The Director (Stores & Purchase), CCS Haryana Agricultural University,

Hisar

M/s.

Memo No: 4868 - 77Dated: $\frac{7}{3}\frac{9}{2026}$

Subject:

Rate Contract for the purchase of Display Panel Boards, Translites, Banners etc. for the period ending 31-03-2026.

Dear Sirs,

It is understood that you are manufacturer/ an authorized dealer/stockist for the above item. The University is interested to enter into rate contract with you for the purchase of **Display Panel Boards, Translites, Banners etc. for the period ending 31.03.2026 in various sizes as per the list enclosed**. You are, therefore, requested to quote your rates, and terms and conditions for the same by the specified date.

2. In case, the above mentioned item(s) is/are on rate contract with DGS&D/DS&D (Haryana), an authenticated copy of the same may be supplied alongwith your offer. In case, no rate contract has been finalized till date with these authorities, a copy of such rate contract, as and when finalized, may be supplied to this office during the currency of the University's rate contract.

3.

-

The following terms may please be spelt out in your offer clearly:

- 1. Rates (Enclose authenticated price list)
- 2. Discount
- 3 F.O.R.
- 4. Taxes (in percent). Please note that we do not issue For 'C' or 'D'
- 5. Other levies viz., Excise Duty etc.
- 6. Payment terms
- 7. Delivery period
- 8. Guarantee/Warranty
- 9. After Sale Service
- 10. Installation charges
- 11. Any other charges, if any

4. The University Campus is situated outside Municipal Limits, and as such no Octroi is payable, if the material is supplied by Rail at the University directly. In case, packing, forwarding, freight and insurance charges etc. are required to be paid by the University, you will have to supply Actual Payees Receipts thereof. The charges, not mentioned in your <u>quotation, shall not be paid by the University in any case</u>.

From

To

5. As a general policy, the University tries to make 100% payment within 15 days of receipt of material subject to proper installation, wherever applicable and satisfaction of the Inspection Committee. No advance payment or payment against documents through Bank shall be made.

6. A security of Rs. 25000.00 in the shape of Fixed Deposit Receipt/Deposit at Call in favour of undersigned valid upto 31-05-2026 may be furnished with the offer. The security by other means except FDR/DAC is not acceptable. In case, the rate contract is not executed as per the settled terms and conditions, security can be forfeited, besides taking other action as deemed proper by the University. No firm with whom rate contract is approved by the University is exempted from depositing the security.

7. The articles of fragile nature, particularly glass wares etc. shall be accepted through personal delivery or else the transit risk shall be to your account. The samples can be asked for, wherever required.

8.

- The following certificates may please be recorded in your offer.
- 1. That we are maintaining only one countrywide price list applicable to all the customers on which the present rate contract is based.
- 2. That the rates, and terms and conditions offered to CCSHAU are in no way inferior to those being offered to other Govt/Semi-Govt. Departments/Institutions including DGS&D/DS&D (Haryana)
- 3. That in case, the rates are reduced/or more discount including any special incentive for sales promotion is offered by you during the currency of rate contract, the University shall be informed promptly
- 4. That the discount offered to CCSHAU is the same as is being offered by you to your Distributors.
- 5. That you have not been debarred/blacklisted by DGS&D/DS&D (Haryana) or any State Govt., University etc.

9. Copy of proof of your being manufacturer/authorized dealer/distributors must accompany your offer.

10. It may please be certified that no family member of your concern is serving in this university. In case it is found that any member belonging to the family of your concern is a University employee, the quotations/ tenders sent by you will be rejected outrightly.

11. The sealed quotations, complete in all respects, must reach the Office of the undersigned latest by 24.03.2025 by 11.00 a.m. The quotations shall be opened on the same day at 11.00 a.m. in this Office. "QUOTATIONS FOR THE Display Panel Boards Translites, Banners etc. DUE ON 24.03.2025 may please super scribed on the envelope.

12. In case, any other information/clarification is required, please contact the undersigned at Tele. No.01662-284317 & 255419 on any working day (Monday to Saturday except 2nd Saturday & 4th Saturday) during office hours (9.00 a. m. to 5.00 p.m. during August to April and 7 a.m. to 2.00 p.m. during May to July)

| r. No. | Name & Specifications |
|--------|--|
| 1. | F/L Flex Printing (banner) without Fitting |
| 2. | F/L Flex Printing on Star Media (banner) without Fitting |
| 3. | Digital Printing on Vinyl with Lamination |
| | Sun-Board Pasting (Sun-Board Sheet 3mm) |
| 4. | Iron Frame with Aluminum Beading & Pasting |
| 5. | |
| 6. | Mat/Glossy Lamination Panel Display Board B/L flex type with vinyl tape (Glow signs) |
| 7. | i) Flex and vinyl Avery Denison XL 5010 series ii) Structure: MS Pipe covered with 26 gauge GI Sheet with ISI certified branded elect. Fixture Vinyl tape for letters |
| 8. | Panel display board illuminated Translate Digital Printing. i)Aluminum frame section 3 mm thick with bidding ii)Translate to be laminated inserted in sheets of acrylic |
| 9. | Panel display board illuminated without Translate Digital Finning inserts (only box) i)Aluminum frame section 3mm thick with bidding ii) Translate to be laminated and inserted in two sheets of acrylic. iii) ISI certified branded elect. Fixture. |
| 10. | Panel display board sun-board type i) 3 mm sun-board ii) Vinyl tape |
| 11. | Panel display board sun-board ply frame i) 2 mm sun-board ii) Ply ¹ / ₂ " inch iii) Printing digital |
| 12. | Panel display board sun-board ply frame with viny tape i) 2 mm sun board ii) ISI Ply ½ inch |
| | in) Winyl tape for letters Panel display board Flex with Rectangular pipe with Digital |
| 13. | Printing: i) Flex F/L ii) Rectangular pipe 1"x1 |
| 14, | Panel display board with Rectangular pipe with Vinyi tape j) 3 mm Sun-board ii) Rectangular pipe 1 x1" iii) Vinyi tape for letters |
| 15 | i) VinyPupe for the Avery Denison XL 5010 series i) Flex Avery Denison XL 5010 series ii) Rectangular pipe F x1⁵ iii) Digital Printing (This time V nyl printing and pasting) |

List of items to be taken on Rate Contract for the period ending 31.03.2026.

| Panel display board illuminated Translate Digital Printing Box: |
|---|
| (Only Box) |
| i) Translate box made of Aluminum quarter round white Powder |
| Coated section and chromium corner with fore feet. |
| ii) Tube light fixtures heaving electronics choke (ISI mark) |
| iii) With 5" depth |
| iv) Acrylic sheet, thinness 2mm double |
| v) Backside will be covered by GI Sheet |
| Translate Digital Printing with Lamination |
| Name Plate with Digital Printing Size 18" x 6" |
| i) Sun-Board sheet: 6 mm |
| ii) Clear sheet 2 mm |
| iii) Translite Digital Printing with Laminations |
| iv) Steel Net-Bolts : 3/4" |
| Panel Display Board with Golden Tape |
| i) Acrylic Sheet : 6 mm |
| ii) Tape : Reflecting (Any colours) |
| iii) Steel Net-Bolt : 1.5" |
| Computerized Panel Display Board |
| i) Size 4' x 9' |
| ii) Size 6'x1.25' Upper |
| Digital Banner with Roll-up Stand |
| Terms & Conditions:- |
| GST |
| Payment |
| FOR |
| Delivery |
| Rate charges as per |
| Installation charges |
| Guarantee/warranty |
| Other charges |
| |

13. The offer received late/or incomplete will be rejected. The dispute, if any, shall be subject to jurisdiction of Courts at Hisar. Any other jurisdiction mentioned in the quotations or invoices of the manufacturers/dealers etc. shall be invalid and shall have no legal sanctity.

Yours faithfully

Encl: List of items

Films Director (Stores & Burchase)

CC: 1. Stenographer (internal)

2.

