

**CCS HARYANA AGRICULTURAL UNIVERSITY, HISAR**  
**KRISHI VIGYAN KENDRA, MAHENDERGARH**

**TENDERS NOTICE**

1. Name and address of the Deptt.: **Krishi Vigyan Kendra, Mahendergarh**

Job description and other related activities/operation in detail: Contractual work for manual work i.e. **Technology Agent**

Under NMEO-OS (Cluster Frontline Demonstration (CFLD) – Oilseeds Project)

*Krishi Vigyan Kendra (KVK), Mahendergarh*

**Roles & Responsibilities:**

- Provided field-level technical support to oilseed farmers under the CFLD-Oilseeds Project.
- Conducted field visits to monitor crop progress, assess scheme implementation, and collect feedback.
- Collected real-time data using the Krishi Mapper mobile application for project monitoring and evaluation.
- Maintained systematic record-keeping and documentation related to field activities and farmer interactions.

2. Duration of the contract :      October, 2025 – March, 2026
3. Estimated cost                      :      Rs.50000-00(10000/month)
4. Earnest money                      :      Rs. 1000/-
5. Date of opening tender :      **03.11.2025 at 12:00 Noon**

**Terms and conditions of the tender:**

6. Tenders will be received by the office of KVK, Mahendergarh upto 03.11.2025 up to 11:00:00 AM and will be opened by the committee on 03.11.2025 at 12:00 Noon in the Sr. coordinator office in the presence of such tenders or their agents who may like to present. Tenders must be sent in a sealed envelope by due date or be delivered in person by the tenders or their agent to the Office of KVK, Mahendergarh. Tenders must be scribbled on the envelope as "Manual Contractual work of above mentioned work.
7. On the envelop tender's address be also given as From ..... (with) name and address of the quotee) on the other side of the envelop.
8. Earnest money amount to Rs. 1000/- must accompany each tender in the shape of National Plan Certificate/banker cheque/draft of any schedule bank at Mahendergarh and each tender is to be sent sealed cover super scribbled.
9. Tenders not accompanied with earned money in the shape of National Plan Certificate of deposited at cell receipt at any schedule bank at and the amount of earned money pledged to the Sr. Coordinator, Mahendergarh shall not be considered. In case of non acceptance of the tenders, the amount shall be refunded to them on the same day.
10. Confidential tenders are liable to be rejected.
11. The contractor shall be required to sign the contract agreement on the bond paper of Rs.15/- on the prescribed form within 3 days of the intimation of acceptance of tender to him. Failure on his part to do so may result in invalidation of the contract and for failure of the earned money.
12. Income tax @ 2.00% to be deducted from the bill (s) at source.
13. The contractor will have to execute the job within the given time and no request for extension of time shall be entertained except in unforeseen circumstances.
14. Payment will be made after completion of the job satisfactorily on monthly basis.
15. The contractor shall be responsible for observance of the provision of the contract labour (Regulation and Abolition) Act, 1970. The university shall not be responsible for it in any manner.
16. In case of any loss due to negligence of contractual workers, the contractor shall be responsible to make good loss to the University failing which the amount of loss shall be recovered/adjusted from earnest money.
17. It will be sole responsibility of the contractor to compensate the labour on account of injury, loss of life or limb in accordance with the law in force for the time being. The university will in no way be responsible for such loss.

18. The contractor shall be required to provide small implements (hand tools) at the site if necessary.
19. It will also be responsibility and liability of the contractor to adhere to the provisions of the ESI and provide fund Act and in case they are not followed properly, he himself be responsible for it.
20. In case of breach terms and conditions of the contract or any of them, the contract shall be cancelled and contractor blacklisted. The remaining job shall be got done at the risk and cost of the contractor who has defaulted.
21. The University reserves the right of supervision. Transport for transporting labour will not be provided by the University.
22. The parties may visit the site and contract office of Sr. Coordinator, KVK, Mahendergarh, CCS HAU for this purpose before submitted their tenders.
23. In case of any dispute between the parties the same will be referred to arbitration of the Vice-Chancellor and his decision shall be final. The provision of Indian Arbitration Act shall apply to these proceedings.
24. The contractors should abide by the following provisions strictly:-
  - a) Workers are paid wages by 7<sup>th</sup> of every month by the contractors.
  - b) Workers are paid the minimum wages at least as provided under the Minimum Wages Act.
  - c) Wages slips are issued regularly to the workers by the contractors
25. No other members of contractor's family should quoted rates for the work.

  
Sr. Coordinator 27/10/25  
Sr. Coordinator  
Krishi Vigyan Kendra  
Mahendergarh

Endst. No. KVK/M/25-26/1207-12

Dated: 27.10.2025

A copy of the above is forwarded to the following for information and necessary action:

1. Deputy Commissioner, Narnaul.
2. Labour Incharge, Narnaul
3. Municipal Committee/ Corporation, Narnaul/ Mahendergarh
4. Tehsildar, Mahendergarh
5. BDPO, Mahendergarh
6. All Contractors, Local Area m/gallh