT**

**NAME OF WORK: - Purchase of REFRIGERATED  
CENTRIFUGE FOR COLLEGE OF FISHERIES SCIENCE,  
CCSHAU, Hisar**

**DNIT Amount: Rs. 10.00 lakhs (Approx)**

*[Handwritten signature]*

*[Handwritten signature]*  
Professor or Head  
Department of Aquatic  
Animal Health Management  
COFS, CCS HAU, Hisar

**PART 1: COMPLETE BIDDING DOCUMENT****TABLE OF CONTENTS**

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Professor & Head  
Department of Aquatic  
Animal Health Management  
COFS, CCS HAU, Hisar

**Director(Store & Purchase)**  
**Ch. Charan Singh Haryana Agricultural University, Hisar**  
 (Established by Parliament Act No. 16 of 1970)

**TENDER NOTICE**

The Bids/tenders are invited from the eligible bidders through online bids in the website:  
<http://haryanaeprocurement.gov.in> for the work detailed in the table.

Sr. No.	Description of Job Work	Appr. Esti. cost Rs. (Lakh)	EMD Money to be deposited by Bidder (Rs.)	Tender Document Fee & e-Service Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Earnest Money submission	Expiry date & Time of Bid Preparation & Submission	Time of opening T/Fin. bids
1.	REFRIGERATED CENTRIFUGE FOR COLLEGE OF FISHERIES SCIENCE, CCSHAU, Hisar	10.00	50,000	e-Service Fee Rs. <del>1000/-</del> Document Fee Rs. <del>3000/-</del> 1180/- + 1000/-	7/1/26 (09:00 hours)	27/1/26 upto 17:00 hours	27/1/26 upto 17:00 hours	Tech. Bid <del>28/1/26</del> at 10:00 A.M Financial Bid <del>30/1/26</del> at 10:00 A.M

- (i) Cost of Bid document (to be paid Online) is above mentioned (non refundable) for bid to be deposited through Debit Cards & Internet Banking Accounts.
- (ii) The further details and e-tendering schedule visit <https://haryanaeprocurement.gov.in> & University Website <https://hau.ernet.in>
- (iii) E-Service fee Rs. ~~1000/-~~ required to be filled/provided at the time of online bid preparation stage.

1180/-

*Amul*  
 30/1/25  
 Director (Store & Purchase)  
 CCSHAU, Hisar

*Dr. Subir*  
 Professor & Head  
 Department of Aquatic  
 Animal Health Management  
 COFS, CCS HAU, Hisar

### Detailed Specifications

#### Technical Specification for the purchase of Refrigerated Centrifuge

Component	Description
Type	Benchtop refrigerated centrifuge with fixed-angle and swing-out rotor compatibility
Max RCF	$\geq 30,000 \times g$
Max RPM	$\geq 17,000$ RPM
Control System	Microprocessor-controlled system with programmable run options. Programmable acceleration and deceleration rates
Drive System	Direct drive, brushless induction motor, low profile and maintenance-free
Rotor Locking System	Automatic rotor locking system; tool-free rotor exchange
Imbalance Detection	Must have automatic imbalance detection system with auto shutoff
Programmability	Machine should support multiple user-defined programs
Temperature Range	$-5^{\circ}\text{C}$ to $+40^{\circ}\text{C}$ or better
Centrifugation Chamber	Stainless steel chamber for corrosion resistance and ease of cleaning
Max Timer Range	$\geq 9$ hours or better
Certifications	Should comply with IEC/UL 61010-1 laboratory electrical safety standards and must be manufactured under ISO 9001 & ISO 13485 quality systems
Plate Rotor Compatibility	Should support rotor for 96-well microtiter plates
Rotors Supplied with System	<ul style="list-style-type: none"> <li>Fixed Angle Rotor 1: <math>24 \times 2.0</math> ml tubes; <math>\geq 17,000</math> RPM; <math>\geq 30,000 \times g</math></li> <li>Fixed Angle Rotor 2: <math>6 \times 50</math> ml tubes with <math>6 \times 15</math> ml adapters; <math>\geq 9,000</math> RPM; <math>\geq 12,000 \times g</math>; Aerosol-Tight Rotor Lids and adapter set for 0.5 ml, 1.5 ml &amp; 2 ml tubes; Swing-out rotor (<math>4 \times 250</math> ml or <math>4 \times 400</math> ml)</li> </ul>
Warranty	Minimum 2-year onsite comprehensive warranty
Accessories	<ul style="list-style-type: none"> <li>Compatible 5.0 kVA stabilizer</li> <li>Anti-vibration pads.</li> <li>Centrifuge tubes: 2 ml (1000 nos.), 15 ml (500), 50 ml (500) (self-standing)</li> </ul>

Professor of read  
 Department of Aquatic  
 Animal Health Management  
 COFS, CCS HAU, Hisar

### DETAIL NOTICE INVITING TENDER

**e-Tender** is invited for purchase of below mentioned items in single stage two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):-

Sr. No.	Description of Job Work	Appr. Esti. cost Rs. (Lakh)	EMD Money to be deposited by Bidder (Rs.)	Tender Document Fee & e-Service Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & time of Earnest Money submission	Expiry date & Time of Bid Preparation & Submission	Time of opening T/Fin. bids
1.	REFRIGERATED CENTRIFUGE FOR COLLEGE OF FISHERIES SCIENCE, CCSHAU, Hisar	10.00	50,000	e-Service Fee Rs. 1000/- Document Fee Rs. 3000/- 1180/- + 1000/-	21/12/26 (09:00 hours)	27/12/26 upto 17:00 hours	27/12/26 upto 17:00 hours	Tech. Bid 28/12/26 at 10:00 A.M Financial Bid 30/12/26 at 10:00 A.M

Under this process, the Pre-qualification/ Technical online bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/ Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

- The payment for Tender Document Fee and e-Service Fee shall be made by eligible bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.
- Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. He/She will be required to make online payment of (Mention EMD Amount) towards EMD fee in due course of time. The intended bidder fails to pay EMD fee under the stipulated time frame shall not be allowed to submit his / her bids for the respective event / Tenders.
- The interested bidders must remit the funds at least T+1 working day (Transaction day + One working Day) in advance i.e. on or before 21/12/2026 upto 17:00 hrs); and make payment via RTGS /NEFT to the beneficiary account number specified under the online generated challan. The intended bidder / Agency thereafter will be able to successfully verify their payment online and submit their bids on or before the expiry date & time of the respective events/Tenders at  
<https://haryanaeprocurement.gov.in>.

The interested bidders shall have to pay mandatorily e-Service fee (under document fee – Nonrefundable) of Rs. 1000/- (Rupee One Thousand Only) online by using the service of secure

electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Payment for document fee/ e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

#### Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1		Tender Document Download and Bid Preparation/Submission	27/1/26 (09:00 hours)	27/1/26 upto 17:00 hours
2	Technical Bid Opening		28/1/26 at 10:00 A.M	
3	Financial Bid Opening		30/1/26 at 10:00 A.M	

#### Important Note:

- 1) The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant / bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.
- 2) Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.
- 4) In the first instance, the online payment details of tender document fee, e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth financial bid quoted against each of the item by the shortlisted bidder/ Agency wherever required shall be opened online in the presence of such bidders/ Agency who either themselves or through their representatives choose to be present. The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

The bids shall be submitted online in two separate envelopes:

#### Envelope 1: Technical Bid

The bidders shall upload the required eligibility & technical documents online in the Technical Bid.

#### Envelope 2: Commercial Bid

The bidders shall quote the prices in price bid format under Commercial Bid.


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*Handwritten signature*


Professor & Head  
Department of Aquatic  
Animal Health Management  
COFS, CCS HAU, Hisar

### Terms & conditions

1. The quotations received after due date/or time will be summarily rejected.
2. The security/earnest money equivalent to five per cent of the cost of material i.e. an amount of 5% of the total cost of the offered material rounded off to nearest Rs.10/- in the name of Director (Stores & Purchases), CCS HAU, Hisar
3. The material shall be supplied by the supplier within the time limit specified in the supply order. The delivery period can be extended by the Central Purchase Committee/or Store Purchase Officer only in exceptional cases on written request of the supplier explaining reasons/circumstances due to which the delivery period could not be adhered to. In case the material is not supplied within the delivery period, the supplier shall be liable to pay us compensation amount equivalent to one percent each day or such amount as the CPC/ Store Purchase Officer may decide that the quantity remains incomplete including installation, provided that entire amount of compensation shall not exceed 10% of the total amount of the cost of the material supplied. An appeal against these orders shall, however, lie with the Vice-Chancellor, CCS HAU, Hisar whose decision shall be final.
4. In case the supplier/contractor fails to execute the supply order/contract on the rates, terms & conditions as contained in the supply order within the stipulated period, the security/earnest money shall be forfeited besides any other action as may be considered necessary by the CPC
5. The rates should be quoted on price list less discount, FOR University Campus or offices situated at outstations as the case may be. The rates quoted Ex-Godown may be rejected. All charges payable by the University such as Sales Tax, Packing & Forwarding and other levies like Excise duty, Custom Duty, Octroi, etc. should be mentioned in the quotation/tender. The charges not mentioned in the quotation/tender shall not be paid by the University. The University does not issue Form 'C' or 'D'.
6. The supplies should be offered from ready stock. The material shall be supplied by the supplier within the time limit specified in the supply order failing which the order is likely to be withdrawn.
7. The validity period of the quotation/tender and Guarantee/Warranty period of the material, if any, should be mentioned specifically. The offer must be valid for a period of atleast three months from the date of opening of quotation/tender.
8. The University/its Offices at Hisar and outstations do not make payment in advance or against documents through Bank. However, as a matter of general policy we try to make the payment within 30 days of the delivery subject to proper installation, wherever applicable and satisfaction of the Inspection Committee.
9. The quantity can be increased/decreased by the University.
10. The current price list duly authenticated by the manufacturer with date, signature and seal along with literature/pamphlets may also be supplied along with the offer.

  
**Professor & Head**  
**Department of Aquatic**  
**Management**

11. If you or your principals are on rate contract with DGS&D, DS&D, Haryana, Controller of Stores, this may be mentioned specifically in your offer and the same duly attested may also be attached.
12. The University is situated outside the municipal limits and as such no octroi is payable by us if the material is sent by rail/full truck load. In case the material is received through goods transport company by road, the transport companies charged delivery charges, labour charges and octroi charges. It may be mentioned specifically as to whether the material will be sent by rail or by road through goods transport company.
13. The make and complete specifications of the material should be clearly mentioned and catalogue if any be sent. (make/specification will be given by the HAU).
14. The acceptance of the material is subject to approval of our Inspection Committee/Technical Committee or Experts.
15. The acceptance of the quotation/tender will rest with the CPC which does not bind himself to accept the lowest quotation and reserves the right to reject any or all items of quotation/tender without assigning any reason therefore. The CPC reserves the right to accept quotation/tender in part i.e. any item or any quantity and to reject it for the rest.
16. It is our policy to make all purchases from the manufacturers or through their authorized dealers. If you are manufacturer/authorized dealer, proof thereof may kindly be given alongwith the quotation/tender failing which the same is likely to be rejected without assigning any reason. A copy of the letter from the manufacturers may kindly be attached being authorized dealer/stockist/distributor or agent etc.
17. The University is registered with the Department of Science and Industrial Research, Ministry of Science and Technology, New Delhi in terms of Govt. Notification No. Notification No.10/97-Central Excise dated 1 March, 1997 and Notification No.51/96-Custom dated 23 July, 1996 vide Registration No. TU/V/REG-CDE (74)/2015 dated 5.11.2015 upto 31.08.2020. Thus the University is exempted from payment of Custom duty and Excise duty. The consignee will issue necessary certificate duly countersigned by the Registrar, CCS HAU, Hisar.
18. It may be certified that you have not been debarred/black listed for any reason by DGS&D, DS&D Haryana or any State Govt./University/PSU etc. If so particulars of the same be furnished. Concealing of facts will not only lead to cancellation of the supply order but may also warrant legal action.
19. For any enquiry, the undersigned can be contacted at Phone No.01662-284317 & or 01662-255419 on working days (Monday to Saturday except 2<sup>nd</sup> Saturday) during office hours (9.00 A.M. to 4.00 P.M. during August to April and 7.00 A.M. to 1.30 P. M. during May to July).
20. The family members of the university employees are not allowed to send their quotations/tenders. Such quotations/tenders, if received, will outrightly be rejected.
21. The disputes, if any, shall be subject to jurisdiction of Hisar Courts. Any other jurisdiction mentioned in the quotations or invoices of the manufacturers/dealers etc. shall be invalid and shall have no legal sanctity.

  
**Professor & Head**  
**Department of Aquatic**  
**Animal Health Management**  
**GOFS, CCS HAU, Hisar**

Terms and conditions for the material to be imported

1. Country of origin should be mentioned.
2. Goods supplied should conform to the standards mentioned in the technical specifications or as latest standards issued by the concerned institution.
3. **Performance security:** The responsive bidder shall be required to deposit Performance security equivalent to **five per cent** of the cost of material ordered valid for guarantee/warranty period plus 75 days.
4. The material supplied shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery of material. The insurance shall be in an amount equal to 110 percent of CIF or CIP value of goods.
5. **Warranty/Guarantee:** the material be quoted with Warranty/Guarantee period of 12 months after the date of delivery and acceptance at final destination or 18 months after the date of shipment from the port or place of loading whichever is earlier.
6. **Payment:** On shipment 90% of the cost of material shall be paid through Letter of Credit established in a Bank of its country and upon submission of the documents as specified below. Letter of credit shall be established in a bank of its country and the standard conditions as per Reserve Bank of India Policy shall be applicable.
7. **Balance Payment:** Balance 10 percent payment shall be paid within 30 days of receipt of claim supported by the acceptance certificate issued by the Purchaser's representative.  
**Payment of local currency portion including Agency commission, if any, including AMC shall be made in Indian currency within 30 days of presentation of claim supported by a Certificate from the purchaser declaring that the goods have been delivered and all other contract services have been performed.**
8. **Conversion Rates:** The conversion rates of foreign currency shall be taken into consideration as applicable on the date of opening of the tenders.
9. **Bid Security:** Bid security should be valid for 45 days beyond the validity of the bids
10. **Validity:** The tender should be valid at least 45 days from the date of opening of tenders.
11. **Clarifications on tenders:** During evaluation of the tenders, the purchaser may, at its discretion, ask the bidder for clarification of bids. The request for clarification and the response shall be in writing, and no change in prices or substance of the tender will be sought, offered or permitted.
12. **Purchaser's right to accept/or reject any or all the tenders:** The purchaser reserves the right to accept/or reject any or all the bids and to annul the bidding process and reject all the bids at any time prior of placing the supply order without assigning any reasons therefore without any obligations to inform the affected bidders.
13. **Taxes & Duties:** It will be the responsibility of the supplier for the payment of all taxes and duties to their respective Govt.

14. **Custom Duty:** Chaudhary Charan Singh Haryana Agricultural University, Hisar is exempted from payment of Custom Duty as per notification issued by the Govt. of India. Hence no

custom duty shall be paid except to the extent payable. However necessary documents, certificate in this regard shall be supplied by the Purchaser well in time only on receipt of information /documents regarding shipment of material.

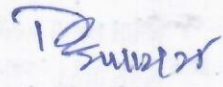
15. **Liquidated damages:** The applicable rate of liquidated damages is 0.5% per week or part thereof and a maximum deduction/recovery is 10% of the contract price. This will be applicable when the material is not supplied during delivery period mentioned in the supply order and/or not installed within the stipulated period.

16. **Right to cancel the execution of supply order/contract:** When the required material is not supplied by the supplier within the delivery period as per contract/supply order and the liquid damages cross the limit of 10% the purchaser reserves the right to cancel the execution of supply order/contract and reserves the right to recover the Liquid damages out of the EMD/or Performance security besides other action as deemed proper.

17. **Delivery Documents** Within 24 hours of shipment, the supplier shall notify. The purchaser and the Insurance Company by cable or telex or Fax the full of the shipment including contract number, Description of Goods, quantity, the vessel, the bill of landing number and date, port of loading, date of shipment, port of discharge etc. The supplier shall mail the following documents to the Purchaser, with a copy to the Insurance Company:

- i) 4 copies of Supplier's Invoice showing Goods description, quantity, unit price and total amount.
- ii) Original and 4 copies of the negotiable, clean, on band bill of landing marked freight prepaid and 4 copies of non-negotiable bill of landing.
- iii) 4 copies of packing list identifying contents of each package.
- iv) Insurance Certificate.
- v) Manufacturer's/Supplier's Certificate.
- vi) Inspection Certificate issued by the nominated Inspection Agency and the Supplier's Factory Inspection Report
- vii) Certificate of Origin.
- viii) Excise Gate Pass (octroi receipts wherever applicable) duly sealed indicating payment made; and
- ix) Any of the documents evidencing payments of Statutory Taxes.

The above documents shall be received by the Purchaser at least one week before arrival of Goods at the port or place of arrival and, if not received, the Supplier will be responsible for any consequent expenses.

  
 Professor & Head  
 Department of Aquatic  
 Animal Health Management  
 COFS, CCS HAU, Hissar

### Instructions to bidder on Electronic Tendering System

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

#### 1. Registration of bidders on e-Procurement Portal:-

All the bidders intending to participate in the tenders process online are required to get registered on the centralized e - Procurement Portal i.e. <https://haryanaeprocurement.gov.in>. Please visit the website for more details.

#### 2. Obtaining a Digital Certificate:

- 2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details, please visit the website – <https://haryanaeprocurement.gov.in>.
- 2.3 The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority, authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4 The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://haryanaeprocurement.gov.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
- 2.5 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to **keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate /power of attorney / lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.
- 2.7 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

2.8 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3 **Pre-requisites for online bidding:**

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Nextenders (India) Pvt. Ltd. or downloaded from the home page of the website - <https://haryanaeprocurement.gov.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

4 **Online Viewing of Detailed Notice Inviting Tenders:**

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal eProcurement system on the Home Page at <https://haryanaeprocurement.gov.in>.

5 **Download of Tender Documents:**

The tender documents can be downloaded free of cost from the eProcurement portal <https://haryanaeprocurement.gov.in>

6 **Key Dates:**

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

7 **Online Payment of Tender Document Fee, eService fee, EMD fees & Bid Preparation & Submission (PQQ/ Technical & Commercial/Price Bid):**

i) **Online Payment of Tender Document Fee + e-Service fee:**


The online payment for Tender document fee, eService Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee shall be made by bidders/ Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT. The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

ii) **PREPARATION & SUBMISSION Of online APPLICATIONS/BIDS:**

Detailed Tender documents may be downloaded from e-procurement website (<https://haryanaeprocurement.gov.in>) and tender mandatorily be submitted online.

**Scan copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online PQQ/ Technical Envelope:** The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF /JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.

**FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)**

  
Professor & Head  
Department of Aquatic  
Animal Health Management  
CCEC, COCHIN

### Guideline for Online Payments in e-tendering

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing). Bidder shall proceed to select the tender he is interested in. On the respective Department's page in the e-tendering portal, the Bidder would have following options to make payment for tender document & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT

#### Operative Procedures for Bidder Payments

##### **A) Debit Card**

The procedure for paying through Debit Card will be as follows.

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same,
- (ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

##### **B) Net Banking**

The procedure for paying through Net Banking will be as follows.

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal.

The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same. (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

### C) RTGS/ NEFT

The bidder shall have the option to make the EMD payment via RTGS/ NEFT. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

i. Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.

ii. Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.

iii. Each challan shall therefore include the following details that will be pre-populated:

- Beneficiary account no: (unique alphanumeric code for e-tendering)
- Beneficiary IFSC Code:
- Amount:
- Beneficiary bank branch:
- Beneficiary name:

iv. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.

v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.

vi. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for real time validation. On clicking the same, system would do auto validation of the payment made.

Sr no.	Scenario	Do's / Don't's
	In the event of making Payment through NEFT/RTGS	<p>Do's</p> <ul style="list-style-type: none"> <li>• It is the bidder's responsibility to ensure that RTGS/NEFT payments are made to the exact details as mentioned in the challan which are:</li> <li>1) Beneficiary account no: &lt;client code&gt; + &lt;random number&gt;</li> <li>2) Beneficiary IFSC Code: As prescribed by ICICI Bank (this shall remain same across all tenders)</li> <li>3) Amount: As mentioned on the challan. It is specific for every tender/transaction</li> <li>4) Beneficiary bank branch: ICICI Bank Ltd, CMS</li> <li>5) Beneficiary name: As per the challan</li> <li>• For every tender, details in the challan are different and specific to that tender only. Bidder should not make use of a challan for making payment for another tenders'</li> <li>• It is advised that all the bidders make payment via RTGS/NEFT at least one day in advance to the last day of tender submission as certain amount of time is required for settlement and various parties are involved. The payment may not be available for the bidder validation. In such cases bidder may not be able to submit the tender</li> </ul>

- Bidder has to make only single payment against a challan as per the amount mentioned on the challan.
- Bidder must do the payment before tender validity gets expired

**Don't** • Bidder should not enter erroneous details while filling the NEFT/RTGS form at their bank. The following possibilities may arise:

- 1) Incorrect IFSC code mentioned:- Transaction would be rejected and the amount would be refunded back in to the bidders account
- 2) Incorrect Beneficiary account number mentioned(<client code> + <random number>):-
  - a) In case, the beneficiary account number mentioned is incorrect the transaction would be rejected and the bid would not be accepted.
- 3) Incorrect Amount mentioned: The amount would be rejected if the amount mentioned in while making the payment is incorrect. Such cases will be captured as unreconciled transactions and will be auto-refunded directly to bidder's account.

In the event of any discrepancy, payment would not be considered and bidder would not be allowed to bid/ participate.

- Bidder is not supposed to use challan generated in one tender for payment against another tender since details in the challan are unique to the tender and bidder combination.
- Bidder must not make multiple or split payments against a particular challan. Any split payment received against the same challan will be refunded back to the bidder.
- Bidder would not be entitled to claim that he is deprived of participating in the tender because his funds are blocked with the division on account of incorrect payment made by the bidder

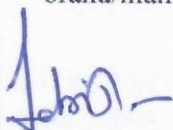
Director(S&P)


CCS Haryana Agri. University, Hisar

Professor & Head  
Department of Aquatic  
Animal Health Management  
CCS HAU, Hisar

**College of Fisheries Science  
CCSHAU, Hisar**

The specifications as provided are meeting the basic need of the Department/College without including superfluous and non-essential features which may result in unwanted expenditures. Also the specifications are generic in nature and do not favour any particular brand/manufacturers/company.

  
(Indenter)

  
Professor & HOD  
Department of Aquatic  
Animal Health Management  
COFS, CCS HAU, Hisar

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## CCSHAU, Hisar

**Director (Store & Purchase)**

**CCSHAU, Hisar**

**Ph. No.01662-255419**

**Email: directorspo@gmail.com, spo@hau.ernet.in**

**STANDARD BIDDING DOCUMENT PROCUREMENT OF  
BIOCHEMISTRY ANALYZER FOR COLLEGE OF  
FISHERIES SCIENCE, CCSHAU, Hisar**

**PART 1: COMPLETE BIDDING DOCUMENT**

**NAME OF WORK: - Purchase of BIOCHEMISTRY  
ANALYZER FOR COLLEGE OF FISHERIES SCIENCE,  
CCSHAU, Hisar**

**DNIT Amount: Rs. 7.00 lakhs (Approx)**

*[Handwritten signature]*

*[Handwritten signature]*  
**Professor & Head  
Department of Fisheries  
Resource Management  
OFS, CCSHAU, Hisar**

# **PART 1: COMPLETE BIDDING DOCUMENT**

## **TABLE OF CONTENTS**

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*[Signature]*

*[Signature]*

Professor & Head  
Department of Fisheries  
Resource Management  
COFS, CCS HAU, Hissar

**Director(Store & Purchase)**  
**Ch. Charan Singh Haryana Agricultural University, Hisar**  
 (Established by Parliament Act No. 16 of 1970)

**TENDER NOTICE**

The Bids/tenders are invited from the eligible bidders through online bids in the website:  
<http://haryanaeprocurement.gov.in> for the work detailed in the table.

Sr. No.	Description of Job Work	Appr. Esti. cost Rs. (Lakh)	EMD Money to be deposited by Bidder (Rs.)	Tender Document Fee & e-Service Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Earnest Money submission	Expiry date & Time of Bid Preparation & Submission	Time of opening T/Fin. bids
1.	BIOCHEMISTRY ANALYZER FOR COLLEGE OF FISHERIES SCIENCE, CCSHAU, Hisar	7.00	35,000	e-Service Fee Rs. <del>1000/-</del> Document Fee Rs. <del>3000/-</del>  1180/-	11/12/25 (09:00 hours)	27/11/26 upto 17:00 hours	27/11/26 upto 17:00 hours	Tech. Bid. <del>8/11/26</del> at 10:00 A.M Financial Bid <del>30/11/26</del> at 10:00 A.M

- (i) Cost of Bid document (to be paid Online) is above mentioned (non refundable) for bid to be deposited through Debit Cards & Internet Banking Accounts.
- (ii) The further details and e-tendering schedule visit <https://haryanaeprocurement.gov.in> & University Website <https://hau.ernet.in>
- (iii) E-Service fee Rs. ~~1000/-~~ required to be filled/provided at the time of online bid preparation stage.

1180/-

*Amul*  
 30/11/25  
**Director (Store & Purchase)**  
**CCSHAU, Hisar**

*Dr. Suresh*  
**Professor & Head**  
**Department of Fisheries**  
**Resource Management**  
**DOFS, CCSHAU, Hisar**

## Detailed Specifications

### Technical Specification for the purchase of Biochemistry Analyzer

1. The analyzer shall be a fully automatic, discrete, random-access, bench-top clinical chemistry analyzer suitable for small to medium-workload laboratories and suitable for fish/shellfish serum samples.
2. The system shall perform photometric and turbidimetric assays.
3. The throughput shall be up to 200 tests/hour for photometric assays.
4. With optional electrolyte module, total throughput upto 400 tests/hour.
5. The analyzer shall provide continuous loading of samples and reagents and have STAT priority capability.
6. The instrument shall support minimum 5 open reagent system (ability to run third-party reagents if validated).
7. Measurement principle: Absorbance photometry and turbidimetry.
8. The optical system shall offer minimum 8 wavelengths covering (340-670 nm): 340, 405, 450, 510, 546, 578, 630, 670 nm.
9. Absorbance measurement range: 0 to 4.0 Abs.
10. Minimum Reaction volume 100  $\mu$ L and maximum reaction volume 250ul.
11. Carry-over shall be  $\leq 0.05\%$ .
12. The system must support endpoint, kinetic, fixed-time and two-reagent chemistries.
13. Sample loading capacity: Minimum 40 sample positions including STAT.
14. Sample volume range: 2 to 45  $\mu$ L, adjustable in small increments (0.1  $\mu$ L).
15. Automatic liquid level detection and collision protection must be provided.
16. Instrument must support automatic sample dilution (pre-dilution and post-dilution).
17. Reagent capacity: Minimum 80 reagent onboard positions.
18. Reagent volume range: 10-250  $\mu$ L with 0.5  $\mu$ L increments.
19. Onboard reagent refrigeration must be provided.
20. Reagent pre-heating and real-time monitoring shall be included.
21. System must support built in barcoding for reagents.
22. Onboard sample refrigeration must be provided.
23. Reaction cuvettes shall be disposable to eliminate contamination.
24. Reaction chamber shall be maintained at  $37^{\circ}\text{C} \pm$  precise control.
25. Mixing system shall be automated by independent mixture only.
26. Calibration modes shall support:
  27. 1-point, 2-point, multi-point; Linear, Spline, Polynomial; Logit-Log 4P/5P
  28. Quality control features:
    - Levey-Jennings plots; Westgard multi-rules; X-R chart; Twin-plot / CUSUM
    29. QC level support: Minimum 3 levels.
  30. The analyzer shall support an optional ISE module for:  $\text{Na}^+$ ,  $\text{K}^+$ ,  $\text{Cl}^-$ .
  31. ISE throughput shall provide  $\geq 200$  tests/hour electrolytes, system total  $\geq 400$  tests/hour.
- 7.3 Technology must be Ion-Selective Electrode (ISE) based.
32. User interface shall be graphical and intuitive with step-wise maintenance prompts.
33. System shall store minimum 20,000 patient results.
34. Connectivity: Bi-directional LIS/HL7 compatibility via RS-232 or equivalent interface.
35. User access control with multi-level security.
36. Automatic maintenance reminders and self-check features shall be included.
37. Test parameters
 

Instrument must have following manufacturer parameters:

  - A. Liver Function Tests
 

ALT, AST, ALP, GGT /  $\gamma$ -GT, Total Bilirubin, Direct Bilirubin, Total Protein, Albumin, Globulin (calculated), A/G Ratio (calculated), Prealbumin (PA), Total Bile Acids (TBA), Cholinesterase (CHE)  $\alpha$ -HBDH (Alpha-hydroxybutyrate dehydrogenase)
  - B. Renal Function Tests
 

Urea, Creatinine, Uric Acid (UA), Cystatin C (CysC),  $\beta$ 2-Microglobulin ( $\beta$ 2-MG), Microalbumin (MAU)

*Amrind*

*Amrind*  
 Professor & Head  
 Department of Fisheries  
 Resource Management  
 COFS, CCS HAU, Haryana

### C. Lipid Profile

Total Cholesterol (TC), Triglycerides (TG), HDL-Cholesterol (HDL-C), LDL-Cholesterol (LDL-C), VLDL (calculated), Apolipoprotein A1 (ApoA1), Apolipoprotein B (ApoB), Lipoprotein(a) — Lp(a)

### D. Diabetes / Glucose: Glucose (Glu)

### E. Enzymes / Cardiac Markers

CK (Creatine Kinase); CK-MB; LDH (Lactate Dehydrogenase);  $\alpha$ -Amylase (AMY); Lipase (if reagent used); G6PD; 5'-Nucleotidase (5'-NT);  $\alpha$ -L-Fucosidase (AFU)

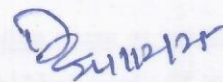
### F. Electrolytes / Minerals

Calcium (Ca); Magnesium (Mg); Phosphate (P – Inorganic); Iron (Fe); Transferrin (TRF); UIBC TIBC (calculated)

### G. Immunology / Special Proteins

CRP; HS-CRP; Rheumatoid Factor (RF); ASO (Anti-Streptolysin O); Immunoglobulin A (IgA); Immunoglobulin G (IgG); Immunoglobulin M (IgM); Complement C3; Complement C4; Ferritin Retinol Binding Protein (RBP); Adenosine Deaminase (ADA); ACE (Angiotensin-Converting Enzyme)

38. Main analyzer unit.
39. Starter kit of disposable cuvettes.
40. Compatible PC with i5 or above processor with 16 GB RAM, Keyboard, mouse and UPS.
41. User and service manuals.
42. Minimum 2 training sessions for laboratory staff.
43. Warranty: 3 years.
44. Breakdown response time:  $\leq 24$  hours.
45. Vendor must assure availability of spare parts for minimum 7 years.
46. Analyzer and manufacturer must hold valid CE and ISO 13485 certifications.
47. Equipment must be supplied by the Original Equipment Manufacturer (OEM) or authorized partner.

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**DETAIL NOTICE INVITING TENDER**

**e-Tender** is invited for purchase of below mentioned items in single stage two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):-

Sr. No.	Description of Job Work	Appr. Esti. cost Rs. (Lakh)	EMD Money to be deposited by Bidder (Rs.)	Tender Document Fee & e-Service Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & time of Earnest Money submission	Expiry date & Time of Bid Preparation & Submission	Time of opening T/Fin. bids
1.	BIOCHEMISTRY ANALYZER FOR COLLEGE OF FISHERIES SCIENCE, CCSHAU, Hisar	7.00	35,000	e-Service Fee Rs. 1000/- + Document Fee Rs. 3000/- 1180/-	27/1/26.. (09:00 hours)	27/1/26 upto 17:00 hours	27/1/26 upto 17:00 hours	Tech. Bid 27/1/26 at 10:00 A.M Financial Bid 27/1/26 at 10:00 A.M

Under this process, the Pre-qualification/ Technical online bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/ Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

- The payment for Tender Document Fee and e-Service Fee shall be made by eligible bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**
- Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **He/She will be required to make online payment of (Mention EMD Amount) towards EMD fee in due course of time. The intended bidder fails to pay EMD fee under the stipulated time frame shall not be allow to submit his / her bids for the respective event / Tenders.**
- The interested bidders must remit the funds at least T+1 working day (Transaction day + One working Day) in advance i.e. **on or before 27/1/26 upto 17:00 hrs); and make payment via RTGS /NEFT to the beneficiary account number specified under the online generated challan. The intended bidder / Agency thereafter will be able to successfully verify their payment online and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://haryanaeprocurement.gov.in>.**

The interested bidders shall have to pay mandatorily e-Service fee (under document fee – Nonrefundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure

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Resource Management  
CCS, CCSHAU, Hisar

electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Payment for document fee/ e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

#### Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1		<b>Tender Document Download and Bid Preparation/Submission</b>	27/1/26 (09:00 hours)	27/1/26. upto 17:00 hours
2	<b>Technical Bid Opening</b>		28/1/26. at 11:00 A.M	
3	<b>Financial Bid Opening</b>		30/1/26. at 11:00 A.M	

#### Important Note:

- 1) The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant / bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.
- 2) Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.
- 4) In the first instance, the online payment details of tender document fee, e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth financial bid quoted against each of the item by the shortlisted bidder/ Agency wherever required shall be opened online in the presence of such bidders/ Agency who either themselves or through their representatives choose to be present. The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

The bids shall be submitted online in two separate envelopes:

#### Envelope 1: Technical Bid

The bidders shall upload the required eligibility & technical documents online in the Technical Bid.