² The Incharge Computer Centre, COBS&H with the request to place the NIQ on the University Website for wide publication.

From

The Director (Stores & Purchases), CCS Haryana Agricultural University Hisar

7/3/2025

Memo. No. SPO/P4/2025/ 4878-89

То

M/s As per mailing list

Dated:

Subject:

Rate contract for the purchase of Rewinding of electric Motors (Copper winding) for the period ending 31.03.2026

Note:

Please supply Ph. No./Mobile No. and e-mail with your reply/quotations.

Dear Sir,

It is understood that you are Manufacturer/Authorized Dealer/Stockist for the brand/Co./product range mentioned in the subject cited above. The University is interested to enter into Rate Contract with your firm for the purchase of items as per list enclosed for the period ending **31.03.2026**. You are, therefore, requested to quote your rates, terms and conditions for the same by the specified date as per proforma attached.

2. In case, the above mentioned item(s) is/are on Rate Contract with DGS&D/DS&D (Haryana)/GeM, an authenticated copy of the same may be supplied alongwith your offer. In case, no Rate Contract has been finalized till date with these authorities, a copy of such Rate Contract, as and when finalized, may be supplied to this office during the currency of the University's Rate Contract.

3.

The following terms may please be spelt out in your offer clearly:

- Rates (Enclose authenticated price list) or quote rates
- ii) Discount
- iii) F.O.R.

i)

- iv) Taxes (in percent). Please note that we do not issue Form 'C' or 'D'
- v) Other levies viz., Excise Duty/Custom Duty etc.
- vi) Payment terms
- vii) Delivery period
- viii) Guarantee/Warranty
- ix) After Sale Service
- x) Installation Charges
- xi) Any other charges, if any

4. The University Campus is situated outside the Municipal Limits, and as such no Octroi is payable, if the material is supplied by Rail at the University directly. In case, packing, forwarding, freight and insurance charges etc. are required to be paid by the University, you will have to supply Actual Payees Receipts thereof. The charges, not mentioned in your quotation, shall not be paid by the University in any case.

5- As a general policy, the University tries to make 100% payment within 15 days of receipt of material subject to proper installation, wherever applicable and satisfaction of the Inspection Committee. No advance payment or payment against documents through Bank shall be made.

6. A security of ₹ 25000.00 in the shape of Fixed Deposit Receipt/Deposit at Call in favour of undersigned valid upto 30.06.2026 may be furnished with the offer. The security by other means except FDR/DAC is not acceptable. In case, the rate contract is not executed as per the settled terms and conditions, security can be forfeited, besides taking other action as deemed proper by the University. No firm with whom rate contract is approved by the University is exempted from depositing the security.

The articles of fragile nature, particularly glasswares etc. shall be accepted through personal delivery or else the transit risk shall be to your account. The samples can be asked for, wherever required.

The following certificates may please be recorded in your offer.

- That we are maintaining only one Countrywide Price List applicable to all the customers i) on which the present Rate Contract is based.
- ii) That the rates, and terms and conditions offered to CCSHAU are in no way inferior to those being offered to other Govt/Semi-Govt.Departments/Institutions including DGS&D/DS&D (Haryana)
- iii) That in case, the rates are reduced/or more discount including any special incentive for sales promotion is offered by you during the currency of Rate Contract, the University shall be informed promptly
- iv) That the discount offer to the CCSHAU is the same as is being offered by you to other institutions throughout India including other SAU's/ICAR Institutes/ Govt. Deptts./ Research Institutes and in case any discrepancy is found you are liable to bear penalty alongwith action such as blacklisting, debarring etc.

(To be got furnished from the Manufacturer/Principal firm)

That the discount offer to the CCSHAU is the same as is being offered by you to other institutes/ Govt. Deptts./ Research Institutes throughout Haryana and in case any discrepancy is found you are liable to bear penalty alongwith action such as blacklisting, debarring etc.

(To be got furnished from the Local Authorized Dealer)

v) That you have not been debarred/blacklisted by DGS&D/DS&D (Haryana) or any State Govt., University etc.

Copy of proof of your being manufacturer/authorized dealer/distributors must accompany

your offer.

9.

It may please be certified that no Family Member of your concern is serving in this University. In case it is found that any Member belonging to the Family of your Concern is a University Employee, the quotations/ tenders sent by you will be rejected outrightly.

The sealed quotation, complete in all respects, must reach the Office of the undersigned latest by 24.03.2025 by 10.00 A.M. The offers shall be opened on the same day at 11.00 a.m. in this Office. "RATE CONTRACT OFFER FOR THE SUPPLY OF DUE "may please be superscribed on the envelope. ON

In case, any other information/clarification is required, please contact the undersigned at Tele. No.01662-284317 & 255419 on any working day (Monday to Saturday except 2nd & 4th Saturday) during office hours (9.00 a. m. to 4.30 p.m. during August to April and 7 a.m. to 2.00 p.m. during May to July).

The offer received late/or incomplete shall be rejected. The dispute, if any, shall be subject to jurisdiction of Courts at Hisar. Any other jurisdiction mentioned in the offer or invoice of the Manufacturers/Dealers etc. shall be invalid and shall have no legal sanctity.

The Check List is sent herewith for further necessary action. 14

Special Terms & Conditions:

- 1. Rates for rewinding of electric motors should be inclusive of all taxes and other charges.
- 2. Rewinding of motors should be copper winding only.
- 3. No extra charges will be paid except at Ser. No 1 & 2.

Encl: Check List

Yours Sincerely Director (Stores & rchase)

Incharge, Computer Centre, COBS&H for placing it on University website for wide publicity. CC: 1.

SSS (Internal) 2.

8.

Rate contract for the purchase of Rewinding of electric Motors (copper winding) for the period ending 31.03.2026.

| Sr. No. | Description Motor & Rotor | RPM | Make | Phase | Quoted Amount should be inclusive of all taxes |
|--------------|--|-----------|----------|-------|--|
| 1. | 75 HP | 1440/2880 | Any Make | 3 | wata haya terriy |
| 2. | 60 HP Induction type | 1440/2880 | -do- | 3. | |
| 3. | 50 HP Induction type | 1440/2880 | -do- | 3 | |
| 4. | 50 HP (New Model) Motor | 1440 | -do- | 3 | |
| 5. | 50 HP (New Model) Rotor | 1440 | -do- | 3 | |
| 6. | 40 HP | 1440 | -do- | 3 | |
| 7. | 30 HP | 1440 | -do- | 3 | |
| 8. | 25 HP | 1440 | -do- | 3 | |
| 9. | 20 HP | 1440 | -do- | 3 | and a second s |
| 10. | 15HP | 1440 | -do- | 3 | in the second |
| 11. | 10 HP Submersible Motor pump set (Disposal type) | 1440/2880 | -do- | 3 | |
| 12. | 12.5 HP | 1440 | -do- | 3 | |
| 13. | 10 HP | 1440/2880 | -do- | 3 | |
| 14. | 7.5 HP | 1440/2880 | -do- | 3 | Cody under Dates |
| 15. | 7.5 HP Submersible Motor pump set (Disposal type) | 1440/2880 | -do- | 3 | i an in contractor manual manual Manua |
| 16. | 5HP | 1440/2880 | -do- | 3 | entil sittomic form |
| * 17. | 5 HP Submersible Motor pump set (Disposal type) | 1440/2880 | -do- | 3 | CONCEPTION AND |
| 18. | 3HP | 1440/2880 | -do- | 3 | |
| 19. | 2HP | 1440/2880 | -do- | 1 | in the provident and |
| 20. | 2 HP Submersible Motor pump set (Disposal type) | 1440/2880 | -do- | 3 | blocs boriog card |
| 21. | 1HP | 1440/2880 | -do- | .1 | |
| 22. | 5 (½) HP | 1440/2880 | -do- | 1 | |

urs Director (Stores & Purchase)

ANNEXURE-11.

General Instructions /Conditions to be supplied with the NIQ/ Press Tender by the Store Purchase Organization/Departments/Offices for Inviting Quotations etc.

