

COLLEGE OF AGRICULTURE, KAUL (KAITHAL)

CCS Haryana Agricultural University

(Established by parliament Act 16 of 1970)

COA/K/25/566

TENDER NOTICE

DI 13/03/25

Scaled tenders are hereby invited upto 24 03 2025 by 04.00 p.m. for various field operations and dairy work (on need basis) to be performed on contract basis at College of Agriculture, Kaul (Kaithal) during the period 03/2025 to 04/2026. Interested contactors are requested to submit their tender on prescribed form (Tender Form) alongwith earnest money in the shape of demand draft in favour of "Comptroller, CCS HAU, Hisar" in sealed cover by post or in person in the office of the undersigned by due date and time. The tender shall be opened on 25 03 2025 at 11:00 a.m. by the concerned committee in the presence of contractors who would like to be present at that time. The quotations received late, without the earnest money and quotation with overwriting/cutting shall not be considered. The earnest money of unsuccessful tenders will be refunded in due course. The tender form details of works and terms and conditions can be obtained from the office of the undersigned on any working day against payment of Rs. 100/- per tender. The rate of each operation is to be quoted separately in each of the tender form respectively. However, the tenders will be given to the contractor whose overall rate is found lowest in each section/unit of work. If the tender is not opened on the said date due to administrative reasons the same shall be opened on the next working day at 11:00 a.m. However, due to unavoidable circumstances the opening of tenders may be deferred. The brief detail of various field operations is as under:-

Sr. No.	Section	Estimate of Expenditure (Rs.)	Earnest Money
1.	Farm Section- A. Experiment of Students (Operations of paddy) B. Operations of General Paddy C. Operations of General Wheat D. Harvesting & Threshing of Mustard	113225/-	2270
2.	Dairy Unit:- A. Cutting of green fodder, chaffing and feeding of animals etc., Cleaning of Dairy & handling of animals, watch and ward of Dairy unit, Making Wheat Bhusa from fields of COA, Kaul, RRS, Kaul and transportation of the same and other related work, sowing of crops (2.5 acre), lifting & disposal of dung, selling of milk etc. B. Making of wheat Bhusa from COA. Kaul & RRS, Kaul' Field	358000/-	7160
3.	Soil Science Section:- A. Experiment of Rice Crop B. Experiment of Wheat Crop	39720/-	800
4.*	Entomology Section:- A. Research Experiment of Ph. D. Student on Rice Crop	39585/-	800

Note:-

1. The above said work is tentative. Work can be increased /decreased depending upon the actual need at the time of operations. The rates of operations are also tentative. Actual rates may vary at time of finalization of tender.
2. The committee has the right to reject/cancel the tender without giving reasons and negotiation of rates.

M Chaudhary

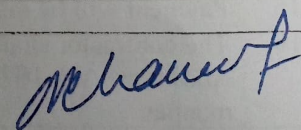
Principal
College of Agriculture, Kaul

TERMS AND CONDITIONS OF THE TENDER

1. Tender will be received by the Principal, COA, Kaul, upto **04.00 p.m. on 24.03.2025** and will be opened by the committee on **25.03.2025 at 11.00 a.m.** in the office of Principal, COA, Kaul, in the presence of such tenderers or their agents who may like to be present. Tenders can be sent by post in a sealed envelope by due date or to be delivered in person by the tenderers or by their agent to the office of the undersigned. Tenders must be submitted on prescribed proforma obtainable from the office of the undersigned and also with the super subscribed on the envelope "Tender for contractual work at COA, Kaul of _____ (name of the work)" with name and address of the quote on the envelope. The registered firms shall be submitted with firm registration No ESI No., PF No., Labour licence No., GST No., Service tax No. (if any), phone No., PAN, and other related information. The contractor is required to quote the rates including of Govt/DC/HKRNL rates +Service Charges +TDS etc. On which he wants to take contract otherwise the Committee reserves the right to reject the tenders. Rates will be accepted only on unit work basis and not on Lump-sum basis (in case of unit work). The rate of each operation is to be quoted separately in each of the tender form respectively. However, the tenders will be given to the contractor whose overall rate is found lowest in each section/unit of work.
2. Earnest money must be accompanied with each tender in the shape of deposit at call receipt/draft of any scheduled bank in favour of Comptroller, CCS HAU, Hisar payable at Kaul (Kaithal) and each tender is to be sent under sealed cover.
3. Tenders not accompanied by earnest money in shape mentioned above shall not be considered and in case of the non-acceptance of the tender, the deposit call receipt/draft shall be refunded on the same day.
4. Conditional tenders are liable to be rejected.
5. The contractor shall be required to sign the contract agreement on the bond paper of Rs.10/- on the prescribed form within ten days of the intimation of the acceptance of the tender to him. Failure of the same, the earnest money shall be forfeited and may result into invalidation of contract. Extension for submission of bond paper can be extended by the Principal only if reason for delay found satisfactory.
6. The contractor will obtain a licence (If required) for carrying out the assigned work. It will be absolutely essential if at any point of time the contractor is required to engage 20 or more workers for the job. It may be noted that want of licence is culpable and punishable under law.
7. The contractor should not show at any point of time that the deptt. had any control and supervision over the working of workers of the contractor except in the matter of:
 - a) That the wages paid to the workmen of the contractor are as per minimum wages act and working hours fixed for them.
 - b) That the quality of work done by the workmen of the contractor was as per requirement.
 - c) That the discipline of the workers of the contractor must always remain in the charge of the contractor himself. Similarly, the leave to the workmen must be sanctioned by the contractor himself and not by the department or the representative of the deptt.
 - d) That the deptt. shall not provide any advance to the employee of the contractor. It is the responsibility of the contractor himself to regulate it. The contractor should be required maintain all type of record in respect of his workers.
8. The contractor will comply with the obligation of providing various amenities such as canteen, refreshment room, toilet etc. to the workers where the number of workmen exceeds twenty.
9. The agreement must disclose the names, parentage, and address of contractor and exact nature of the job.
10. The agreement will not at any point of time give any impression that it is sham transaction or that it is being used as a tool to deprive the workers of their right.
11. The contractor will pay the minimum wages at least as provided under the Act/provision/instruction as per Govt./HKRNL/DC rates issued from time to time.
12. The acceptance of the tenders will rest with Principal, COA, Kaul who is not bound to accept the lowest tender and reserves the authority to reject any or all the tenders without assigning any reason therefore. All tenders in which the conditions are not fulfilled will be rejected.
13. Income tax (TDS) will be deducted from the bill(s) at source.
14. The contractor will have to execute the job within the given time and no request for extending of time shall be entertained except in unforeseen circumstances (in case to time bound work).
15. Payment will be made after the completion of job satisfactorily on monthly basis.
16. The contractor shall be responsible for observance of the provisions of the Contract Labour (Regulation and Abolition) Act, 1970 and Industrial Disputes Act, 1947. The University shall not be responsible for it in any manner.
17. In case of any loss due to negligence of contractual workers the contractor shall be responsible to make good loss to the Principal, COA, Kaul failing which the amount of loss shall be recovered/adjusted from earnest money/bill.