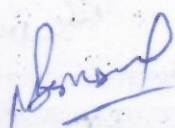
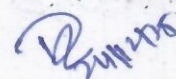
#### Envelope 2: Commercial Bid

The bidders shall quote the prices in price bid format under Commercial Bid.

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Department of Fisheries  
Resource Management

### Terms & conditions

1. The quotations received after due date/or time will be summarily rejected.
2. The security/earnest money equivalent to five per cent of the cost of material i.e. an amount of 5% of the total cost of the offered material rounded off to nearest Rs.10/- in the name of Director (Stores & Purchases), CCS HAU, Hisar
3. The material shall be supplied by the supplier within the time limit specified in the supply order. The delivery period can be extended by the Central Purchase Committee/or Store Purchase Officer only in exceptional cases on written request of the supplier explaining reasons/circumstances due to which the delivery period could not be adhered to. In case the material is not supplied within the delivery period, the supplier shall be liable to pay us compensation amount equivalent to one percent each day or such amount as the CPC/ Store Purchase Officer may decide that the quantity remains incomplete including installation, provided that entire amount of compensation shall not exceed 10% of the total amount of the cost of the material supplied. An appeal against these orders shall, however, lie with the Vice-Chancellor, CCS HAU, Hisar whose decision shall be final.
4. In case the supplier/contractor fails to execute the supply order/contract on the rates, terms & conditions as contained in the supply order within the stipulated period, the security/earnest money shall be forfeited besides any other action as may be considered necessary by the CPC
5. The rates should be quoted on price list less discount, FOR University Campus or offices situated at outstations as the case may be. The rates quoted Ex-Godown may be rejected. All charges payable by the University such as Sales Tax, Packing & Forwarding and other levies like Excise duty, Custom Duty, Octroi, etc. should be mentioned in the quotation/tender. The charges not mentioned in the quotation/tender shall not be paid by the University. The University does not issue Form 'C' or 'D'.
6. The supplies should be offered from ready stock. The material shall be supplied by the supplier within the time limit specified in the supply order failing which the order is likely to be withdrawn.
7. The validity period of the quotation/tender and Guarantee/Warranty period of the material, if any, should be mentioned specifically. The offer must be valid for a period of atleast three months from the date of opening of quotation/tender.
8. The University/its Offices at Hisar and outstations do not make payment in advance or against documents through Bank. However, as a matter of general policy we try to make the payment within 30 days of the delivery subject to proper installation, wherever applicable and satisfaction of the Inspection Committee.
9. The quantity can be increased/decreased by the University.
10. The current price list duly authenticated by the manufacturer with date, signature and seal along with literature/pamphlets may also be supplied along with the offer.

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Department of Fisheries  
Resource Management

11. If you or your principals are on rate contract with DGS&D, DS&D, Haryana, Controller of Stores, this may be mentioned specifically in your offer and the same duly attested may also be attached.

12. The University is situated outside the municipal limits and as such no octroi is payable by us if the material is sent by rail/full truck load. In case the material is received through goods transport company by road, the transport companies charged delivery charges, labour charges and octroi charges. It may be mentioned specifically as to whether the material will be sent by rail or by road through goods transport company.

13. The make and complete specifications of the material should be clearly mentioned and catalogue if any be sent. (make/specification will be given by the HAU).

14. The acceptance of the material is subject to approval of our Inspection Committee/Technical Committee or Experts.

15. The acceptance of the quotation/tender will rest with the CPC which does not bind himself to accept the lowest quotation and reserves the right to reject any or all items of quotation/tender without assigning any reason therefore. The CPC reserves the right to accept quotation/tender in part i.e. any item or any quantity and to reject it for the rest.

16. It is our policy to make all purchases from the manufacturers or through their authorized dealers. If you are manufacturer/authorized dealer, proof thereof may kindly be given alongwith the quotation/tender failing which the same is likely to be rejected without assigning any reason. A copy of the letter from the manufacturers may kindly be attached being authorized dealer/stockist/distributor or agent etc.

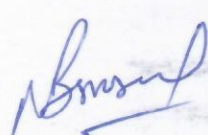
17. The University is registered with the Department of Science and Industrial Research, Ministry of Science and Technology, New Delhi in terms of Govt. Notification No. Notification No.10/97-Central Excise dated 1 March, 1997 and Notification No.51/96-Custom dated 23 July, 1996 vide Registration No. TU/V/RG-CDE (74)/2015 dated 5.11.2015 upto 31.08.2020. Thus the University is exempted from payment of Custom duty and Excise duty. The consignee will issue necessary certificate duly countersigned by the Registrar, CCS HAU, Hisar.

18. It may be certified that you have not been debarred/black listed for any reason by DGS&D, DS&D Haryana or any State Govt./University/PSU etc. If so particulars of the same be furnished. Concealing of facts will not only lead to cancellation of the supply order but may also warrant legal action.

19. For any enquiry, the undersigned can be contacted at Phone No.01662-284317 & or 01662-255419 on working days (Monday to Saturday except 2<sup>nd</sup> Saturday) during office hours (9.00 A.M. to 4.00 P.M. during August to April and 7.00 A.M. to 1.30 P. M. during May to July).

20. The family members of the university employees are not allowed to send their quotations/tenders. Such quotations/tenders, if received, will outrightly be rejected.

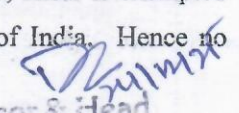
21. The disputes, if any, shall be subject to jurisdiction of Hisar Courts. Any other jurisdiction mentioned in the quotations or invoices of the manufacturers/dealers etc. shall be invalid and shall have no legal sanctity.

  
**Professor & Head**  
**Department of Fisheries**  
**Resource Manager**

**Terms and conditions for the material to be imported**

1. Country of origin should be mentioned.
2. Goods supplied should conform to the standards mentioned in the technical specifications or as latest standards issued by the concerned institution.
3. **Performance security:** The responsive bidder shall be required to deposit Performance security equivalent to **five per cent** of the cost of material ordered valid for guarantee/warranty period plus 75 days.
4. The material supplied shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery of material. The insurance shall be in an amount equal to 110 percent of CIF or CIP value of goods.
5. **Warranty/Guarantee:** the material be quoted with Warranty/Guarantee period of 12 months after the date of delivery and acceptance at final destination or 18 months after the date of shipment from the port or place of loading whichever is earlier.
6. **Payment:** On shipment 90% of the cost of material shall be paid through Letter of Credit established in a Bank of its country and upon submission of the documents as specified below. Letter of credit shall be established in a bank of its country and the standard conditions as per Reserve Bank of India Policy shall be applicable.
7. **Balance Payment:** Balance 10 percent payment shall be paid within 30 days of receipt of claim supported by the acceptance certificate issued by the Purchaser's representative.  
**Payment of local currency portion including Agency commission, if any, including AMC shall be made in Indian currency within 30 days of presentation of claim supported by a Certificate from the purchaser declaring that the goods have been delivered and all other contract services have been performed.**
8. **Conversion Rates:** The conversion rates of foreign currency shall be taken into consideration as applicable on the date of opening of the tenders.
9. **Bid Security:** Bid security should be valid for 45 days beyond the validity of the bids
10. **Validity:** The tender should be valid at least 45 days from the date of opening of tenders.
11. **Clarifications on tenders:** During evaluation of the tenders, the purchaser may, at its discretion, ask the bidder for clarification of bids. The request for clarification and the response shall be in writing, and no change in prices or substance of the tender will be sought, offered or permitted.
12. **Purchaser's right to accept/or reject any or all the tenders:** The purchaser reserves the right to accept/or reject any or all the bids and to annul the bidding process and reject all the bids at any time prior of placing the supply order without assigning any reasons therefore without any obligations to inform the affected bidders.
13. **Taxes & Duties:** It will be the responsibility of the supplier for the payment of all taxes and duties to their respective Govt.
14. **Custom Duty:** Chaudhary Charan Singh Haryana Agricultural University, Hisar is exempted from payment of Custom Duty as per notification issued by the Govt. of India. Hence no



  
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CCFS CCS HAU, Hisar.

custom duty shall be paid except to the extent payable. However necessary documents, certificate in this regard shall be supplied by the Purchaser well in time only on receipt of information /documents regarding shipment of material.

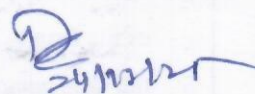
15. **Liquidated damages:** The applicable rate of liquidated damages is 0.5% per week or part thereof and a maximum deduction/recovery is 10% of the contract price. This will be applicable when the material is not supplied during delivery period mentioned in the supply order and/or not installed within the stipulated period.

16. **Right to cancel the execution of supply order/contract:** When the required material is not supplied by the supplier within the delivery period as per contract/supply order and the liquid damages cross the limit of 10% the purchaser reserves the right to cancel the execution of supply order/contract and reserves the right to recover the Liquid damages out of the EMD/or Performance security besides other action as deemed proper.

17. **Delivery Documents** Within 24 hours of shipment, the supplier shall notify. The purchaser and the Insurance Company by cable or telex or Fax the full of the shipment including contract number, Description of Goods, quantity, the vessel, the bill of landing number and date, port of loading, date of shipment, port of discharge etc. The supplier shall mail the following documents to the Purchaser, with a copy to the Insurance Company:

- i) 4 copies of Supplier's Invoice showing Goods description, quantity, unit price and total amount.
- ii) Original and 4 copies of the negotiable, clean, on band bill of landing marked freight prepaid and 4 copies of non-negotiable bill of landing.
- iii) 4 copies of packing list identifying contents of each package.
- iv) Insurance Certificate.
- v) Manufacturer's/Supplier's Certificate.
- vi) Inspection Certificate issued by the nominated Inspection Agency and the Supplier's Factory Inspection Report
- vii) Certificate of Origin.
- viii) Excise Gate Pass (octroi receipts wherever applicable) duly sealed indicating payment made; and
- ix) Any of the documents evidencing payments of Statutory Taxes.

The above documents shall be received by the Purchaser at least one week before arrival of Goods at the port or place of arrival and, if not received, the Supplier will be responsible for any consequent expenses.

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### Instructions to bidder on Electronic Tendering System

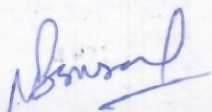
These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

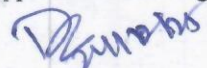
#### 1. Registration of bidders on e-Procurement Portal:-

All the bidders intending to participate in the tenders process online are required to get registered on the centralized e - Procurement Portal i.e. <https://haryanaeprocurement.gov.in>. Please visit the website for more details.

#### 2. Obtaining a Digital Certificate:

- 2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate, to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details, please visit the website – <https://haryanaeprocurement.gov.in>.
- 2.3 The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4 The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://haryanaeprocurement.gov.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
- 2.5 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to **keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate /power of attorney / lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.
- 2.7 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.



  
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- 2.8 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3 **Pre-requisites for online bidding:**

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Nextenders (India) Pvt. Ltd. or downloaded from the home page of the website - <https://haryanaeprocurement.gov.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

4 **Online Viewing of Detailed Notice Inviting Tenders:**

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal eProcurement system on the Home Page at <https://haryanaeprocurement.gov.in>.

5 **Download of Tender Documents:**

The tender documents can be downloaded free of cost from the eProcurement portal <https://haryanaeprocurement.gov.in>

6 **Key Dates:**

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

7 **Online Payment of Tender Document Fee, eService fee, EMD fees & Bid Preparation & Submission (PQQ/ Technical & Commercial/Price Bid):**

i) **Online Payment of Tender Document Fee + e-Service fee:**

The online payment for Tender document fee, eService Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee shall be made by bidders/ Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT. The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

ii) **PREPARATION & SUBMISSION Of online APPLICATIONS/BIDS:**

Detailed Tender documents may be downloaded from e-procurement website (<https://haryanaeprocurement.gov.in>) and tender mandatorily be submitted online.

**Scan copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online PQQ/ Technical Envelope:** The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF /JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.

**FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)**

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Series  
Date  
Place

### **Guideline for Online Payments in e-tendering**

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing). Bidder shall proceed to select the tender he is interested in. On the respective Department's page in the e-tendering portal, the Bidder would have following options to make payment for tender document & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT

#### **Operative Procedures for Bidder Payments**

##### **A) Debit Card**

The procedure for paying through Debit Card will be as follows.

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same,
- (ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

##### **B) Net Banking**

The procedure for paying through Net-Banking will be as follows.

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal.

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**Resource Management**  
**COPS, CCS HAU, Haryana**

The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same. (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

### C) RTGS/ NEFT

The bidder shall have the option to make the EMD payment via RTGS/ NEFT. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

i. Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.

ii. Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.

iii. Each challan shall therefore include the following details that will be pre-populated:

- Beneficiary account no: (unique alphanumeric code for e-tendering)
- Beneficiary IFSC Code:
- Amount:
- Beneficiary bank branch:
- Beneficiary name:

iv. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.

v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.

vi. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for real time validation. On clicking the same, system would do auto validation of the payment made.

Sr no.	Scenario	Do's / Don't's
	In the event of making Payment through NEFT/RTGS	<p>Do's</p> <ul style="list-style-type: none"> <li>• It is the bidder's responsibility to ensure that RTGS/NEFT payments are made to the exact details as mentioned in the challan which are:</li> <li>1) Beneficiary account no: &lt;client code&gt; + &lt;random number&gt;</li> <li>2) Beneficiary IFSC Code: As prescribed by ICICI Bank (this shall remain same across all tenders)</li> <li>3) Amount: As mentioned on the challan. It is specific for every tender/transaction</li> <li>4) Beneficiary bank branch: ICICI Bank Ltd, CMS</li> <li>5) Beneficiary name: As per the challan</li> <li>• For every tender, details in the challan are different and specific to that tender only. Bidder should not make use of a challan for making payment for another tenders'</li> <li>• It is advised that all the bidders make payment via RTGS/NEFT at least one day in advance to the last day of tender submission as certain amount of time is required for settlement and various parities are involved. The payment may not be available for the bidder validation. In such cases bidder may not be able to submit the tender</li> </ul>

- Bidder has to make only single payment against a challan as per the amount mentioned on the challan.
- Bidder must do the payment before tender validity gets expired

**Don't** • Bidder should not enter erroneous details while filling the NEFT/RTGS form at their bank. The following possibilities may arise:

1) Incorrect IFSC code mentioned:- Transaction would be rejected and the amount would be refunded back in to the bidders account  
 2) Incorrect Beneficiary account number mentioned(<client code> + <random number>):-

a) In case, the beneficiary account number mentioned is incorrect the transaction would be rejected and the bid would not be accepted.  
 3) Incorrect Amount mentioned: The amount would be rejected if the amount mentioned in while making the payment is incorrect. Such cases will be captured as unreconciled transactions and will be auto-refunded directly to bidder's account.

In the event of any discrepancy, payment would not be considered and bidder would not be allowed to bid/ participate.

- Bidder is not supposed to use challan generated in one tender for payment against another tender since details in the challan are unique to the tender and bidder combination.

- Bidder must not make multiple or split payments against a particular challan. Any split payment received against the same challan will be refunded back to the bidder.

- Bidder would not be entitled to claim that he is deprived of participating in the tender because his funds are blocked with the division on account of incorrect payment made by the bidder

Director(S&P) 30/12/2015  
 CCS Haryana Agri. University, Hisar

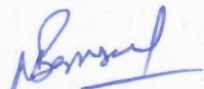
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*25/12/2015*

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**College of Fisheries Science  
CCSHAU, Hisar**

The specifications as provided are meeting the basic need of the Department/College without including superfluous and non-essential features which may result in unwanted expenditures. Also the specifications are generic in nature and do not favour any particular brand/manufacturers/company.



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**CCSHAU, Hisar**

**ENGINEERING UNIT  
ESTATE OFFICE BUILDING  
CCSHAU, Hisar  
Ph. No.01662-255300  
Email: eo@hau.ernet.in**

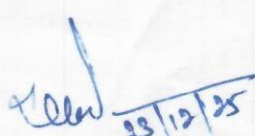
## **STANDARD BIDDING DOCUMENT PROCUREMENT OF FURNITURE**

### **PART 1: COMPLETE BIDDING DOCUMENT**

**Name of work:- Procurement of furniture for the work of construction of New Girls' Hostel (for 150 students) in the premises of CCS HAU, Hisar.**

**DNIT Amount: Rs. 89.90 Lakh**

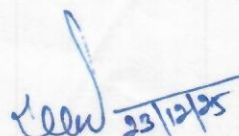
/ Indentor

  
23/12/25  
Executive Engineer (C-II), CCSHAU, Hisar

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## PRESS NOTICE

Engineering Unit, CCSHAU, Hisar  
Notice Inviting Tenders

No. \_\_\_\_\_

Dated: \_\_\_\_\_

The bids/tenders are invited from the eligible bidders through online bids in the website: <https://etenders.hry.nic.in> for the procurement of furniture detailed in the table:-

Sr. No	Name of the work	Approx. Estimated cost (Rs.in lakh)	Bid Security (Rs.) contractor/ Society	Time limit	Tender Document Fee (Rs.) & Processing Fee	Start Date & Time of Bid Submission and Closing Date & Time of Bid Submission
1.	Procurement of furniture for the work of construction of New Girls' Hostel (for 150 students) in the premises of CCS HAU, Hisar	89.90	Rs. 2.5 Lacs	07/01/26 09:00AM 27/01/26 05:00PM	Rs. 3000/- + Rs. 1180/-	07/01/26 09:00AM 27/01/26 05:00 PM

- (i) Cost of Bid document (to be paid online) is Rs. 5000/- (non refundable) for each bid to be deposited by bidder.
- (ii) For further details and e-tendering schedule visit <https://etenders.hry.nic.in>
- (iii) E-Service fee (Processing Fee) of Rs. 1000/-+18% GST for bid submission shall be paid by the bidder as per instructions of Haryana Government.

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Hisar

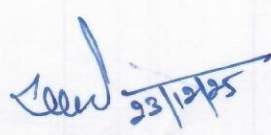
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**INVITATION FOR BID**  
(IFB)

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**DETAIL NOTICE INVITING TENDER**

**e-Tender** is invited for work mentioned below in single stage two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope from authorized dealers/suppliers and enlisted contractors):-

Sr. No.	Description of work / Items	Bid Security to be deposited by Bidder (Rs.)	Tender Document Fee (Rs.) & Processing Fee	Start Date & Time of Bid Submission and Closing Date & Time of Bid Submission
1.	Procurement of furniture for the work of construction of New Girls' Hostel (for 150 students) in the premises of CCS HAU, Hisar (Amount: Rs. 89.90lakh)	Rs. 2.5 lacs	Rs. 3000/- + Rs. 1180/-	07/01/26 09:00 AM 27/01/26 05:00 PM

- The bidders can download the tender documents from the Portal: <https://etenders.hry.nic.in>.
- The bidders can submit their tender documents as per dates mentioned in the key dates below.

**Key Dates**

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1	-	Tender Document Download and Bid Preparation/Submission	07/01/26 09:00 AM	27/01/26 05:00 PM
2	-	Submission of EMD/Bid Security & tender documents fee deposit etc.	Rs. 2.5 lacs Rs. 3000/- + Rs. 1180/-	
3	Technical Bid Opening		28/01/26 at 11:00 AM	
4	Financial Bid Opening		30/01/26 at 11:00 AM	

**Important Note:**

- The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant / bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.
- Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

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- 4) Willing bidders shall pay e-service fee applicable, if any, required for bid submission by the bidder as per instructions of Haryana Government. The bid security/earnest money & tender document fee will be paid online.

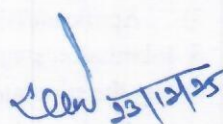
**Note:-** Only online submission of bids is permitted, therefore; bids must be submitted online on website <http://etenders.hry.nic.in>. The technical qualification part of the bids will 'be opened online by Executive Engineer, CCS HAU, Hisar on \_\_\_\_\_ at \_\_\_\_\_ hrs. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened online on the next working day at the same time.

Technical Bid shall be opened (online) in the presence of such contractor who chooses to be present. The financial Offer in online Envelop in shall be opened only if the bidders meet the qualification criteria as per the Bid document.

#### **CONDITONS:-**

- 1) APPROVED DNIT& Prequalification documents can be seen on any working day during office hours in office of the undersigned. Though proper care has been taken to upload approved DNIT. However, there may be some discrepancy. In case of discrepancy between approved DNIT and uploaded DNIT, the approved DNIT will be applicable. The approved DNIT will be made part of agreement.
- 2) Conditional tenders will not be entertained & are liable to be rejected.
- 3) In case the day of opening of tenders happens to be holiday, the tenders will be opened on the next working day. The time and place of receipt of tenders and other conditions will remain unchanged.
- 4) The undersigned reserve the right to reject any tender or all the tenders without assigning any reason.
- 5) The societies shall produce an attested copy of the resolution of the Co-Operative department.
- 6) The tenders without deposited of online earnest money/bid security/tender fee will not be opened.
- 7) The jurisdiction of court will be at Hisar.
- 8) The tender of the bidder who does not satisfy the qualification criteria in the bid documents are liable to be rejected summarily without assigning any reason and no claim whatsoever on this account will be considered.

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Executive Engineer (C-II), CCSHAU, Hisar

- 9) The bid for the work shall remain open for acceptance during the bid validity period to be reckoned from the last date of 'online submission of Bids'. The undersigned may extend the closing date for bid submission by issuing an amendment. If any bidder/ tenderer withdraws his bid/ tender before the said period or makes any modifications in the terms and conditions of the bid, the said earnest money shall stand forfeited. Bids would required to be valid for 120 days from the date of bid closing. In case the last day to accept the tender happens to be holiday, validity to accept tender will be the next working day.

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CCS Haryana Agri. University,  
Hisar

03/01/26

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**Instructions to bidder on Electronic Tendering System**

**These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.**

**1. Registration of bidders on e-Procurement Portal:-**

All the bidders intending to participate in the tenders process online are required to get registered on the centralized e - Procurement Portal i.e. <https://etenders.hry.nic.in> Please visit the website for more details.

**2. Obtaining a Digital Certificate:**

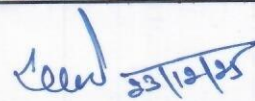
- 2.1** The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2** A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://etenders.hry.nic.in>
- 2.3** The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4** The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://etenders.hry.nic.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
- 2.5** Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to **keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6** In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate /power of attorney / lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.
- 2.7** In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
- 2.8** The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

**3. Pre-requisites for online bidding:**

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite downloaded from the home page of the website - <https://etenders.hry.nic.in> The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal

**4. Online Viewing of Detailed Notice Inviting Tenders:**

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://etenders.hry.nic.in>



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5 **Download of Tender Documents:**

The tender documents can be downloaded free of cost from the e-Procurement portal <https://etenders.hry.nic.in>

6 **Key Dates:**

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

7 **Online Payment of Tender Document Fee, eService fee (if applicable), EMD fees & online Bid Preparation & Submission (PQQ/ Technical & Commercial/Price Bid):**

i) **Online Payment of Tender Document Fee & e-Service fee:**

The online payment for Tender document fee, eService Fee (if applicable) & EMD is (mandatory).

ii) **PREPARATION & SUBMISSION Of online APPLICATIONS/BIDS:**

Detailed Tender documents may be downloaded from e-procurement website <https://etenders.hry.nic.in> and tender mandatorily be submitted online.

**Scan copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online PQQ/ Technical Envelope:** The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF /JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.

**FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)**

8. **ASSISTANCE TO THE BIDDERS:-**

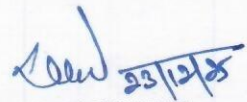
In case of any query regarding process of e-tenders and for under taking training purpose, the intended bidder can also avail the following and can contact <https://etenders.hry.nic.in> Chandigarh service provider as per below:

### Bill of quantity

**DNIT for procurement of furniture for the work of construction of New Girls' Hostel (for 150 students) in the premises of CCS HAU, Hisar**

Sr. No.	Description	Qty.	Unit	Rates to be quoted inclusive of GST & all taxes by the agency	
				In figures	In words
1.	Providing supplying and placing steel almirah double doors, 1 Adjustable self, 1 locker, 1 hanging rod in perfectly upright and straight position. The overall size of the almirah shall be 925 mm $\pm$ 10 mm (W) x 540 $\pm$ 10 mm (D) x 2050mm $\pm$ 50 mm (H) including legs. It should be supplied with 4 Nos. of loading compartments, 1 No. of hanging rod and 1 No. of locker. All components shall be made of 1.0 mm thick high yield strength CRCA sheet of grade 'D' confirming to IS:513, Stiffeners shall be provided in shelf & door. The steel hinged door shall be provided with locking mechanism which is assembled with bolt arrangement. The shelves shall have folded constructions which have intrinsic rigidity and high load carrying capacity. Uniformly distributed load capacity per each shelf shall be 50 kg maximum. The complete steel structure shall be constructed by welding and provide finishing with epoxy polyester powder coated to be thickness 50-60 $\mu$ . Make: Godrej, Geeken, Delite, Methodex	155	Each		
2.	Providing and placing in position single bed, CRCA sheet, CRCA pipe frame, powder coated, PPCP shoes with an overall size-2000 mm $\pm$ 15 mm (L) x 920 mm $\pm$ 10 mm (W) x 710/420 mm $\pm$ 20 mm (H) without mattress. The construction of the bed shall be supplied in knock down with metal frame made out of CRCA steel pipe having cross-section area 50 mm x 25 mm with 1.2 thick, 3 Nos. of CRCA round pipe shall be provide on head side with 15 mm dia. The mattress panel shall be made of 1mm thick high yield strength CRCA sheet of grade 'D' confirming to IS:513 welded together with main frame and mounted on CRCA square pipe strips having cross-section area 19.05 mm x 19.05 mm with 1 mm thick. The legs shall be made of M.S.E.R.W pipe having cross-section area 50 mm x 25 mm with 1.2 mm thick. All metal part shall be powder coating finish with DFT (Dry Film Thickness) - 35 $\mu$ min. The PPCP shoes shall be insert into bottom of legs for avoid scratches on the floors. Make: Godrej, Geeken, Delite, Methodex	155	Each		

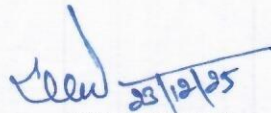
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3.	<p>Supplying &amp; Placing Visitor Chair, PU moulded seat back, chrome plated pipe stand. The seat and back shall be made of molded PU padded with high resilience polyurethane foam 40 mm thick having density not less than 40kg/m<sup>3</sup> in seat and 25 mm thick having density not less than 32 kg/m<sup>3</sup> in back. The seat shall be upholstered with fabric tapestry 0.6 mm thick. The seat and back shall be arrested together with the armrest. The frame structure shall be supported by four legs made up of CRCA chrome plated pipe of size 30 mm x15mm x 1.6 mm thick. There shall be PPCP shoe provided at the base to avoid scratches on the floor. The seat size shall be 465±10 mm (D) x 500±10 mm(W) and back size shall be 460±10 mm(W) x 360 ±10 mm(H) from seat. Overall height shall be = 790 ±10 mm, overall depth= 560±10 mm &amp; overall width = 550±10 mm.</p> <p>Make: Godrej, Geeken, Delite, Methodex</p>	160	Each		
4.	<p>Supplying &amp; placing study table, particle board top, MS powder coated legs, in completely knock down conditions with an overall size 915 mm ± 15 mm x 615 mm ± 15 mm x 765 mm ± 15 mm that is to be assembled at site. The worktop shall be made up of 25 mm thick pre-laminated particle board of grade II of IS 12823 with approved laminate and finish as per approved shade. The table top profile shall be in rectangle shape and the edges shall be sealed with 2mm thick thin strip of impermeable PVC that is cut to fit the size of board panel and duly pasted with the assistance of edge banding machine at 200 degree Celsius. The top shall be supported on MS/ CRCA rectangle pipe having cross-section area 40 mm x 20 mm with 1.6 mm thick. The table understructure shall consist of C frame MS/CRCA leg having cross-sectional area 60 mm x 30 mm. There shall be co-polymer polypropylene shoe provided at the base to avoid scratches on the floor. The manufacturer shall have quality and safety assurance like ISO-50001:2018, ISO-45001:2018 and SCS Global/authorized agency from NABCB accredited lab, BIFMA membership and AIOTA certification. The board used should meet international standard of quality, Indian standard IS 12823 grade II should meet long time load bending, screw-withdrawal strength, modulus of rupture and modules of elasticity bending tested as per IS 2380.</p> <p>Make: Godrej, Geeken, Delite, Methodex</p>	155	Each		


5.	Supplying and placing a three seater with wooden frame, flap cushion arm, powder coated legs, sofa that shall be constructed from natural hard wood and commercial plywood having inner frame. The thickness of the wood should allow for the heavy tension webbing. The sofa shall have spring attached and also be padded separately. The frame shall be padded with high resilience polyurethane foam having density $45\text{kg/m}^3$ in seat and $32\text{kg/m}^3$ in back. There shall be cushion arm provided padded with high resilience polyurethane foam having density $32\text{kg/m}^3$ . The armrest shall be flap with soft cushion on both side for aesthetically appealing as well as side comfort. The complete structure shall be upholstered with leatherite tapestry $0.8\pm 0.1$ mm thick and 535 GSM. The understructure shall have MS powder coated frame having thickness 8 mm. There shall be buffers provided at the bottom to avoid scratches on the floor as well as uneven surfacing. The seat size shall be $1460\pm 10$ mm (W) x $530\pm 10$ mm (D) x $380\pm 10$ mm (H), Overall width= $2030\pm 10$ mm, overall depth = $830\pm 10$ mm & overall height = $860\pm 10$ mm. Make: Godrej, Geeken, Delite, Methodex	2	Each		
6.	Supplying and placing two seater with wooden frame, flap cushion arm, powder coated legs, sofa that shall be constructed from natural hard wood and commercial plywood having inner frame. The thickness of the wood should allow for the heavy tension webbing. The sofa shall have spring attached and also be padded separately. The frame shall be padded with high resilience polyurethane foam having density $45\text{ kg/m}^3$ in seat and $35\text{ kg/m}^3$ in back. There shall be cushion arm provided padded with high resilience polyurethane foam having density $32\text{ kg/m}^3$ . The armrest shall be flap with soft cushion on both side for aesthetically appealing as well as side comfort. The complete structure shall be upholstered with pure leather tapestry $0.8\pm 0.1$ mm thick and 535 GSM. The understructure shall have MS powder coated frame having thickness 8 mm. There shall be buffers provided at the bottom to avoid scratches on the floor as well as uneven surfacing. The seat size shall be $980\pm 10$ mm (W) x $530\pm 10$ mm (D) x $380\pm 10$ mm (H), Overall width= $1525\pm 10$ mm, overall depth = $830\pm 10$ mm & overall height = $860\pm 10$ mm. Make: Godrej, Geeken, Delite, Methodex	2	Each		

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7.	<p>Supplying and placing three seater sofa wooden frame, SS pipe leg frame, seat back leatherette tapestry that shall be constructed from natural hard wood and commercial plywood having inner frame. The thickness of the wood should allow for the heavy tension webbing. The sofa shall have spring attached and also be padded separately. The frame shall be padded with high resilience polyurethane foam having density <math>40\text{kg/m}^3</math> in seat and <math>32\text{kg/m}^3</math> in back. There shall be cushion arm provided padded with high resilience polyurethane foam having density <math>40\text{kg/m}^3</math>, the structure shall be upholstered with leatherite tapestry <math>1\pm 0.2</math> mm thick and 571 GSM. The understructure shall consist of pipe frame loop leg of SS shiny chrome finish having cross-section area 40 mm x 20 mm. There shall be shoe provided at the bottom to avoid scratches on the floor. The seat size shall be <math>510\pm 10</math> mm (D) x <math>1540\pm 10</math> mm (W) seat height = <math>435\pm 10</math> mm, overall width = <math>1900\pm 10</math>, overall depth = <math>770\pm 10</math> mm &amp; overall height = <math>800\pm 10</math> mm. Make: Godrej, Geeken, Delite, Methodex</p>	2	Each		
8.	<p>Supplying &amp; placing cafeteria/dinning table, SS pipe frame, particle board post forming top 25 mm thick with an overall size 1800 mm x 900 mm x 750 mm. The top of the table shall be made up of Post forming particle board with 25 mm thick. Front and back of the top shall be full round post form and other edges shall be sealed with 2 mm thick PVC edge banding. The profile of the table shall be in rectangle shape. The basic under structure shall be made up of SS 202 grade. The legs shall be made of round pipe having Dia 38.1 mm with 1.5 mm thick and joined with rectangle pipe 40 mm x 20 mm with 1.5mm thick. The one number foot step shall be provided between the legs having size 40 mm x 20 mm with 1.2 mm thick. The joints shall be made by using TIG welding. The under structure shall be buffed for obtaining shiny finish. There shall be PPCP shoe provided at bottom to avoid scratches on the floor. The manufacturer shall have quality and safety assurance like ISO-9001:2015, ISO-14001:2015 and ISO 18001-2007. Make: Godrej, Geeken, Delite, Methodex</p>	12	Each		