Ch. CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY, HISAR

Terms and Conditions/Instructions Governing Notice Inviting

Ouotations/ Tenders for the Supply of Goods

1. The Quotation received after due date/or time shall be rejected.

2. The security/earnest money equivalent to 5% (five percent) of the total cost of the material (upto 50.00 lakhs.) whereas the Security/Earnest Money equivalent to minimum 2.50 lakhs or 1% (two percent) of the total cost of the material whichever is higher for the material/equipments above Rs. 50.00 lakhs for tenders/e-tenders. The security will be rounded off to nearest Rs. 10.00 (Rs.ten) in the shape of Deposit at Call or Fixed Deposit Receipt in the name of Store Purchase Officer, CCSHAU, Hisar should accompany the Quotation/Tender failing which the Quotation/Tender will not be considered, except with the approval of Central Purchase Committee (CPC). The Security/Earnest Money in other shapes viz., Demand Draft/Pay Order/Cheque will not be accepted. Security for e-tender will be deposited on-line by the respective firm

- 3. The material shall be supplied by the supplier within the time limit specified in the supply order. The delivery period can be extended by the SPO/CPC, only in exceptional cases on written request of the supplier giving reasons/explaining circumstances due to which delivery period could not be adhered to. In case, the material is not supplied within the delivery period, the supplier shall be liable to pay the University the compensation amount equivalent to 1% (one percent) of the cost of material each day or such other amount as the CPC/SPO may decide till the supply remains incomplete, provided that entire amount of compensation shall not exceed 10% (ten percent) of the total amount of the cost of material supplied. An appeal against these orders shall, however, lie with the Vice- Chancellor, CCS HAU, Hisar whose decision shall be final.
- 4. In case, the supplier/contractor fails to execute the supply order/contract on the rates, and terms and conditions as contained in the supply order within the stipulated period, the security/earnest money shall be forfeited. Besides, any other action as may be deemed necessary by the CPC may be taken against the supplier/contractor.
- 5. The quotation/tender shall be submitted in double envelope. The inner envelope shall be sealed and shall have the superscription "QUOTATION/TENDER IN RESPONSE TO ENQUIRY NO. _____ DATED _____, AND DUE ON _____.". The offer may be sent to Store Purchase Officer, CCS HAU, Hisar- 125 004. The quotation/tender, where the date of opening is not mentioned on the envelope by the Ouotee, shall not be entertained.

6. The rates should be quoted on price list less discount. FOR should be CCSHAU Campus at Hisar or Offices situated at outstations as the case may be. The rates quoted Ex- godown can be rejected. All charges payable by the purchaser such as GST, Packing & Forwarding and other levies like GST, Custom Duty, etc. should be mentioned in the quotation/tender. The charges not mentioned in the quotation/tender. Mentioned the University. Please note that the University does not issue Form 'C' or 'D'.

- 7. The supplies should be offered from ready stock.
- 8. The validity period of the quotation/tender and Guarantee/Warranty period of the material, if any, should be mentioned specifically. The offer must be valid for a period of atleast three months from the date of opening of quotation/tender.
- 9. The University/its Offices at Hisar and Outstations do not make payment in advance or against documents supplied through Bank. However, as a matter of general policy, the University tries to make payment within 30 days of the delivery of the material subject to proper installation, wherever applicable and satisfaction of the Inspection Committee.
- 10. The quantity can be increased/decreased.
- 11. The current price list duly authenticated by the Principals with dated signature and seal along with literature/pamphlets may also be supplied along with the offer.
- 12. If you or your Principals are on rate contract with DGS&D, DS&D (Haryana) or Controller of Stores, this may be mentioned specifically in your offer and a photocopy of the same, duly attested, may be enclosed.
- 13. In case, the material is received through goods Transport Company by road, the transport companies charge delivery charges, labour charges etc. x It may be mentioned specifically as to whether the material will be sent by rail or by road through goods Transport Company.
- 14. The make and complete specifications of the material should be clearly mentioned and enclosures, if any, be sent. (make/specifications shall be provided by the University)
- 15. The samples of the material, when asked for must be sent with the quotation. The unapproved samples may be collected on receipt of information failing which these shall be despatched by Goods Carrier on your risk on freight to pay basis. Samples below Rs.100.00 will not be returned to the firm. However, if the firm wishes to take the same back, the same can be collected at your own cost within a period of one month, failing which the samples will be disposed off. The quotation received without sample when asked shall be rejected outrightly.
- 16. The acceptance of the material is subject to approval of this Office Inspection Committee/Technical Committee/ Experts Committee.

- 17. The acceptance of the quotation/tender shall rest with the undersigned who does not bind himself to accept the lowest quotation and reserves the right to reject any or all items of quotation/tender without assigning any reason therefor. The undersigned also reserves the right to accept quotation/tender in part i.e. any item or any quantity and to reject it for the rest
- 18. It is the University's policy to make all purchases from the manufacturers or their authorized dealers. If you are manufacturer/authorized dealer, proof thereof should be supplied along with the quotation/tender failing which the same is likely to be rejected without assigning any reason. A copy of the letter of proof from the manufacturer (s) may be attached. if you are an authorized dealer/stockist/distributor/agent etc.
- 19. The University is Registered with the Department of Scientific & Industrial Research, Ministry of Science & Technology, New Delhi in the terms of Govt. Notification No. 51/96-Customs dated 23.07.1996 vide Registration No. TU/V/RG-CDE (74)/2020 dated 24.02.2021 upto 31.08.2025. Thus the University is exempted from payment of Custom Duty for which the necessary certificates are issued by the University and you are, therefore, requested to submit the rate contract offer with custom duty exempted prices so that benefit of Custom Duty may be availed. In case no separate rates are offered a certificate must accompany your rate contract offer that no custom duty is being charged from the University by including the same in the prices offered to the University.
- 20. It may be certified that you have not been debarred/ blacklisted for any reason/period by DGS&D, DS&D (Haryana) or any other Central/State Govt. Dept./University/PSU etc. If so, particulars of the same may be furnished. Concealment of facts will not only lead to cancellation of the supply order, but may also warrant legal action.
- In case, any other information/clarification is required, please contact the undersigned at Tel. No. 01662-284317 & 255419 on working days (Monday to Saturday except 2nd Saturday) during office hours.
- 22. Family members of the University Employees are not allowed to have business with the University. Quotations/tenders submitted by them shall be rejected outrightly.
- 23. The disputes, if any, shall be subject to jurisdiction of Hisar Courts. Any other jurisdiction mentioned in the quotations or invoices of the manufacturers/dealers etc. shall be invalid and shall have no legal sanctity.

tide off

Store Purchase Officer/HOD CCS HAU, Hisar-125004

From

The Director (Stores & Purchases), CCS Haryana Agricultural University Hisar-125 004

To

As per list

Memo. No. SPO/P1/25/ 4822-30 Dated: 6/3/2025

Subject:

Rate contract for the purchase of various kinds of Gases for the period ending 31.03.2026

Dear Sirs,

Please mention GST No. and email address on Letter Head compulsory.

The University is interested to enter into Rate Contract for the purchase of following Gases for the period ending **31-03-2026**. You are, therefore, requested to quote your rates, terms and conditions for the same by the specified date. It is understood that you are Manufacturer/Authorized Dealer/Stockist for the following items:-

- a) Oxygen Gas
- b) Nitrogen Gas
- c) Liquid Nitrogen Gas
- d) Acetylene Gas
- e) Carbon Dioxide Gas
- f) Freon Gas -134 A
- g) Freon Gas-22
- h) R-134-A = Pouches (500gm) for the repair of Refrigerator
 - & Air Conditioner.
- i) F-22=Pouches (one Kg.) for the repair of Refrigerator & Air Conditioner.

2. In case, the above mentioned item(s) is/are on Rate Contract with DGS&D/DS&D (Haryana)/GeM, an authenticated copy of the same may be supplied alongwith your offer. In case, no Rate Contract has been finalized till date with these authorities, a copy of such Rate Contract, as and when finalized, may be supplied to this office during the currency of the University's Rate Contract.