M. Chauhan

18.	It will be sole responsibility of the contractor to compensate the labour on account of injury, loss of life or limb in accordance with the law in force for time to time. The University will in no way be responsible for such loss.
19.	The contract can be further extended by the competent authority after satisfactory work done by the contractor if required.
20.	It will also be the responsibility and liability of the contractor to adhere to the provisions of the ESI, LWF, GSLIS and Provident Fund Act and in case they are not followed properly, he himself will be responsible for it.
21.	In case of breach of terms and conditions of the contract or any of them or the work got done by the contractor has not been found satisfactory, the contract shall be cancelled and the contractor may be blacklisted. The remaining job shall be got done at the risk and cost of the contractor who has defaulted.
22.	The University reserves the right of supervision. Transport for transporting labour will not be provided by the university.
23.	In case of any dispute between the parties the same will be referred to the Arbitration of the Vice-Chancellor and his decision shall be final. The provisions of Indian Arbitration Act shall apply to these proceedings.
24.	The service provider will be bound to abide by the following provisions strictly with respect to workers. a) Workers may be paid wages every month through RTGS/Aadhar Linked Bank A/c. b) Workers may be paid at least minimum wages as provided under minimum wages Act and working hours may be fixed for them. c) Wages slip may be issued regularly to the workers by the service provider.
25.	The contractor must obtain license from the Labour Department if required/applicable and submit to the authorities.
26.	Service provider/Contractor will be liable to pay an appropriate fine as assessed if work is not completed/delayed.
27.	The suitability and assessment for the no. of persons vis-à-vis-men hours (full/part time) as may be required shall be decided by the service provider in consultation with the concerned department from time to time.
28.	The rates quoted by the service provider must include minimum wages rates, all applicable taxes and his profit. The TDS will be deducted as per rules, agency will be liable for other liabilities as per labour laws/rules (If falls). The contractor will comply with the instructions issued by the State Govt. vide No. 43/5/2001-GSI dated 16-2-2009 and No. 43/5/2001-3 GS-II dated 20-2-14 and adopted by this University vide Memo No. Admn. R.1/5655-5772 dated 10-4-14 and Haryana Govt. letter No. 16/7/2015-IGSII dated 6 th April 2015 and adopted by this University vide Endst. No. R-1/015/M-108/6653-6775 dated 4-7-15 where ever applicable.
29.	The contractor shall be required to provide Cleaning implements/agricultural implements (hand tools) i.e. Tractor trolley, Cleaning machine, Broom, wiper, water pipe, Dust pan, mop, Kassi, Khurpi, Danti, Kulhari, Aari, Hedge shear, Scateur, tasala etc. and skilled/unskilled labour. He will have to work as per instructions given by the Farm Manager/ Agril. Inspector/ Research Associate/Lab. In-charge/concerned In-charge at the site.
30.	The parties may visit the site and contact the Principal, CCS HAU College of Agriculture, Kaul for this purpose before submitting their tenders.
31.	The inputs like fertilizers, pesticides as per the package and practices of CCS HAU, Hisar will be provided by the university free of cost and will be applied by the Contractor under the supervision of Incharge concerned. Natural fertilizers/bio-fertilizers/compost/bio-pesticides will be prepared by the Contractor by using orchard waste. However, tractor and machinery whichever is available with the department will be provided for intercultural operations.
32.	The rate of the each operation is to be quoted separately in each of the tender form respectively. However the tenders will be given to the contractor whose overall rate is found lowest in each section/unit/ of work.
33.	The contractor may certify in his quotation that no other member of his family has quoted rates for this work.
34.	Any legal dispute will be subject to the Distt. Court, Kaithal.
35.	Any other condition as laid down by the university, if required.



Principal, COA, Kaul