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9.	Supplying & placing Cafe Chair, chrome plated pipe frame, leatherette tapestry. The seat shall be made of 12 mm thick hot pressed plywood upholstered with high resilience polyurethane foam 50 mm thick having density 40 kg/m <sup>3</sup> with tan leatherite tapestry 0.8 mm thick and 535 GSM and the back shall be made of metal frame upholstered with high resilience polyurethane foam 19 mm thick having density 40 kg/m <sup>3</sup> with tan leatherite tapestry 0.8 mm thick and 535 GSM. The seat and back shall be fixed with plywood & metal frame. The frame structure shall be supported by four legs made up of MS CRCA chrome plated round pipe of Dia 22 mm with 2 mm thick. There shall be PPCP shoe provided at the base to avoid scratches on the floor. The Seat size shall be 405±10 mm(D) x 425±10 mm (W) and back size shall be 380±10 mm (W) x 445±10 mm(H) from seat Overall height shall be= 910±10 mm. Make: Godrej, Geeken, Delite, Methodex	80	Each		
10.	Supplying & placing Stainless Steel buffet counter with overall dimensions as L1800 x D900 x H750 mm. The body may be made up of Stainless steel of 304 grade with adequate spaces made for serving food items. Power outlets for heating and cooling elements and electrical connections for lighting and other features should be included. Make: Godrej, Geeken, Delite, Methodex	2	Each		

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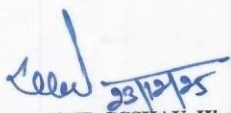
  
 23/12/25  
 Executive Engineer (C-II).CCSHAU, Hisar

11.	<p>Providing and placing workstation table, panel based partition, particle edge banded top in completely knock down conditions with an overall size 1320mm X 660mm X 1200mm that is to be assembled at site. The work top shall have the size 1200mm X 600mm made up of 25mm thick Pre-laminated particle board of grade II of IS 12823 with approved laminate and finish as per approved shade. The profile of the top shall be in rectangle shape and the edges shall be sealed with 2mm thick thin strip of impermeable PVC that is cut to fit the size of board panel and duly pasted with the assistance of edge banding machine at 200 degree celsius. A pullout keyboard tray shall be provided of 18mm thick Pre-laminated particle board having size 525mm X 350mm. The tray shall be operated on keyboard channel. The workstation shall have panel based partition of 60 mm thick with overall height 1200mm. The partition shall be linear in profile and provided in the front side of user as well as on the both sides of the user. The top trim, top bar, mid bar, vertical bar, raceway, skirting shall be made up of aluminium extrusions (pre-treated) and duly powder coated with 40µ-60µ thick. The trims shall have the size 60mm X 19mm with 1.5mm thick covered with Die cast end caps on joints 2 ways, 3 ways &amp; 4 ways (L-cover for corner, T-cover for middle section wherever required). The aluminium raceway shall be situated below the worktop with an overall size 116mm(H) X 60mm(D) with 1.4 mm cover thickness and 2mm back thickness as per requirement of inlaying the electrical management and carrying the wire horizontally. The exposed vertical and horizontal faces of the frames shall be snap fitted with trims. There shall be soft-board (with fabric) and marker board provided at front of the user. Laminated top tile and bottom tile shall be situated at both sides of the user and below the work top respectively. The Partition shall have concealed wire management capabilities and should be engaged for responsive and safe operations of power, telecommunications and data (LAN) and has separate components for electrical, data and telephone cables having adequate capability of both the vertical and horizontal wire movements. Slots/cut-outs should be given on raceways to fix all electrical and data points. Zinc coated small top support brackets shall be fixed on the partition for table top support. To protect the wall from kicks, abrasion and serve as a decorative molding, skirting shall be situated at bottom. Adjustable leveler shoe shall be provided at bottom of the partition to avoid scratches on the floor. Fixed type pedestal shall be provided with an overall size 460 mm (W) x 510 mm (D) x 725mm (H).</p>	5	Each		
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*Handwritten signature and date*  
 23/12/25

	<p>The pedestal shall be made up of Pre-laminated particle board of grade II of IS 12823. Pedestal side, back, top, facia shall be 18mm thick and drawer base shall be 9mm thick. The pedestal shall have 3 nos. of drawer i.e. 2 box drawer and 1 filing drawer. The drawer shall be operated with SS handle and easily close &amp; open with the assistance of roller channel and ball bearing channel to enable smooth operation. The drawer shall have central locking mechanism in which all the drawer shall be synchronized lock with one single key. To protect the wall from kicks, abrasion and serve as a decorative moulding, skirting shall be provided at bottom. A nylon castor based CPU unit shall be provided with an overall size 468mm X 284mm with 18mm thick Pre-laminated particle board. The manufacturer shall have quality and safety assurance like ISO-50001:2018, ISO-45001:2018 and SCS Global/authorized agency from NABCB accredited lab, BIFMA membership and AIOTA certification. The board used should meet International Standard of quality, Indian standard IS 12823 grade II should meet long time load bending, screw-withdrawal strength, modulus of rupture and modulus of elasticity bending tested as per IS 2380.</p> <p>Make: Godrej, Geeken, Delite, Methodex</p>				
12.	<p>Supplying &amp; Placing Visitor Chair, PU moulded seat back, chrome plated pipe stand. The seat and back shall be made of molded PU padded with high resilience polyurethane foam 40mm thick having density 40kg/m<sup>3</sup> in seat and 25mm thick having density 32kg/m<sup>3</sup> in back. The seat shall be upholstered with fabric tapestry 0.6mm thick. The seat and back shall be arrested together with the armrest. The frame structure shall be supported by four legs made up of MS/CRCA chrome plated pipe of size 30mmx15mm with 1.6mm thick. There shall be PPCP shoe provided at the base to avoid scratches on the floor. The seat size shall be 465±10 mm(D) X 500±10 mm(W) and back size shall be 460±10 mm(W) X 360±10 mm(H) from seat. Overall height shall be = 790±10 mm, overall depth = 560±10 mm &amp; overall width = 550±10mm.</p> <p>Make: Godrej, Geeken, Delite, Methodex</p>	24	Each		

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### Technical Eligibility Criteria

1. The bidder/OEM should be a reputed manufacturer of wooden and steel furniture items and should have its own manufacturing set-up in India from last 10 years and more. Documentary proof such as PAN, Incorporation Certificate, Factory License and Trade Mark Certificate for their Brand Name, should be submitted.
2. The bidder can also be an Authorized Dealer of OEM. In this case project specific Manufacturer Authorization Certificate from OEM should be submitted along with the tender. Authorized Dealer can use the Eligibility and Pre-qualification documents of their OEM.
3. The bidder/OEM should submit GST Registration Certificate, EPF Registration Certificate and ESIC Registration Certificate along with documentary proof of latest GST Return, EPF Challan and ESIC Challan.
4. The bidder/OEM should have operational Toll-Free Number to attend the calls regarding repair/ maintenance. Last 3 months bills should be submitted along with an undertaking confirming that the Toll-Free Number will be operational for next five years.
5. The samples of items may be called by Department from technically qualified bidders. If the samples submitted by the bidder would not be up to the mark as per the tender requirement, the tender of such bidders will be rejected and their financial bid will not be opened.
6. The bidder/OEM should have ISO 9001:2015, ISO 14001:2015, ISO 45001:2018 and ISO 50001:2018 from NABCB accredited agencies. Copies to be enclosed.
7. The bidder/OEM should be a member of BIFMA, IGBC and CII. Valid Membership Certificate to be submitted.
8. The bidder/OEM should have Green Pro certificate from Confederation of Indian Industry (CII) for the offered product range. Copy of the same should be submitted.
9. The bidder/OEM should have AIOTA Certificate for Office Furniture and Seating System, Education Furniture and Storage System. Name of the bidder/OEM has to be listed on AIOTA website.
10. The bidder/OEM should have Green Co certificate from Confederation of Indian Industry (CII).
11. The bidder/OEM should have GRIHA certificate from Griha India. Copy of Certificate to be submitted.

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12. The bidder/OEM should have Indoor Advantage™ Gold Certificate of Furniture for Indoor Air Quality from SCS global. Copy of the same should be enclosed.
13. The quoted prices shall remain valid for a period of one year from the date of award of contract. In the event of any reduction in the cost of any furniture item during this period, the vendor shall notify the department and extend the corresponding benefit to the department on subsequent purchases made within the validity period.
14. Upload Manufacturer authorization: Wherever Authorized Distributors are submitting the bid, Bidder must submit "Bid Specific Authorization" certificate from OEM in original "ink signed and stamped" after the release date of the bid.
15. Availability of Service Centres: Bidder/OEM must have a Functional Authorized Service Centre (For assistance or support for quoted Products) in the State of each Consignee's Location in case of carry-in warranty (Not applicable in case of onsite warranty). If service center is not already there at the time of bidding, successful bidder/ OEM shall have to establish one within 30 days of award of contract.
16. In case the bidder is an authorized distributor/ dealer then all the required documents of OEM would be applicable for qualification.
17. The bidder should furnish the following undertakings and declarations on its letter head and upload with the bid:-
  - i. Quoted item is of the latest of technology and till date no revised or amended version has been launched and the spare parts will remain available for at least for next 3 years.
  - ii. Products to be supplied/ installed should be brand new and as per the exact specification provided in the bid document.
  - iii. The bidder should be a Proprietorship Firm/ Partnership firm/ Company No consortium is allowed.
18. Acceptance by bidder for 2 mandatory preventive visits during the warranty period and communicate with department for technical support and assistance.
19. The Successful Bidder has to provide 3 years comprehensive warranty for all quoted products. Declaration in this regard is to be enclosed.
20. The OEM/bidder should submit test report of all incoming raw material (steel tube PLT, MDF, CRC sheet/ pipe & Foam etc) being tested as per mentioned

IS standard from any NABL accredited lab before using same for manufacturing (report not older than 5 months from date of tender should be submitted). The reports can be on the name of OEM or its supplier supplying the raw material to that OEM.

21. To qualify for award of the contract, each bidder/OEM in its name should have:-

- i. Minimum average annual financial turnover (as certified by the Chartered Accountant) during the last three years, ending 31<sup>st</sup> March of the previous financial year, should not be less than 30% of the value of work. The turn over shall be updated to price level of the last financial year at the rate of 8% per year compounded yearly.
- ii. Experience of having successfully completed or substantially completed similar works (supply of furniture) as applicable for that type of tender during the last seven years ending last day of month previous to the one in which bids are invited should be either of the following:-
  - a) Three similar works each costing not less than 40% of the value of work.
  - Or
  - b) Two similar works each costing not less than 50% of the value of work.
  - or
  - c) One similar work costing not less than 80% of the value of work.

Note3:-Similar works means supply of furniture.

For these, a certificate from the employer shall be submitted along with qualification information clearly mentioning the name of work, Contract Value, billing amount. Date of commencement of works, satisfactory performance of the Contractor and any other relevant information

**Annexure-I****UNDERTAKING**

(On Stamp paper of Rs. 100/- duly attested by notary)

To  
The Executive Engineer,  
CCS Haryana Agricultural University,  
Hisar-125004

Tender No. \_\_\_\_\_

Dated: \_\_\_\_\_

Dear Sir,

1. Having read the condition of contract and service to be provided, the receipt of which is hereby duly, acknowledged, we, undersigned, offer to provide the required Goods/Paper with the conditions of contract and specifications for the sum shown in the schedule of prices attached herewith and made part of the Bid.
2. We undertake; to enter into agreement as early as possible or being called upon to do so and bear all expenses including charges for stamps etc. and agreement will be binding on us.
3. If our Bid is accepted, we will furnish the 5% of the Contract Value as Performance Security of the contract value for the due performance of the Contract.
4. We agree to abide by this Bid for a period of 120 days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of this period.
5. Until an agreement is signed and executed, this Bid together with our written acceptance thereof in your notification of award shall constitute a binding contract between us.
6. Bid submitted by us is properly sealed and prepared so as to prevent any subsequent Re-placement.
7. We understand that you are not bound to accept the lowest or any bid, you may receive.
8. That our firm is not blacklisted/debarred from Central Govt./State Govt./Board/University.

Dated this .....Day of .....

Signature of the bidder

(Name of the Firm/Agency/Company)

Duly authorized to sign the bid for and on behalf of .....

Witness .....

Address.....

Signature

Indentor


  
Executive Engineer (C-II), CCSHAU, Hisar


### **Terms & conditions-**

1. Rates shall be quoted inclusive of GST & all taxes, carriage, loading & unloading etc. for product of mentioned brand / make, complete as directed and up to the entire satisfaction of Engineer-In-Charge.
2. F.O.R – New Girls' Hostel, College of Agriculture, Bawal.
3. Quantity of material may increase or decrease.
4. Lowest rate of individual item will be considered for taking supply from individual firm/ contractor.
5. Charges not mentioned in the tender shall not be paid by the University.
6. Earnest money will be refunded after satisfactory supply of the material.
7. Manufacturer test certificate of the material supplied is required along with the Bill.
8. The office will not provide any road permit to the successful bidder for the supply of the material at F.O.R destination.
9. For any situation/reason beyond control of the bidder, the extension of time may be granted on an application/request of the bidder before completion of work. No claim for any compensation for the extended period shall be entertained and of the E.O-cum-Chief Engineer decision in this regard shall be final.
10. Negotiation can be held with the firms as per negotiation policy of the Government of Haryana.
11. Bidders having any dispute with the CCS HAU, Hisar can't take part of the bidding.
- 12. PERFORMANCE SECURITY and EMD:-**
  - i. After receiving notification of award, firm have to deposit an agreement as per contract form on Non-Judicial Stamp Paper of Rs. 100/- duly attested by Notary along with 5% performance security of the total value of the tender within seven (7 days) through RTGS in favor of Executive Engineer (Const.), CCS HAU, Hisar. Thereafter, the EMD may be forfeited and firm may be black listed.
  - ii. Performance security of successful bidder will be returned after successfully warranty period of three years of completion of work and final payment of the work.
- 13. Arbitration Clause:-** All disputes or differences arising between the parties out of or relating to meaning and operation of effect of the contract or breach

thereof shall be settled by arbitration in accordance with the rules and regulations of the arbitration Act. The sole arbitrator shall be appointed on mutual concurrence of both parties. However, it is discretion of the Vice-Chancellor, CCS HAU, Hisar to accept or not the decision of the arbitrator. The courts at Hisar only will have the jurisdiction in case of any dispute.

- 14. Blacklisting the Firm:-** If a firm which is awarded the contract violates any of the terms & conditions, if a bidder indulges in a corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice and if the Bidder/OEM withdraws its bid during the Bid Validity Period as specified in this tender Document and as extended by mutual consent of the respective Bidder/OEM(s) and the CCS HAU, Hisar; it shall be blacklisted & its EMD/performance Security shall be forfeited.
- 15. Warranty:-** All the items should be covered under onsite comprehensive warranty of three years.

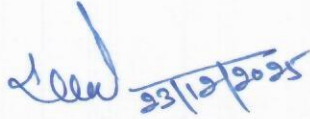
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## **Certificate**

It is certified that the "The specifications are meeting the basic need of the Department/Office without including superfluous and non essential features which may result in unwanted expenditures. Also the specifications are generic in nature and do not favour any particular brand/manufacturers/Co".

The administrative approval of the above said work has already been obtained from the Worthy Vice-Chancellor and technical sanction for procurement of furniture of Rs.89,90,268/- has been obtained from E.O.-cum-C.E., CCS HAU, Hisar.

A handwritten signature in blue ink, followed by the date "23/12/2025" written in the same ink.

**Executive Engineer (C-II)**

**Director, S & P**



**CCSHAU, Hisar**

**ENGINEERING UNIT  
ESTATE OFFICE BUILDING  
CCSHAU, Hisar  
Ph. No.01662-255300  
Email: eo@hau.ernet.in**

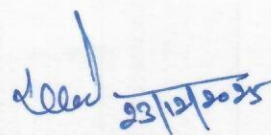
## **STANDARD BIDDING DOCUMENT PROCUREMENT OF FURNITURE**

### **PART 1: COMPLETE BIDDING DOCUMENT**

**Name of work:- Procurement of furniture for the work of construction of New Girls' Hostel (for 177 students) in the premises of CCS HAU, Hisar.**

**DNIT Amount: Rs. 95.66 Lakh**

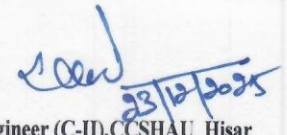
Indentor

  
Executive Engineer (C-II), CCSHAU, Hisar

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 Executive Engineer (C-II), CCSHAU, Hisar

## PRESS NOTICE

Engineering Unit, CCSHAU, Hisar  
Notice Inviting Tenders

No. \_\_\_\_\_

Dated: \_\_\_\_\_

The bids/tenders are invited from the eligible bidders through online bids in the website: <https://etenders.hry.nic.in> for the procurement of furniture detailed in the table:-

Sr. No	Name of the work	Approx. Estimated cost (Rs.in lakh)	Bid Security (Rs.) contractor/ Society	Time limit	Tender Document Fee (Rs.) & Processing Fee	Start Date & Time of Bid Submission and Closing Date & Time of Bid Submission
1.	Procurement of furniture for the work of construction of New Girls' Hostel (for 177 students) in the premises of CCS HAU, Hisar	95.66	Rs. 2.5 lacs	07/01/26 09:00 AM to 27/01/26 05:00 PM	Rs. 3000/- + Rs. 1180/-	07/01/26 09:00 AM 27/01/26 05:00 PM

- (i) Cost of Bid document (to be paid online) is Rs. 5000/- (non refundable) for each bid to be deposited by bidder.
- (ii) For further details and e-tendering schedule visit <https://etenders.hry.nic.in>
- (iii) E-Service fee (Processing Fee) of Rs. 1000/-+18% GST for bid submission shall be paid by the bidder as per instructions of Haryana Government.

*[Signature]*  
Director, S & P  
CCS Haryana Agri. University,  
Hisar

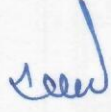
*[Signature]*  
03/01/26

Indentor

*[Signature]*  
Executive Engineer (C-II), CCSHAU, Hisar

**INVITATION FOR BID**  
(IFB)

Indentor

  
23/12/25  
Executive Engineer (C-II), CCSHAU, Hisar

### DETAIL NOTICE INVITING TENDER

**e-Tender** is invited for work mentioned below in single stage two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope from authorized dealers/suppliers and enlisted contractors):-

Sr. No.	Description of work / Items	Bid Security to be deposited by Bidder (Rs.)	Tender Document Fee (Rs.) & Processing Fee	Start Date & Time of Bid Submission and Closing Date & Time of Bid Submission
1.	Procurement of furniture for the work of construction of New Girls' Hostel (for 177 students) in the premises of CCS HAU, Hisar (Amount: Rs. 95.66 lakh)	Rs. 2.5 Lacs	Rs. 3000/- + Rs. 1180/-	07/01/26 at 09:00 AM to 27/01/26 at 5:00 PM

- The bidders can download the tender documents from the Portal: <https://etenders.hry.nic.in>.
- The bidders can submit their tender documents as per dates mentioned in the key dates below.

#### Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1	-	Tender Document Download and Bid Preparation/Submission	07/01/26 09:00 AM	27/01/26 05:00 PM
2	-	Submission of EMD/Bid Security & tender documents fee deposit etc.	Rs. 2.5 Lacs Rs. 3000/- + Rs. 1180/-	
3	Technical Bid Opening		28/01/26 at 11:00 AM	
4	Financial Bid Opening		30/01/26 at 11:00 AM	

#### Important Note:

- The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant / bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.
- Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

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Executive Engineer (C-II), CCSHAU, Hisar

*Seen*  
23/12/25

- 4) Willing bidders shall pay e-service fee applicable, if any, required for bid submission by the bidder as per instructions of Haryana Government. The bid security/earnest money & tender document fee will be paid online.

**Note:-** Only online submission of bids is permitted, therefore; bids must be submitted online on website <http://etenders.hry.nic.in>. The technical qualification part of the bids will 'be opened online by Executive Engineer, CCS HAU, Hisar on 27/1/24 at 12.00 hrs. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened online on the next working day at the same time.

Technical Bid shall be opened (online) in the presence of such contractor who chooses to be present. The financial Offer in online Envelop in shall be opened only if the bidders meet the qualification criteria as per the Bid document.

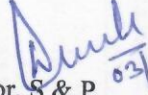
#### **CONDITONS:-**


- 1) APPROVED DNIT& Prequalification documents can be seen on any working day during office hours in office of the undersigned. Though proper care has been taken to upload approved DNIT. However, there may be some discrepancy. In case of discrepancy between approved DNIT and uploaded DNIT, the approved DNIT will be applicable. The approved DNIT will be made part of agreement.
- 2) Conditional tenders will not be entertained & are liable to be rejected.
- 3) In case the day of opening of tenders happens to be holiday, the tenders will be opened on the next working day. The time and place of receipt of tenders and other conditions will remain unchanged.
- 4) The undersigned reserve the right to reject any tender or all the tenders without assigning any reason.
- 5) The societies shall produce an attested copy of the resolution of the Co-Operative department.
- 6) The tenders without deposited of online earnest money/bid security/tender fee will not be opened.
- 7) The jurisdiction of court will be at Hisar.
- 8) The tender of the bidder who does not satisfy the qualification criteria in the bid documents are liable to be rejected summarily without assigning any reason and no claim whatsoever on this account will be considered.

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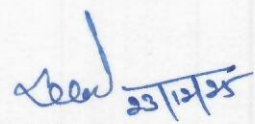
Executive Engineer (C-II), CCSHAU, Hisar

- 9) The bid for the work shall remain open for acceptance during the bid validity period to be reckoned from the last date of 'online submission of Bids'. The undersigned may extend the closing date for bid submission by issuing an amendment. If any bidder/ tenderer withdraws his bid/ tender before the said period or makes any modifications in the terms and conditions of the bid, the said earnest money shall stand forfeited. Bids would required to be valid for 120 days from the date of bid closing. In case the last day to accept the tender happens to be holiday, validity to accept tender will be the next working day.

  
Director, S & P  
CCS Haryana Agri. University,  
Hisar

  
03/01/26

Indentor

  
Executive Engineer (C-II), CCSHAU, Hisar

### Instructions to bidder on Electronic Tendering System

**These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.**

**1. Registration of bidders on e-Procurement Portal:-**

All the bidders intending to participate in the tenders process online are required to get registered on the centralized e - Procurement Portal i.e. <https://etenders.hry.nic.in> Please visit the website for more details.

**2. Obtaining a Digital Certificate:**

**2.1** The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

**2.2** A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://etenders.hry.nic.in>

**2.3** The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.

**2.4** The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://etenders.hry.nic.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.

**2.5** Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to **keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).

**2.6** In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate /power of attorney / lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

**2.7** In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

**2.8** The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

**3 Pre-requisites for online bidding:**

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite downloaded from the home page of the website - <https://etenders.hry.nic.in> The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal

**4 Online Viewing of Detailed Notice Inviting Tenders:**

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://etenders.hry.nic.in>

5 **Download of Tender Documents:**

The tender documents can be downloaded free of cost from the e-Procurement portal <https://etenders.hry.nic.in>

6 **Key Dates:**

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

7 **Online Payment of Tender Document Fee, eService fee (if applicable), EMD fees & online Bid Preparation & Submission (PQQ/ Technical & Commercial/Price Bid):**

i) **Online Payment of Tender Document Fee & e-Service fee:**

The online payment for Tender document fee, eService Fee (if applicable) & EMD is (mandatory).

ii) **PREPARATION & SUBMISSION Of online APPLICATIONS/BIDS:**

Detailed Tender documents may be downloaded from e-procurement website <https://etenders.hry.nic.in> and tender mandatorily be submitted online.

**Scan copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online PQQ/ Technical Envelope:** The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF /JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.

**FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)**

8. **ASSISTANCE TO THE BIDDERS:-**

In case of any query regarding process of e-tenders and for under taking training purpose, the intended bidder can also avail the following and can contact <https://etenders.hry.nic.in> Chandigarh service provider as per below:

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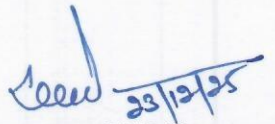
Executive Engineer (C-II), CCSHAU, Hisar

### Bill of quantity

**Procurement of furniture for the work of construction of New Girls' Hostel (for 177 students) in the premises of CCS HAU, Hisar**

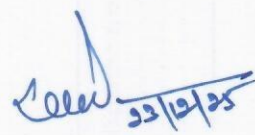
Sr. No.	Description/specification of item	Qty.	Unit
1.	<p>Providing supplying and placing steel almirah double doors, 1 Adjustable self, 1 locker, 1 hanging rod in perfectly upright and straight position. The overall size of the almirah shall be 925 mm <math>\pm</math>10 mm (W) x 540 <math>\pm</math> 10 mm (D) x 2050mm <math>\pm</math>50 mm (H) including legs. It should be supplied with 4 Nos. of loading compartments, 1 No. of hanging rod and 1 No. of locker. All components shall be made of 1.0 mm thick high yield strength CRCA sheet of grade 'D' confirming to IS:513, Stiffeners shall be provided in shelf &amp; door. The steel hinged door shall be provided with locking mechanism which is assembled with bolt arrangement. The shelves shall have folded constructions which have intrinsic rigidity and high load carrying capacity. Uniformly distributed load capacity per each shelf shall be 50 kg maximum. The complete steel structure shall be constructed by welding and provide finishing with epoxy polyester powder coated to be thickness 50-60<math>\mu</math>.</p> <p>Make: Godrej, Geeken, Delite, Methodex</p>	150	Each
2.	<p>Providing and placing in position single bed, CRCA sheet, CRCA pipe frame, powder coated, PPCP shoes with an overall size-2000 mm <math>\pm</math>15 mm (L) x 920 mm <math>\pm</math>10 mm (W) x 710/420 mm <math>\pm</math>20 mm (H) without mattress. The construction of the bed shall be supplied in knock down with metal frame made out of CRCA steel pipe having cross-section area 50 mm x 25 mm with 1.2 thick, 3 Nos. of CRCA round pipe shall be provide on head side with 15 mm dia. The mattress panel shall be made of 1mm thick high yield strength CRCA sheet of grade 'D' confirming to IS:513 welded together with main frame and mounted on CRCA square pipe strips having cross-section area 19.05 mm x 19.05 mm with 1 mm thick. The legs shall be made of M.S.E.R.W pipe having cross-section area 50 mm x 25 mm with 1.2 mm thick. All metal part shall be powder coating finish with DFT (Dry Film Thickness) - 35<math>\mu</math> min. The PPCP shoes shall be insert into bottom of legs for avoid scratches on the floors.</p> <p>Make: Godrej, Geeken, Delite, Methodex</p>	190	Each

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3.	<p>Supplying &amp; Placing Visitor Chair, PU moulded seat back, chrome plated pipe stand. The seat and back shall be made of molded PU padded with high resilience polyurethane foam 40 mm thick having density not less than 40kg/m<sup>3</sup> in seat and 25 mm thick having density not less than 32 kg/m<sup>3</sup> in back. The seat shall be upholstered with fabric tapestry 0.6 mm thick. The seat and back shall be arrested together with the armrest. The frame structure shall be supported by four legs made up of CRCA chrome plated pipe of size 30 mm x 15mm x 1.6 mm thick. There shall be PPCP shoe provided at the base to avoid scratches on the floor. The seat size shall be 465±10 mm (D) x 500±10 mm(W) and back size shall be 460±10 mm(W) x 360 ±10 mm(H) from seat. Overall height shall be = 790 ±10 mm, overall depth= 560±10 mm &amp; overall width = 550±10 mm. Make: Godrej, Geeken, Delite, Methodex</p>	190	Each
4.	<p>Supplying &amp; placing study table, particle board top, MS powder coated legs, in completely knock down conditions with an overall size 915 mm ± 15 mm x 615 mm ± 15 mm x 765 mm ± 15 mm that is to be assembled at site. The worktop shall be made up of 25 mm thick pre-laminated particle board of grade II of IS 12823 with approved laminate and finish as per approved shade. The table top profile shall be in rectangle shape and the edges shall be sealed with 2mm thick thin strip of impermeable PVC that is cut to fit the size of board panel and duly pasted with the assistance of edge banding machine at 200 degree Celsius. The top shall be supported on MS/ CRCA rectangle pipe having cross-section area 40 mm x 20 mm with 1.6 mm thick. The table understructure shall consist of C frame MS/CRCA leg having cross-sectional area 60 mm x 30 mm. There shall be co-polymer polypropylene shoe provided at the base to avoid scratches on the floor. The manufacturer shall have quality and safety assurance like ISO-50001:2018, ISO-45001:2018 and SCS Global/authorized agency from NABCB accredited lab, BIFMA membership and AIOTA certification. The board used should meet international standard of quality, Indian standard IS 12823 grade II should meet long time load bending, screw-withdrawal strength, modulus of rupture and modules of elasticity bending tested as per IS 2380. Make: Godrej, Geeken, Delite, Methodex</p>	180	Each

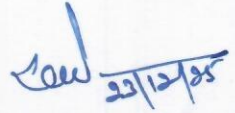
Indentor


  
Executive Engineer (C-II).CCSHAU, Hisar

5.	<p>Supplying and placing a three seater with wooden frame, flap cushion arm, powder coated legs, sofa that shall be constructed from natural hard wood and commercial plywood having inner frame. The thickness of the wood should allow for the heavy tension webbing. The sofa shall have spring attached and also be padded separately. The frame shall be padded with high resilience polyurethane foam having density <math>45\text{kg/m}^3</math> in seat and <math>32\text{kg/m}^3</math> in back. There shall be cushion arm provided padded with high resilience polyurethane foam having density <math>32\text{kg/m}^3</math>. The armrest shall be flap with soft cushion on both side for aesthetically appealing as well as side comfort. The complete structure shall be upholstered with leatherite tapestry <math>0.8\pm 0.1</math> mm thick and 535 GSM. The understructure shall have MS powder coated frame having thickness 8 mm. There shall be buffers provided at the bottom to avoid scratches on the floor as well as uneven surfacing. The seat size shall be <math>1460\pm 10</math> mm (W) x <math>530\pm 10</math> mm (D) x <math>380\pm 10</math> mm (H), Overall width = <math>2030\pm 10</math> mm, overall depth = <math>830\pm 10</math> mm &amp; overall height = <math>860\pm 10</math> mm.</p> <p>Make: Godrej, Geeken, Delite, Methodex</p>	2	Each
6.	<p>Supplying and placing two seater with wooden frame, flap cushion arm, powder coated legs, sofa that shall be constructed from natural hard wood and commercial plywood having inner frame. The thickness of the wood should allow for the heavy tension webbing. The sofa shall have spring attached and also be padded separately. The frame shall be padded with high resilience polyurethane foam having density <math>45\text{ kg/m}^3</math> in seat and <math>35\text{ kg/m}^3</math> in back. There shall be cushion arm provided padded with high resilience polyurethane foam having density <math>32\text{ kg/m}^3</math>. The armrest shall be flap with soft cushion on both side for aesthetically appealing as well as side comfort. The complete structure shall be upholstered with pure leather tapestry <math>0.8\pm 0.1</math> mm thick and 535 GSM. The understructure shall have MS powder coated frame having thickness 8 mm. There shall be buffers provided at the bottom to avoid scratches on the floor as well as uneven surfacing. The seat size shall be <math>980\pm 10</math> mm (W) x <math>530\pm 10</math> mm (D) x <math>380\pm 10</math> mm (H), Overall width = <math>1525\pm 10</math> mm, overall depth = <math>830\pm 10</math> mm &amp; overall height = <math>860\pm 10</math> mm.</p> <p>Make: Godrej, Geeken, Delite, Methodex</p>	2	Each

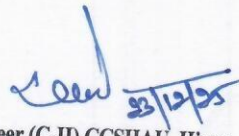
7.	<p>Supplying and placing three seater sofa wooden frame, SS pipe leg frame, seat back leatherette tapestry that shall be constructed from natural hard wood and commercial plywood having inner frame. The thickness of the wood should allow for the heavy tension webbing. The sofa shall have spring attached and also be padded separately. The frame shall be padded with high resilience polyurethane foam having density <math>40\text{kg/m}^3</math> in seat and <math>32\text{kg/m}^3</math> in back. There shall be cushion arm provided padded with high resilience polyurethane foam having density <math>40\text{kg/m}^3</math>, the structure shall be upholstered with leatherite tapestry <math>1\pm 0.2</math> mm thick and 571 GSM. The understructure shall consist of pipe frame loop leg of SS shiny chrome finish having cross-section area 40 mm x 20 mm. There shall be shoe provided at the bottom to avoid scratches on the floor. The seat size shall be <math>510\pm 10</math> mm (D) x <math>1540\pm 10</math> mm (W) seat height = <math>435\pm 10</math> mm, overall width = <math>1900\pm 10</math>, overall depth = <math>770\pm 10</math> mm &amp; overall height = <math>800\pm 10</math> mm.</p> <p>Make: Godrej, Geeken, Delite, Methodex</p>	2	Each
8.	<p>Supplying &amp; placing cafeteria/dinning table, SS pipe frame, particle board post forming top 25 mm thick with an overall size 1800 mm x 900 mm x 750 mm. The top of the table shall be made up of Post forming particle board with 25 mm thick. Front and back of the top shall be full round post form and other edges shall be sealed with 2 mm thick PVC edge banding. The profile of the table shall be in rectangle shape. The basic under structure shall be made up of SS 202 grade. The legs shall be made of round pipe having Dia 38.1 mm with 1.5 mm thick and joined with rectangle pipe 40 mm x 20 mm with 1.5mm thick. The one number foot step shall be provided between the legs having size 40 mm x 20 mm with 1.2 mm thick. The joints shall be made by using TIG welding. The under structure shall be buffed for obtaining shiny finish. There shall be PPCP shoe provided at bottom to avoid scratches on the floor. The manufacturer shall have quality and safety assurance like ISO-9001:2015, ISO-14001:2015 and ISO 18001-2007.</p> <p>Make: Godrej, Geeken, Delite, Methodex</p>	12	Each