3.

The following terms may please be spelt out in your offer clearly:

- i) Rates (Enclose authenticated price list) or quote rates
- ii) Discount
- iii) F.O.R.
- iv) Taxes (in percent). Please note that we do not issue Form 'C' or 'D'
- v) Other levies viz., Excise Duty/Custom Duty etc.
- vi) Payment terms
- vii) Delivery period
- viii) Guarantee/Warranty
- ix) After Sale Service
- x) Installation Charges
- xi) Any other charges, if any

P.T.O.

4. The University Campus is situated outside Municipal Limits, and as such no Octroi is payable, if the material is supplied by Rail at the University directly. In case, packing, forwarding, freight and insurance charges etc. are required to be paid by the University, you will have to supply Actual Payees Receipts thereof. The charges, not mentioned in your quotation, shall not be paid by the University in any case.

5- As a general policy, the University tries to make 100% payment within 15 days of receipt of material subject to proper installation, wherever applicable and satisfaction of the Inspection Committee. No advance payment or payment against documents through Bank shall be made.

6. A security of Rs. **25000.00** in the shape of Fixed Deposit Receipt/Deposit at Call in favour of undersigned valid upto **30-06-2026** may be furnished with the offer. The security by other means except FDR/DAC is not acceptable. In case, the Rate Contract is not executed as per the settled terms and conditions, security can be forfeited, besides taking other action as deemed proper by the University. No firm with whom Rate Contract is approved by the University is exempted from depositing the security.

7. The articles of fragile nature, particularly glasswares etc. shall be accepted through personal delivery or else the transit risk shall be to your account. The samples can be asked for, wherever required.

8.

The following certificates may please be recorded in your offer.

- i) That we are maintaining only one countrywide price list applicable to all the customers on which the present rate contract is based.
- ii) That the rates, and terms and conditions offered to CCSHAU are in no way inferior to those being offered to other Govt/Semi-Govt. Departments/Institutions including DGS&D/DS&D (Haryana)
- iii) That in case, the rates are reduced/or more discount including any special incentive for sales promotion is offered by you during the currency of rate contract, the University shall be informed promptly
- That the discount offer to the CCSHAU is the same as is being offered by you to other institutions throughout India including other SAU's/ICAR Institutes/ Govt. Deptts./ Research Institutes and in case any discrepancy is found you are liable to bear penalty alongwith action such as blacklisting, debarring etc.
 (To be got furnished from the Manufacturer/Principal firm)

That the discount offer to the CCSHAU is the same as is being offered by you to other institutes/ Govt. Deptts./ Research Institutes throughout Haryana and in case any discrepancy is found you are liable to bear penalty alongwith action such as blacklisting, debarring etc.

- (To be got furnished from the Local Authorized Dealer)
- v) That you have not been debarred/blacklisted by DGS&D/DS&D (Haryana) or any State Govt., University etc.

9. Copy of proof of your being Manufacturer/Authorized Dealer/Distributors must accompany your offer.

10. It may please be certified that no Family Member of your Concern is serving in this University. In case it is found that any Member belonging to the Family of your Concern is a University employee, the quotations/ tenders sent by you will be rejected outrightly.

11. The University is registered with the Dept. of Scientific & Industrial Research, Ministry of Science & Technology, New Delhi in the terms of Govt. Netification No.51/96-Custom dated 23 July, 1996 vide Registration No. TU/V/RG-CDE (74)/2020 dated 24.02.2021 upto 31.08.2025. Thus the University is exempted from the payment of custom duty for which the necessary certificates are issued by the University and you are, therefore, requested to submit the rate contract offer with custom duty exempted prices so that benefit of Custom Duty may be availed. In case no separate rates are offered a certificate must accompany your rate contract offer that no custom duty is being charged from the University by including the same in the prices offered to the University.

12. The sealed offers, complete in all respects, must reach the Office of the undersigned latest by 24-03-2025 by 10.00 a.m. The offers shall be opened on the same day at 11.00 a.m. in his Office. "RATE CONTRACT OFFER FOR THE SUPPLY OF ______ DUE ON _____ "may please be superscribed on the envelope

13. In case, any other information/clarification is required, please contact the undersigned at Tele. No.01662-284317 & 255419 on any working day (Monday to Saturday except 2^{nd} Saturday) during office hours (9.00 a. m. to 4.30 p.m. during August to April and 7 a.m. to 2.00 p.m. during May to July).

14. The offer received late/or incomplete shall be rejected. The dispute, if any, shall be subject to jurisdiction of Courts at Hisar. Any other jurisdiction mentioned in the offer or invoice of the manufacturers/dealers etc. shall be invalid and shall have no legal sanctity.

15. The Check List is sent herewith for further necessary action.

Note: Purchase of all rate contracted items upto the cost of Rs. One Lakh in each case. Registration for production with competent authority of State Govt. is mandatory.

Yours sincerely,

Encls: Check List

r (S&P)

CC to:

Incharge, Computer Centre, COBS&H for placing it on Univ. Website
 Sr. Scale Stenographer (internal)

Check List

| Sr. No. | Points |
|---------|--|
| 1 | Authenticated Price List |
| 2 | Discount |
| 3 | FOR |
| 4 . | GST . |
| 5 | Duties |
| 6 | Payment term |
| 7 | Delivery Period |
| 8 | Guarantee/warranty |
| 9 | After Sale Service |
| 10 | Installation charges |
| 11 | Other charges |
| 12 | Security |
| 13 | Usual Certificates |
| 14 | Proof of Manufacturer Certificate |
| 15 | List of foreign manufacturing firm/scope of rate contract |
| 16 | Rates excluding custom duty/including custom duty |
| 17 | Complete specifications with catalogue No. |
| 18 | Supply by |
| 19 | Validity . |
| 20 | Name & complete address of the authorized dealer/Supplier (No other new dealer/Supplier of the firm after this Offer will be accepted) |

Signature with stamp

ANNEXURE-11.

General Instructions /Conditions to be supplied with the NIQ/ Press Tender by the Store Purchase Organization/Departments/Offices for Inviting Quotations etc.

Ch. CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY, HISAR

Terms and Conditions/Instructions Governing Notice Inviting

Quotations/ Tenders for the Supply of Goods

The Quotation received after due date/or time shall be rejected.

1.

2.

3.

The security/earnest money equivalent to 5% (five percent) of the total cost of the material (upto 50.00 lakhs.) whereas the Security/Earnest Money equivalent to minimum 2.50 lakhs or 1% (two percent) of the total cost of the material whichever is higher for the material/equipments above Rs. 50.00 lakhs for tenders/e-tenders. The security will be rounded off to nearest Rs. 10.00 (Rs.ten) in the shape of Deposit at Call or Fixed Deposit Receipt in the name of Store Purchase Officer, CCSHAU, Hisar should accompany the Quotation/Tender failing which the Quotation/Tender will not be considered, except with the approval of Central Purchase Committee (CPC). The Security/Earnest Money in other shapes viz., Demand Draft/Pay Order/Cheque will not be accepted. Security for e-tender will be deposited on-line by the respective firm

The material shall be supplied by the supplier within the time limit specified in the supply order. The delivery period can be extended by the SPO/CPC, only in exceptional cases on written request of the supplier giving reasons/explaining circumstances due to which delivery period could not be adhered to. In case, the material is not supplied within the delivery period, the supplier shall be liable to pay the University the compensation amount equivalent to 1% (one percent) of the cost of material each day or such other amount as the CPC/SPO may decide till the supply remains incomplete, provided that entire amount of compensation shall not exceed 10% (ten percent) of the total amount of the cost of material supplied. An appeal against these orders shall, however, lie with the Vice- Chancellor, CCS HAU, Hisar whose decision shall be final.

