

Through email

From

The Director Stores & Purchase,  
CCS Haryana Agricultural University  
Hisar

To

1. M/s Sigma Gases and Services,  
B-34, DDA Sheds, Okhla Industrial Area  
Phase-II, New Delhi-110020  
Tel.No. 011-26388496, 41610056, 41407408  
Mob.9811077034, 9811088868  
email: [sigmagases@gmail.com](mailto:sigmagases@gmail.com), [sigmagas@vsnl.net](mailto:sigmagas@vsnl.net)
2. M/s HD Consortium India Ltd.,  
A-20, Okhla Industrial Area,  
Phase-1, New Delhi-110020  
Phone:+91-11-26813872, 26813873  
Email: [sales@hdcindia.com](mailto:sales@hdcindia.com), [service@hdcindia.com](mailto:service@hdcindia.com)
3. M/s Percon Instruments & Services Pvt. Ltd.,  
M-3, Balrama House, Commercial Complex,  
KaramPura, New Delhi-110015  
Tel.011-25920245/46  
Email: [perconinstruments@gmail.com](mailto:perconinstruments@gmail.com)

Memo. No. SPO/P1/2025/ 4831-35~

Dated: 6/3/2025

**Subject: Rate contract for the purchase of High Purity Gases, Cylinders and Regulators for the period ending 31.03.2026**

Dear Sirs,

It is understood that you are Manufacturer/Authorized Dealer/Stockist for the above item. The University is interested to enter into Rate Contract with your firm for the purchase of this item for the period ending **31-03-2026**. You are, therefore, requested to quote your rates, terms and conditions for the same by the specified date **as per Annexure-I enclosed**.

2. In case, the above mentioned item(s) is/are on Rate Contract with DGS&D/DS&D (Haryana)/GeM, an authenticated copy of the same may be supplied alongwith your offer. In case, no Rate Contract has been finalized till date with these authorities, a copy of such Rate Contract, as and when finalized, may be supplied to this office during the currency of the University's Rate Contract.

3. The following terms may please be spelt out in your offer clearly:

- i) Rates (Enclose authenticated price list) or quote rates
- ii) Discount
- iii) F.O.R.
- iv) Taxes (in percent). Please note that we do not issue Form 'C' or 'D'
- v) Other levies viz., Excise Duty/Custom Duty etc.
- vi) Payment terms
- vii) Delivery period
- viii) Guarantee/Warranty
- ix) After Sale Service
- x) Installation Charges
- xi) Any other charges, if any

4. The University Campus is situated outside the Municipal Limits, and as such no Octroi is payable, if the material is supplied by Rail at the University directly. In case, packing, forwarding, freight and insurance charges etc. are required to be paid by the University, you will have to supply Actual Payees Receipts thereof. **The charges, not mentioned in your quotation, shall not be paid by the University in any case.**

5- As a general policy, the University tries to make 100% payment within 15 days of receipt of material subject to proper installation, wherever applicable and satisfaction of the Inspection Committee. No advance payment or payment against documents through Bank shall be made.

6. A security of Rs. 25000.00 in the shape of Fixed Deposit Receipt/Deposit at Call in favour of undersigned valid upto 30-06-2026 may be furnished with the offer. The security by other means except FDR/DAC is not acceptable. In case, the Rate Contract is not executed as per the settled terms and conditions, security can be forfeited, besides taking other action as deemed proper by the University. No firm with whom Rate Contract is approved by the University is exempted from depositing the security.

7. The articles of fragile nature, particularly glasswares etc. shall be accepted through personal delivery or else the transit risk shall be to your account. The samples can be asked for, wherever required.

8. The following certificates may please be recorded in your offer.

- i) That we are maintaining only one countrywide price list applicable to all the customers on which the present rate contract is based.
- ii) That the rates, and terms and conditions offered to CCSHAU are in no way inferior to those being offered to other Govt/Semi-Govt. Departments/Institutions including DGS&D/DS&D (Haryana)
- iii) That in case, the rates are reduced/or more discount including any special incentive for sales promotion is offered by you during the currency of rate contract, the University shall be informed promptly
- iv) That the discount offer to the CCSHAU is the same as is being offered by you to other institutions throughout India including other SAU's/ICAR Institutes/ Govt. Deptts./ Research Institutes and in case any discrepancy is found you are liable to bear penalty alongwith action such as blacklisting, debaring etc.  
**(To be got furnished from the Manufacturer/Principal firm)**  
That the discount offer to the CCSHAU is the same as is being offered by you to other institutes/ Govt. Deptts./ Research Institutes throughout Haryana and in case any discrepancy is found you are liable to bear penalty alongwith action such as blacklisting, debaring etc.  
**(To be got furnished from the Local Authorized Dealer)**
- v) That you have not been debarred/blacklisted by DGS&D/DS&D (Haryana) or any State Govt., University etc.

9. Copy of proof of your being Manufacturer/Authorized Dealer/Distributors must accompany your offer.

10. It may please be certified that no Family Member of your Concern is serving in this University. In case it is found that any Member belonging to the Family of your Concern is a University employee, the quotations/ tenders sent by you will be rejected outrightly.

11. The University is registered with the Dept. of Scientific & Industrial Research, Ministry of Science & Technology, New Delhi in the terms of Govt. Notification No.51/96-Custom dated 23 July, 1996 vide Registration No. TU/V/RG-CDE (74)/2020 dated 24.02.2021 upto 31.08.2025. Thus the University is exempted from the payment of custom duty for which the necessary certificates are issued by the University and you are, therefore, requested to submit the rate contract offer with custom duty exempted prices so that benefit of Custom Duty may be availed. In case no separate rates are offered a certificate must accompany your rate contract offer that no custom duty is being charged from the University by including the same in the prices offered to the University.