Indenter

  
 Executive Engineer (C-II), CCSHAU, Hisar

9.	<p>Supplying &amp; placing Cafe Chair, chrome plated pipe frame, leatherette tapestry. The seat shall be made of 12 mm thick hot pressed plywood upholstered with high resilience polyurethane foam 50 mm thick having density 40 kg/m<sup>3</sup> with tan leatherite tapestry 0.8 mm thick and 535 GSM and the back shall be made of metal frame upholstered with high resilience polyurethane foam 19 mm thick having density 40 kg/m<sup>3</sup> with tan leatherite tapestry 0.8 mm thick and 535 GSM. The seat and back shall be fixed with plywood &amp; metal frame. The frame structure shall be supported by four legs made up of MS CRCA chrome plated round pipe of Dia 22 mm with 2 mm thick. There shall be PPCP shoe provided at the base to avoid scratches on the floor. The Seat size shall be 405±10 mm(D) x 425±10 mm (W) and back size shall be 380±10 mm (W) x 445±10 mm(H) from seat Overall height shall be= 910±10 mm.</p> <p>Make: Godrej, Geeken, Delite, Methodex</p>	80	Each
10.	<p>Supplying &amp; placing Stainless Steel buffet counter with overall dimensions as L1800 x D900 x H750 mm. The body may be made up of Stainless steel of 304 grade with adequate spaces made for serving food items. Power outlets for heating and cooling elements and electrical connections for lighting and other features should be included.</p> <p>Make: Godrej, Geeken, Delite, Methodex</p>	2	Each

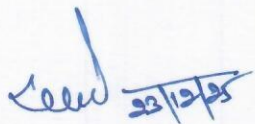
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11.	<p>Providing and placing workstation table, panel based partition, particle edge banded top in completely knock down conditions with an overall size 1320mm X 660mm X 1200mm that is to be assembled at site. The work top shall have the size 1200mm X 600mm made up of 25mm thick Pre-laminated particle board of grade II of IS 12823 with approved laminate and finish as per approved shade. The profile of the top shall be in rectangle shape and the edges shall be sealed with 2mm thick thin strip of impermeable PVC that is cut to fit the size of board panel and duly pasted with the assistance of edge banding machine at 200 degree celsius. A pullout keyboard tray shall be provided of 18mm thick Pre-laminated particle board having size 525mm X 350mm. The tray shall be operated on keyboard channel. The workstation shall have panel based partition of 60 mm thick with overall height 1200mm. The partition shall be linear in profile and provided in the front side of user as well as on the both sides of the user. The top trim, top bar, mid bar, vertical bar, raceway, skirting shall be made up of aluminium extrusions (pre-treated) and duly powder coated with 40µ-60µ thick. The trims shall have the size 60mm X 19mm with 1.5mm thick covered with Die cast end caps on joints 2 ways, 3 ways &amp; 4 ways (L-cover for corner, T-cover for middle section wherever required). The aluminium raceway shall be situated below the worktop with an overall size 116mm(H) X 60mm(D) with 1.4 mm cover thickness and 2mm back thickness as per requirement of inlaying the electrical management and carrying the wire horizontally. The exposed vertical and horizontal faces of the frames shall be snap fitted with trims. There shall be soft-board (with fabric) and marker board provided at front of the user. Laminated top tile and bottom tile shall be situated at both sides of the user and below the work top respectively. The Partition shall have concealed wire management capabilities and should be engaged for responsive and safe operations of power, telecommunications and data (LAN) and has separate components for electrical, data and telephone cables having adequate capability of both the vertical and horizontal wire movements. Slots/cut-outs should be given on raceways to fix all electrical and data points. Zinc coated small top support brackets shall be fixed on the partition for table top support. To protect the wall from kicks, abrasion and serve as a decorative molding, skirting shall be situated at bottom. Adjustable leveler shoe shall be provided at bottom of the partition to avoid scratches on the floor. Fixed type pedestal shall be provided with an overall size 460 mm (W) x 510 mm (D) x 725mm (H).</p>	5	Each
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	<p>The pedestal shall be made up of Pre-laminated particle board of grade II of IS 12823. Pedestal side, back, top, facia shall be 18mm thick and drawer base shall be 9mm thick. The pedestal shall have 3 nos. of drawer i.e. 2 box drawer and 1 filing drawer. The drawer shall be operated with SS handle and easily close &amp; open with the assistance of roller channel and ball bearing channel to enable smooth operation. The drawer shall have central locking mechanism in which all the drawer shall be synchronized lock with one single key. To protect the wall from kicks, abrasion and serve as a decorative moulding, skirting shall be provided at bottom. A nylon castor based CPU unit shall be provided with an overall size 468mm X 284mm with 18mm thick Pre-laminated particle board. The manufacturer shall have quality and safety assurance like ISO-50001:2018, ISO-45001:2018 and SCS Global/authorized agency from NABCB accredited lab, BIFMA membership and AIOTA certification. The board used should meet International Standard of quality, Indian standard IS 12823 grade II should meet long time load bending, screw-withdrawal strength, modulus of rupture and modulus of elasticity bending tested as per IS 2380. Make: Godrej, Geeken, Delite, Methodex</p>		
12.	<p>Supplying &amp; Placing Visitor Chair, PU moulded seat back, chrome plated pipe stand. The seat and back shall be made of molded PU padded with high resilience polyurethane foam 40mm thick having density 40kg/m<sup>3</sup> in seat and 25mm thick having density 32kg/m<sup>3</sup> in back. The seat shall be upholstered with fabric tapestry 0.6mm thick. The seat and back shall be arrested together with the armrest. The frame structure shall be supported by four legs made up of MS/CRCA chrome plated pipe of size 30mmx15mm with 1.6mm thick. There shall be PPCP shoe provided at the base to avoid scratches on the floor. The seat size shall be 465±10 mm(D) X 500±10 mm(W) and back size shall be 460±10 mm(W) X 360±10 mm(H) from seat. Overall height shall be = 790±10 mm, overall depth = 560±10 mm &amp; overall width = 550±10mm. Make: Godrej, Geeken, Delite, Methodex</p>	24	Each

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### Technical Eligibility Criteria

1. The bidder/OEM should be a reputed manufacturer of wooden and steel furniture items and should have its own manufacturing set-up in India from last 10 years and more. Documentary proof such as PAN, Incorporation Certificate, Factory License and Trade Mark Certificate for their Brand Name, should be submitted.
2. The bidder can also be an Authorized Dealer of OEM. In this case project specific Manufacturer Authorization Certificate from OEM should be submitted along with the tender. Authorized Dealer can use the Eligibility and Pre-qualification documents of their OEM.
3. The bidder/OEM should submit GST Registration Certificate, EPF Registration Certificate and ESIC Registration Certificate along with documentary proof of latest GST Return, EPF Challan and ESIC Challan.
4. The bidder/OEM should have operational Toll-Free Number to attend the calls regarding repair/ maintenance. Last 3 months bills should be submitted along with an undertaking confirming that the Toll-Free Number will be operational for next five years.
5. The samples of items may be called by Department from technically qualified bidders. If the samples submitted by the bidder would not be up to the mark as per the tender requirement, the tender of such bidders will be rejected and their financial bid will not be opened.
6. The bidder/OEM should have ISO 9001:2015, ISO 14001:2015, ISO 45001:2018 and ISO 50001:2018 from NABCB accredited agencies. Copies to be enclosed.
7. The bidder/OEM should be a member of BIFMA, IGBC and CII. Valid Membership Certificate to be submitted.
8. The bidder/OEM should have Green Pro certificate from Confederation of Indian Industry (CII) for the offered product range. Copy of the same should be submitted.
9. The bidder/OEM should have AIOTA Certificate for Office Furniture and Seating System, Education Furniture and Storage System. Name of the bidder/OEM has to be listed on AIOTA website.
10. The bidder/OEM should have Green Co certificate from Confederation of Indian Industry (CII).
11. The bidder/OEM should have GRIHA certificate from Griha India. Copy of Certificate to be submitted.

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12. The bidder/OEM should have Indoor Advantage™ Gold Certificate of Furniture for Indoor Air Quality from SCS global. Copy of the same should be enclosed.
13. The quoted prices shall remain valid for a period of one year from the date of award of contract. In the event of any reduction in the cost of any furniture item during this period, the vendor shall notify the department and extend the corresponding benefit to the department on subsequent purchases made within the validity period.
14. Upload Manufacturer authorization: Wherever Authorized Distributors are submitting the bid, Bidder must submit "Bid Specific Authorization" certificate from OEM in original "ink signed and stamped" after the release date of the bid.
15. Availability of Service Centres: Bidder/OEM must have a Functional Authorized Service Centre (For assistance or support for quoted Products) in the State of each Consignee's Location in case of carry-in warranty (Not applicable in case of onsite warranty). If service center is not already there at the time of bidding, successful bidder/ OEM shall have to establish one within 30 days of award of contract.
16. In case the bidder is an authorized distributor/ dealer then all the required documents of OEM would be applicable for qualification.
17. The bidder should furnish the following undertakings and declarations on its letter head and upload with the bid:-
  - i. Quoted item is of the latest of technology and till date no revised or amended version has been launched and the spare parts will remain available for at least for next 3 years.
  - ii. Products to be supplied/ installed should be brand new and as per the exact specification provided in the bid document.
  - iii. The bidder should be a Proprietorship Firm/ Partnership firm/ Company No consortium is allowed.
18. Acceptance by bidder for 2 mandatory preventive visits during the warranty period and communicate with department for technical support and assistance.
19. The Successful Bidder has to provide 3 years comprehensive warranty for all quoted products. Declaration in this regard is to be enclosed.
20. The OEM/bidder should submit test report of all incoming raw material (steel tube PLT, MDF, CRC sheet/ pipe & Foam etc) being tested as per mentioned

IS standard from any NABL accredited lab before using same for manufacturing (report not older than 5 months from date of tender should be submitted). The reports can be on the name of OEM or its supplier supplying the raw material to that OEM.

21. To qualify for award of the contract, each bidder/OEM in its name should have:-

- i. Minimum average annual financial turnover (as certified by the Chartered Accountant) during the last three years, ending 31<sup>st</sup> March of the previous financial year, should not be less than 30% of the value of work. The turn over shall be updated to price level of the last financial year at the rate of 8% per year compounded yearly.
- ii. Experience of having successfully completed or substantially completed similar works (supply of furniture) as applicable for that type of tender during the last seven years ending last day of month previous to the one in which bids are invited should be either of the following:-
  - a) Three similar works each costing not less than 40% of the value of work.
  - Or
  - b) Two similar works each costing not less than 50% of the value of work.
  - or
  - c) One similar work costing not less than 80% of the value of work.

Note3:-Similar works means supply of furniture.

For these, a certificate from the employer shall be submitted along with qualification information clearly mentioning the name of work, Contract Value, billing amount. Date of commencement of works, satisfactory performance of the Contractor and any other relevant information

**Annexure-I****UNDERTAKING**

(On Stamp paper of Rs. 100/- duly attested by notary)

To  
The Executive Engineer,  
CCS Haryana Agricultural University,  
Hisar-125004

Tender No. \_\_\_\_\_

Dated: \_\_\_\_\_

Dear Sir,

1. Having read the condition of contract and service to be provided, the receipt of which is hereby duly, acknowledged, we, undersigned, offer to provide the required Goods/Paper with the conditions of contract and specifications for the sum shown in the schedule of prices attached herewith and made part of the Bid.
2. We undertake; to enter into agreement as early as possible or being called upon to do so and bear all expenses including charges for stamps etc. and agreement will be binding on us.
3. If our Bid is accepted, we will furnish the 5% of the Contract Value as Performance Security of the contract value for the due performance of the Contract.
4. We agree to abide by this Bid for a period of 120 days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of this period.
5. Until an agreement is signed and executed, this Bid together with our written acceptance thereof in your notification of award shall constitute a binding contract between us.
6. Bid submitted by us is properly sealed and prepared so as to prevent any subsequent Re-placement.
7. We understand that you are not bound to accept the lowest or any bid, you may receive.
8. That our firm is not blacklisted/debarred from Central Govt./State Govt./Board/University.

Dated this .....Day of .....

Signature of the bidder

(Name of the Firm/Agency/Company)


Duly authorized to sign the bid for and on behalf of .....

Witness .....

Address.....

Signature

Indentor

  
Executive Engineer (C-II), CCSHAU, Hisar

### **Terms & conditions-**

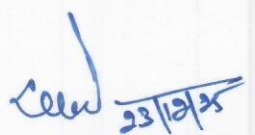
1. Rates shall be quoted inclusive of GST & all taxes, carriage, loading & unloading etc. for product of mentioned brand / make, complete as directed and up to the entire satisfaction of Engineer-In-Charge.
2. F.O.R – New Girls' Hostel, College of Agriculture, Bawal.
3. Quantity of material may increase or decrease.
4. Lowest rate of individual item will be considered for taking supply from individual firm/ contractor.
5. Charges not mentioned in the tender shall not be paid by the University.
6. Earnest money will be refunded after satisfactory supply of the material.
7. Manufacturer test certificate of the material supplied is required along with the Bill.
8. The office will not provide any road permit to the successful bidder for the supply of the material at F.O.R destination.
9. For any situation/reason beyond control of the bidder, the extension of time may be granted on an application/request of the bidder before completion of work. No claim for any compensation for the extended period shall be entertained and of the E.O-cum-Chief Engineer decision in this regard shall be final.
10. Negotiation can be held with the firms as per negotiation policy of the Government of Haryana.
11. Bidders having any dispute with the CCS HAU, Hisar can't take part of the bidding.
12. **PERFORMANCE SECURITY and EMD:-**
  - i. After receiving notification of award, firm have to deposit an agreement as per contract form on Non-Judicial Stamp Paper of Rs. 100/- duly attested by Notary along with 5% performance security of the total value of the tender within seven (7 days) through RTGS in favor of Executive Engineer (Const.), CCS HAU, Hisar. Thereafter, the EMD may be forfeited and firm may be black listed.
  - ii. Performance security of successful bidder will be returned after successfully warranty period of three years of completion of work and final payment of the work.
13. **Arbitration Clause:-** All disputes or differences arising between the parties out of or relating to meaning and operation of effect of the contract or breach

*[Signature]*  
23/12/25

thereof shall be settled by arbitration in accordance with the rules and regulations of the arbitration Act. The sole arbitrator shall be appointed on mutual concurrence of both parties. However, it is discretion of the Vice-Chancellor, CCS HAU, Hisar to accept or not the decision of the arbitrator. The courts at Hisar only will have the jurisdiction in case of any dispute.

- 14. Blacklisting the Firm:-** If a firm which is awarded the contract violates any of the terms & conditions, if a bidder indulges in a corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice and if the Bidder/OEM withdraws its bid during the Bid Validity Period as specified in this tender Document and as extended by mutual consent of the respective Bidder/OEM(s) and the CCS HAU, Hisar; it shall be blacklisted & its EMD/performance Security shall be forfeited.
- 15. Warranty:-** All the items should be covered under onsite comprehensive warranty of three years.

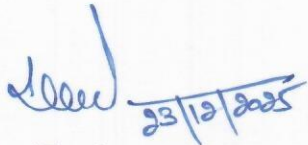
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## **Certificate**

It is certified that the "The specifications are meeting the basic need of the Department/Office without including superfluous and non essential features which may result in unwanted expenditures. Also the specifications are generic in nature and do not favour any particular brand/manufacturers/Co".

The administrative approval of the above said work has already been obtained from the Worthy Vice-Chancellor and technical sanction for procurement of furniture of Rs.95,65,782/- has been obtained from E.O.-cum-C.E., CCS HAU, Hisar.

A handwritten signature in blue ink, followed by the date 23/12/2025 written in blue ink.

**Executive Engineer (C-II)**

**Director, S & P**

580917

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**CCSHAU, Hisar**

**ENGINEERING UNIT  
ESTATE OFFICE BUILDING  
CCSHAU, Hisar  
Ph. No.01662-255300  
Email: eo@hau.ernet.in**

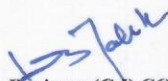
# **STANDARD BIDDING DOCUMENT PROCUREMENT OF FURNITURE**

**PART 1: COMPLETE BIDDING DOCUMENT**

**Name of work:- Procurement of furniture for the work of construction of New Girls Hostel for 176 students in the premises of College of Agriculture at Bawal.**

**DNIT Amount: Rs. 102.34 Lakh**

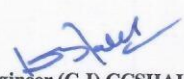
  
Indentor

  
Executive Engineer (C-1), CCSHAU, Hisar

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 Executive Engineer (C-I), CCSHAU, Hisar

## PRESS NOTICE

Engineering Unit, CCSHAU, Hisar  
Notice Inviting Tenders

No. \_\_\_\_\_

Dated: \_\_\_\_\_

The bids/tenders are invited from the eligible bidders through online bids in the website: <https://etenders.hry.nic.in> for the procurement of furniture detailed in the table:-

Sr. No	Name of the work	Approx. Estimated cost (Rs.in lakh)	Bid Security (Rs.) contractor/ Society	Time limit	Tender Document Fee (Rs.)& Processing Fee	Start Date & Time of Bid Submission and Closing Date & Time of Bid Submission
1.	Procurement of furniture for the work of construction of New Girls' Hostel (for 176 students) in the premises of College of Agriculture at Bawal	102.34	Rs. 2.5 lacs	07/01/26 09:00 AM 27/01/26 05:00 PM	Rs. 5000/- + Rs. 1180/-	07/01/26 09:00 AM 27/01/26 05:00 PM

- (i) Cost of Bid document (to be paid online) is Rs. 5000/- (non refundable) for each bid to be deposited by bidder.
- (ii) For further details and e-tendering schedule visit <https://etenders.hry.nic.in>
- (iii) E-Service fee (Processing Fee) of Rs. 1000/-+18% GST for bid submission shall be paid by the bidder as per instructions of Haryana Government.

Director, S & P  
CCS Haryana Agri. University,  
Hisar

03/01/26

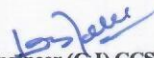
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**INVITATION FOR BID**  
(IFB)



Indentor



Executive Engineer (C-I), CCSHAU, Hisar

### DETAIL NOTICE INVITING TENDER

**e-Tender** is invited for work mentioned below in single stage two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope from authorized dealers/suppliers and enlisted contractors):-

Sr. No.	Description of work / Items	Bid Security to be deposited by Bidder (Rs.)	Tender Document Fee (Rs.) & Processing Fee	Start Date & Time of Bid Submission and Closing Date & Time of Bid Submission
1.	Procurement of furniture for the work of construction of New Girls' Hostel (for 176 students) in the premises of College of Agriculture at Bawal (Amount: Rs. 102.34 lakh)	Rs. 2.5 Lacs	Rs. 5000/- + Rs. 1180/-	07/01/26 09:00 AM 27/01/26 05:00 PM

- The bidders can download the tender documents from the Portal: <https://etenders.hry.nic.in>.
- The bidders can submit their tender documents as per dates mentioned in the key dates below.

#### Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1	-	Tender Document Download and Bid Preparation/Submission	07/01/26 09:00 AM	27/01/26 05:00 PM
2	-	Submission of EMD/Bid Security & tender documents fee deposit etc.	Rs. 2.5 Lacs Rs. 5000/- + Rs. 1180/-	
3	Technical Bid Opening		28/01/26 at 11:00 AM	
4	Financial Bid Opening		30/01/26 at 11:00 AM	

#### Important Note:

- The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant / bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.
- Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

  
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- 4) Willing bidders shall pay e-service fee applicable, if any, required for bid submission by the bidder as per instructions of Haryana Government. The bid security/earnest money & tender document fee will be paid online.

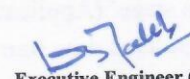
**Note:-** Only online submission of bids is permitted, therefore; bids must be submitted online on website <http://etenders.hry.nic.in>. The technical qualification part of the bids will 'be opened online by Executive Engineer, CCS HAU, Hisar on \_\_\_\_\_ at \_\_\_\_\_ hrs. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened online on the next working day at the same time.

Technical Bid shall be opened (online) in the presence of such contractor who chooses to be present. The financial Offer in online Envelop in shall be opened only if the bidders meet the qualification criteria as per the Bid document.

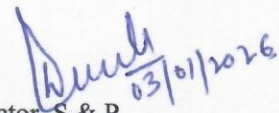
#### **CONDITONS:-**


- 1) APPROVED DNIT& Prequalification documents can be seen on any working day during office hours in office of the undersigned. Though proper care has been taken to upload approved DNIT. However, there may be some discrepancy. In case of discrepancy between approved DNIT and uploaded DNIT, the approved DNIT will be applicable. The approved DNIT will be made part of agreement.
- 2) Conditional tenders will not be entertained & are liable to be rejected.
- 3) In case the day of opening of tenders happens to be holiday, the tenders will be opened on the next working day. The time and place of receipt of tenders and other conditions will remain unchanged.
- 4) The undersigned reserve the right to reject any tender or all the tenders without assigning any reason.
- 5) The societies shall produce an attested copy of the resolution of the Co-Operative department.
- 6) The tenders without deposited of online earnest money/bid security/tender fee will not be opened.
- 7) The jurisdiction of court will be at Hisar.
- 8) The tender of the bidder who does not satisfy the qualification criteria in the bid documents are liable to be rejected summarily without assigning any reason and no claim whatsoever on this account will be considered.

  
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- 9) The bid for the work shall remain open for acceptance during the bid validity period to be reckoned from the last date of 'online submission of Bids'. The undersigned may extend the closing date for bid submission by issuing an amendment. If any bidder/ tenderer withdraws his bid/ tender before the said period or makes any modifications in the terms and conditions of the bid, the said earnest money shall stand forfeited. Bids would required to be valid for 120 days from the date of bid closing. In case the last day to accept the tender happens to be holiday, validity to accept tender will be the next working day.

  
Director, S & P  
CCS Haryana Agri. University,  
Hisar

  
03/01/26

  
Indentor

  
Executive Engineer (C-I), CCSHAU, Hisar

**Instructions to bidder on Electronic Tendering System**

**These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.**

**1. Registration of bidders on e-Procurement Portal:-**

All the bidders intending to participate in the tenders process online are required to get registered on the centralized e - Procurement Portal i.e. <https://etenders.hry.nic.in> Please visit the website for more details.

**2. Obtaining a Digital Certificate:**

**2.1** The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

**2.2** A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://etenders.hry.nic.in>

**2.3** The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.

**2.4** The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://etenders.hry.nic.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.

**2.5** Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to **keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).

**2.6** In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate /power of attorney / lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

**2.7** In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

**2.8** The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

**3 Pre-requisites for online bidding:**

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite downloaded from the home page of the website - <https://etenders.hry.nic.in> The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal

**4 Online Viewing of Detailed Notice Inviting Tenders:**

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://etenders.hry.nic.in>

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5 **Download of Tender Documents:**

The tender documents can be downloaded free of cost from the e-Procurement portal <https://etenders.hry.nic.in>

6 **Key Dates:**

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

7 **Online Payment of Tender Document Fee, eService fee (if applicable), EMD fees & online Bid Preparation & Submission (PQQ/ Technical & Commercial/Price Bid):**

i) **Online Payment of Tender Document Fee & e-Service fee:**

The online payment for Tender document fee, eService Fee (if applicable) & EMD is (mandatory).

ii) **PREPARATION & SUBMISSION Of online APPLICATIONS/BIDS:**

Detailed Tender documents may be downloaded from e-procurement website <https://etenders.hry.nic.in> and tender mandatorily be submitted online.


**Scan copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online PQQ/ Technical Envelope:** The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF /JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.

**FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)**

8. **ASSISTANCE TO THE BIDDERS:-**

In case of any query regarding process of e-tenders and for under taking training purpose, the intended bidder can also avail the following and can contact <https://etenders.hry.nic.in> Chandigarh service provider as per below:

  
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### Bill of quantity

**DNIT for procurement of furniture for the work of construction of New Girls' Hostel (for 176 students) in the premises of College of Agriculture at Bawal**

Sr. No.	Description	Qty.	Unit	Rates to be quoted inclusive of GST & all taxes by the agency	
				In figures	In words
1.	Providing supplying and placing steel almirah double doors, 1 Adjustable self, 1 locker, 1 hanging rod in perfectly upright and straight position. The overall size of the almirah shall be 925 mm $\pm$ 10 mm (W) x 540 $\pm$ 10 mm (D) x 2050mm $\pm$ 50 mm (H) including legs. It should be supplied with 4 Nos. of loading compartments, 1 No. of hanging rod and 1 No. of locker. All components shall be made of 1.0 mm thick high yield strength CRCA sheet of grade 'D' confirming to IS:513, Stiffeners shall be provided in shelf & door. The steel hinged door shall be provided with locking mechanism which is assembled with bolt arrangement. The shelves shall have folded constructions which have intrinsic rigidity and high load carrying capacity. Uniformly distributed load capacity per each shelf shall be 50 kg maximum. The complete steel structure shall be constructed by welding and provide finishing with epoxy polyester powder coated to be thickness 50-60 $\mu$ . Make: Godrej, Geeken, Delite, Methodex.	180	Each		
2.	Providing and placing in position single bed, CRCA sheet, CRCA pipe frame, powder coated, PPCP shoes with an overall size-2000 mm $\pm$ 15 mm (L) x 920 mm $\pm$ 10 mm (W) x 710/420 mm $\pm$ 20 mm (H) without mattress. The construction of the bed shall be supplied in knock down with metal frame made out of CRCA steel pipe having cross-section area 50 mm x 25 mm with 1.2 thick, 3 Nos. of CRCA round pipe shall be provide on head side with 15 mm dia. The mattress panel shall be made of 1mm thick high yield strength CRCA sheet of grade 'D' confirming to IS:513 welded together with main frame and mounted on CRCA square pipe strips having cross-section area 19.05 mm x 19.05 mm with 1 mm thick. The legs shall be made of M.S.E.R.W pipe having cross-section area 50 mm x 25 mm with 1.2 mm thick. All metal part shall be powder coating finish with DFT (Dry Film Thickness) - 35 $\mu$ min. The PPCP shoes shall be insert into bottom of legs for avoid scratches on the floors. Make: Godrej, Geeken, Delite, Methodex	190	Each		

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3.	<p>Supplying &amp; Placing Visitor Chair, PU moulded seat back, chrome plated pipe stand. The seat and back shall be made of molded PU padded with high resilience polyurethane foam 40 mm thick having density not less than 40kg/m<sup>3</sup> in seat and 25 mm thick having density not less than 32 kg/m<sup>3</sup> in back. The seat shall be upholstered with fabric tapestry 0.6 mm thick. The seat and back shall be arrested together with the armrest. The frame structure shall be supported by four legs made up of CRCA chrome plated pipe of size 30 mm x 15mm x 1.6 mm thick. There shall be PPCP shoe provided at the base to avoid scratches on the floor. The seat size shall be 465±10 mm (D) x 500±10 mm(W) and back size shall be 460±10 mm(W) x 360 ±10 mm(H) from seat. Overall height shall be = 790 ±10 mm, overall depth= 560±10 mm &amp; overall width = 550±10 mm.</p> <p>Make: Godrej, Geeken, Delite, <i>methodex</i></p>	190	Each		
4.	<p>Supplying &amp; placing study table, particle board top, MS powder coated legs, in completely knock down conditions with an overall size 915 mm ± 15 mm x 615 mm ± 15 mm x 765 mm ± 15 mm that is to be assembled at site. The worktop shall be made up of 25 mm thick pre-laminated particle board of grade II of IS 12823 with approved laminate and finish as per approved shade. The table top profile shall be in rectangle shape and the edges shall be sealed with 2mm thick thin strip of impermeable PVC that is cut to fit the size of board panel and duly pasted with the assistance of edge banding machine at 200 degree Celsius. The top shall be supported on MS/ CRCA rectangle pipe having cross-section area 40 mm x 20 mm with 1.6 mm thick. The table understructure shall consist of C frame MS/CRCA leg having cross-sectional area 60 mm x 30 mm. There shall be co-polymer polypropylene shoe provided at the base to avoid scratches on the floor. The manufacturer shall have quality and safety assurance like ISO-50001:2018, ISO-45001:2018 and SCS Global/authorized agency from NABCB accredited lab, BIFMA membership and AIOTA certification. The board used should meet international standard of quality, Indian standard IS 12823 grade II should meet long time load bending, screw-withdrawal strength, modulus of rupture and modules of elasticity bending tested as per IS 2380.</p> <p>Make: Godrej, Geeken, Delite, <i>methodex</i></p>	180	Each		

  
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5.	<p>Supplying and placing a three seater with wooden frame, flap cushion arm, powder coated legs, sofa that shall be constructed from natural hard wood and commercial plywood having inner frame. The thickness of the wood should allow for the heavy tension webbing. The sofa shall have spring attached and also be padded separately. The frame shall be padded with high resilience polyurethane foam having density <math>45\text{kg/m}^3</math> in seat and <math>32\text{kg/m}^3</math> in back. There shall be cushion arm provided padded with high resilience polyurethane foam having density <math>32\text{kg/m}^3</math>. The armrest shall be flap with soft cushion on both side for aesthetically appealing as well as side comfort. The complete structure shall be upholstered with leatherite tapestry <math>0.8\pm 0.1</math> mm thick and 535 GSM. The understructure shall have MS powder coated frame having thickness 8 mm. There shall be buffers provided at the bottom to avoid scratches on the floor as well as uneven surfacing. The seat size shall be <math>1460\pm 10</math> mm (W) x <math>530\pm 10</math> mm (D) x <math>380\pm 10</math> mm (H), Overall width= <math>2030\pm 10</math> mm, overall depth = <math>830\pm 10</math> mm &amp; overall height = <math>860\pm 10</math> mm. Make: Godrej, Geeken, Delite, <del>Methodey</del></p>	2	Each		
6.	<p>Supplying and placing two seater with wooden frame, flap cushion arm, powder coated legs, sofa that shall be constructed from natural hard wood and commercial plywood having inner frame. The thickness of the wood should allow for the heavy tension webbing. The sofa shall have spring attached and also be padded separately. The frame shall be padded with high resilience polyurethane foam having density <math>45\text{ kg/m}^3</math> in seat and <math>35\text{ kg/m}^3</math> in back. There shall be cushion arm provided padded with high resilience polyurethane foam having density <math>32\text{ kg/m}^3</math>. The armrest shall be flap with soft cushion on both side for aesthetically appealing as well as side comfort. The complete structure shall be upholstered with pure leather tapestry <math>0.8\pm 0.1</math> mm thick and 535 GSM. The understructure shall have MS powder coated frame having thickness 8 mm. There shall be buffers provided at the bottom to avoid scratches on the floor as well as uneven surfacing. The seat size shall be <math>980\pm 10</math> mm (W) x <math>530\pm 10</math> mm (D) x <math>380\pm 10</math> mm (H), Overall width= <math>1525\pm 10</math> mm, overall depth = <math>830\pm 10</math> mm &amp; overall height = <math>860\pm 10</math> mm. Make: Godrej, Geeken, Delite, <del>Methodey</del></p>	2	Each		



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7.	<p>Supplying and placing three seater sofa wooden frame, SS pipe leg frame, seat back leatherette tapestry that shall be constructed from natural hard wood and commercial plywood having inner frame. The thickness of the wood should allow for the heavy tension webbing. The sofa shall have spring attached and also be padded separately. The frame shall be padded with high resilience polyurethane foam having density <math>45 \text{ kg/m}^3</math> in seat and <math>35 \text{ kg/m}^3</math> in back. There shall be cushion arm provided padded with high resilience polyurethane foam having density <math>32 \text{ kg/m}^3</math>, the structure shall be upholstered with leatherite tapestry <math>1 \pm 0.02 \text{ mm}</math> thick and 571 GSM. The understructure shall consist of pipe frame loop leg of SS shiny chrome finish having cross-section area <math>40 \text{ mm} \times 20 \text{ mm}</math>. There shall be shoe provided at the bottom to avoid scratches on the floor. The seat size shall be <math>510 \pm 10 \text{ mm}</math> (D) <math>\times</math> <math>1540 \pm 10 \text{ mm}</math> (W) seat height = <math>435 \pm 10 \text{ mm}</math>, overall width = <math>1900 \pm 10</math>, overall depth = <math>770 \pm 10 \text{ mm}</math> &amp; overall height = <math>800 \pm 10 \text{ mm}</math>. Make: Godrej, Geeken, Delite, <i>methodex</i></p>	2	Each		
8.	<p>Supplying &amp; placing cafeteria/dinning table, SS pipe frame, particle board post forming top <math>25 \text{ mm}</math> thick with an overall size <math>1815 \text{ mm} \pm 15 \text{ mm} \times 915 \text{ mm} \pm 15 \text{ mm} \times 765 \text{ mm} \pm 15 \text{ mm}</math>. The top of the table shall be made up of Post forming particle board with <math>25 \text{ mm}</math> thick. Front and back of the top shall be full round post form and other edges shall be sealed with <math>2 \text{ mm}</math> thick PVC edge banding. The profile of the table shall be in rectangle shape. The basic under structure shall be made up of SS 202 grade. The legs shall be made of round pipe having Dia <math>38.1 \text{ mm}</math> with <math>1.5 \text{ mm}</math> thick and joined with rectangle pipe <math>40 \text{ mm} \times 20 \text{ mm}</math> with <math>1.5 \text{ mm}</math> thick. The one number foot step shall be provided between the legs having size <math>40 \text{ mm} \times 20 \text{ mm}</math> with <math>1.2 \text{ mm}</math> thick. The joints shall be made by using TIG welding. The under structure shall be buffed for obtaining shiny finish. There shall be PPCP shoe provided at bottom to avoid scratches on the floor. The manufacturer shall have quality and safety assurance like ISO-50001:2018, ISO-45001:2018 and SCS Global/authorized agency from NABCB accredited lab. Make: Godrej, Geeken, Delite, <i>methodex</i></p>	12	Each		