- 4. In case, the supplier/contractor fails to execute the supply order/contract on the rates, and terms and conditions as contained in the supply order within the stipulated period, the security/earnest money shall be forfeited. Besides, any other action as may be deemed necessary by the CPC may be taken against the supplier/contractor.
- 5. The quotation/tender shall be submitted in double envelope. The inner envelope shall be sealed and shall have the superscription "QUOTATION/TENDER IN RESPONSE TO ENQUIRY NO. _____ DATED ____, AND DUE ON ____.". The offer may be sent to Store Purchase Officer, CCS HAU, Hisar- 125 004. The quotation/tender, where the date of opening is not mentioned on the envelope by the Quotee, shall not be entertained.

- The rates should be quoted on price list less discount. FOR should be CCSHAU Campus The rates quoted at Hisar or Offices situated at outstations as the case may be. All charges payable by the purchaser such as GST, Packing & Forwarding and other levies like GST, Custom Duty, etc. should be The charges not mentioned in the quotation/tender shall not be paid by the University. Please note that the University does not issue Form 'C' or 'D'.
- The supplies should be offered from ready stock.

6.

- The validity period of the quotation/tender and Guarantee/Warranty period of the 7. material, if any, should be mentioned specifically. The offer must be valid for a period 8. of atleast three months from the date of opening of quotation/tender.
- The University/its Offices at Hisar and Outstations do not make payment in advance or against documents supplied through Bank. However, as a matter of general policy, the University tries to make payment within 30 days of the delivery of the material subject to 9. proper installation, wherever applicable and satisfaction of the Inspection Committee.
- The quantity can be increased/decreased.
- The current price list duly authenticated by the Principals with dated signature and seal 10. along with literature/pamphlets may also be supplied along with the offer. 11.
- If you or your Principals are on rate contract with DGS&D, DS&D (Haryana) or Controller of Stores, this may be mentioned specifically in your offer and a photocopy of 12. the same, duly attested, may be enclosed.
- In case, the material is received through goods Transport Company by road, the transport companies charge delivery charges, labour charges etc. x It may be mentioned specifically as to whether the material will be sent by rail or by road through goods 13. Transport Company.

The make and complete specifications of the material should be clearly mentioned and enclosures, if any, be sent. (make/specifications shall be provided by the University) 14. The

- The samples of the material, when asked for must be sent with the quotation. unapproved samples may be collected on receipt of information failing which these shall be despatched by Goods Carrier on your risk on freight to pay basis. Samples below 15. Rs.100.00 will not be returned to the firm. However, if the firm wishes to take the same back, the same can be collected at your own cost within a period of one month, failing which the samples will be disposed off. The quotation received without sample when asked shall be rejected outrightly.
- The acceptance of the material is subject to approval of this Office Inspection Committee/Technical Committee/ Experts Committee. 16.

- 17. The acceptance of the quotation/tender shall rest with the undersigned who does not bind himself to accept the lowest quotation and reserves the right to reject any or all items of quotation/tender without assigning any reason therefor. The undersigned also reserves the right to accept quotation/tender in part i.e. any item or any quantity and to reject it for the rest
- 18. It is the University's policy to make all purchases from the manufacturers or their authorized dealers. If you are manufacturer/authorized dealer, proof thereof should be supplied along with the quotation/tender failing which the same is likely to be rejected without assigning any reason. A copy of the letter of proof from the manufacturer (s) may be attached. if you are an authorized dealer/stockist/distributor/agent etc.
- 19. The University is Registered with the Department of Scientific & Industrial Research, Ministry of Science & Technology, New Delhi in the terms of Govt. Notification No. 51/96-Customs dated 23.07.1996 vide Registration No. TU/V/RG-CDE (74)/2020 dated 24.02.2021 upto 31.08.2025. Thus the University is exempted from payment of Custom Duty for which the necessary certificates are issued by the University and you are, therefore, requested to submit the rate contract offer with custom duty exempted prices so that benefit of Custom Duty may be availed. In case no separate rates are offered a certificate must accompany your rate contract offer that no custom duty is being charged from the University by including the same in the prices offered to the University.
- 20. It may be certified that you have not been debarred/ blacklisted for any reason/period by DGS&D, DS&D (Haryana) or any other Central/State Govt. Dept./University/PSU etc. If so, particulars of the same may be furnished. Concealment of facts will not only lead to cancellation of the supply order, but may also warrant legal action.
- In case, any other information/clarification is required, please contact the undersigned at Tel. No. 01662-284317 & 255419 on working days (Monday to Saturday except 2nd Saturday) during office hours.
- 22. Family members of the University Employees are not allowed to have business with the University. Quotations/tenders submitted by them shall be rejected outrightly.
- 23. The disputes, if any, shall be subject to jurisdiction of Hisar Courts. *Any other jurisdiction mentioned in the quotations or invoices of the manufacturers/dealers etc. shall be invalid and shall have no legal sanctity.

Store Purchase Officer/HOD CCS HAU, Hisar-125004 C. 7.25

From

The Director (Stores & Purchases), CCS Haryana Agricultural University Hisar

То

As per mailing list

M/s

Memo. No. SPO/P4/2025/ 5006-14 Dated: 10/3/2025

Subject:

Rate contract for the purchase of Fire Extinguishers and Maintenance of Fire Extinguishers for the period ending 31.03.2026.

Note:

Please supply quotation for Selected Brands: Omex, Life Guard, Fire Cut, Attack Fire. All should be based on ABC Powder. Also provide Ph.No./Mobile No. and e-mail with your reply/quotations.

Dear Sirs,

It is understood that you are Manufacturer/Authorized Dealer/Stockist for the brand/Co./product range mentioned in the subject cited above. The University is interested to enter into Rate Contract with your firm for the purchase of items as per list enclosed for the period ending **31.03.2026**. You are, therefore, again requested to quote your rates, terms and conditions for the same by the specified date as per selected brands in proforma attached.

2. In case, the above mentioned item(s) is/are on Rate Contract with DGS&D/DS&D (Haryana)/GeM, an authenticated copy of the same may be supplied alongwith your offer. In case, no Rate Contract has been finalized till date with these authorities, a copy of such Rate Contract, as and when finalized, may be supplied to this office during the currency of the University's Rate Contract.

3.

The following terms may please be spelt out in your offer clearly:

- i) Rates (Enclose authenticated price list) or quote rates
- ii) Discount
- iii) F.O.R.
- iv) Taxes (in percent). Please note that we do not issue Form 'C' or 'D'
- v) Other levies viz., Excise Duty/Custom Duty etc.
- vi) Payment terms
- vii) Delivery period
- viii) Guarantee/Warranty
- ix) After Sale Service
- x) Installation Charges
- xi) Any other charges, if any

4. The University Campus is situated outside the Municipal Limits, and as such no Octroi is payable, if the material is supplied by Rail at the University directly. In case, packing, forwarding, freight and insurance charges etc. are required to be paid by the University, you will have to supply Actual Payees Receipts thereof. The charges, not mentioned in your quotation, shall not be paid by the University in any case.

5- As a general policy, the University tries to make 100% payment within 15 days of receipt of material subject to proper installation, wherever applicable and satisfaction of the Inspection Committee. No advance payment or payment against documents through Bank shall be made.

6. A security of ₹ 25000.00 in the shape of Fixed Deposit Receipt/Deposit at Call in favour of undersigned valid upto 30.06.2026 may be furnished with the offer. The security by other means except FDR/DAC is not acceptable. In case, the rate contract is not executed as per the settled terms and conditions, security can be forfeited, besides taking other action as deemed proper by the University. No firm with whom rate contract is approved by the University is exempted from depositing the security.

The articles of fragile nature, particularly glasswares etc. shall be accepted through 7. personal delivery or else the transit risk shall be to your account. The samples can be asked for, wherever required.

8.

The following certificates may please be recorded in your offer.