12. The sealed offers, complete in all respects, must reach the Office of the undersigned latest by **24.03.2026** by **10.00 a.m.** The offers shall be opened on the same day at **11.00 a.m.** in his Office. "RATE CONTRACT OFFER FOR THE SUPPLY OF \_\_\_\_\_ DUE ON \_\_\_\_\_" may please be superscribed on the envelope

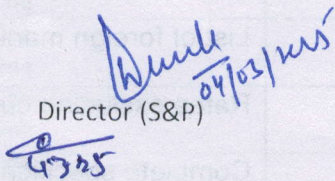
13. In case, any other information/clarification is required, please contact the undersigned at Tele. No.01662-284317 & 255419 on any working day (Monday to Saturday except 2<sup>nd</sup> Saturday) during office hours (9.00 a. m. to 5.00 p.m. during August to April and 7 a.m. to 2.00 p.m. during May to July).

14. The offer received late/or incomplete shall be rejected. The dispute, if any, shall be subject to jurisdiction of Courts at Hisar. Any other jurisdiction mentioned in the offer or invoice of the manufacturers/dealers etc. shall be invalid and shall have no legal sanctity.

15. The Check List is sent herewith for further necessary action.

Yours sincerely,

Encl: Check List  
& Annexure-1

  
Director (S&P)

CC:

1. Incharge, Computer Section, COBS&H, CCSHAU, Hisar for placing it on Univ. Website
2. SSS (internal)

Check List

| Sr. No. | Points   |
|---------|--|
| 1       | Authenticated Price List   |
| 2       | Discount   |
| 3       | FOR  |
| 4       | GST  |
| 5       | Duties   |
| 6       | Payment term   |
| 7       | Delivery Period  |
| 8       | Guarantee/warranty   |
| 9       | After Sale Service   |
| 10      | Installation charges   |
| 11      | Other charges  |
| 12      | Security   |
| 13      | Usual Certificates   |
| 14      | Proof of Manufacturer Certificate  |
| 15      | List of foreign manufacturing firm/scope of rate contract  |
| 16      | Rates excluding custom duty/including custom duty  |
| 17      | Complete specifications with catalogue No.   |
| 18      | Supply by  |
| 19      | Validity   |
| 20      | Name & complete address of the authorized dealer/Supplier (No other new dealer/Supplier of the firm after this Offer will be accepted) |

Signature with stamp

Annexure-I

| S.No. | Description  | Qty.   | Rates (Rs.) |
|-------|--|--|-------------|
| 1     | Nitrogen Gas-Grade I (GC Grade)  | 7.0 Cu.Meter   |             |
| 2     | Hydrogen Gas-Grade I (GC Grade)  | 7.0 Cu.Meter   |             |
| 3     | Zero Air Gas-Grade I (GC Grade)  | 7.0 Cu.Meter   |             |
| 4.    | Nitrogen Gas – Commercial Grade  | 7.0 Cu. Meter  |             |
| 5     | Carbon dioxide Gas   | 30 Kg.   |             |
| 6     | Argon Gas – Grade I  | 7.0 Cu.Meter   |             |
| 7     | Helium Gas – Grade I   | 7.0 Cu.Meter   |             |
| 8     | (i) Oxygen Gas – Commercial Grade  | One Cylinder   |             |
| 9     | Acetylene Gas –Instrument Grade  | 6.5 Cu. Meter  |             |
| 10    | New Empty High Pressure seamless gas cylinder of 47 litre water capacity, complete with neck ring and valve and suitable for above gases along with certificate from CCE, Nagpur   | One  |             |
| 11    | Nitrous Oxide Gas –Instrument Grade  | 20.0 Cu.Meter  |             |
| 12    | New Empty Acetylene Gas Cylinder of 41 litre water capacity, complete with valve and guard alongwith certificate from CCE, Nagpur  | One  |             |
| 13    | Double stage double meter stainless steel body regulator fitted with stainless steel diaphragm and stainless steel pressure gauges suitable for above gases  | One  |             |
| 14    | Double stage double meter chrome plated brass regulator fitted with stainless steel diaphragm suitable for<br>a) Nitrogen<br>b) Hydrogen<br>c) Air<br>d) Acetylene<br>e) Argon<br>f) Helium<br>g) CO <sub>2</sub><br>h) Oxygen<br>i) Nitrous | One<br>One<br>One<br>One<br>One<br>One<br>One<br>One<br>One<br>One |             |
| 15.   | Single Cylinder Trolley  | One  |             |

**Terms and Conditions:**

|                        |  |
|------------------------|--|
| Delivery               |  |
| GST                    |  |
| Payment                |  |
| Delivery Pd.           |  |
| Validity               |  |
| Price                  |  |
| Transportation Charges |  |
| Forwarding Charges     |  |

Signature with Stamp

4325

*[Handwritten Signature]*  
04/03/2025  
04.03.25

List of Items:

| Sr. No. | Items  |
|---------|--|
|         | <b>Gases</b>   |
| 1.      | NO <sub>2</sub>  |
| 2.      | H <sub>2</sub> S   |
| 3.      | NH <sub>3</sub>  |
| 4.      | Acetone  |
| 5.      | Ethanol  |
| 6.      | CO   |
| 7.      | NO   |
| 8.      | CH <sub>4</sub>  |
| 9.      | methanol   |
| 10.     | n-butanol  |
| 11.     | <b>Gas cylinders</b>   |
| 12.     | Empty gas cylinder of 10 L water capacity  |
| 13.     | <b>Cylinder regulators</b>   |
| 14.     | Double stage double meter stainless steel body regulator fitted with stainless steel diaphragm and stainless steel pressure gauges suitable for mixture of gases |

*Rit*

17.3.2025

Prof. & Head  
Department of Physics  
CCS HAU, HISAR