  
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9.	<p>Supplying &amp; placing Cafe Chair, chrome plated pipe frame, leatherette tapestry. The seat shall be made of 12 mm thick hot pressed plywood upholstered with high resilience polyurethane foam 50 mm thick having density 40 kg/m<sup>3</sup> with tan leatherite tapestry 0.8 mm thick and 535 GSM and the back shall be made of metal frame upholstered with high resilience polyurethane foam 19 mm thick having density 40 kg/m<sup>3</sup> with tan leatherite tapestry 0.8 mm thick and 535 GSM. The seat and back shall be fixed with plywood &amp; metal frame. The frame structure shall be supported by four legs made up of MS CRCA chrome plated round pipe of Dia 22 mm with 2 mm thick. There shall be PPCP shoe provided at the base to avoid scratches on the floor. The Seat size shall be 405±10 mm(D) x 425±10 mm (W) and back size shall be 380±10 mm (W) x 445±10 mm(H) from seat Overall height shall be= 910±10 mm.</p> <p>Make: Godrej, Geeken, Delite, <i>methadex</i></p>	80	Each		
10.	<p>Supplying &amp; placing Stainless Steel buffet counter with overall dimensions as L1800 x D900 x H750 mm. The body may be made up of Stainless steel of 304 grade with adequate spaces made for serving food items. Power outlets for heating and cooling elements and electrical connections for lighting and other features should be included.</p> <p>Make: Godrej, Geeken, Delite, <i>methadex</i></p>	2	Each		

  
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11.	<p>Providing and placing workstation table, panel based partition, particle edge banded top in completely knock down conditions with an overall size 1320mm X 660mm X 1200mm that is to be assembled at site. The work top shall have the size 1200mm X 600mm made up of 25mm thick Pre-laminated particle board of grade II of IS 12823 with approved laminate and finish as per approved shade. The profile of the top shall be in rectangle shape and the edges shall be sealed with 2mm thick thin strip of impermeable PVC that is cut to fit the size of board panel and duly pasted with the assistance of edge banding machine at 200 degree celsius. A pullout keyboard tray shall be provided of 18mm thick Pre-laminated particle board having size 525mm X 350mm. The tray shall be operated on keyboard channel. The workstation shall have panel based partition of 60 mm thick with overall height 1200mm. The partition shall be linear in profile and provided in the front side of user as well as on the both sides of the user. The top trim, top bar, mid bar, vertical bar, raceway, skirting shall be made up of aluminium extrusions (pre-treated) and duly powder coated with 40µ-60µ thick. The trims shall have the size 60mm X 19mm with 1.5mm thick covered with Die cast end caps on joints 2 ways, 3 ways &amp; 4 ways (L-cover for corner, T-cover for middle section wherever required). The aluminium raceway shall be situated below the worktop with an overall size 116mm(H) X 60mm(D) with 1.4 mm cover thickness and 2mm back thickness as per requirement of inlaying the electrical management and carrying the wire horizontally. The exposed vertical and horizontal faces of the frames shall be snap fitted with trims. There shall be soft-board (with fabric) and marker board provided at front of the user. Laminated top tile and bottom tile shall be situated at both sides of the user and below the work top respectively. The Partition shall have concealed wire management capabilities and should be engaged for responsive and safe operations of power, telecommunications and data (LAN) and has separate components for electrical, data and telephone cables having adequate capability of both the vertical and horizontal wire movements. Slots/cut-outs should be given on raceways to fix all electrical and data points. Zinc coated small top support brackets shall be fixed on the partition for table top support. To protect the wall from kicks, abrasion and serve as a decorative molding, skirting shall be situated at bottom. Adjustable leveler shoe shall be provided at bottom of the partition to avoid scratches on the floor. Fixed type pedestal shall be provided with an overall size 460 mm (W) x 510 mm (D) x 725mm (H).</p>	5	Each		
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	<p>The pedestal shall be made up of Pre-laminated particle board of grade II of IS 12823. Pedestal side, back, top, facia shall be 18mm thick and drawer base shall be 9mm thick. The pedestal shall have 3 nos. of drawer i.e. 2 box drawer and 1 filing drawer. The drawer shall be operated with SS handle and easily close &amp; open with the assistance of roller channel and ball bearing channel to enable smooth operation. The drawer shall have central locking mechanism in which all the drawer shall be synchronized lock with one single key. To protect the wall from kicks, abrasion and serve as a decorative moulding, skirting shall be provided at bottom. A nylon castor based CPU unit shall be provided with an overall size 468mm X 284mm with 18mm thick Pre-laminated particle board. The manufacturer shall have quality and safety assurance like ISO-50001:2018, ISO-45001:2018 and SCS Global/authorized agency from NABCB accredited lab, BIFMA membership and AIOTA certification. The board used should meet International Standard of quality, Indian standard IS 12823 grade II should meet long time load bending, screw-withdrawal strength, modulus of rupture and modulus of elasticity bending tested as per IS 2380.</p> <p>Make: Godrej, Geeken, Delite, <i>methodex</i></p>				
12.	<p>Supplying &amp; Placing Visitor Chair, PU moulded seat back, chrome plated pipe stand. The seat and back shall be made of molded PU padded with high resilience polyurethane foam 40mm thick having density 40kg/m<sup>3</sup> in seat and 25mm thick having density 32kg/m<sup>3</sup> in back. The seat shall be upholstered with fabric tapestry 0.6mm thick. The seat and back shall be arrested together with the armrest. The frame structure shall be supported by four legs made up of MS/CRCA chrome plated pipe of size 30mmx15mm with 1.6mm thick. There shall be PPCP shoe provided at the base to avoid scratches on the floor. The seat size shall be 465±10 mm(D) X 500±10 mm(W) and back size shall be 460±10 mm(W) X 360±10 mm(H) from seat. Overall height shall be = 790±10 mm, overall depth = 560±10 mm &amp; overall width = 550±10mm.</p> <p>Make: Godrej, Geeken, Delite, <i>methodex</i></p>	24	Each		

  
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13.	<p>Supplying &amp; Placing Reception table, particle board top in completely knock down conditions with an overall size 2450 mm <math>\pm</math> 50 mm x 840 mm <math>\pm</math> 20 mm x 1020 mm <math>\pm</math> 20 mm that is to be assembled at site. The top shall have the size 2300mm X 695mm made up of 49mm thick Pre-laminated particle board of grade II of IS 12823 with approved laminate and finish as per approved shade. The upper top shall have the size 1400mm X 300mm with 49mm thick. The top profile shall be in rectangle shape with 2mm thick thin strip of impermeable PVC that is cut to fit the size of board panel and duly pasted with the assistance of edge banding machine at 200 degree Celsius. The side edges shall be covered with die casted aluminium profile. The table top and upper top shall be supported on particle board base strip. The table shall have a front panel having size 1390mm X 750mm with 49mm thick Pre-laminated particle board. A wire manager cap shall be provided on the top of the table for power connection.</p> <p>The end wall of the table on the side shall be topped by gable end. It shall be made up of 49mm thick Pre-laminated particle board and profile shall be in linear shape with one clipped corner and covered by Aluminium profile. There shall be buffers provided to avoid the scratches on the floor. The table shall be clad with 49mm thick modesty panel which provide structural support for the table. It should be 49mm thick pre-laminated particle board in linear shape with appropriate PVC edge banding and covered by aluminum profile connected with both end. The manufacturer shall have basic quality and safety certifications like ISO-50001:2018, ISO-45001:2018 and SCS Global/authorized agency from NABCB accredited lab, BIFMA Membership &amp; AIOTA certification. The board used should meet International Standard of quality, Indian standard IS 12823 grade II should meet long time load bending, screw-withdrawal strength, modulus of rupture and modulus of elasticity bending tested as per IS 2380.</p> <p>Make: Godrej, Geeken, Delite, <i>methodex</i></p>	1	Each		
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14.	<p>Supplying &amp; Placing Executive table, particle board top in completely knock down conditions with an overall size 2250 mm <math>\pm</math> 30 mm x 1980 mm <math>\pm</math> 30 mm x 765 mm <math>\pm</math> 15 mm that is to be assembled at site. The top shall have the size 2000mm X 1000mm made up of 36mm thick Pre-laminated particle board of grade II of IS 12823 with approved laminate and finish as per approved shade. The top profile shall be in rectangle shape with Aluminium L-section and the edges shall be sealed with 2mm thick thin strip of impermeable PVC that is cut to fit the size of board panel and duly pasted with the assistance of edge banding machine at 200 degree Celsius. The table top shall be supported on particle board based gable end at one side and 75mm Peg on another side. The end wall of the table on the side shall be topped by gable end. The gable end shall be made up of 49mm thick Pre-laminated particle board and profile shall be in linear shape and covered by Aluminium profile and edges with appropriate PVC edge banding. The table shall be clad with 18mm thick modesty panel which provide structural support for the table. It shall be 18mm thick pre-laminated particle board in linear shape with appropriate PVC edge banding connected with both end. There shall be buffers provided at the base to avoid scratches on the floor. The side top shall be provided with an overall size 1950mm X 600mm. Single sided power connection box shall be enclosed at table top that houses telephone cable, data and power connection discretely. The side top shall be supported on metal peg which mounted over side storage unit. The edges shall be covered by Aluminium profile. The table shall have side unit for storage purpose with an overall size 800mm X 500mm X 465mm. The side unit shall be made up of Pre-laminated particle board of grade II of IS 12823 with base 9mm thick and other parts 18mm thick like shutter, back, facia, side panel etc. It shall have 2 drawer with same size. The drawer shall be operated with SS handle and easily close &amp; open with the assistance of ball bearing channel to enable smooth operation. The drawer shall have central locking mechanism in which all the drawer shall be synchronized locked with one single key. The side unit shall be mounted on 50mm Peg. The manufacturer shall have quality and safety assurance like ISO-50001:2018, ISO-45001:2018 SCS global/----- agency, BIFMA membership and AIOTA certification. The board used should meet International Standard of quality, Indian standard IS 12823 grade II should meet long time load bending, screw-withdrawal strength, modulus of rupture and modulus of elasticity bending tested as per IS 2380.</p> <p>Make: Godrej, Geeken, Delite, methodex</p>	1	Each		
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15.	<p>Providing and supplying a high back chair, wooden frame, wooden arm, torsion bar, gas lift, wooden base with ergonomic design, comfortable &amp; aesthetically appealing. The seat and back frame shall be made up of the combination of 15mm thick hot pressed commercial plywood and ply-board padded with high resilience polyurethane foam (50+25+30) mm thick having density (40, 32 &amp; 32) kg/m<sup>3</sup> in seat and (30+25)mm thick having density (32, 32)kg/m<sup>3</sup> in back. The same shall be upholstered with leatherite tapestry 0.8mm thick and 535 GSM. The backrest shall be made by keeping the natural curvature of the spine for lumbar support which helps to provide full back support as well as head support. Seat and back shall be covered with polished wooden at both side for decorative appearance. The chair shall be supplied with natural wood arm having melamine polish and die cast aluminium end caps. For seating durability the chair shall have torsion bar 360 degree revolving mechanism with upright position locking and tilt tension adjustment. The pneumatic seat height adjustment for healthy seating, user can adjust seat height up to 65mm with BIFMA standard class-3 gas-lift to suit them using the lever under the seat. The gas-lift mechanism should be tested as per ANSI/BIFMA X5.1-2011 standards. The Pedestal should have metal insert CRCA covered with natural wood having pitch circle dia. 630 mm fitted with 5 nos. twin wheel castors. The castors of the chair should be injection moulded in black 30% glass filled nylon, confirming to ANSI/BIFMA standards X5.1-2011 tested to perform 98,000 cycles with 250lbs load. The seat size shall be 510±10 mm(D) X 510±10 mm(W) and back size shall be 525±10 mm(W) X 710±10 mm(H) from seat. Overall height shall be = 1170±10 mm &amp; overall width/depth = 740±10 mm. Make: Godrej, Geeken, Delite, methodey</p>	1	Each		
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16.	<p>Supplying &amp; Placing visitor chair, cushion arm, chrome plated pipe stand, leatherette tapestry. The seat and back shall be made of double layered (15+6)mm thick hot pressed commercial plywood padded with high resilience polyurethane foam having density not less than 40kg/m<sup>3</sup> in seat and not less than 32kg/m<sup>3</sup> in back. The same shall be upholstered with leatherite tapestry 0.8mm thick and 535 GSM. The chair shall be supplied with cushion arm with leatherite mounted on metal pipe frame. The frame structure shall be cantilever support type made up of CRCA chrome plated tubular pipe having cross-section area 40mm X 20mm with 2mm thick. There shall be PPCP shoe provided at the base to avoid scratches on the floor. The seat size shall be 490±10 mm(D) X 515±10 mm(W) and back size shall be 520±10 mm(W) X 530±10 mm(H) from seat. Overall height shall be = 950±10 mm.</p> <p>Make: Godrej, Geeken, Delite, <i>methodex</i></p>	8	Each		
17.	<p>Supplying &amp; placing centre table, SS pipe frame chrome finish, PLPB edged banded top, 18 mm thick with an overall size 1220 mm ±20 mm x 620 mm ±20 mm x 470 mm ±20 mm. The top of the table shall be made of 18mm thick Pre-laminated particle board of grade II of IS 12823. The top profile shall be in rectangle shape and the edges shall be sealed with 2mm thick thin strip of impermeable PVC that is cut to fit the size of board panel and duly pasted with the assistance of edge banding machine at 200 degree Celsius. The understructure shall consist of SS 202 grade pipe frame with shiny chrome finish with an overall size the size 40mm X 20mm with 1.6mm thick. One nos. footstep shall be provided between the frame with same size i.e. 40mm X 20mm. There shall be PPCP shoe provided at the bottom to avoid scratches on the floor.</p> <p>Make: Godrej, Geeken, Delite, <i>methodex</i></p>	2	Each		

  
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### Technical Eligibility Criteria

1. The bidder/OEM should be a reputed manufacturer of wooden and steel furniture items and should have its own manufacturing set-up in India from last 10 years and more. Documentary proof such as PAN, Incorporation Certificate, Factory License and Trade Mark Certificate for their Brand Name, should be submitted.
2. The bidder can also be an Authorized Dealer of OEM. In this case project specific Manufacturer Authorization Certificate from OEM should be submitted along with the tender. Authorized Dealer can use the Eligibility and Pre-qualification documents of their OEM.
3. The bidder/OEM should submit GST Registration Certificate, EPF Registration Certificate and ESIC Registration Certificate along with documentary proof of latest GST Return, EPF Challan and ESIC Challan.
4. The bidder/OEM should have operational Toll-Free Number to attend the calls regarding repair/ maintenance. Last 3 months bills should be submitted along with an undertaking confirming that the Toll-Free Number will be operational for next five years.
5. The samples of items may be called by Department from technically qualified bidders. If the samples submitted by the bidder would not be up to the mark as per the tender requirement, the tender of such bidders will be rejected and their financial bid will not be opened.
6. The bidder/OEM should have ISO 9001:2015, ISO 14001:2015, ISO 45001:2018 and ISO 50001:2018 from NABCB accredited agencies. Copies to be enclosed.
7. The bidder/OEM should be a member of BIFMA, IGBC and CII. Valid Membership Certificate to be submitted.
8. The bidder/OEM should have Green Pro certificate from Confederation of Indian Industry (CII) for the offered product range. Copy of the same should be submitted.
9. The bidder/OEM should have AIOTA Certificate for Office Furniture and Seating System, Education Furniture and Storage System. Name of the bidder/OEM has to be listed on AIOTA website.
10. The bidder/OEM should have Green Co certificate from Confederation of Indian Industry (CII).
11. The bidder/OEM should have GRIHA certificate from Griha India. Copy of Certificate to be submitted.

  
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12. The bidder/OEM should have Indoor Advantage™ Gold Certificate of Furniture for Indoor Air Quality from SCS global. Copy of the same should be enclosed.
13. The quoted prices shall remain valid for a period of one year from the date of award of contract. In the event of any reduction in the cost of any furniture item during this period, the vendor shall notify the department and extend the corresponding benefit to the department on subsequent purchases made within the validity period.
14. Upload Manufacturer authorization: Wherever Authorized Distributors are submitting the bid, Bidder must submit "Bid Specific Authorization" certificate from OEM in original "ink signed and stamped" after the release date of the bid.
15. Availability of Service Centres: Bidder/OEM must have a Functional Authorized Service Centre (For assistance or support for quoted Products) in the State of each Consignee's Location in case of carry-in warranty (Not applicable in case of onsite warranty). If service center is not already there at the time of bidding, successful bidder/ OEM shall have to establish one within 30 days of award of contract.
16. In case the bidder is an authorized distributor/ dealer then all the required documents of OEM would be applicable for qualification.
17. The bidder should furnish the following undertakings and declarations on its letter head and upload with the bid:-
  - i. Quoted item is of the latest of technology and till date no revised or amended version has been launched and the spare parts will remain available for at least for next 3 years.
  - ii. Products to be supplied/ installed should be brand new and as per the exact specification provided in the bid document.
  - iii. The bidder should be a Proprietorship Firm/ Partnership firm/ Company No consortium is allowed.
18. Acceptance by bidder for 2 mandatory preventive visits during the warranty period and communicate with department for technical support and assistance.
19. The Successful Bidder has to provide 3 years comprehensive warranty for all quoted products. Declaration in this regard is to be enclosed.
20. The OEM/bidder should submit test report of all incoming raw material (steel tube PLT, MDF, CRC sheet/ pipe & Foam etc) being tested as per mentioned

  
 Indentor

  
 Executive Engineer (C-I), CCSHAU, Hisar

IS standard from any NABL accredited lab before using same for manufacturing (report not older than 5 months from date of tender should be submitted). The reports can be on the name of OEM or its supplier supplying the raw material to that OEM.

21. To qualify for award of the contract, each bidder/OEM in its name should have:-

i. Minimum average annual financial turnover (as certified by the Chartered Accountant) during the last three years, ending 31<sup>st</sup> March of the previous financial year, should not be less than 30% of the value of work. The turn over shall be updated to price level of the last financial year at the rate of 8% per year compounded yearly.

ii. Experience of having successfully completed or substantially completed similar works (supply of furniture) as applicable for that type of tender during the last seven years ending last day of month previous to the one in which bids are invited should be either of the following:-

a) Three similar works each costing not less than 40% of the value of work.

Or


b) Two similar works each costing not less than 50% of the value of work.


or

c) One similar work costing not less than 80% of the value of work.

Note3:-Similar works means supply of furniture.

For these, a certificate from the employer shall be submitted along with qualification information clearly mentioning the name of work, Contract Value, billing amount. Date of commencement of works, satisfactory performance of the Contractor and any other relevant information

  
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**Annexure-I****UNDERTAKING**

(On Stamp paper of Rs. 100/- duly attested by notary)

To  
The Executive Engineer,  
CCS Haryana Agricultural University,  
Hisar-125004

Tender No. \_\_\_\_\_

Dated: \_\_\_\_\_

Dear Sir,

1. Having read the condition of contract and service to be provided, the receipt of which is hereby duly, acknowledged, we, undersigned, offer to provide the required Goods/Paper with the conditions of contract and specifications for the sum shown in the schedule of prices attached herewith and made part of the Bid.
2. We undertake; to enter into agreement as early as possible or being called upon to do so and bear all expenses including charges for stamps etc. and agreement will be binding on us.
3. If our Bid is accepted, we will furnish the 5% of the Contract Value as Performance Security of the contract value for the due performance of the Contract.
4. We agree to abide by this Bid for a period of 120 days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of this period.
5. Until an agreement is signed and executed, this Bid together with our written acceptance thereof in your notification of award shall constitute a binding contract between us.
6. Bid submitted by us is properly sealed and prepared so as to prevent any subsequent Replacement.
7. We understand that you are not bound to accept the lowest or any bid, you may receive.
8. That our firm is not blacklisted/debarred from Central Govt./State Govt./Board/University.

Dated this .....Day of .....

Signature of the bidder


(Name of the Firm/Agency/Company)

Duly authorized to sign the bid for and on behalf of .....

Witness .....

Address.....

Signature

  
Indentor

  
Executive Engineer (C-I), CCSHAU, Hisar

### **Certificate**

It is certified that the "The specifications are meeting the basic need of the Department/Office without including superfluous and non essential features which may result in unwanted expenditures. Also the specifications are generic in nature and do no favour any particular brand/manufacturers/Co.



**Indentor**




**Executive Engineer (C-I), CCSHAU, Hisar**

### **Terms & conditions-**

1. Rates shall be quoted inclusive of GST & all taxes, carriage, loading & unloading etc. for product of mentioned brand / make, complete as directed and up to the entire satisfaction of Engineer-In-Charge.
2. F.O.R – New Girls' Hostel, College of Agriculture, Bawal.
3. Quantity of material may increase or decrease.
4. Lowest rate of individual item will be considered for taking supply from individual firm/ contractor.
5. Charges not mentioned in the tender shall not be paid by the University.
6. Earnest money will be refunded after satisfactory supply of the material.
7. Manufacturer test certificate of the material supplied is required along with the Bill.
8. The office will not provide any road permit to the successful bidder for the supply of the material at F.O.R destination.
9. For any situation/reason beyond control of the bidder, the extension of time may be granted on an application/request of the bidder before completion of work. No claim for any compensation for the extended period shall be entertained and of the E.O-cum-Chief Engineer decision in this regard shall be final.
10. Negotiation can be held with the firms as per negotiation policy of the Government of Haryana.
11. Bidders having any dispute with the CCS HAU, Hisar can't take part of the bidding.
- 12. PERFORMANCE SECURITY and EMD:-**
  - i. After receiving notification of award, firm have to deposit an agreement as per contract form on Non-Judicial Stamp Paper of Rs. 100/- duly attested by Notary along with 5% performance security of the total value of the tender within seven (7 days) through RTGS in favor of Executive Engineer (Const.), CCS HAU, Hisar. Thereafter, the EMD may be forfeited and firm may be black listed.
  - ii. Performance security of successful bidder will be returned after successfully warranty period of three years of completion of work and final payment of the work.
- 13. Arbitration Clause:-** All disputes or differences arising between the parties out of or relating to meaning and operation of effect of the contract or breach thereof shall be settled by arbitration in accordance with the rules and

  
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Executive Engineer (C-I), CCS HAU, Hisar  


regulations of the arbitration Act. The sole arbitrator shall be appointed on mutual concurrence of both parties. However, it is discretion of the Vice-Chancellor, CCS HAU, Hisar to accept or not the decision of the arbitrator. The courts at Hisar only will have the jurisdiction in case of any dispute.

- 14. Blacklisting the Firm:-** If a firm which is awarded the contract violates any of the terms & conditions, if a bidder indulges in a corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice and if the Bidder/OEM withdraws its bid during the Bid Validity Period as specified in this tender Document and as extended by mutual consent of the respective Bidder/OEM(s) and the CCS HAU, Hisar; it shall be blacklisted & its EMD/performance Security shall be forfeited.
- 15. Warranty:-** All the items should be covered under onsite comprehensive warranty of three years.



Indentor



Executive Engineer (C-I), CCSHAU, Hisar



# **CCSHAU, Hisar**

**Director (Store & Purchase)**

**CCSHAU, Hisar**

**Ph. No.01662-255419**

**Email: [directorspo@gmail.com](mailto:directorspo@gmail.com), [spo@hau.ernet.in](mailto:spo@hau.ernet.in)**

**STANDARD BIDDING DOCUMENT PROCUREMENT OF NIR  
ANALYZER ALONG WITH ACCESSORIES FOR MAP SECTION,  
DEPARTMENT OF GENETICS AND PLANT BREEDING**

**PART 1: COMPLETE BIDDING DOCUMENT**

**NAME OF WORK: - PURCHASE OF NIR ANALYZER ALONG  
WITH ACCESSORIES FOR MAP SECTION, DEPARTMENT OF  
GENETICS AND PLANT BREEDING**

**DNIT Amount: 47.00 Lakhs (APPROX)**

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**Director(Store & Purchase)**  
**Ch. Charan Singh Haryana Agricultural University, Hisar**  
(Established by Parliament Act No. 16 of 1970)

**TENDER NOTICE**

The Bids/tenders are invited from the eligible bidders through online bids in the website:  
<https://etenders.hry.nic.in> for the work detailed in the table.

Sr. No.	Description of Job Work	Appr. Esti. cost Rs. (Lakh)	EMD Money to be deposited by Bidder (Lakh)	Tender Document Fee & e-Service Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & time of Earnest Money submission	Expiry date & Time of Bid Preparation & Submission	Time of opening T/Fin. bids
1.	PURCHASE OF NIR ANALYZER ALONG WITH ACCESSORIES	47.00	2,35,000/-	1180/- + 2,000/-	7/1/26 at 9.00 AM	27/1/26 upto 17.00 PM	27/1/26 upto 17.00 PM	TB 28/1/26 at 11.00 AM F-B 30/1/26 at 11.00 AM

- (i) Cost of Bid document (to be paid Online) is above mentioned (non refundable) for bid to be deposited through Debit Cards & Internet Banking Accounts.
- (ii) The further details and e-tendering schedule visit <https://etenders.hry.nic.in> & University Website <https://hau.ac.in>
- (iii) E-Service fee, Processing fee Rs. 1180/- required to be filled/provided at the time of online bid preparation stage.

*[Signature]*  
**Director (Store & Purchase)**  
**CCSHAU, Hisar**

*[Signature]*  
**1/11/26**  
**HOD MAP**  
**HOS, MAP Section**

## Material to be purchased

HOS, MAP Section

## DETAIL SPECIFICATIONS

	<b>Specifications</b>
<b>NIR Analyzer</b>	<p>The NIR Analyzer should be capable of rapid, accurate, and non-destructive analysis of a wide range of agricultural commodities. The instrument must support calibration for multiple sample types and parameters, ensuring high performance, reliability, and operational flexibility. Accurate analysis results for Grains, Cereals, Oilseeds, Agri Commodities, Animal Feed and Food Products with parameters such as protein, moisture, ash, fiber, starch, oil content composition, glucosinolate, amino acids etc.</p> <ul style="list-style-type: none"> <li>• Wavelength range: 900 to 2500 nm or higher</li> <li>• Principle: Pre-dispersive or Post- Dispersive</li> <li>• Measurement mode: Reflectance and trans reflectance</li> <li>• Optical bandwidth: 8.75 <math>\pm</math> 0.1 nm or better</li> <li>• Spectral resolution : 0.5 nm or better</li> <li>• Wavelength accuracy: &lt;0.05nm</li> <li>• NIR Source: Monochromator / Interferometer</li> <li>• Wavelength precision (Based on a single analyser): &lt;0.005nm</li> <li>• Wavelength precision, instrument to- instrument (Based on a group of analyzer's) &lt;0.02nm</li> <li>• Scanning Monochromator with Dual detector Si and PbS detectors/indium gallium arsenide detector</li> <li>• Robust model, IP 65 for dust and waterproof protection.</li> <li>• Sample cup identification should be possible with RFID.</li> <li>• Networking capability through appropriate software</li> <li>• Reflectance for dry samples and slurries. Trans-reflectance for liquids</li> <li>• Internal standards to control the stability of the spectrometer,</li> <li>• Clear warning messages for- Product limits-Outliers- Performance control (QC) not passed or followed, User defined fields, History and trend analysis, Printing, Instrument diagnostics.</li> <li>• Detailed sample information including spectra and audit trail.</li> </ul>
<b>Networking Software</b>	<ul style="list-style-type: none"> <li>• The machine must be supplied with the latest software and it should be able to connect to internet, LAN and WAN and manage all settings on the instrument or instruments in network and also able to control and carry out task such as: Instrument and calibration surveillance, Instrument configurations, Instrument diagnostics for QC management.</li> <li>• Slope, intercept adjustment, Calibration updates and optimization Central reporting Export data, Protection of valuable data and calibrations, online technical support Software should also allow to remotely set up and monitor an instrument in Solo, LAN, WAN.</li> <li>• All the software updates released by the company must be uploaded in the machine on free of cost basis during the warranty period.</li> </ul>
<b>Warranty</b>	<ul style="list-style-type: none"> <li>• Warranty (including detectors) should be three Year and Free AMC for two years after completion of the warranty period.</li> </ul>
<b>User List</b>	<ul style="list-style-type: none"> <li>• Minimum 5 nos. of similar kind of NIR equipment's must have been supplied and installed by the firm in Government/Semi government/Co operatives or organizations of repute and details of such customers with their contact details should be provided along with their PO copies.</li> <li>• Performance certificates/ Service reports/installation report of atleast 5 NIR Analyzers satisfactorily running should be enclosed.</li> <li>• In case of reseller or authorized distributor participation, The manufacturer should confirm that the reseller/distributor will continue</li> </ul>

	to be their authorized representative in India for the next 5 years and will be responsible for taking care of all After Sales services and such services will in no event be outsourced to any third party or any new distributor appointed by the manufacturer.
Accessories	<ul style="list-style-type: none"> <li>○ Calibration software for in-house calibration development by user</li> <li>○ Accessories required for small sample size should be quoted along with the machine</li> <li>○ Additional Source Lamp</li> <li>○ Sample Cup Large with Lid, if any</li> <li>○ Sample Cup Small with Holder (if any) &amp; Lid (10pc)</li> <li>○ ERC tool for Intensity correction</li> <li>○ Ethernet cables, brush, power supply etc.</li> <li>⊕ All in one computer (27 inch with 1TB SSD, i7, 64Gb RAM) compatible with the instrument</li> <li>⊕ Suitable good quality Online UPS with 1 hour backup.</li> </ul>
Calibrations	<ul style="list-style-type: none"> <li>• Readymade local validated calibrations for at least the following parameters. Calibrations for more parameters would be desirable.</li> <li>• Wheat: Protein, Gluten, Fiber, Ash, Amino acid profile</li> <li>• Barley: Protein, starch, fiber, moisture</li> <li>• Bajra: Protein, fat, moisture, ash etc.</li> <li>• Oats: Moisture, protein, ash, fat, fiber etc.</li> <li>• Cotton Seed: Protein, fat, moisture, fibre, ash etc.</li> <li>• Rapeseed Black: Protein, oil, ash, fiber, erucic acid, linolenic acid, oleic acid, other fatty acids, sulfur, glucosinolates, iodine value etc.</li> <li>• Soya bean: Oil, moisture, protein, fatty acid profile.</li> <li>• Forage (Dried): Moisture, protein, ash, ndf, adf etc.</li> <li>• Forage (Fresh): Moisture, protein, ash, ndf, adf etc.</li> <li>• Rice: Protein, moisture, fiber, ash, starch, sand and silica</li> <li>• Paddy: Moisture, protein etc.</li> <li>• Maize: Protein, fat, moisture, ash, starch</li> <li>• Sorghum (grain): Protein, moisture, starch</li> <li>• Peanut: Protein, oleic acid, oil etc.</li> <li>• <u>The vendor shall be willing to successful transfer of calibration equations from existing NIRS in other govt. organizations to the offered model at CCS HAU Hisar. Criteria to successful calibration equation transfer will be based on prediction precision w.r.t. NIRS and offered model.</u></li> </ul>
Terms and Conditions	<ul style="list-style-type: none"> <li>• Price should include delivery, installation, commissioning and training (at least 2 users) at the supplier's location/at the university.</li> <li>○ On-site installation, commissioning and training shall be conducted by a qualified factory-trained engineers</li> <li>○ Vendor to provide service guarantee: should the system require service during the warranty period, vendor must guarantee turn-around-time of 72 hours</li> <li>○ Vendor to have logistic support to ensure that over at least 95% of the service parts are readily available and upkeep delivery within 72 hours.</li> <li>○ Vendor must demonstrate that it has a proven appropriate set-up and capability to provide after-sales service efficiently and effectively. The supplier should have in his facility a similar system to that proposed in this tender for training purpose</li> <li>○ All required kits, tubing, joints, tool kit etc. essential for running &amp; maintenance of the system shall be supplied along with the system</li> </ul>

## DETAIL NOTICE INVITING TENDER

**e-Tender** is invited for purchase of below mentioned items in single stage two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):-

Sr. No	Description of work / Items	EMD to be deposited by Bidder	Tender Document Fee & eService Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Bid of EMD Submission	Expiry Date & Time of Bid Preparation & Submission
1.	PURCHASE OF NIR ANALYZER ALONG WITH ACCESSORIES	2,35,000/-	1180/- + 2000/-	7/1/26 at 9.00AM	27/1/26 upto 17.00PM	TB 28/1/26 11.00AM PB 30/1/26 11.00AM

Under this process, the Pre-qualification/ Technical online bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/ Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

- The payment for Tender Document Fee and e-Service Fee shall be made by eligible bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**
- Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://etenders.hry.nic.in> to be eligible to participate in the e-Tender. **He/She will be required to make online payment towards EMD fee in due course of time. The intended bidder fails to pay EMD fee under the stipulated time frame shall not be allow to submit his / her bids for the respective event / Tenders.**
- The interested bidders must remit the funds at least T+1 working day (Transaction day + One working Day) in advance i.e. on or before **20/1/26** and make payment via RTGS /NEFT to the beneficiary account number specified under the online generated challan. The intended bidder / Agency thereafter will be able to successfully verify their

payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://etenders.hry.nic.in>.

The interested bidders shall have to pay mandatorily e-Service fee, processing fee (under document fee – Non refundable) of Rs.1180/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Payment for document fee/ e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

#### Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1		Tender Document Download and Bid Preparation/Submission	7/1/26 at 9.00AM	27/1/26 upto 17.00PM
2	Technical Bid Opening		28/1/26 upto 11.00AM	
3	Financial Bid Opening		30/1/26 at 11.00AM	

#### Important Note:

- 1) The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant / bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.
- 2) Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.
- 4) In the first instance, the online payment details of tender document fee + e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth financial bid quoted against each of the item by the shortlisted bidder/ Agency wherever required shall be opened online in the presence of such bidders/ Agency who either themselves or through their representatives choose to be present. The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

The bids shall be submitted online in two separate envelopes:

#### Envelope 1: Technical Bid

The bidders shall upload the required eligibility & technical documents online in the Technical Bid.