- That we are maintaining only one Countrywide Price List applicable to all the customers i) on which the present Rate Contract is based.
- ii) That the rates, and terms and conditions offered to CCSHAU are in no way inferior to those being offered to other Govt/Semi-Govt.Departments/Institutions including DGS&D/DS&D (Haryana)
- iii) That in case, the rates are reduced/or more discount including any special incentive for sales promotion is offered by you during the currency of Rate Contract, the University shall be informed promptly
- iv) That the discount offer to the CCSHAU is the same as is being offered by you to other institutions throughout India including other SAU's/ICAR Institutes/ Govt. Deptts./ Research Institutes and in case any discrepancy is found you are liable to bear penalty alongwith action such as blacklisting, debarring etc.
 - (To be got furnished from the Manufacturer/Principal firm)

That the discount offer to the CCSHAU is the same as is being offered by you to other institutes/ Govt. Deptts./ Research Institutes throughout Haryana and in case any discrepancy is found you are liable to bear penalty alongwith action such as blacklisting, debarring etc.

(To be got furnished from the Local Authorized Dealer)

v) That you have not been debarred/blacklisted by DGS&D/DS&D (Haryana) or any State Govt., University etc.

Copy of proof of your being manufacturer/authorized dealer/distributors must accompany 9. your offer.

It may please be certified that no Family Member of your concern is serving in this 10. University. In case it is found that any Member belonging to the Family of your Concern is a University Employee, the quotations/ tenders sent by you will be rejected outrightly.

The sealed quotation, complete in all respects, must reach the Office of the undersigned 11. latest by 24.03.2025 by 10.00 A.M. The offers shall be opened on the same day at 11.00 a.m. in this "RATE CONTRACT OFFER FOR THE SUPPLY OF DUE Office. "may please be superscribed on the envelope. ON

In case, any other information/clarification is required, please contact the undersigned at 12. Tele. No.01662-284317 & 255419 on any working day (Monday to Saturday except 2nd & 4th Saturday) during office hours (9.00 a. m. to 5.00 p.m. during August to April and 7 a.m. to 2.00 p.m. during May to July).

The offer received late/or incomplete shall be rejected. The dispute, if any, shall be 13 subject to jurisdiction of Courts at Hisar. Any other jurisdiction mentioned in the offer or invoice of the Manufacturers/Dealers etc. shall be invalid and shall have no legal sanctity.

14.

The Check List is sent herewith for further necessary action.

Yours sincerely,

Director (Stores & Purchase)

CC:

Encl: Check List

1. Incharge, Computer Centre, COBS&H for placing it on University website for wide publicity.. 2. SSS (internal)

List of Items: (Selected Brands: Omex, Life Guard, Fire Cut, Attack Fire) All should be based on ABC Powder

| Sr. No. | Name & Specifications of the items | Qty. | Rates |
|------------|--|--|--------------------------------------|
| 1 | Dry powder stored pressure fire extinguisher suitable for B & C class of fires involving material like petrochemical products, paints, resins, pigments, varnish, gases in all compressed form like (5Kg & 10Kg) | On Rate Contract Basis for the period ending | • |
| 2 | Dry Powder Stored pressure fire extinguisher suitable for A,B,C&E class of fires involving material like paper, wood, cotton, petrochemical products, paints, resins, pigments, varnish, gases in all compressed form like acetylene, LPC & CNG. (4 Kg & 9 Kg) | 31.03.2026 | steri kereni prinari |
| 3 | Water CO2 type fire extinguisher suitable for A class of fire involving material like paper wood and cotton. (9 ltr& 50 ltr) | | |
| 4 | Mechanical foam (AFFP) fire extinguisher suitable for A & B class of fire involving material like paper, wood, cotton, pertochemical products, paints, pigments & varnish. (9 ltr& 50 ltr) | Spar, and grant and | |
| 5 | Carbon Dioxide portable and mobile fire extinguisher suitable for B & C class of fires involving material like paper, wood, cotton, petrochemical products, paints, resins, pigments, varnish, gases in all compressed form like acetylene, LPG & CNG & also involving electrical equipments. (4.5 Kg) | filos eccelved after viranest durity a | ulogi se li Sectore d |
| 6 | Dry Powder Stored pressure fire extinguisher suitable for A,B,C&E class of fires involving 4 Kg & 9 Kg | 946, 201, 2017,204,4 2017,229,200, 0107, 201 2012,2017,2017,000, 201 | se ob iers Restantes Restantes |
| 7 | Fire Buckets red colour outside cap. 9 to 10 kg | b) (Department) (De | inte sera si a |
| 8. | Refilling of ABC 2 Kg, 5 Kg &10 Kg | and should should be | th that they |
| 9 🔹 | Refilling of CO2 type 4.5 Kg capacity | thips of survey | arran 20 |
| 10 | Refilling of Water type 9 litre capacity | a south the property of the | |
| 11 | Refilling of AFF Mechanical form (9 ltr& 50ltr.) | uning gentes gue off ti Vegg | 1.11201174 |
| 12 | Refilling of DCP (5 Kg & 10Kg) | non bloch pris militaria | Cart of |
| 13 | Painting of Fire Bucket (Per pc.) | pa hausaan qali | engentes |

10/12/2005 Director(S&P)

ANNEXURE-11.

General Instructions /Conditions to be supplied with the NIQ/ Press Tender by the Store Purchase Organization/Departments/Offices for Inviting Quotations etc.

Ch. CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY, HISAR

Terms and Conditions/Instructions Governing Notice Inviting

Quotations/ Tenders for the Supply of Goods

1. The Quotation received after due date/or time shall be rejected.

- 2. The security/earnest money equivalent to 5% (five percent) of the total cost of the material (upto 50.00 lakhs.) whereas the Security/Earnest Money equivalent to minimum 2.50 lakhs or 1% (two percent) of the total cost of the material whichever is higher for the material/equipments above Rs. 50.00 lakhs for tenders/e-tenders. The security will be rounded off to nearest Rs. 10.00 (Rs.ten) in the shape of Deposit at Call or Fixed Deposit Receipt in the name of Store Purchase Officer, CCSHAU, Hisar should accompany the Quotation/Tender failing which the Quotation/Tender will not be considered, except with the approval of Central Purchase Committee (CPC). The Security/Earnest Money in other shapes viz., Demand Draft/Pay Order/Cheque will not be accepted. Security for e-tender will be deposited on-line by the respective firm
- 3. The material shall be supplied by the supplier within the time limit specified in the supply order. The delivery period can be extended by the SPO/CPC, only in exceptional cases on written request of the supplier giving reasons/explaining circumstances due to which delivery period could not be adhered to. In case, the material is not supplied within the delivery period, the supplier shall be liable to pay the University the compensation amount equivalent to 1% (one percent) of the cost of material each day or such other amount as the CPC/SPO may decide till the supply remains incomplete, provided that entire amount of compensation shall not exceed 10% (ten percent) of the total amount of the cost of material supplied. An appeal against these orders shall, however, lie with the Vice- Chancellor, CCS HAU, Hisar whose decision shall be final.
- 4. In case, the supplier/contractor fails to execute the supply order/contract on the rates, and terms and conditions as contained in the supply order within the stipulated period, the security/earnest money shall be forfeited. Besides, any other action as may be deemed necessary by the CPC may be taken against the supplier/contractor.
- 5. The quotation/tender shall be submitted in double envelope. The inner envelope shall be sealed and shall have the superscription "QUOTATION/TENDER IN RESPONSE TO ENQUIRY NO. DATED _____, AND DUE ON _____. The offer may be sent to Store Purchase Officer, CCS HAU, Hisar- 125 004. The quotation/tender, where the date of opening is not mentioned on the envelope by the Quotee, shall not be entertained.

The rates should be quoted on price list less discount. FOR should be CCSHAU Campus at Hisar or Offices situated at outstations as the case may be. The rates quoted Ex- godown can be rejected. All charges payable by the purchaser such as GST, Packing & Forwarding and other levies like GST, Custom Duty, etc. should be mentioned in the quotation/tender. The charges not mentioned in the quotation/tender shall not be paid by the University. Please note that the University does not issue Form 'C' or 'D'.