#### Envelope 2: Commercial Bid

The bidders shall quote the prices in price bid format under Commercial Bid.

## Terms & conditions

1. The quotations received after due date/or time will be summarily rejected.
2. The security/earnest money equivalent to **five per cent** of the cost of material i.e. an amount of 5% of the total cost of the offered material rounded off to nearest Rs.10/- in the name of Director (Stores & Purchases), CCS HAU, Hisar
3. The material shall be supplied by the supplier within the time limit specified in the supply order. The delivery period can be extended by the Central Purchase Committee/or Store Purchase Officer only in exceptional cases on written request of the supplier explaining reasons/circumstances due to which the delivery period could not be adhered to. In case the material is not supplied within the delivery period, the supplier shall be liable to pay us compensation amount equivalent to one percent each day or such amount as the CPC/ Store Purchase Officer may decide that the quantity remains incomplete including installation, provided that entire amount of compensation shall not exceed 10% of the total amount of the cost of the material supplied. An appeal against these orders shall, however, lie with the Vice-Chancellor, CCS HAU, Hisar whose decision shall be final.
4. In case the supplier/contractor fails to execute the supply order/contract on the rates, terms & conditions as contained in the supply order within the stipulated period, the security/earnest money shall be forfeited besides any other action as may be considered necessary by the CPC
5. The rates should be quoted on price list less discount, FOR University Campus or offices situated at outstations as the case may be. The rates quoted Ex-Godown may be rejected. All charges payable by the University such as Sales Tax, Packing & Forwarding and other levies like Excise duty, Custom Duty, Octroi, etc. should be mentioned in the quotation/tender. The charges not mentioned in the quotation/tender shall not be paid by the University. The University does not issue Form 'C' or 'D'.
6. The supplies should be offered from ready stock. All supplies will have to be executed within 15 days of the issue of supply order failing which the order is likely to be withdrawn.
7. The validity period of the quotation/tender and Guarantee/Warranty period of the material, if any, should be mentioned specifically. The offer must be valid for a period of atleast three months from the date of opening of quotation/tender.
8. The University/its Offices at Hisar and outstations do not make payment in advance or against documents through Bank. However, as a matter of general policy we try to make the payment within 30 days of the delivery subject to proper installation, wherever applicable and satisfaction of the Inspection Committee.
9. The quantity can be increased/decreased by the University.
10. The current price list duly authenticated by the manufacturer with date, signature and seal along with literature/pamphlets may also be supplied along with the offer.
11. If you or your principals are on rate contract with DGS&D, DS&D, Haryana, Controller of Stores, this may be mentioned specifically in your offer and the same duly attested may also be attached.
12. The University is situated outside the municipal limits and as such no octroi is payable by us if the material is sent by rail/full truck load. In case the material is received through goods transport company by road, the transport companies charged delivery

charges, labour charges and octroi charges. It may be mentioned specifically as to whether the material will be sent by rail or by road through goods transport company.

13. The make and complete specifications of the material should be clearly mentioned and catalogue if any be sent.(make/specification will be given by the HAU).

14. The acceptance of the material is subject to approval of our Inspection Committee/Technical Committee or Experts.

15. The acceptance of the quotation/tender will rest with the CPC which does not bind himself to accept the lowest quotation and reserves the right to reject any or all items of quotation/tender without assigning any reason therefore. The CPC reserves the right to accept quotation/tender in part i.e. any item or any quantity and to reject it for the rest.

16. It is our policy to make all purchases from the manufacturers or through their authorized dealers. If you are manufacturer/authorized dealer, proof thereof may kindly be given alongwith the quotation/tender failing which the same is likely to be rejected without assigning any reason. A copy of the letter from the manufacturers may kindly be attached being authorized dealer/stockist/distributor or agent etc.

17. The University is registered with the Department of Science and Industrial Research, Ministry of Science and Technology, New Delhi in terms of Govt. Notification No. Notification No.10/97-Central Excise dated 1 March, 1997 and Notification No.51/96-Custom dated 23 July, 1996 vide Registration No. TU/V/RG-CDE (74)/2015 dated 5.11.2015 upto 31.08.2020. Thus the University is exempted from payment of Custom duty and Excise duty. The consignee will issue necessary certificate duly countersigned by the Registrar, CCS HAU, Hisar.

18. It may be certified that you have not been debarred/black listed for any reason by DGS&D, DS&D Haryana or any State Govt./University/PSU etc. If so particulars of the same be furnished. Concealing of facts will not only lead to cancellation of the supply order but may also warrant legal action.

19. For any enquiry, the undersigned can be contacted at Phone No.01662-284317 & or 01662-255419 on working days (Monday to Saturday except 2<sup>nd</sup> and 4<sup>th</sup> Saturday) during office hours (9.00 A.M. to 4.30 P.M. during August to April and 7.00 A.M. to 2.00 P. M. during May to July).

20 The family members of the university employees are not allowed to send their quotations/tenders. Such quotations/tenders, if received, will outrightly be rejected.

21. The disputes, if any, shall be subject to jurisdiction of Hisar Courts. Any other jurisdiction mentioned in the quotations or invoices of the manufacturers/dealers etc. shall be invalid and shall have no legal sanctity.



### Terms and conditions for the material to be imported

1. Country of origin should be mentioned.
2. Goods supplied should conform to the standards mentioned in the technical specifications or as latest standards issued by the concerned institution.
3. **Performance security:** The responsive bidder shall be required to deposit Performance security equivalent to **five per cent** of the cost of material ordered valid for guarantee/warranty period plus 75 days.
4. The material supplied shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery of material. The insurance shall be in an amount equal to 110 percent of CIF or CIP value of goods.
5. **Warranty/Guarantee:** the material be quoted with Warranty/Guarantee period of 12 months after the date of delivery and acceptance at final destination or 18 months after the date of shipment from the port or place of loading whichever is earlier.
6. **Payment:** On shipment 90% of the cost of material shall be paid through Letter of Credit established in a Bank of its country and upon submission of the documents as specified below. Letter of credit shall be established in a bank of its country and the standard conditions as per Reserve Bank of India Policy shall be applicable.
7. **Balance Payment:** Balance 10 percent payment shall be paid within 30 days of receipt of claim supported by the acceptance certificate issued by the Purchaser's representative.  
**Payment of local currency portion including Agency commission, if any, including AMC shall be made in Indian currency within 30 days of presentation of claim supported by a Certificate from the purchaser declaring that the goods have been delivered and all other contract services have been performed.**
8. **Conversion Rates:** The conversion rates of foreign currency shall be taken into consideration as applicable on the date of opening of the tenders.
9. **Bid Security :** Bid security should be valid for 45 days beyond the validity of the bids
10. **Validity :** The tender should be valid at least 45 days from the date of opening of tenders.
11. **Clarifications on tenders:** During evaluation of the tenders, the purchaser may, at its discretion, ask the bidder for clarification of bids. The request for clarification and the response shall be in writing, and no change in prices or substance of the tender will be sought, offered or permitted.
12. **Purchaser's right to accept/or reject any or all the tenders:** The purchaser reserves the right to accept/or reject any or all the bids and to annul the bidding process and reject all the bids at any time prior of placing the supply order without assigning any reasons therefore without any obligations to inform the affected bidders.

13. **Taxes & Duties:** It will be the responsibility of the supplier for the payment of all taxes and duties to their respective Govt.

14. **Custom Duty :** Chaudhary Charan Singh Haryana Agricultural University, Hisar is exempted from payment of Custom Duty as per notification issued by the Govt. of India. Hence no custom duty shall be paid except to the extent payable. However necessary documents, certificate in this regard shall be supplied by the Purchaser well in time only on receipt of information /documents regarding shipment of material.

15. **Liquidated damages:** The applicable rate of liquidated damages is 0.5% per week or part thereof and a maximum deduction/recovery is 10% of the contract price. This will be applicable when the material is not supplied during delivery period mentioned in the supply order and/or not installed within the stipulated period.

16. **Right to cancel the execution of supply order/contract:** When the required material is not supplied by the supplier within the delivery period as per contract/supply order and the liquid damages cross the limit of 10% the purchaser reserves the right to cancel the execution of supply order/contract and reserves the right to recover the Liquid damages out of the EMD/or Performance security besides other action as deemed proper.

17. **Delivery Documents** Within 24 hours of shipment, the supplier shall notify The purchaser and the Insurance Company by cable or telex or Fax the full of the shipment including contract number, Description of Goods, quantity, the vessel, the bill of landing number and date, port of loading, date of shipment, port of discharge etc. The supplier shall mail the following documents to the Purchaser, with a copy to the Insurance Company:

- i) 4 copies of Supplier's Invoice showing Goods description, quantity, unit price and total amount.
- ii) Original and 4 copies of the negotiable, clean, on band bill of landing marked freight prepaid and 4 copies of non-negotiable bill of landing.
- iii) 4 copies of packing list identifying contents of each package.
- iv) Insurance Certificate.
- v) Manufacturer's/Supplier's Certificate.
- vi) Inspection Certificate issued by the nominated Inspection Agency and the Supplier's Factory Inspection Report
- vii) Certificate of Origin.
- viii) Excise Gate Pass (octroi receipts wherever applicable) duly sealed indicating payment made; and
- ix) Any of the documents evidencing payments of Statutory Taxes.

The above documents shall be received by the Purchaser at least one week before arrival of Goods at the port or place of arrival and, if not received, the Supplier will be responsible for any consequent expenses.

### Instructions to bidder on Electronic Tendering System

**These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.**

#### **1. Registration of bidders on e-Procurement Portal:-**

All the bidders intending to participate in the tenders process online are required to get registered on the centralized e - Procurement Portal i.e. <https://etenders.hry.nic.in> Please visit the website for more details.

#### **2. Obtaining a Digital Certificate:**

**2.1** The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

**2.2** A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website –

<https://etenders.hry.nic.in>

**2.3** The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.

**2.4** The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://etenders.hry.nic.in> in for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.

**2.5** Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).

**2.6** In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate /power of attorney / lawful authorization to that User. The firm has to

authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

**2.7** In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

**2.8** The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

**3 Pre-requisites for online bidding:**

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Nextenders (India) Pvt. Ltd. or downloaded from the home page of the website - <https://etenders.hry.nic.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

**4 Online Viewing of Detailed Notice Inviting Tenders:**

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal eProcurement system on the Home Page at <https://etenders.hry.nic.in>.

**5 Download of Tender Documents:**

The tender documents can be downloaded free of cost from the eProcurement portal <https://etenders.hry.nic.in>.

**6 Key Dates:**

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

**7 Online Payment of Tender Document Fee, eService fee, EMD fees & Bid Preparation & Submission (PQQ/ Technical & Commercial/Price Bid):**

**i) Online Payment of Tender Document Fee + e-Service fee:**

The online payment for Tender document fee, eService Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee shall be made by bidders/ Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT. The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

ii) PREPARATION & SUBMISSION Of online APPLICATIONS/BIDS:

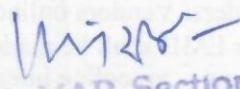
Detailed Tender documents may be downloaded from e-procurement website (<https://etenders.hry.nic.in>) and tender mandatorily be submitted online.

**Scan copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online PQQ/ Technical Envelope:** The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF /JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.

**FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)**

**NOTE:-** Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>. For help manual please refer to the 'Home Page' of the e-Procurement website at <https://etenders.hry.nic.in>, and click on the available link 'How to...?' to download the file.



  
HOS, MAP Section

### Guideline for Online Payments in e-tendering

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing). Bidder shall proceed to select the tender he is interested in. On the respective Department's page in the e-tendering portal, the Bidder would have following options to make payment for tender document & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT

Operative Procedures for Bidder Payments

#### **A) Debit Card**

The procedure for paying through Debit Card will be as follows.

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same.
- (ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

#### **B) Net Banking**

The procedure for paying through Net Banking will be as follows.

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal.

The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same. (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

#### **C) RTGS/ NEFT**

The bidder shall have the option to make the EMD payment via RTGS/ NEFT. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

i. Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.

ii. Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.

iii. Each challan shall therefore include the following details that will be pre-populated:

- Beneficiary account no: (unique alphanumeric code for e-tendering)
- Beneficiary IFSC Code:
- Amount:
- Beneficiary bank branch:
- Beneficiary name:

iv. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.

v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.

vi. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for real time validation. On clicking the same, system would do auto validation of the payment made.

Sr no.	Scenario	Do's / Don't's
1	<b>In the event of making Payment through NEFT/RTGS</b>	<p>Do's</p> <ul style="list-style-type: none"> <li>• It is the bidder's responsibility to ensure that RTGS/NEFT payments are made to the exact details as mentioned in the challan which are:               <ol style="list-style-type: none"> <li>1) Beneficiary account no: &lt;client code&gt; + &lt;random number&gt;</li> <li>2) Beneficiary IFSC Code: As prescribed by ICICI Bank (this shall remain same across all tenders)</li> <li>3) Amount: As mentioned on the challan. It is specific for every tender/transaction</li> <li>4) Beneficiary bank branch: ICICI Bank Ltd, CMS</li> <li>5) Beneficiary name: As per the challan</li> </ol> </li> <li>• For every tender, details in the challan are different and specific to that tender only. Bidder should not make use of a challan for making payment for another tenders' EMD</li> <li>• It is advised that all the bidders make payment via RTGS/NEFT at least one day in advance to the last day of tender submission as certain amount of time is required for settlement and various parties are involved. The payment may not be available for the bidder validation. In such cases bidder may not be able to submit the tender</li> <li>• Bidder has to make only single payment against a challan as per the amount mentioned on the challan.</li> <li>• Bidder must do the payment before tender validity gets expired</li> </ul>

### Don't's

- Bidder should not enter erroneous details while filling the NEFT/RTGS form at their bank. The following possibilities may arise:

- 1) Incorrect IFSC code mentioned:- Transaction would be rejected and the amount would be refunded back in to the bidders account

- 2) Incorrect Beneficiary account number mentioned(<client code> + <random number>):-

- a) In case, the beneficiary account number mentioned is incorrect the transaction would be rejected and the bid would not be accepted.

- 3) Incorrect Amount mentioned: The amount would be rejected if the amount mentioned in while making the payment is incorrect. Such cases will be captured as unreconciled transactions and will be auto-refunded directly to bidder's account.

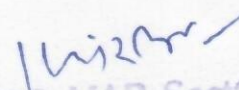
In the event of any discrepancy, payment would not be considered and bidder would not be allowed to bid/ participate.

- Bidder is not supposed to use challan generated in one tender for payment against another tender since details in the challan are unique to the tender and bidder combination.

- Bidder must not make multiple or split payments against a particular challan. Any split payment received against the same challan will be refunded back to the bidder.

- Bidder would not be entitled to claim that he is deprived of participating in the tender because his funds are blocked with the division on account of incorrect payment made by the bidder



  
HOS, MAP Section

**MEDICINAL, AROMATIC, AND POTENTIAL CROPS SECTION  
DEPARTMENT OF GENETICS & PLANT BREEDING  
CCS HAU, HISAR**

The specification of the instrument "NIR Analyzer along with accessories" provided are meeting the basic need of the department/office without including superfluous and non-essential features which may result in unwanted expenditures. Also the specifications are generic in nature and do not favor any particular Brand/Manufacture/Company etc. .



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19/12/25  
HOS, MAP

HOS, MAP Section

5/9/19

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## CCSHAU, Hisar

**Director (Store & Purchase)**

**CCSHAU, Hisar**

**Ph. No.01662-255419**

**Email: [directorspo@gmail.com](mailto:directorspo@gmail.com), [spo@hau.ernet.in](mailto:spo@hau.ernet.in)**

### STANDARD BIDDING DOCUMENT PROCUREMENT OF ULTRA PERFORMANCE LIQUID CHROMATOGRAPHY (UPLC) SYSTEM, CCSHAU, HISAR

#### PART 1: COMPLETE BIDDING DOCUMENT

**NAME OF WORK: - Purchase of Ultra Performance Liquid Chromatography (UPLC) System, for the Chemistry department, CCSHAU, Hisar**

**DNIT Amount: Rs. 35.00 Lakh (Approx)**

*Anushree*


*[Signature]*

**Head  
Deptt. of Chemistry  
COBS&H, CCS HAU, HISAR**

**PART 1: COMPLETE BIDDING DOCUMENT****TABLE OF CONTENTS**

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*Anurag*

  
Head  
Deptt. of Chemistry  
COBS&H, CCS HAU, HISAR

**Director (Store & Purchase)**  
**Ch. Charan Singh Haryana Agricultural University, Hisar**  
 (Established by Parliament Act No. 16 of 1970)

**TENDER NOTICE**

The Bids/tenders are invited from the eligible bidders through online bids in the website:  
<http://haryanaeprocurement.gov.in> for the work detailed in the table.

Sr. No.	Description of Job Work	Appr. Esti. cost Rs. (Lakh)	EMD Money to be deposited by Bidder (Rs.)	Tender Document Fee & e-Service Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & time of Earnest Money submission	Expiry date & Time of Bid Preparation & Submission	Time of opening T/Fin. bids
1.	Purchase of ULTRA PERFORMANCE LIQUID CHROMATOGRAPHY (UPLC) SYSTEM for the Chemistry Department, COBS&H, CCSHAU, Hisar	35.00 lakh	1.75 lakh	e-Service Fee Rs. 1180/- + Document Fee Rs. 2000/-	7/1/2026 (09:00 hours)	27/1/2026 upto 17:00 hours	27/1/2026 upto 17:00 hours	Tech. Bid 27/1/2026 at 10:00 A.M Financial Bid 30/1/2026 at 10:00 A.M

- (i) Cost of Bid document (to be paid Online) is above mentioned (non refundable) for bid to be deposited through Debit Cards & Internet Banking Accounts.
- (ii) The further details and e-tendering schedule visit <https://haryanaeprocurement.gov.in> & University Website <https://hau.ernet.in>
- (iii) E-Service fee Rs. 1180/- required to be filled/provided at the time of online bid preparation stage.

*Anushree*  
 Director (Store & Purchase)  
 CCSHAU, Hisar

*Anushree*

*Anushree*  
 Head  
 Deptt. of Chemistry  
 COBS&H, CCSHAU, HISAR

## Detailed Specifications

**TECHNICAL SPECIFICATIONS FOR ULTRA PERFORMANCE LIQUID  
CHROMATOGRAPHY SYSTEM**


UPLC System	Specifications
<b>Solvent Delivery System With autosampler</b>	<p>Quaternary Gradient system</p> <ul style="list-style-type: none"> <li>• Low-pressure quaternary gradient mixing</li> <li>• Solvent selection: Up to Four solvents</li> <li>• Flow Rate Range: 0.01 to 5.00 ml/min or better</li> <li>• Seal Wash: Integral, active, programmable</li> <li>• No. of Gradient Steps: Maximum 9 curves or better including linear, concave, convex</li> <li>• Maximum Operating Pressure: 10000 psi or higher</li> <li>• Flow precision 0.075% RSD or better</li> <li>• Flow accuracy <math>\pm</math> 1.0% or better</li> <li>• Compositional accuracy <math>\pm</math> 0.5 % or better</li> <li>• Online PH control with range 1 to 12.5 or higher</li> <li>• Gradient mixing capability: Option of predefined gradient mixing in linear, step, convex and concave curve modes.</li> <li>• Pump Pressure operating range: The pumps should deliver flawlessly against pressure of 10000 psi or above with pressure fluctuations of less than 50 psi.</li> <li>• Plunger seal wash: Integrated, active, and programmable.</li> <li>• Injection volume: Full volume injection or variable volume injection of 0.1 to 50 <math>\mu</math>l in increments of 0.1 <math>\mu</math>l without any sample loss.</li> <li>• Sample processing: No of sample vials- minimum 100 of 1.5/2-ml vials.</li> <li>• Sample compartment temperature Control: From 4 to 40°C or higher.</li> <li>• Error detection and display, Leak detection &amp; safe leak handling Online membrane Degasser for all channels</li> <li>• It should be supplied with Maintenance kit, reservoir tray with 4 solvent bottles, complete with fittings etc.</li> </ul>
<b>Column Compartment</b>	<ul style="list-style-type: none"> <li>• Column oven to accommodate two 30 cm columns for uniform temperature distribution with quick feedback mechanism to maintain constant temperature level from Ambient + 5 °C to 60°C or higher in increments of 0.1°C and accuracy of <math>\pm</math> 0.5°C.</li> </ul>
<b>PDA Detector</b>	<ul style="list-style-type: none"> <li>• The detector should have wavelength range of 190-800 nm or more with wavelength accuracy of <math>\pm</math> 1 nm or better.</li> <li>• Wavelength Repeatability: <math>\pm</math> 0.1 nm or better.</li> <li>• Should be operable at high resolution mode (Resolution: 1.2 nm per photodiode) with a total of 512 /1024 Photo diodes.</li> <li>• Should be operable at noise level <math>\leq 10 \times 10^{-6}</math> AU or better.</li> <li>• Data Acquisition: Up to 80 Hz or better.</li> <li>• Path-length: 10 mm, Volume: 10 <math>\mu</math>l or less.</li> <li>• Linearity: 2.0AU or higher</li> </ul>
<b>Software</b>	<ul style="list-style-type: none"> <li>• The software should be original, authenticated.</li> <li>• Should have option for versatility for multitasking without multiple software packages.</li> <li>• Customizable data reports, online help, and answer wizards.</li> <li>• Should have option for data integrity along with advanced security measures.</li> </ul>

*Anushree*

*Anushree* Head  
Deptt. of Chemistry

	<ul style="list-style-type: none"> <li>• Licensed SQL or Oracle Database must be supplied separately or embedded in software for better organization and easy retrieval of work and system user data.</li> <li>• Suitable software to control complete UPLC system in various format viz. ANDI/chromatography/ ASCII text format/Excel file format/Adobe acrobat file format etc.</li> <li>• The software should be CGMP/GLP and 21 CFR part 11 compliance.</li> </ul>
<b>Column</b>	<ul style="list-style-type: none"> <li>• UPLC analytical column; C18 4.6x250, 2<math>\mu</math> - 2 Nos. with required guard column and cartridges</li> </ul>
<b>IQ/OQ/PQ</b>	<ul style="list-style-type: none"> <li>• Qualification of full system should be included.</li> </ul>
<b>Spare part availability</b>	<ul style="list-style-type: none"> <li>• Certificate of availability of spare parts from manufacturer for at least 10 years after the purchase of the instrument to be provided.</li> </ul>
<b>Computer &amp; Processor</b>	<ul style="list-style-type: none"> <li>• i7, 16 GB RAM, 1TB SSD, DVD Read Write Drive, LED colour monitor (29 inches); 101 keys keyboard, Mouse, and Mouse Pad; Windows 11 Pro based operating software.</li> </ul>
<b>Printer</b>	<ul style="list-style-type: none"> <li>• Monochrome printer</li> </ul>
<b>UPS</b>	<ul style="list-style-type: none"> <li>• 3 KVA Online UPS with 30 minutes back up.</li> </ul>
<b>Warranty</b>	<ul style="list-style-type: none"> <li>• Two year warranty</li> </ul>
<b>Service and Training</b>	<ul style="list-style-type: none"> <li>• Price should include delivery, installation, commissioning and training (at least 2 users) at the supplier's location/at the university.</li> <li>• On-site installation, commissioning and training shall be conducted by a qualified factory-trained engineer.</li> <li>• Vendor to provide service guarantee: should the system require service during the warranty period, vendor must guarantee turn-around-time within 24 hours.</li> <li>• Vendor must demonstrate that it has a proven appropriate set-up and capability to provide after-sales service efficiently and effectively. The supplier should have in his facility a similar system to that proposed in this tender for training purpose.</li> <li>• All required kits, tubing, joints, tool kit etc. essential for running &amp; maintenance of the system shall be supplied along with the system.</li> </ul>

*Anushree*

  
 Head  
 Deptt. of Chemistry  
 COBSS&H, CCS HAU, HISAR

### DETAIL NOTICE INVITING TENDER

**e-Tender** is invited for purchase of below mentioned items in single stage two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):-

Sr. No.	Description of Job Work	Appr. Esti. cost Rs. (Lakh)	EMD Money to be deposited by Bidder (Rs.)	Tender Document Fee & e-Service Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & time of Earnest Money submission	Expiry date & Time of Bid Preparation & Submission	Time opening of T/Fin. bids
1.	Purchase of ULTRA PERFORMANCE LIQUID CHROMATOGRAPHY (UPLC) SYSTEM for the Chemistry Department, COBS&H, CCSHAU, Hisar	35.00 lakh	1.75 lakh	e-Service Fee Rs. 1180/- + Document Fee Rs. 3000/-	27/1/2026 (09:00 hours)	27/1/2026 upto 17:00 hours	27/1/2026 upto 17:00 hours	Tech. Bid 27/1/2026 at 10:00 A.M Financial Bid 27/1/2026 at 10:00 A.M

Under this process, the Pre-qualification/ Technical online bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/ Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

- The payment for Tender Document Fee and e-Service Fee shall be made by eligible bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**
- Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **He/She will be required to make online payment of (Mention EMD Amount) towards EMD fee in due course of time. The intended bidder fails to pay EMD fee under the stipulated time frame shall not be allow to submit his / her bids for the respective event / Tenders.**
- The interested bidders must remit the funds at least T+1 working day (Transaction day + One working Day) in advance i.e. **on or before 27/1/2026 upto 17:00 hrs); and make payment via RTGS /NEFT to the beneficiary account number specified under the online generated challan. The intended bidder / Agency thereafter will be able to successfully verify their payment online and submit their bids on or before the expiry date & time of the respective events/Tenders at https://haryanaeprocurement.gov.in.**

The interested bidders shall have to pay mandatorily e-Service fee (under document fee – Nonrefundable) of Rs. 1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. The

*Amish*

*DM* Head of Chemistry

secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Payment for document fee/ e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

### Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1		<b>Tender Document Download and Bid Preparation/Submission</b>	27/7/2026 (09:00 hours)	27/7/2026 upto 17:00 hours
2	<b>Technical Bid Opening</b>		28/7/2026 at 10:00 A.M	
3	<b>Financial Bid Opening</b>		28/7/2026 at 10:00 A.M	

### Important Note:

- 1) The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant / bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.
- 2) Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.
- 4) In the first instance, the online payment details of tender document fee, e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth financial bid quoted against each of the item by the shortlisted bidder/ Agency wherever required shall be opened online in the presence of such bidders/ Agency who either themselves or through their representatives choose to be present. The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

The bids shall be submitted online in two separate envelopes:

#### Envelope 1: Technical Bid

The bidders shall upload the required eligibility & technical documents online in the Technical Bid.

#### Envelope 2: Commercial Bid

The bidders shall quote the prices in price bid format under Commercial Bid.

#### Terms & conditions

1. The quotations received after due date/or time will be summarily rejected.
2. The security/earnest money equivalent to **five per cent** of the cost of material i.e. an amount of 5% of the total cost of the offered material rounded off to nearest Rs.10/- in the name of Director (Stores & Purchases), CCS HAU, Hisar
3. The material shall be supplied by the supplier within the time limit specified in the supply order. The delivery period can be extended by the Central Purchase Committee/or Store Purchase

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Deptt. of Chemistry

Officer only in exceptional cases on written request of the supplier explaining reasons/circumstances due to which the delivery period could not be adhered to. In case the material is not supplied within the delivery period, the supplier shall be liable to pay us compensation amount equivalent to one percent each day or such amount as the CPC/ Store Purchase Officer may decide that the quantity remains incomplete including installation, provided that entire amount of compensation shall not exceed 10% of the total amount of the cost of the material supplied. An appeal against these orders shall, however, lie with the Vice-Chancellor, CCS HAU, Hisar whose decision shall be final.

4. In case the supplier/contractor fails to execute the supply order/contract on the rates, terms & conditions as contained in the supply order within the stipulated period, the security/earnest money shall be forfeited beside any other action as may be considered necessary by the CPC
5. The rates should be quoted on price list less discount, FOR University Campus or offices situated at outstations as the case may be. The rates quoted Ex-Godown may be rejected. All charges payable by the University such as Sales Tax, Packing & Forwarding and other levies like Excise duty, Custom Duty, Octroi, etc. should be mentioned in the quotation/tender. The charges not mentioned in the quotation/tender shall not be paid by the University. The University does not issue Form 'C' or 'D'.
6. The supplies should be offered from ready stock. All supplies will have to be executed within 60 days of the issue of supply order failing which the order is likely to be withdrawn.
7. The validity period of the quotation/tender and Guarantee/Warranty period of the material, if any, should be mentioned specifically. The offer must be valid for a period of at least three months from the date of opening of quotation/tender.
8. The University/its Offices at Hisar and outstations do not make payment in advance or against documents through Bank. However, as a matter of general policy we try to make the payment within 60 days of the delivery subject to proper installation, wherever applicable and satisfaction of the Inspection Committee.
9. The quantity can be increased/decreased by the University.
10. The current price list duly authenticated by the manufacturer with date, signature and seal along with literature/pamphlets may also be supplied along with the offer.
11. If you or your principals are on rate contract with DGS&D, DS&D, Haryana, Controller of Stores, this may be mentioned specifically in your offer and the same duly attested may also be attached.
12. The University is situated outside the municipal limits and as such no octroi is payable by us if the material is sent by rail./full truck load. In case the material is received through goods transport company by road, the transport companies charged delivery charges, labour charges and octroi charges. It may be mentioned specifically as to whether the material will be sent by rail or by road through goods transport company.
13. The make and complete specifications of the material should be clearly mentioned and catalogue if any be sent. (make/specification will be given by the HAU).

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14. The acceptance of the material is subject to approval of our Inspection Committee/Technical Committee or Experts.
15. The acceptance of the quotation/tender will rest with the CPC which does not bind himself to accept the lowest quotation and reserves the right to reject any or all items of quotation/tender without assigning any reason therefore. The CPC reserves the right to accept quotation/tender in part i.e. any item or any quantity and to reject it for the rest.
16. It is our policy to make all purchases from the manufacturers or through their authorized dealers. If you are manufacturer/authorized dealer, proof thereof may kindly be given along with the quotation/tender failing which the same is likely to be rejected without assigning any reason. A copy of the letter from the manufacturers may kindly be attached being authorized dealer/stockist/distributor or agent etc.
17. The University is registered with the Department of Science and Industrial Research, Ministry of Science and Technology, New Delhi in terms of Govt. Notification No. Notification No.10/97-Central Excise dated 1 March, 1997 and Notification No.51/96-Custom dated 23 July, 1996 vide Registration No. TU V/RG-CDE (74)/2015 dated 5.11.2015 upto 31.08.2020. Thus the University is exempted from payment of Custom duty and Excise duty. The consignee will issue necessary certificate duly countersigned by the Registrar, CCS HAU, Hisar.
18. It may be certified that you have not been debarred/black listed for any reason by DGS&D, DS&D Haryana or any State Govt./University/PSU etc. If so particulars of the same be furnished. Concealing of facts will not only lead to cancellation of the supply order but may also warrant legal action.
19. For any enquiry, the undersigned can be contacted at Phone No.01662-284317 & or 01662-255419 on working days (Monday to Saturday except 2<sup>nd</sup> Saturday) during office hours (9.00 A.M. to 4.00 P.M. during August to April and 7.00 A.M. to 1.30 P. M. during May to July).
20. The family members of the university employees are not allowed to send their quotations/tenders. Such quotations/tenders, if received, will outrightly be rejected.
21. The disputes, if any, shall be subject to jurisdiction of Hisar Courts. Any other jurisdiction mentioned in the quotations or invoices of the manufacturers/dealers etc. shall be invalid and shall have no legal sanctity.

#### **Terms and conditions for the material to be imported**

1. Country of origin should be mentioned.
2. Goods supplied should conform to the standards mentioned in the technical specifications or as latest standards issued by the concerned institution.
3. **Performance security:** The responsive bidder shall be required to deposit Performance security equivalent to **five per cent** of the cost of material ordered valid for guarantee/warranty period plus 75 days.
4. The material supplied shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery of material. The insurance shall be in an amount equal to 110 percent of CIF or CIP value of goods.

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*Head*  
*Deptt. of Chemistry*

5. **Warranty/Guarantee:** the material be quoted with Warranty/Guarantee period of 12 months after the date of delivery and acceptance at final destination or 18 months after the date of shipment from the port or place of loading whichever is earlier.
6. **Payment:** On shipment 90% of the cost of material shall be paid through Letter of Credit established in a Bank of its country and upon submission of the documents as specified below. Letter of credit shall be established in a bank of its country and the standard conditions as per Reserve Bank of India Policy shall be applicable.
7. **Balance Payment:** Balance 10 percent payment shall be paid within 30 days of receipt of claim supported by the acceptance certificate issued by the Purchaser's representative.  
**Payment of local currency portion including Agency commission, if any, including AMC shall be made in Indian currency within 30 days of presentation of claim supported by a Certificate from the purchaser declaring that the goods have been delivered and all other contract services have been performed.**
8. **Conversion Rates:** The conversion rates of foreign currency shall be taken into consideration as applicable on the date of opening of the tenders.
9. **Bid Security:** Bid security should be valid for 45 days beyond the validity of the bids
10. **Validity:** The tender should be valid at least 45 days from the date of opening of tenders.
11. **Clarifications on tenders:** During evaluation of the tenders, the purchaser may, at its discretion, ask the bidder for clarification of bids. The request for clarification and the response shall be in writing, and no change in prices or substance of the tender will be sought, offered or permitted.
12. **Purchaser's right to accept/or reject any or all the tenders:** The purchaser reserves the right to accept/or reject any or all the bids and to annul the bidding process and reject all the bids at any time prior of placing the supply order without assigning any reasons therefore without any obligations to inform the affected bidders.
13. **Taxes & Duties:** It will be the responsibility of the supplier for the payment of all taxes and duties to their respective Govt.
14. **Custom Duty:** Chaudhary Charan Singh Haryana Agricultural University, Hisar is exempted from payment of Custom Duty as per notification issued by the Govt. of India. Hence no custom duty shall be paid except to the extent payable. However necessary documents, certificate in this regard shall be supplied by the Purchaser well in time only on receipt of information /documents regarding shipment of material.
15. **Liquidated damages:** The applicable rate of liquidated damages is 0.5% per week or part thereof and a maximum deduction/recovery is 10% of the contract price. This will be applicable when the material is not supplied during delivery period mentioned in the supply order and/or not installed within the stipulated period.
16. **Right to cancel the execution of supply order/contract:** When the required material is not supplied by the supplier within the delivery period as per contract/supply order and the liquid damages cross the limit of 10% the purchaser reserves the right to cancel the execution of supply

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order/contract and reserves the right to recover the Liquid damages out of the EMD/or Performance security besides c her action as deemed proper.

**17. Delivery Documents** Within 24 hours of shipment, the supplier shall notify. The purchaser and the Insurance Company by cable or telex or Fax the full of the shipment including contract number, Description of Goods, quantity, the vessel, the bill of landing number and date, port of loading, date of shipment, port of discharge etc. The supplier shall mail the following documents to the Purchaser, with a copy to the Insurance Company:

- i) 4 copies of Supplier's Invoice showing Goods description, quantity, unit price and total amount.
- ii) Original and 4 copies of the negotiable, clean, on band bill of landing marked freight prepaid and 4 copies of non-negotiable bill of landing.
- iii) 4 copies of packing list identifying contents of each package.
- iv) Insurance Certificate.
- v) Manufacturer's/Supplier's Certificate.
- vi) Inspection Certificate issued by the nominated Inspection Agency and the Supplier's Factory Inspection Report
- vii) Certificate of Origin.
- viii) Excise Gate Pass (octroi receipts wherever applicable) duly sealed indicating payment made; and
- ix) Any of the documents evidencing payments of Statutory Taxes.

The above documents shall be received by the Purchaser at least one week before arrival of Goods at the port or place of arrival and, if not received, the Supplier will be responsible for any consequent expenses.

#### **Instructions to bidder on Electronic Tendering System**

**These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.**

#### **1. Registration of bidders on e-Procurement Portal:-**

All the bidders intending to participate in the tenders process online are required to get registered on the centralized e - Procurement Portal i.e. <https://haryanaeprocurement.gov.in>. Please visit the website for more details.

#### **2. Obtaining a Digital Certificate:**

- 2.1** The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2** A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details, please visit the website – <https://haryanaeprocurement.gov.in>.

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Head  
Dept. of Chemistry

- 2.3 The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4 The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://haryanaeprocurement.gov.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
- 2.5 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate /power of attorney / lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.
- 2.7 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
- 2.8 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

### 3 **Pre-requisites for online bidding:**

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Nextenders (India) Pvt. Ltd. or downloaded from the home page of the website - <https://haryanaeprocurement.gov.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

### 4 **Online Viewing of Detailed Notice Inviting Tenders:**

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal eProcurement system on the Home Page at <https://haryanaeprocurement.gov.in>.

### 5 **Download of Tender Documents:**

The tender documents can be downloaded free of cost from the eProcurement portal <https://haryanaeprocurement.gov.in>

### 6 **Key Dates:**

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The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

**7 Online Payment of Tender Document Fee, eService fee , EMD fees & Bid Preparation & Submission (PQQ/ Technical & Commercial/Price Bid):**

**i) Online Payment of Tender Document Fee + e-Service fee:**

The online payment for Tender document fee, eService Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee shall be made by bidders/ Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT. The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

**ii) PREPARATION & SUBMISSION Of online APPLICATIONS/BIDS:**

Detailed Tender documents may be downloaded from e-procurement website (<https://haryanaeprocurement.gov.in>) and tender mandatorily be submitted online.

**Scan copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online PQQ/ Technical Envelope:** The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF /JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.

**FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)**

**8. ASSISTANCE TO THE BIDDERS:-**

**Technical Support Assistance will be available between 09:00 am To 5:30 pm**

**From Monday to Friday -0172-2582008, 2582009.**

**Office will remain closed on Saturday, Sunday and National Holidays.**

**Important Note:-**

**All queries would require to be registered at our official email- [chandigarh@nextenders.com](mailto:chandigarh@nextenders.com) for on-time support. (Only those queries which are sent through email along with appropriate screenshots or error description will be considered as registered with the Help-desk). Contact our helpdesk on or before prior to 4 hours of the scheduled closing date & time of respective e-Auction/ Tender event. For queries pertaining to ePayment of EMD, please contact the helpdesk at least 2 business days prior to the closing date & time of eAuction/Tender event.**

**Help-desk support will remain closed during lunch break i.e. from 1:30 PM up to 2:15 PM on each working day.**

**Office Address for Training workshop on 1<sup>st</sup>, 2<sup>nd</sup> Wednesday (from 3:30 pm up to 5:00 pm) of each month**

*Anil Kumar*

*For Head*  
Deptt. of Chemistry  
CORSAH, CCS HAU, HISAR

Nextenders India Pvt. Ltd Municipal Corporation Faridabad Near B.K.Chowk, Opp. B.K.Hospital NIT, Faridabad <b>Contact for Training +91-9310335475</b>	Nextenders India Pvt.Ltd Public Health Division No 2 Hisar, Model Town, Opp. N.D Gupta Hospital, <b>Contact for Training +91-9034357793</b>	Nextenders (India) Pvt. Ltd. NirmanSadan (PWD B&R) Plot No.- 01, Basement, Dakshin Marg, Sec- 33 A, Chandigarh - 160020 <b>Contact for Training -0172-2582008,2009</b>
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Help Desk contact details for Saturday and Sunday are as under for escalation Level-1

**1.Mr.Lalit Saini – 9034357793**

**Email – [Chandigarh@nextenders.com](mailto:Chandigarh@nextenders.com)**

**Timings- 9:00 am to 5:30 pm**

**2.Mr. Tinku Singh-9310335475**

**Email – [Chandigarh@nextenders.com](mailto:Chandigarh@nextenders.com)**

**Timings-9:00 am to 5:30 pm**

**NOTE:-** Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://haryanaeprocurement.gov.in>.

For help manual please refer to the 'Home Page' of the e-Procurement website at <https://haryanaeprocurement.gov.in>, and click on the available link 'How to...?' to download the file.

#### **Guideline for Online Payments in e-tendering**

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing). Bidder shall proceed to select the tender he is interested in. On the respective Department's page in the e-tendering portal, the Bidder would have following options to make payment for tender document & EMD:

A. Debit Card

B. Net Banking

C. RTGS/NEFT

Operative Procedures for Bidder Payments

#### **A) Debit Card**

The procedure for paying through Debit Card will be as follows.

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same,

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- (ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

### **B) Net Banking**

The procedure for paying through Net Banking will be as follows.

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal.

The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same. (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

### **C) RTGS/ NEFT**

The bidder shall have the option to make the EMD payment via RTGS/ NEFT. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

i. Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.

ii. Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.

iii. Each challan shall therefore include the following details that will be pre-populated:

- Beneficiary account no: (unique alphanumeric code for e-tendering)
- Beneficiary IFSC Code:
- Amount:
- Beneficiary bank branch:
- Beneficiary name:

iv. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.

v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.

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vi. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for real time validation. On clicking the same, system would do auto validation of the payment made.

Sr no.	Scenario	Do's / Don't's
	In the event of making Payment through NEFT/RTGS	<p><b>Do's</b></p> <ul style="list-style-type: none"> <li>It is the bidder's responsibility to ensure that RTGS/NEFT payments are made to the exact details as mentioned in the challan which are:               <ol style="list-style-type: none"> <li>Beneficiary account no: &lt;client code&gt; + &lt;random number&gt;</li> <li>Beneficiary IFSC Code: As prescribed by ICICI Bank (this shall remain same across all tenders)</li> <li>Amount: As mentioned on the challan. It is specific for every tender/transaction</li> <li>Beneficiary bank branch: ICICI Bank Ltd, CMS</li> <li>Beneficiary name: As per the challan</li> </ol> </li> <li>For every tender, details in the challan are different and specific to that tender only. Bidder should not make use of a challan for making payment for another tenders'</li> <li>It is advised that all the bidders make payment via RTGS/NEFT at least one day in advance to the last day of tender submission as certain amount of time is required for settlement and various parties are involved. The payment may not be available for the bidder validation. In such cases bidder may not be able to submit the tender</li> <li>Bidder has to make only single payment against a challan as per the amount mentioned on the challan.</li> <li>Bidder must do the payment before tender validity gets expired</li> </ul> <p><b>Don't's</b></p> <ul style="list-style-type: none"> <li>Bidder should not enter erroneous details while filling the NEFT/RTGS form at their bank. The following possibilities may arise:               <ol style="list-style-type: none"> <li>Incorrect IFSC code mentioned:- Transaction would be rejected and the amount would be refunded back in to the bidders account</li> <li>Incorrect Beneficiary account number mentioned(&lt;client code&gt; + &lt;random number&gt;):-                   <ol style="list-style-type: none"> <li>In case, the beneficiary account number mentioned is incorrect the transaction would be rejected and the bid would not be accepted.</li> </ol> </li> <li>Incorrect Amount mentioned: The amount would be rejected if the amount mentioned in while making the payment is incorrect. Such cases will be captured as unreconciled transactions and will be auto-refunded directly to bidder's account.</li> </ol> </li> <li>In the event of any discrepancy, payment would not be considered and bidder would not be allowed to bid/ participate.</li> <li>Bidder is not supposed to use challan generated in one tender for payment against another tender since details in the challan are unique to the tender and bidder combination.</li> <li>Bidder must not make multiple or split payments against a particular challan. Any split payment received against the same challan will be refunded back to the bidder.</li> <li>Bidder would not be entitled to claim that he is deprived of participating in the tender because his funds are blocked with the division on account of incorrect payment made by the bidder</li> </ul>

Director(S&P)

CCS Haryana Agri. University, Hisar

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Deptt. of Chemistry

**Deptt of Chemistry**  
**College of Basic Science and Humanities**  
**CCS HAU, Hisar**

The specifications as provided are meeting the basic need of the department/office without including superfluous and non essential features which may result in unwanted expenditures. Also the specifications are generic in nature and do not favour any particular Brand/Manufatureres/Co.

  
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Head  
Deptt. of Chemistry  
COBS&H, CCS HAU, HISAR





## CCS HAU, Hisar

**Director (Store & Purchase)**

**CCSHAU, Hisar**

**Ph. No.01662-255419**

**Email: [directorspo@gmail.com](mailto:directorspo@gmail.com), [spo@hau.ernet.in](mailto:spo@hau.ernet.in)**

*Contact No. 9720114213*

**Standard Bidding Document**  
**Procurement of BET (Surface Area and Pore Size Analyzer)** for the Department of Physics, College of Basic Sciences and Humanities, CCS HAU, Hisar

### **PART 1: COMPLETE BIDDING DOCUMENT**

#### **NAME OF WORK: -**

**Purchase of BET (Surface Area and Pore Size Analyzer)** for the Department of Physics, College of Basic Sciences and Humanities, CCS HAU, Hisar

**DNIT Amount: Rs. 70.00 Lakh (Approx)**

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*Rib*  
**Prof. & Head**  
**Department of Physics**  
**CCS HAU, HISAR**  
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## **PART 1: COMPLETE BIDDING DOCUMENT**

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Vivek  
Prof. & Head  
Department of Physics  
CCS HAU, HISAR  
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**Director (Store & Purchase)**  
**Ch. Charan Singh Haryana Agricultural University, Hisar**  
(Established by Parliament Act No. 16 of 1970)

**TENDER NOTICE**

The Bids/tenders are invited from the eligible bidders through online bids in the website:  
<http://haryanaeprocurement.gov.in> for the work detailed in the table.

Sr. No.	Description of Job Work	Appr. Esti. costRs. (Lakh)	EMD Money to be deposited by Bidder (Rs.)	Tender Document Fee & e-Service Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & time of Earnest Money submission	Expiry date & Time of Bid Preparation & Submission	Time of opening T/Fin. bids
1.	<b>Purchase of BET (Surface Area and Pore Size Analyzer) for the Department of Physics, College of Basic Sciences and Humanities, CCS HAU, Hisar</b>	70.00 lakh	2,50,000.00	e-Service Fee Rs. 1180/- + Document Fee Rs. 3000/-	7/1/2026 (9:00 hours)	27/1/2026 upto 17:00 hours -do-	27/1/2026 upto 17:00 hours -do-	Tech. Bid 28/1-/2026 at 11:00 AM /PM  Financial Bid 30/1/2026 at 11:00 AM /PM

- (i) Cost of Bid document (to be paid Online) is above mentioned (nonrefundable) for bid to be deposited through Debit Cards & Internet Banking Accounts.
- (ii) The further details and e-tendering schedule visit <https://etenders.hry.nic.in>. & University Website <https://hau.ernet.in>
- (iii) E-Service fee Rs. 1180/- required to be filled/provided at the time of online bid preparation stage.

*[Signature]*  
Director 04/01/2026  
(Store & Purchase)  
CCSHAU, Hisar

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Department of Physics  
CCSHAU, Hisar  
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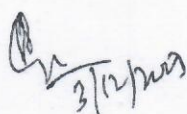
### BET (Surface Area and Pore Size Analyzer)

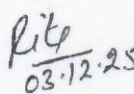
S. No.	Technical Specifications	
1.	Analyzer	<p>Automatic physisorption analyzer with <b>Two or more</b> station for determining surface area, mesopore size and micropore distributions.</p> <ul style="list-style-type: none"> <li>High vacuum system for low-pressure micropore analysis with at least one station using a dedicated set of three transducers: 1000 torr or better, 10 torr or better and 0.1 torr or better</li> <li>At least one station with 1000 torr or better transducer for surface area and mesopore size</li> <li>Each station having its own dedicated dosing/measuring manifold.</li> <li>The system must continuously measure <math>P_0</math> (physi) using a dedicated cell and transducer without interruption to the analysis.</li> <li>A fully integrated, built-in TMP vacuum system features an oil-free turbo pump package. The system must include a long-life dewar.</li> <li>System must have analysis manifold temperature range: between 35 °C to 50 °C with stability: <math>\pm 0.05</math> °C or better</li> </ul>
2.	Measurement Principle	Volumetric gas adsorption technique.
3.	Sample Type	All types of samples such as powder, pellet, thin film etc.
4.	Analyzer Capability	Gas sorption isotherm, BET specific surface area, BET automatic analysis, Langmuir specific surface area, BJH, DH method, t-plot, Adsorption rate measurement, differential adsorption isotherm, NLDFT/GCMC models, DA etc.
5.	Adsorptive Gases	System should be compatible with He, N <sub>2</sub> , Ar, Kr, H <sub>2</sub> , CO <sub>2</sub> , CH <sub>4</sub> and other non-corrosive gases.
6.	Port for Saturation Vapor Pressure	<p>The system should have a dedicated port with its own pressure sensor to measure saturation vapour pressure.</p> <p>The cell should be made of a suitable material (e.g., glass or stainless steel)</p> <ul style="list-style-type: none"> <li>At least two additional glass or stainless steel cells must be provided to ensure the smooth functioning of the system.</li> </ul>
7.	Gas inlet ports	Atleast 5 gas inlet connections with automatic port selection through software.
8.	Sample Ports	<p>The system should have one or more sample analysis port for micropore analysis with a 0.1 Torr or better sensor and one with 1000 Torr sensor for mesopore sample analysis</p> <ul style="list-style-type: none"> <li>Sample cells of different sizes for ease of analysis of various materials, with suitable filler rods, filters, o-rings, etc., to be included.</li> <li>At least 10 units of each item must be provided.</li> </ul>
9.	Thin Film Measurement	<p>The system should include a provision for measuring the surface area of thin films and accommodate samples of about <b>20mm x 8 mm</b> size or more.</p> <ul style="list-style-type: none"> <li>At least 2 thin-film cells must be provided with the system and demonstrated during installation.</li> </ul>
10.	Measurement range	<ul style="list-style-type: none"> <li>Surface area: 0.01 m<sup>2</sup>/g and above with (N<sub>2</sub>, Ar)</li> <li>0.005 m<sup>2</sup>/g and above with (Kr)</li> <li>Pore Diameter Range: 0.35-500 nm or better</li> <li>Low pressure isotherm starting from <math>P/P_0 = 10^{-7}</math> to 0.99 or better with (N<sub>2</sub> @77K, Ar @87K)</li> </ul>

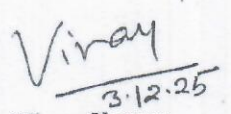
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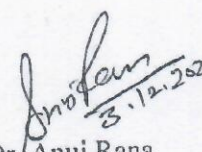
11.	Analysis Station Pressure Transducers	<ul style="list-style-type: none"> <li>• 133 kPa (1000 Torr or better) <math>\pm 0.18\%</math> (or better) of F.S. x 2 unit or more</li> <li>• 1.33 kPa (10 Torr or better) <math>\pm 0.18\%</math> (or better) of Readings x 1 unit or more</li> <li>• 0.13 kPa (0.1 Torr or better) <math>\pm 0.18\%</math> (or better) of Readings. x 1 unit or more</li> </ul>
12.	High Vacuum system for Analysis	Analyzer should have inbuilt Turbo molecular pump (TMP with $10^{-8}$ mbar vacuum or better) & a roughing pump for ultrahigh vacuum for sample analysis.
13.	Void volume correction	The analyzer should have a standard facility to correct for void-volume changes using dewar uplifting technology or equivalent.
14.	Gas Dosing Optimization	<ul style="list-style-type: none"> <li>• Software should have provision to reduce the total measurement time with software-based optimization of excess gas dosing.</li> <li>• Software automatically should be able to optimize the gas dosing amounts based on isotherm data measured in the past and estimate the optimal excess gas dosing amount.</li> </ul>
15.	Sample Pretreatment	<p>The Instrument must have minimum six inbuilt degassing stations/External degassing with capability to run two different or more heating regimes simultaneously.</p> <p>The degasser must provide vacuum conditions of at least <math>10^{-6}</math> mbar (using reputed make company) or better for degassing. This must be demonstrated, if asked at any customer locations.</p> <ul style="list-style-type: none"> <li>• Degassing temperature control should be up to 430°C or better.</li> <li>• Temperature setting: 0.1°C increments or better</li> <li>• Temperature accuracy: <math>\pm 1\%</math> of set point at control thermocouple or better</li> <li>• Temperature stability: <math>&lt; 5^\circ\text{C}</math> or better</li> <li>• The system must be able to handle and monitor different ramp rates and hold times.</li> </ul>
16.	Dewar	<ul style="list-style-type: none"> <li>• Dewar vessel for <math>\text{LN}_2</math> of capacity: 2.5 L or more, with <math>\text{LN}_2</math> holding time: 70 hours or more</li> </ul>
17.	$\text{CO}_2$ Sorption	<p>The instrument must include <math>\text{CO}_2</math> sorption option for <math>\text{CO}_2</math> adsorption analysis</p> <ul style="list-style-type: none"> <li>• Needed to interface a circulator with the system</li> <li>• Dewar vessel for <math>\text{CO}_2</math> of capacity: 1 L or more</li> <li>• A chiller must be provided to ensure the proper functioning of the system for <math>\text{CO}_2</math> adsorption</li> <li>• The system should have compatible software for <math>\text{CO}_2</math> adsorption analysis and other all required accessories</li> </ul>
18.	Software for instrument control	<ul style="list-style-type: none"> <li>• The control software should control and monitor all the operating parameters.</li> <li>• The software should be an original, licensed copy.</li> <li>• System check program for analyzer status and diagnostics should be available. Instrument schematic with valve controls should be displayed and should be easily accessible</li> <li>• The software should display the gas Adsorption, desorption isotherm for the sample measurements</li> <li>• Facility to monitor the progress of measurement in real time should be available.</li> </ul>
19.	Software for Analysis / measurement	<ul style="list-style-type: none"> <li>• Software should be capable of calculating specific surface area by Langmuir and BET equations.</li> <li>• Software should have the provision to measure the pore volume, pore area for mesoporous samples based on BJH, DH method.</li> <li>• Software should have the provision to calculate the Pore specific surface area based on Adsorption/Desorption</li> <li>• t plot, <math>\alpha_s</math> plot, MP method should be available for the evaluation of Microporous samples</li> <li>• User should be able to create reference isotherms for t-curve and <math>\alpha_s</math> curve</li> <li>• Different standard t curve data (at least five standard curves) should be available for data evaluation.</li> <li>• Software should be capable of parallel plotting the values during measurement.</li> <li>• Features like, isotherm overlay, BET plot overlay, differential isotherm should be available.</li> <li>• Software should have the provision to export data to spreadsheet and plotting programs using CSV file format.</li> <li>• Option to print isotherm, various plot should be available.</li> <li>• Facility to speed up the measurement with optimum amount of gas dosing based on adsorption isotherm data from previous sample measurement should be available</li> <li>• The analysis software for measured data should be provided. The software should have the data handling features like user defined report generation, data/ figures export to spread sheets and offline data processing etc.</li> <li>• Data analysis for various models including BET specific surface area I type (ISO 9277), BET automatic analysis, Langmuir specific surface area, BJH, DH, method, t-plot,</li> </ul>


		<ul style="list-style-type: none"> <li>Software must have standard capability for Adsorption rate measurement, differential adsorption isotherm, NLDFT/GCMC models.</li> <li>The DFT software must be an original licensed copy.</li> </ul>
20.	Essential Accessories	<ul style="list-style-type: none"> <li>Surface area reference material should be supplied.</li> <li>One set of manual and service manual (both hard and soft copy in English) should be supplied with the equipment.</li> <li>Suitable standards for micropore &amp; mesopore range should be quoted.</li> <li>Branded PC with i7 or better, 16 GB or more RAM, min. 1 TB HDD, win10/11, LED with size 23.5 " or more, Laser Printer, 5KVa Online UPS (with isolation) with 30 min backup or more</li> <li>Gas Cylinders with regulators for CO<sub>2</sub>, Nitrogen, Helium &amp; Zero Air, with required tubing, nuts, and ferrules</li> <li>2 Cryocans with 10 L or more capacity</li> <li>A 2-ton air conditioner with a suitable stabilizer is required to maintain an optimal working environment.</li> <li>Manufacturer / supplier should provide all required accessories for complete installation of instrument. Only electrical support will be provide from HAU.</li> <li>Manufacturer / supplier should provide installation details of atleast 10 similar installations in India.</li> <li>The complete system should be compatible to 200-240 V, 50Hz and single phase power supply.</li> </ul>
21.	Warranty, Training and Certificates	<p><b>System should be warranty for three Years</b></p> <ul style="list-style-type: none"> <li><i>A minimum of three visits shall be conducted annually.</i></li> <li><i>If the vendor fails to comply with the required visits, the missed visit(s) will automatically be carried forward and added to the warranty obligations for the following year.</i></li> <li><i>The warranty shall comprehensively cover the system along with all associated accessories.</i></li> </ul> <p><b>Training and Installation:</b> The manufacturer / supplier of instrument should provide ten days onsite training in both hardware and software to the laboratory personnel in the installation, operation, and maintenance of the instruments.</p> <ul style="list-style-type: none"> <li><i>Three days of training shall be provided at the time of installation.</i></li> <li><i>Additional training days during the warranty period will be provided as per the customer's requirement.</i></li> </ul> <p><b>Certificates</b> The manufacturer / supplier of instrument should provide</p> <ul style="list-style-type: none"> <li><i>Certification RoHS</i></li> <li><i>CE compliant system</i></li> </ul>

  
Dr. Rajbir Garg  
Director of  
Research  
(Chairman)

  
Dr. Rita Dahiya  
Prof. & Head,  
Deptt. of Physics

  
Dr. Vinay Kumar  
Assistant Professor  
Deptt. of Physics (Indentor)

  
Dr. Anuj Rana  
Assistant Scientist  
Deptt. of Microbiology,  
Dean, COBS&H, Rep.

  
Dr. Anurag Gupta  
Additional Director  
of Research  
(Vice Chancellor's  
Nominee,)

## DETAIL NOTICE INVITING TENDER

**e-Tender** is invited for purchase of below mentioned items in single stage two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):-

Sr. No.	Description of Job Work	Appr. Esti. Cost Rs. (Lakh)	EMD Money to be deposited by Bidder (Rs.)	Tender Document Fee & e-Service Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & time of Earnest Money submission	Expiry date & Time of Bid Preparation & Submission	Time of opening T/Fin. bids
1.	Purchase of BET (Surface Area and Pore Size Analyzer) for the Department of Physics, College of Basic Sciences and Humanities, CCS HAU, Hisar	70.00 lakh	2,50,000.00	e-Service Fee Rs. 1180/- + Document Fee Rs. 3000 /-	7/-/2026 (9:00 hours)	27/+ /2026 upto 17:00 hours -do-	27/+ /2026 upto 17:00 hours -do-	Tech. Bid at--11.00 AM/PM Financial Bid at--11.00 AM/PM

Under this process, the Pre-qualification/ Technical online bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/ Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

- The payment for Tender Document Fee and e-Service Fee shall be made by eligible bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**
- Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://etenders.hry.nic.in> to be eligible to participate in the e-Tender. **He/She will be required to make online payment of (Mention EMD Amount) towards EMD fee in due course of time. The intended bidder fails to pay EMD fee under the stipulated time frame shall not be allow to submit his / her bids for the respective event / Tenders.**
- The interested bidders must remit the funds at least T+1 working day (Transaction day + One working Day) in advance i.e. **on or before (27/1/2026 upto 17:00 hrs); and make payment via**

**RTGS /NEFT to the beneficiary account number specified under the online generated challan. The intended bidder / Agency thereafter will be able to successfully verify their payment online and submit their bids on or before the expiry date & time of the respective events/Tenders at [https:// etenders.hry.nic.in](https://etenders.hry.nic.in).**

The interested bidders shall have to pay mandatorily e-Service fee (under document fee – Nonrefundable) of Rs. 1180/- (Rupees eleven hundred eighty only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Payment for document fee/ e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates: -

#### Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1		Tender Document Download and Bid Preparation/ Submission	7-/1-/2026 9:00 hours	27/1-/2026 upto 17:00 hours -do-
2	Technical Bid Opening		28-/1-/2026 at 11:00 AM	
3	Financial Bid Opening		30-/1-/2026 at 11:00 AM	

#### Important Note:

- 1) The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant / bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.
- 2) Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.
- 4) In the first instance, the online payment details of tender document fee, e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth financial bid quoted against each of the item by the shortlisted bidder/ Agency wherever required shall be opened online in the presence of such

bidders/ Agency who either themselves or through their representatives choose to be present. The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

The bids shall be submitted online in two separate envelopes:

**Envelope 1: Technical Bid**

The bidders shall upload the required eligibility & technical documents online in the Technical Bid.

**Envelope 2: Commercial Bid**

The bidders shall quote the prices in price bid format under Commercial Bid.

## Terms & conditions

1. The quotations received after due date/or time will be summarily rejected.
2. The security/earnest money equivalent to **five percent** of the cost of material i.e. an amount of 5% of the total cost of the offered material rounded off to nearest Rs.10/- in the name of Director (Stores & Purchases), CCS HAU, Hisar
3. The material shall be supplied by the supplier within the time limit specified in the supply order. The delivery period can be extended by the Central Purchase Committee/or Store Purchase Officer only in exceptional cases on written request of the supplier explaining reasons/circumstances due to which the delivery period could not be adhered to. In case the material is not supplied within the delivery period, the supplier shall be liable to pay us compensation amount equivalent to one percent each day or such amount as the CPC/ Store Purchase Officer may decide that the quantity remains incomplete including installation, provided that entire amount of compensation shall not exceed 10% of the total amount of the cost of the material supplied. An appeal against these orders shall, however, lie with the Vice-Chancellor, CCS HAU, Hisar whose decision shall be final.
4. In case the supplier/contractor fails to execute the supply order/contract on the rates, terms & conditions as contained in the supply order within the stipulated period, the security/earnest money shall be forfeited besides any other action as may be considered necessary by the CPC
5. The rates should be quoted on price list less discount, FOR University Campus or offices situated at outstations as the case may be. The rates quoted Ex-Godown may be rejected. All charges payable by the University such as Sales Tax, Packing & Forwarding and other levies like Excise duty, Custom Duty, Octroi, etc. should be mentioned in the quotation/tender. The charges not mentioned in the quotation/tender shall not be paid by the University. The University does not issue Form 'C' or 'D'.
6. The supplies should be offered from ready stock. All supplies will have to be executed within 15 days of the issue of supply order failing which the order is likely to be withdrawn.
7. The validity period of the quotation/tender and Guarantee/Warranty period of the material, if any, should be mentioned specifically. The offer must be valid for a period of at least three months from the date of opening of quotation/tender.
8. The University/its Offices at Hisar and outstations do not make payment in advance or against documents through Bank. However, as a matter of general policy we try to make the payment within 30 days of the delivery subject to proper installation, wherever applicable and satisfaction of the Inspection Committee.
9. The quantity can be increased/decreased by the University.
10. The current price list duly authenticated by the manufacturer with date, signature and seal along with literature/pamphlets may also be supplied along with the offer.

11. If you or your principals are on rate contract with DGS&D, DS&D, Haryana, Controller of Stores, this may be mentioned specifically in your offer and the same duly attested may also be attached.
12. The University is situated outside the municipal limits and as such no octroi is payable by us if the material is sent by rail/full truck load. In case the material is received through goods transport company by road, the transport companies charged delivery charges, labour charges and octroi charges. It may be mentioned specifically as to whether the material will be sent by rail or by road through goods transport company.
13. The make and complete specifications of the material should be clearly mentioned and catalogue if any be sent. (make/specification will be given by the HAU).
14. The acceptance of the material is subject to approval of our Inspection Committee/Technical Committee or Experts.
15. The acceptance of the quotation/tender will rest with the CPC which does not bind himself to accept the lowest quotation and reserves the right to reject any or all items of quotation/tender without assigning any reason therefore. The CPC reserves the right to accept quotation/tender in part i.e. any item or any quantity and to reject it for the rest.
16. It is our policy to make all purchases from the manufacturers or through their authorized dealers. If you are manufacturer/authorized dealer, proof thereof may kindly be given along with the quotation/tender failing which the same is likely to be rejected without assigning any reason. A copy of the letter from the manufacturers may kindly be attached being authorized dealer/stockist/distributor or agent etc.
17. The University is registered with the Department of Science and Industrial Research, Ministry of Science and Technology, New Delhi in terms of Govt. Notification No. Notification No.10/97-Central Excise dated 1 March, 1997 and Notification No.51/96-Custom dated 23 July, 1996 vide Registration No. TU/V/RG-CDE (74)/2015 dated 5.11.2015 upto 31.08.2020. Thus the University is exempted from payment of Custom duty and Excise duty. The consignee will issue necessary certificate duly countersigned by the Registrar, CCS HAU, Hisar.
18. It may be certified that you have not been debarred/black listed for any reason by DGS&D, DS&D Haryana or any State Govt./University/PSU etc. If so particulars of the same be furnished. Concealing of facts will not only lead to cancellation of the supply order but may also warrant legal action.
19. For any enquiry, the undersigned can be contacted at Phone No.01662-284317 & or 01662-255419 on working days (Monday to Saturday except 2<sup>nd</sup> Saturday) during office hours (9.00 A.M. to 4.00 P.M. during August to April and 7.00 A.M. to 1.30 P. M. during May to July).
20. The family members of the university employees are not allowed to send their quotations/tenders. Such quotations/tenders, if received, will outrightly be rejected.

21. The disputes, if any, shall be subject to jurisdiction of Hisar Courts. Any other jurisdiction mentioned in the quotations or invoices of the manufacturers/dealers etc. shall be invalid and shall have no legal sanctity.

**Terms and conditions for the material to be imported**

1. Country of origin should be mentioned.
2. Goods supplied should conform to the standards mentioned in the technical specifications or as latest standards issued by the concerned institution.
3. **Performance security:** The responsive bidder shall be required to deposit Performance security equivalent to **five per cent** of the cost of material ordered valid for guarantee/warranty period plus 75 days.
4. The material supplied shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery of material. The insurance shall be in an amount equal to 110 percent of CIF or CIP value of goods.
5. **Warranty/Guarantee:** the material is quoted with Warranty period of 36 months after the date of delivery and acceptance at final destination.
6. **Payment:** On shipment 90% of the cost of material shall be paid through Letter of Credit established in a Bank of its country and upon submission of the documents as specified below. Letter of credit shall be established in a bank of its country and the standard conditions as per Reserve Bank of India Policy shall be applicable.
7. **Balance Payment:** Balance 10 percent payment shall be paid within 30 days of receipt of claim supported by the acceptance certificate issued by the Purchaser's representative.  
**Payment of local currency portion including Agency commission, if any, including AMC shall be made in Indian currency within 30 days of presentation of claim supported by a Certificate from the purchaser declaring that the goods have been delivered and all other contract services have been performed.**
8. **Conversion Rates:** The conversion rates of foreign currency shall be taken into consideration as applicable on the date of opening of the tenders.
9. **Bid Security:** Bid security should be valid for 45 days beyond the validity of the bids
10. **Validity:** The tender should be valid at least 45 days from the date of opening of tenders.
11. **Clarifications on tenders:** During evaluation of the tenders, the purchaser may, at its discretion, ask the bidder for clarification of bids. The request for clarification and the response shall be in writing, and no change in prices or substance of the tender will be sought, offered or permitted.
12. **Purchaser's right to accept/or reject any or all the tenders:** The purchaser reserves the right to accept/or reject any or all the bids and to annul the bidding process and reject all the

bids at any time prior of placing the supply order without assigning any reasons therefore without any obligations to inform the affected bidders.