- 7. The supplies should be offered from ready stock.
- 8. The validity period of the quotation/tender and Guarantee/Warranty period of the material, if any, should be mentioned specifically. The offer must be valid for a period of atleast three months from the date of opening of quotation/tender.
- 9. The University/its Offices at Hisar and Outstations do not make payment in advance or against documents supplied through Bank. However, as a matter of general policy, the University tries to make payment within 30 days of the delivery of the material subject to proper installation, wherever applicable and satisfaction of the Inspection Committee.
- 10. The quantity can be increased/decreased.
- 11. The current price list duly authenticated by the Principals with dated signature and seal along with literature/pamphlets may also be supplied along with the offer.
- 12. If you or your Principals are on rate contract with DGS&D, DS&D (Haryana) or Controller of Stores, this may be mentioned specifically in your offer and a photocopy of the same, duly attested, may be enclosed.
- 13. In case, the material is received through goods Transport Company by road, the transport companies charge delivery charges, labour charges etc. x It may be mentioned specifically as to whether the material will be sent by rail or by road through goods Transport Company.
- 14. The make and complete specifications of the material should be clearly mentioned and enclosures, if any, be sent. (make/specifications shall be provided by the University)
- 15. The samples of the material, when asked for must be sent with the quotation. The unapproved samples may be collected on receipt of information failing which these shall be despatched by Goods Carrier on your risk on freight to pay basis. Samples below Rs.100.00 will not be returned to the firm. However, if the firm wishes to take the same back, the same can be collected at your own cost within a period of one month, failing which the samples will be disposed off. The quotation received without sample when asked shall be rejected outrightly.
- 16. The acceptance of the material is subject to approval of this Office Inspection Committee/Technical Committee/ Experts Committee.

6.

- 17. The acceptance of the quotation/tender shall rest with the undersigned who does not bind himself to accept the lowest quotation and reserves the right to reject any or all items of quotation/tender without assigning any reason therefor. The undersigned also reserves the right to accept quotation/tender in part i.e. any item or any quantity and to reject it for the rest
- 18. It is the University's policy to make all purchases from the manufacturers or their authorized dealers. If you are manufacturer/authorized dealer. proof thereof should be supplied along with the quotation/tender failing which the same is likely to be rejected without assigning any reason. A copy of the letter of proof from the manufacturer (s) may be attached. if you are an authorized dealer/stockist/distributor/agent etc.
- 19. The University is Registered with the Department of Scientific & Industrial Research, Ministry of Science & Technology. New Delhi in the terms of Govt. Notification No. 51/96-Customs dated 23.07.1996 vide Registration No. TU/V/RG-CDE (74)/2020 dated 24.02.2021 upto 31.08.2025. Thus the University is exempted from payment of Custom Duty for which the necessary certificates are issued by the University and you are, therefore, requested to submit the rate contract offer with custom duty exempted prices so that benefit of Custom Duty may be availed. In case no separate rates are offered a certificate must accompany your rate contract offer that no custom duty is being charged from the University by including the same in the prices offered to the University.
- 20. It may be certified that you have not been debarred/ blacklisted for any reason/period by DGS&D, DS&D (Haryana) or any other Central/State Govt. Dept./University/PSU etc. If so, particulars of the same may be furnished. Concealment of facts will not only lead to cancellation of the supply order, but may also warrant legal action.
- In case, any other information/clarification is required, please contact the undersigned at Tel. No. 01662-284317 & 255419 on working days (Monday to Saturday except 2nd Saturday) during office hours.
- 22. Family members of the University Employees are not allowed to have business with the University. Quotations/tenders submitted by them shall be rejected outrightly.
- 23. The disputes, if any, shall be subject to jurisdiction of Hisar Courts. Any other jurisdiction mentioned in the quotations or invoices of the manufacturers/dealers etc. shall be invalid and shall have no legal sanctity.

The year

Ver hosterster

Store Purchase Officer/HOD CCS HAU, Hisar-125004

CCS HARYANA AGRICULTURAL UNIVERSITY, HISAR



Tel.Nos. :01662-284317, 255419

Email : directorspo@gmail.com spo@hau.ac.in Director (Store & Purchase)

Store Purchase Organization, Old Campus, CCS HAU, Hisar PIN:125 004(HARYANA) INDIA

No SPO/P1/2025/ 4890 - 4904 Dated:

To

As per List

Subject: Rate contract for the purchase of Computer Accessories and related items (List attached) for the period ending 31-03-2026

Dear Sirs,

It is understood that you are Manufacturer/Authorized Dealer/Stockist for the brand/Co./product range mentioned in the subject cited above. The University is interested to enter into Rate Contract with your firm for the purchase of Computer Accessories and related items (as per list attached only) for the period ending 31-03-2026. The items other than the list attached will not be considered. You are, therefore, requested to quote your rates, terms and conditions for the same by the specified date.

In case, the above mentioned item(s) is/are on Rate Contract with DGS&D/DS&D
(Haryana)/GeM, an authenticated copy of the same may be supplied alongwith your offer. In case, no Rate Contract has been finalized till date with these authorities, a copy of such Rate Contract, as and when finalized, may be supplied to this office during the currency of the University's Rate Contract.

3.

The following terms may please be spelt out in your offer clearly:

i) Rates (Enclose authenticated price list) or quote rates

- ii) Discount
- iii) F.O.R.

iv) Taxes (in percent). Please note that we do not issue Form 'C' or 'D'

v) Other levies viz., Excise Duty/Custom Duty etc

- vi) Payment terms
- vii) Delivery period
- viii) Guarantee/Warranty
- ix) After Sale Service
- x) Installation Charges
- xi) Any other charges, if any

4. The University Campus is situated outside the Municipal Limits, and as such no Octroi is payable, if the material is supplied by Rail at the University directly. In case, packing, forwarding, freight and insurance charges etc. are required to be paid by the University, you will have to supply Actual Payees Receipts thereof. The charges, not mentioned in your quotation, shall not be paid by the University in any case.

5- As a general policy, the University tries to make 100% payment within 15 days of receipt of material subject to proper installation, wherever applicable and satisfaction of the Inspection Committee. No advance payment or payment against documents through Bank shall be made.

6. A security of ₹ 25000.00 in the shape of Fixed Deposit Receipt/Deposit at Call in favour of undersigned valid upto 30-6-2026 may be furnished with the offer. The security by other means except FDR/DAC is not acceptable. In case, the rate contract is not executed as per the settled terms and conditions, security can be forfeited, besides taking other action as deemed proper by the University. No firm with whom rate contract is approved by the University is exempted from depositing the security.

7. The articles of fragile nature, particularly glasswares etc. shall be accepted through personal delivery or else the transit risk shall be to your account. The samples can be asked for, wherever required.

8.

The following certificates may please be recorded in your offer.

- i) That we are maintaining only one Countrywide Price List applicable to all the customers on which the present Rate Contract is based.
- ii) That the rates, terms and conditions offered to CCSHAU are in no way inferior to those being offered to other Govt/Semi-Govt.Departments/Institutions including DGS&D/DS&D (Haryana)
- iii) That in case, the rates are reduced/or more discount including any special incentive for sales promotion is offered by you during the currency of Rate Contract, the University shall be informed promptly.
- iv) That the discount offer to the CCSHAU is the same as is being offered by you to other institutions throughout India including other SAU's/ICAR Institutes/ Govt. Deptts./ Research Institutes and in case any discrepancy is found you are liable to bear penalty alongwith action such as blacklisting, debarring etc.

(To be got furnished from the Manufacturer/Principal firm)

That the discount offer to the CCSHAU is the same as is being offered by you to other institutes/ Govt. Deptts./ Research Institutes throughout Haryana and in case any discrepancy is found you are liable to bear penalty alongwith action such as blacklisting, debarring etc.

(To be got furnished from the Local Authorized Dealer)

v) That you have not been debarred/blacklisted by DGS&D/DS&D (Haryana) or any State Govt., University etc.

9. Copy of proof of your being Manufacturer/Authorized Dealer/Distributors must accompany your offer.

10. It may please be certified that no Family Member of your concern is serving in this University. In case it is found that any Member belonging to the Family of your Concern is a University Employee, the quotations/ tenders sent by you will be rejected outrightly.