13. **Taxes & Duties:** It will be the responsibility of the supplier for the payment of all taxes and duties to their respective Govt.
14. **Custom Duty:** Chaudhary Charan Singh Haryana Agricultural University, Hisar is exempted from payment of Custom Duty as per notification issued by the Govt. of India. Hence no custom duty shall be paid except to the extent payable. However necessary documents, certificate in this regard shall be supplied by the Purchaser well in time only on receipt of information /documents regarding shipment of material.
15. **Liquidated damages:** The applicable rate of liquidated damages is 0.5% per week or part thereof and a maximum deduction/recovery is 10% of the contract price. This will be applicable when the material is not supplied during delivery period mentioned in the supply order and/or not installed within the stipulated period.
16. **Right to cancel the execution of supply order/contact:** When the required material is not supplied by the supplier within the delivery period as per contract/supply order and the liquid damages cross the limit of 10% the purchaser reserves the right to cancel the execution of supply order/contract and reserves the right to recover the Liquid damages out of the EMD/or Performance security besides other action as deemed proper.
17. **Delivery Documents** Within 24 hours of shipment, the supplier shall notify. The purchaser and the Insurance Company by cable or telex or Fax the full of the shipment including contract number, Description of Goods, quantity, the vessel, the bill of landing number and date, port of loading, date of shipment, port of discharge etc. The supplier shall mail the following documents to the Purchaser, with a copy to the Insurance Company:
  - (i) 4 copies of Supplier's Invoice showing Goods description, quantity, unit price and total amount.
  - (ii) Original and 4 copies of the negotiable, clean, on band bill of landing marked freight prepaid and 4 copies of non-negotiable bill of landing.
  - (iii) 4 copies of packing list identifying contents of each package.
  - (iv) Insurance Certificate.
  - (v) Manufacturer's/Supplier's Certificate.
  - (vi) Inspection Certificate issued by the nominated Inspection Agency and the Supplier's Factory Inspection Report
  - (vii) Certificate of Origin.
  - (viii) Excise Gate Pass (octroi receipts wherever applicable) duly sealed indicating payment made; and
  - (ix) Any of the documents evidencing payments of Statutory Taxes.
  - (x) The above documents shall be received by the Purchaser at least one week before arrival of Goods at the port or place of arrival and, if not received, the Supplier will be responsible for any consequent expenses.

## Instructions to bidder on Electronic Tendering System

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

### **1.0 Registration of bidders on e-Procurement Portal: -**

All the bidders intending to participate in the tender's process online are required to get registered on the centralized e - Procurement Portal i.e. <https://etenders.hry.nic.in> . Please visit the website for more details.

### **2.0 Obtaining a Digital Certificate:**

- 2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details, please visit the website - <https://etenders.hry.nic.in>
- 2.3 The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4 The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://haryanaeprocurement.gov.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
- 2.5 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to **keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate /power of attorney / lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all

partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

2.7 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

2.8 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

### 3.0 **Pre-requisites for online bidding:**

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Nextenders (India) Pvt. Ltd. or downloaded from the home page of the website - <https://etenders.hry.nic.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

### 4.0 **Online Viewing of Detailed Notice Inviting Tenders:**

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal eProcurement system on the Home Page at <https://etenders.hry.nic.in>.

### 5.0 **Download of Tender Documents:**

The tender documents can be downloaded free of cost from the eProcurement portal <https://etenders.hry.nic.in>.

### 6.0 **Key Dates:**

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

### 7.0 **Online Payment of Tender Document Fee, eService fee , EMD fees & Bid Preparation & Submission (PQQ/ Technical & Commercial/Price Bid):**

#### i) **Online Payment of Tender Document Fee + e-Service fee:**

The online payment for Tender document fee, eService Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService

Fee shall be made by bidders/ Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT. The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

ii) **PREPARATION & SUBMISSION Of online APPLICATIONS/BIDS:**

Detailed Tender documents may be downloaded from e-procurement website (<https://haryanaeprocurement.gov.in>) and tender mandatorily be submitted online.

**Scan copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online PQQ/ Technical Envelope:** The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF /JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.

**FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)**

**8.0 ASSISTANCE TO THE BIDDERS:-**

**Technical Support Assistance will be available between 09:00 am To 5:30 pm**

**From Monday to Friday -0172-2582008, 2582009.**

**Office will remain closed on Saturday, Sunday and National Holidays.**

**Important Note:-**

All queries would require to be registered at our official email- [chandigarh@nextenders.com](mailto:chandigarh@nextenders.com) for on-time support. (Only those queries which are sent through email along with appropriate screenshots or error description will be considered as registered with the Help-desk). Contact our helpdesk on or before prior to 4 hours of the scheduled closing date & time of respective e-Auction/ Tender event. For queries pertaining to ePayment of EMD, please contact the helpdesk at least 2 business days prior to the closing date & time of eAuction/Tender event.

Help-desk support will remain closed during lunch break i.e. from 1:30 PM up to 2:15 PM on each working day.

**Office Address for Training workshop on 1<sup>st</sup>, 2<sup>nd</sup> Wednesday (from 3:30 pm up to 5:00 pm) of each month**

Nextenders India Pvt. Ltd Municipal Corporation Faridabad Near B.K. Chowk, Opp. B.K. Hospital NIT, Faridabad <b>Contact for Training</b> <b>+91- 9310335475</b>	Nextenders India Pvt.Ltd Public Health Division No 2 Hisar, Model Town, Opp. N.D Gupta Hospital, Hisar <b>Contact for Training</b> <b>+91- 9034357793</b>	Nextenders (India) Pvt. Ltd. Nirman Sadan (PWD B&R) Plot No.- 01, Basement, Dakshin Marg, Sec- 33 A, Chandigarh -160020 <b>Contact for Training -</b> <b>0172-2582008, 2009</b>
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Help Desk contact details for Saturday and Sunday are as under for escalation Level-1

1. Lalit Saini – 9034357793  
Email – [Chandigarh@nextenders.com](mailto:Chandigarh@nextenders.com)  
Timings- 9:00 am to 5:30 pm

2. Mr. Tinku Singh-9310335475  
Email – [Chandigarh@nextenders.com](mailto:Chandigarh@nextenders.com)  
Timings-9:00 am to 5:30 pm

**NOTE:-** Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>.

For help manual please refer to the 'Home Page' of the e-Procurement website at <https://etenders.hry.nic.in>. and click on the available link 'How to...?' to download the file.

## **Guideline for Online Payments in e-tendering**

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing). Bidder shall proceed to select the tender he is interested in. On the respective Department's page in the e-tendering portal, the Bidder would have following options to make payment for tender document & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT

### **Operative Procedures for Bidder Payments**

#### **A) Debit Card**

The procedure for paying through Debit Card will be as follows.

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same,
- (ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

#### **B) Net Banking**

The procedure for paying through Net Banking will be as follows.

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment

- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same.
- (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

### **C) RTGS/ NEFT**

The bidder shall have the option to make the EMD payment via RTGS/ NEFT. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

i. Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.

ii. Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.

iii. Each challan shall therefore include the following details that will be pre-populated:

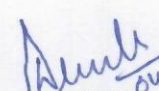
- Beneficiary account no: (unique alphanumeric code for e-tendering)
- Beneficiary IFSC Code:
- Amount:
- Beneficiary bank branch:
- Beneficiary name:

iv. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.

v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.

vi. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for real time validation. On clicking the same, system would do auto validation of the payment made.

Sr no.	Scenario	Do's / Don't's
1	In the event of making Payment through NEFT/RTGS	<p><b>Do's</b></p> <ul style="list-style-type: none"> <li>It is the bidder's responsibility to ensure that RTGS/NEFT payments are made to the exact details as mentioned in the challan which are:               <ol style="list-style-type: none"> <li>Beneficiary account no: &lt;client code&gt; + &lt;random number&gt;</li> <li>Beneficiary IFSC Code: As prescribed by ICICI Bank (this shall remain same across all tenders)</li> <li>Amount: As mentioned on the challan. It is specific for every tender/transaction</li> <li>Beneficiary bank branch: ICICI Bank Ltd, CMS</li> <li>Beneficiary name: As per the challan</li> </ol> </li> <li>For every tender, details in the challan are different and specific to that tender only. Bidder should not make use of a challan for making payment for another tenders' EMD</li> <li>It is advised that all the bidders make payment via RTGS/NEFT at least one day in advance to the last day of tender submission as certain amount of time is required for settlement and various parties are involved. The payment may not be available for the bidder validation. In such cases bidder may not be able to submit the tender</li> <li>Bidder has to make only single payment against a challan as per the amount mentioned on the challan.</li> <li>Bidder must do the payment before tender validity gets expired</li> </ul> <p><b>Don't</b></p> <ul style="list-style-type: none"> <li>Bidder should not enter erroneous details while filling the NEFT/RTGS form at their bank. The following possibilities may arise:               <ol style="list-style-type: none"> <li>Incorrect IFSC code mentioned:- Transaction would be rejected and the amount would be refunded back in to the bidders account</li> <li>Incorrect Beneficiary account number mentioned(&lt;client code&gt; + &lt;random number&gt;):-                   <ol style="list-style-type: none"> <li>In case, the beneficiary account number mentioned is incorrect the transaction would be rejected and the bid would not be accepted.</li> </ol> </li> <li>Incorrect Amount mentioned: The amount would be rejected if the amount mentioned in while making the payment is incorrect. Such cases will be captured as unreconciled transactions and will be auto-refunded directly to bidder's account.</li> </ol> </li> <li>In the event of any discrepancy, payment would not be considered and bidder would not be allowed to bid/ participate.</li> <li>Bidder is not supposed to use challan generated in one tender for payment against another tender since details in the challan are unique to the tender and bidder combination.</li> <li>Bidder must not make multiple or split payments against a particular challan. Any split payment received against the same challan will be refunded back to the bidder.</li> <li>Bidder would not be entitled to claim that he is deprived of participating in the tender because his funds are blocked with the division on account of incorrect payment made by the bidder</li> </ul>

  
 Director(S&P)  
 CCS Haryana Agri. University, Hisar

**Department of Physics,  
COBS&H, CCS HAU, Hisar**

The specifications as provided are meeting the basic need of the department/Office without including superfluous and non essential features which may result in unwanted expenditures. Also the specifications are generic in nature and do not favour any particular Brand/Manufactures/Co.

HoD

Viray

Project PT.

Instrument Intender

File

03.01.2026

**Prof. & Head**

**Department of Physics**

**CCS HAU, HISAR**



## CCS HAU, Hisar

**Director (Store & Purchase)**

**CCSHAU, Hisar**

**Ph. No.01662-255419**


**Email: [directorspo@gmail.com](mailto:directorspo@gmail.com), [spo@hau.ernet.in](mailto:spo@hau.ernet.in)**

### STANDARD BIDDING DOCUMENT PROCUREMENT OF Computers (Intel Core i7, Gen 13) (12 Nos.)

#### PART 1: COMPLETE BIDDING DOCUMENT

**NAME OF WORK:** - Purchase of Computers (Intel Core i7, Gen 13) (12 Nos.) for College of Biotechnology, CCS HAU, Hisar


**DNIT Amount:** Rs. 11.40 Lakhs (Approx)

  
Dear Head  
Deptt. of Agriculture Biotechnology,  
CCS HAU Hisar



**PART 1: COMPLETE BIDDING DOCUMENT****TABLE OF CONTENTS**

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Dean  
College of Biotechnology  
CCS HAU, Hisar



**Director(Store & Purchase)**  
**Ch. Charan Singh Haryana Agricultural University, Hisar**  
 (Established by Parliament Act No. 16 of 1970)


**TENDER NOTICE**

The Bids/tenders are invited from the eligible bidders through online bids in the website:  
<http://haryanaeprocurement.gov.in> for the work detailed in the table.

Sr. No.	Description of Job Work	Appr. Esti. cost Rs.	EMD Money to be deposited by Bidder (Rs.)	Tender Document Fee & e-Service Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & time of Earnest Money submission	Expiry date & Time of Bid Preparation & Submission	Time of opening T/Fin. bids
1.	Purchase of Computers (Intel Core i7, Gen 13) (12 Nos.) for College of Biotechnology, CCSHAU, Hisar	11,40,000/-	57,000/-	e-Service Fee Rs. <del>1000/-</del> Document Fee Rs. <del>3000/-</del> 1180/- + 1000/-	7-11/2026 (09:00 hours)	27-11/2026 upto 17:00 hours	27-11/2026 upto 17:00 hours	Tech. Bid 28-11/2026 at 10:00 A.M Financial Bid 30-11/2026 at 10:00 A.M

- (i) Cost of Bid document (to be paid Online) is above mentioned (non refundable) for bid to be deposited through Debit Cards & Internet Banking Accounts.
- (ii) The further details and e-tendering schedule visit <https://haryanaeprocurement.gov.in> & University Website <https://hau.ernet.in>
- (iii) E-Service fee Rs. ~~1000/-~~ required to be filled/provided at the time of online bid preparation stage. \


1180

  
 Dean  
 College of Biotechnology  
 CCS HAU, Hisar

  
 Director (Store & Purchase)  
 CCSHAU, Hisar

**Technical specifications of Computers (Intel Core i7, Gen 13)**

<b>Computers (Intel Core i7, Gen 13)</b>		
<b>S. No.</b>	<b>Descriptions</b>	<b>Qty.</b>
<b>1.</b>	<b>All-in-one/Tower computers (HP/Dell/Apple)</b>	<b>12</b>
	Intel Core i7 (13 Generation or higher) Full HD Display (27" or better) 16 GB RAM or higher 512 GB or more SSD Integrated graphics cards Wireless Keyboard and Mouse Combo Window 11 Pro Microsoft office professional plus 2021 with lifetime validity In-built camera Warranty: 3 year on-site	

  
 Dean  
 College of Biotechnology  
 CCS HAU, Hisar



### DETAIL NOTICE INVITING TENDER

**e-Tender** is invited for purchase of below mentioned items in single stage two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):-

Sr. No.	Description of Job Work	Appr. cost Rs. (Lakh)	Esti. Rs.	EMD Money to be deposited by Bidder (Rs.)	Tender Document Fee & e-Service Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & time of Earnest Money submission	Expiry date & Time of Bid Preparation & Submission	Time of opening T/Fin. bids
1.	Purchase of Computers (Intel Core i7, Gen 13) (12 Nos.) for College of Biotechnology, CCSHAU, Hisar	11,40,000/-	57,000/-		e-Service Fee Rs. 1000/- Document Fee Rs. 3000/- <u>1180/-</u> <u>+ 1000/-</u>	7-7/2026 (09:00 hours)	27-11/26 /2026 upto 17:00 hours	27-11/26 /2026 upto 17:00 hours	Tech. Bid 27-11/2026 at 10:00 A.M Financial Bid 27-11/2026 at 10:00 A.M

Under this process, the Pre-qualification/ Technical online bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/ Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

- The payment for Tender Document Fee and e-Service Fee shall be made by eligible bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**
- Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **He/She will be required to make online payment of (Mention EMD Amount) towards EMD fee in due course of time. The intended bidder fails to pay EMD fee under the stipulated time frame shall not be allowed to submit his / her bids for the respective event / Tenders.**
- The interested bidders must remit the funds at least T+1 working day (Transaction day + One working Day) in advance i.e. **on or before 27/11/26 (7-7/2026 upto 17:00 hrs); and make payment via RTGS /NEFT to the beneficiary account number specified under the online generated challan. The intended bidder / Agency thereafter will be able to successfully verify their payment online and submit their bids on or before the expiry date & time of the respective events/Tenders at https://haryanaeprocurement.gov.in.**

The interested bidders shall have to pay mandatorily e-Service fee (under document fee – Nonrefundable) of Rs. 1000/- (Rupee One Thousand Only) online by using the service of secure

secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Payment for document fee/ e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

#### Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1		<b>Tender Document Download and Bid Preparation/Submission</b>	7/1/2026 (09:00 hours)	24/1/2026 upto 17:00 hours
2	<b>Technical Bid Opening</b>		28/1/2026 at 10:00 A.M	
3	<b>Financial Bid Opening</b>		30/1/2026 at 10:00 A.M	

#### Important Note:

- 1) The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant / bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.
- 2) Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.
- 4) In the first instance, the online payment details of tender document fee, e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth financial bid quoted against each of the item by the shortlisted bidder/ Agency wherever required shall be opened online in the presence of such bidders/ Agency who either themselves or through their representatives choose to be present. The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

The bids shall be submitted online in two separate envelopes:

#### Envelope 1: Technical Bid

The bidders shall upload the required eligibility & technical documents online in the Technical Bid.

#### Envelope 2: Commercial Bid

The bidders shall quote the prices in price bid format under Commercial Bid.

#### Terms & conditions

1. The quotations received after due date/or time will be summarily rejected.
2. The security/earnest money equivalent to **five per cent** of the cost of material i.e. an amount of 5% of the total cost of the offered material rounded off to nearest Rs.10/- in the name of Director (Stores & Purchases), CCS HAU, Hisar
3. The material shall be supplied by the supplier within the time limit specified in the supply order. The delivery period can be extended by the Central Purchase Committee/or Store Purchase

Purchase Officer only in exceptional cases on written request of the supplier explaining reasons/circumstances due to which the delivery period could not be adhered to. In case the material is not supplied within the delivery period, the supplier shall be liable to pay us compensation amount equivalent to one percent each day or such amount as the CPC/ Store Purchase Officer may decide that the quantity remains incomplete including installation, provided that entire amount of compensation shall not exceed 10% of the total amount of the cost of the material supplied. An appeal against these orders shall, however, lie with the Vice-Chancellor, CCS HAU, Hisar whose decision shall be final.

4. In case the supplier/contractor fails to execute the supply order/contract on the rates, terms & conditions as contained in the supply order within the stipulated period, the security/earnest money shall be forfeited besides any other action as may be considered necessary by the CPC

5. The rates should be quoted on price list less discount, FOR University Campus or offices situated at outstations as the case may be. The rates quoted Ex-Godown may be rejected. All charges payable by the University such as Sales Tax, Packing & Forwarding and other levies like Excise duty, Custom Duty, Octroi, etc. should be mentioned in the quotation/tender. The charges not mentioned in the quotation/tender shall not be paid by the University. The University does not issue Form 'C' or 'D'.

6. The supplies should be offered from ready stock. All supplies will have to be executed within 15 days of the issue of supply order failing which the order is likely to be withdrawn.

7. The validity period of the quotation/tender and Guarantee/Warranty period of the material, if any, should be mentioned specifically. The offer must be valid for a period of atleast three months from the date of opening of quotation/tender.

8. The University/its Offices at Hisar and outstations do not make payment in advance or against documents through Bank. However, as a matter of general policy we try to make the payment within 30 days of the delivery subject to proper installation, wherever applicable and satisfaction of the Inspection Committee.

9. The quantity can be increased/decreased by the University.

10. The current price list duly authenticated by the manufacturer with date, signature and seal along with literature/pamphlets may also be supplied along with the offer.

11. If you or your principals are on rate contract with DGS&D, DS&D, Haryana, Controller of Stores, this may be mentioned specifically in your offer and the same duly attested may also be attached.

12. The University is situated outside the municipal limits and as such no octroi is payable by us if the material is sent by rail/full truck load. In case the material is received through goods transport company by road, the transport companies charged delivery charges, labour charges and octroi charges. It may be mentioned specifically as to whether the material will be sent by rail or by road through goods transport company.

13. The make and complete specifications of the material should be clearly mentioned and catalogue if any be sent. (make/specification will be given by the HAU).

14. The acceptance of the material is subject to approval of our Inspection Committee/Technical Committee or Experts.

15. The acceptance of the quotation/tender will rest with the CPC which does not bind himself to accept the lowest quotation and reserves the right to reject any or all items of quotation/tender without assigning any reason therefore. The CPC reserves the right to accept quotation/tender in part i.e. any item or any quantity and to reject it for the rest.

16. It is our policy to make all purchases from the manufacturers or through their authorized dealers. If you are manufacturer/authorized dealer, proof thereof may kindly be given along with the quotation/tender failing which the same is likely to be rejected without assigning any reason. A copy of the letter from the manufacturers may kindly be attached being authorized dealer/stockist/distributor or agent etc.

17. The University is registered with the Department of Science and Industrial Research, Ministry of Science and Technology, New Delhi in terms of Govt. Notification No. Notification No.10/97-Central Excise dated 1 March, 1997 and Notification No.51/96-Custom dated 23 July, 1996 vide Registration No. TU/V/RG-CDE (74)/2015 dated 5.11.2015 upto 31.08.2020. Thus the University is exempted from payment of Custom duty and Excise duty. The consignee will issue necessary certificate duly countersigned by the Registrar, CCS HAU, Hisar.

18. It may be certified that you have not been debarred/black listed for any reason by DGS&D, DS&D Haryana or any State Govt./University/PSU etc. If so particulars of the same be furnished. Concealing of facts will not only lead to cancellation of the supply order but may also warrant legal action.

19. For any enquiry, the undersigned can be contacted at Phone No.01662-284317 & or 01662-255419 on working days (Monday to Saturday except 2<sup>nd</sup> Saturday) during office hours (9.00 A.M. to 4.00 P.M. during August to April and 7.00 A.M. to 1.30 P. M. during May to July).

20. The family members of the university employees are not allowed to send their quotations/tenders. Such quotations/tenders, if received, will outrightly be rejected.

21. The disputes, if any, shall be subject to jurisdiction of Hisar Courts. Any other jurisdiction mentioned in the quotations or invoices of the manufacturers/dealers etc. shall be invalid and shall have no legal sanctity.

#### **Terms and conditions for the material to be imported**

1. Country of origin should be mentioned.
2. Goods supplied should conform to the standards mentioned in the technical specifications or as latest standards issued by the concerned institution.
3. **Performance security:** The responsive bidder shall be required to deposit Performance security equivalent to **five per cent** of the cost of material ordered valid for guarantee/warranty period plus 75 days.
4. The material supplied shall be fully insured in a freely convertible currency against loss or damage Incidental to manufacture or acquisition, transportation, storage and delivery of material. The insurance shall be in an amount equal to 110 percent of CIF or CIP value of goods.

material. The insurance shall be in an amount equal to 110 percent of CIF or CIP value of goods.

5. **Warranty/Guarantee:** the material be quoted with Warranty/Guarantee period of 60 months after the date of delivery and acceptance at final destination or 60 months after the date of shipment from the port or place of loading whichever is earlier.

6. **Payment:** On shipment 90% of the cost of material shall be paid through Letter of Credit established in a Bank of its country and upon submission of the documents as specified below. Letter of credit shall be established in a bank of its country and the standard conditions as per Reserve Bank of India Policy shall be applicable.

7. **Balance Payment:** Balance 10 percent payment shall be paid within 30 days of receipt of claim supported by the acceptance certificate issued by the Purchaser's representative.

**Payment of local currency portion including Agency commission, if any, including AMC shall be made in Indian currency within 30 days of presentation of claim supported by a Certificate from the purchaser declaring that the goods have been delivered and all other contract services have been performed.**

8. **Conversion Rates:** The conversion rates of foreign currency shall be taken into consideration as applicable on the date of opening of the tenders.

9. **Bid Security:** Bid security should be valid for 45 days beyond the validity of the bids

10. **Validity:** The tender should be valid at least 45 days from the date of opening of tenders.

11. **Clarifications on tenders:** During evaluation of the tenders, the purchaser may, at its discretion, ask the bidder for clarification of bids. The request for clarification and the response shall be in writing, and no change in prices or substance of the tender will be sought, offered or permitted.

12. **Purchaser's right to accept/or reject any or all the tenders:** The purchaser reserves the right to accept/or reject any or all the bids and to annul the bidding process and reject all the bids at any time prior of placing the supply order without assigning any reasons therefore without any obligations to inform the affected bidders.

13. **Taxes & Duties:** It will be the responsibility of the supplier for the payment of all taxes and duties to their respective Govt.

14. **Custom Duty:** Chaudhary Charan Singh Haryana Agricultural University, Hisar exempted from payment of Custom Duty as per notification issued by the Govt. of India. Hence no custom duty shall be paid except to the extent payable. However necessary documents, certificate in this regard shall be supplied by the Purchaser well in time only on receipt of information /documents regarding shipment of material.

15. **Liquidated damages:** The applicable rate of liquidated damages is 0.5% per week or part thereof and a maximum deduction/recovery is 10% of the contract price. This will be applicable when the material is not supplied during delivery period mentioned in the supply order and/or not installed within the stipulated period.

16. **Right to cancel the execution of supply order/contract:** When the required material is not supplied by the supplier within the delivery period as per contract/supply order and the liquid

order/contract and reserves the right to recover the Liquid damages out of the EMD/or Performance security besides other action as deemed proper.

**17. Delivery Documents** Within 24 hours of shipment, the supplier shall notify. The purchaser and the Insurance Company by cable or telex or Fax the full of the shipment including contract number, Description of Goods, quantity, the vessel, the bill of landing number and date, port of loading, date of shipment, port of discharge etc. The supplier shall mail the following documents to the Purchaser, with a copy to the Insurance Company:

- i) 4 copies of Supplier's Invoice showing Goods description, quantity, unit price and total amount.
- ii) Original and 4 copies of the negotiable, clean, on band bill of landing marked freight prepaid and 4 copies of non-negotiable bill of landing.
- iii) 4 copies of packing list identifying contents of each package.
- iv) Insurance Certificate.
- v) Manufacturer's/Supplier's Certificate.
- vi) Inspection Certificate issued by the nominated Inspection Agency and the Supplier's Factory Inspection Report
- vii) Certificate of Origin.
- viii) Excise Gate Pass (octroi receipts wherever applicable) duly sealed indicating payment made; and
- ix) Any of the documents evidencing payments of Statutory Taxes.

The above documents shall be received by the Purchaser at least one week before arrival of Goods at the port or place of arrival and, if not received, the Supplier will be responsible for any consequent expenses.

### **Instructions to bidder on Electronic Tendering System**

**These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.**

#### **1. Registration of bidders on e-Procurement Portal:-**

All the bidders intending to participate in the tenders process online are required to get registered on the centralized e - Procurement Portal i.e. <https://haryanaeprocurement.gov.in>. Please visit the website for more details.

#### **2. Obtaining a Digital Certificate:**

**2.1** The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

**2.2** A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details, please visit the website – <https://haryanaeprocurement.gov.in>.

Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details, please visit the website – <https://haryanaeprocurement.gov.in>.

- 2.3 The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4 The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://haryanaeprocurement.gov.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
- 2.5 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to **keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate /power of attorney / lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.
- 2.7 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
- 2.8 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

### 3 Pre-requisites for online bidding:

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Nextenders (India) Pvt. Ltd. or downloaded from the home page of the website - <https://haryanaeprocurement.gov.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

### 4 Online Viewing of Detailed Notice Inviting Tenders:

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal eProcurement system on the Home Page at <https://haryanaeprocurement.gov.in>.

### 5 Download of Tender Documents:

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

**7 Online Payment of Tender Document Fee, eService fee, EMD fees & Bid Preparation &**

**Submission (PQQ/ Technical & Commercial/Price Bid):**

**i) Online Payment of Tender Document Fee + e-Service fee:**

The online payment for Tender document fee, eService Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee shall be made by bidders/ Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT. The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

**ii) PREPARATION & SUBMISSION Of online APPLICATIONS/BIDS:**

Detailed Tender documents may be downloaded from e-procurement website (<https://haryanaeprocurement.gov.in>) and tender mandatorily be submitted online.

**Scan copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online PQQ/ Technical Envelope:** The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF /JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope. **FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)**

**8. ASSISTANCE TO THE BIDDERS:-**

Technical Support Assistance will be available between 09:00 am To 5:30 pm

From Monday to Friday -0172-2582008, 2582009.

Office will remain closed on Saturday, Sunday and National Holidays.

**Important Note:-**

All queries would require to be registered at our official email- [chandigarh@nextenders.com](mailto:chandigarh@nextenders.com) for on-time support. (Only those queries which are sent through email along with appropriate screenshots or error description will be considered as registered with the Help-desk). Contact our helpdesk on or before prior to 4 hours of the scheduled closing date & time of respective e-Auction/ Tender event. For queries pertaining to ePayment of EMD, please contact the helpdesk at least 2 business days prior to the closing date & time of eAuction/Tender event. Help-desk support will remain closed during lunch break i.e. from 1:30 PM up to 2:15 PM on each working day.

Office Address for Training workshop on 1<sup>st</sup>, 2<sup>nd</sup> Wednesday (from 3:30 pm up to 5:00 pm) of each month

*[Handwritten Signature]*

**Office Address for Training workshop on 1<sup>st</sup>, 2<sup>nd</sup> Wednesday (from 3:30 pm up to 5:00 pm) of each month**

Nextenders Pvt.LtdMunicipal FaridabadNear Opp. Faridabad	IndiaNextenders India Pvt.Ltd Corporation Public Health Division No 2 Hisar, B.K.Chowk, Model Town, Opp. N.D Gupta B.K.HospitalNIT, Hospital,	Nextenders (India) Pvt. Ltd. NirmanSadan (PWD B&R) Plot No.- 01, Basement, Dakshin Marg,Sec- 33 A, Chandigarh - 160020
<b>Contact for Training +91-90310335475</b>	<b>Contact for Training +91-9034357793</b>	<b>Contact for Training +91-2582008,2009</b>

**Help Desk contact details for Saturday and Sunday are as under for escalation Level-1**

**1.Mr.Lalit Saini – 9034357793**

**Email – [Chandigarh@nextenders.com](mailto:Chandigarh@nextenders.com)**

**Timings- 9:00 am to 5:30 pm**

**2.Mr. Tinku Singh-9310335475**

**Email – [Chandigarh@nextenders.com](mailto:Chandigarh@nextenders.com)**

**Timings-9:00 am to 5:30 pm**

**NOTE:-** Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://haryanaeprocurement.gov.in>.

For help manual please refer to the 'Home Page' of the e-Procurement website at <https://haryanaeprocurement.gov.in>, and click on the available link 'How to...?' to download the file.

**Guideline for Online Payments in e-tendering**

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing). Bidder shall proceed to select the tender he is interested in. On the respective Department's page in the e-tendering portal, the Bidder would have following options to make payment for tender document & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT

**Operative Procedures for Bidder Payments**

**A) Debit Card**

The procedure for paying through Debit Card will be as follows.

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal

- (ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

#### **B) Net Banking**

The procedure for paying through Net Banking will be as follows.

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal.

The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same. (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

#### **C) RTGS/ NEFT**

The bidder shall have the option to make the EMD payment via RTGS/ NEFT. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

I. Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.

ii. Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.

iii. Each challan shall therefore include the following details that will be pre-populated:

- Beneficiary account no: (unique alphanumeric code for e-tendering)
- Beneficiary IFSC Code:
- Amount:
- Beneficiary bank branch:
- Beneficiary name:

iv. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.

v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.

- v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.
- vi. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for real time validation. On clicking the same, system would do auto validation of the payment made.

Sr no.	Scenario	Do's / Don't's
	In the event of making Payment through NEFT/RTGS	<p><b>Do's</b></p> <ul style="list-style-type: none"> <li>• It is the bidder's responsibility to ensure that RTGS/NEFT payments are made to the exact details as mentioned in the challan which are:</li> <li>1) Beneficiary account no: &lt;client code&gt; + &lt;random number&gt;</li> <li>2) Beneficiary IFSC Code: As prescribed by ICICI Bank (this shall remain same across all tenders)</li> <li>3) Amount: As mentioned on the challan. It is specific for every tender/transaction</li> <li>4) Beneficiary bank branch: ICICI Bank Ltd, CMS</li> <li>5) Beneficiary name: As per the challan</li> <li>• For every tender, details in the challan are different and specific to that tender only. Bidder should not make use of a challan for making payment for another tenders'</li> <li>• It is advised that all the bidders make payment via RTGS/NEFT at least one day in advance to the last day of tender submission as certain amount of time is required for settlement and various parties are involved. The payment may not be available for the bidder validation. In such cases bidder may not be able to submit the tender</li> <li>• Bidder has to make only single payment against a challan as per the amount mentioned on the the challan.</li> <li>• Bidder must do the payment before tender validity gets expired</li> </ul> <p><b>Don't's</b></p> <ul style="list-style-type: none"> <li>• Bidder should not enter erroneous details while filling the NEFT/RTGS form at their bank. The following possibilities may arise:</li> <li>1) Incorrect IFSC code mentioned:- Transaction would be rejected and the amount would be refunded back in to the bidders account</li> <li>2) Incorrect Beneficiary account number mentioned(&lt;client code&gt; + &lt;random number&gt;):-</li> <li>a) In case, the beneficiary account number mentioned is incorrect the transaction would be rejected and the bid would not be accepted.</li> <li>3) Incorrect Amount mentioned: The amount would be rejected if the amount mentioned in while making the payment is incorrect. Such cases will be captured as unreconciled transactions and will be auto-refunded directly to bidder's account.</li> </ul> <p>In the event of any discrepancy, payment would not be considered and bidder would not be allowed to bid/ participate.</p> <ul style="list-style-type: none"> <li>• Bidder is not supposed to use challan generated in one tender for payment against another tender since details in the challan are unique to the tender and bidder combination.</li> <li>• Bidder must not make multiple or split payments against a particular challan. Any split payment received against the same challan will be refunded back to the bidder.</li> <li>• Bidder would not be entitled to claim that he is deprived of participating in the tender because his funds are blocked with the division on account of incorrect payment made by the bidder</li> </ul>

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