 11.
 The sealed offers, complete in all respects, must reach the Office of the undersigned latest by 24.03.2025 by 10.00 a.m. The offers shall be opened on the same day at 11.00 a.m. in this Office. "RATE CONTRACT OFFER FOR THE SUPPLY OF DUE ON______"may please be superscribed on the envelope

12. In case, any other information/clarification is required, please contact the undersigned at Tele. No.01662-284317 & 255419 on any working day (Monday to Saturday except 2nd Saturday& 4th Saturday) during office hours (9.00 a. m. to 5.00 p.m. during August to April and 7 a.m. to 2.00 p.m. during May to July).

13. The offer received late/or incomplete shall be rejected. The dispute, if any, shall be subject to jurisdiction of Courts at Hisar. Any other jurisdiction mentioned in the offer or invoice of the Manufacturers/Dealers etc. shall be invalid and shall have no legal sanctity.

SPECIAL TERMS & CONDITION

- 1. All bidders must attach/enclose VAT, GST registration, PAN/TAN card and registration certificate along with the Quotation.
- 2. OEM should be an ISO 9000 series and above certified product company (Attach document with Quotation).
- 3. Firms will also mention the trade mark of the items on Quotation only approved trade mark will be accepted.
- 4. The rate mentioned in the quotation should be inclusive of all Charge/Tax/VAT, GST (if any)
- 5. Every item (s) supplied after issuing Purchase Order (PO) should be of original make/model and certificate in support of originality of items should be provided by you or your firm.

Note:

Encl: List of Items

Purchase of all rate contracted items upto the cost of Rs. One Lac in each case

Yours sincerely

Direc

CC to:

Incharge, Computer Centre, COBS&H for placing it on Univ. Website
 2. Sr. Scale Stenographer (internal)

List of Brand selected items for the purchase of Computer Accessories and related items for the period ending 31-03-2026

| Sr.No | Items with Brand name | | |
|--|---|--|--|
| and the set of | USB Key Board : Dell/TVS/Logitech/HP | | |
| 2 | USB Mouse Optical Dell/TVS/Logitech/HP | | |
| 3 | Pen Drive (USB 3.0) 32 GB HP/Kingston/Sandisk. | | |
| 4 | Pen Drive (USB 3.0) 64 GB HP/Kingston/Sandisk | | |
| 5 | Pen Drive (USB 3.0) 128 GB HP/Kingston/Sandisk | | |
| 6 | External Hard Disk Drive 1 TB-2.5" Portable USB 3.0 (WD/Segate) | | |
| 7 | Laser Toner Cartridge 88A for HP LJP 1007/1008 Lipi/Lapcare/Printit | | |
| 8 | Laser Toner Cartridge 12A for HP 1566/1505 1555 Lipi/Lapcare/Printit | | |
| 9 | RJ 45 Connector (Box/per piece) D-link | | |
| 10 | Toner Laser Black Mono Inculding Refilling Black Cartridges | | |
| 11 | DRUM for Mono Cartridges with fitting Cartridges | | |
| 12 | PCR Rod/Blade for Mono Cartridges with fitting Cartridges | | |
| 13 | External Hard Disk 2 TB-2.5" Portable USB 3.0 (WD/Segate) | | |
| 14 | Wifi Adapter for PC : Edimax/iball/TP-link | | |
| 15 | Cat 6 per meter - (D-Link) | | |
| 6 | 10/100M Multimode SC Media Converter 2 km or above (D-Link/TP-Link) | | |
| 7 | 10/100M Single mode SC Media Converter 2 km or above (D-Link/TP-Link) | | |
| 8 | 10/100M Single mode SC Media Converter 2 km or above (D-Link/TP-Link) Indoor Splicing of fiber without patch cord per joint basis rate | | |
| 9 | Outdoor Splicing of fiber without patch cord per joint basis rate | | |
| 0 | Outdoor Splicing of fiber without patch cord per joint basis rate 8 Ports Switch 10/100 fast Ethernet Socket (D-Link) | | |
| 1 | 5 Ports Switch 10/100 fast Ethernet Socket (D-Link) | | |
| 2 | 5 Ports Switch 10/100 fast Ethernet Socket (D-Link) | | |
| 3 | Wireless LAN Access Point (D-Link) | | |
| 1 | Fiber optic joint Box Indoor/Outdoor | | |
| 5 | D link Network Patch Cable : 3M,2M,1M,0.5M | | |
|) | Antivirus K7 Enterprises Premium Security 10 user/single user | | |
| | Web Cam Logitech/HP | | |
| and the second s | Ilead Phone Logitech/HP | | |
| | 1000 base-LX Single mode SFP fiber module (D-Link/Juniper) | | |
| - | 1000 base-LX multi- mode SFP fiber module (D-Link/Juniper) | | |
| | Armoured outdoor Single mode optical fiber Cable 6 Core per mtr - D Link | | |
| | Armoured outdoor Multi mode optical fiber Cable 6 Core per mtr - D Link | | |
| | 24/28 ports switch which support fiber modules (I.X/SX) - D Link/Juniper | | |
| | 4/28 ports switch which support fiber modules (LX/SX) for new network/WiFi purpose uniper/Cisco | | |
| | FP fiber module LX single- mode for WiFi 1G/10G: Juniper/Cisco | | |
| | aser toner Cartridge 337A for Canon: Lipi/Lapcare/Printit/Zebronics | | |
| L | aser toner Cartridge 925A for Canon: Lipi/Lapcare/Printit/Zebronics | | |
| R | epair of Network Switch: Logic card only/Power supply only/both | | |

Terms & Conditions:

1. Payment will be made within 10 to 20 days after delivery

- 2. Rates will be quoted by including 18% GST
- 3. Delivery of the item will be made within 10-20 days after order. If the firm delay in delivery of item without any justified reasons will be blacklisted
- 4. Warranty will be one year by bidder (consumables have not any warranty). However, if any additional warranty will be there then it must be clearly mentioned by the bidder.
- 5. Installation charges must be included in rates quoted above.

Note :

It is compulsory for the every bidder to quote the rate of each and every item according to size and brand mentioned in the list otherwise the rates of concerned bidder will not be considered.

For eg: Suppose item is USB Key Board: Dell/TVS/Logitech/HP

So the bidder will quote the price like

USB Key Board:----- Dell/-----TVS/-----Logitech/-----HP

Di

AGE ON THE

ANNEXURE-11.

General Instructions /Conditions to be supplied with the NIQ/ Press Tender by the Store Purchase Organization/Departments/Offices for Inviting Quotations etc.

Ch. CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY, HISAR

Terms and Conditions/Instructions Governing Notice Inviting

Quotations/ Tenders for the Supply of Goods

The Quotation received after due date/or time shall be rejected.

1.

- 2. The security/earnest money equivalent to 5% (five percent) of the total cost of the material (upto 50.00 lakhs.) whereas the Security/Earnest Money equivalent to minimum 2.50 lakhs or 1% (two percent) of the total cost of the material whichever is higher for the material/equipments above Rs. 50.00 lakhs for tenders/e-tenders. The security will be rounded off to nearest Rs. 10.00 (Rs.ten) in the shape of Deposit at Call or Fixed Deposit Receipt in the name of Store Purchase Officer, CCSHAU, Hisar should accompany the Quotation/Tender failing which the Quotation/Tender will not be considered, except with the approval of Central Purchase Committee (CPC). The Security/Earnest Money in other shapes viz., Demand Draft/Pay Order/Cheque will not be accepted. Security for e-tender will be deposited on-line by the respective firm
- 3. The material shall be supplied by the supplier within the time limit specified in the supply order. The delivery period can be extended by the SPO/CPC, only in exceptional cases on written request of the supplier giving reasons/explaining circumstances due to which delivery period could not be adhered to. In case, the material is not supplied within the delivery period, the supplier shall be liable to pay the University the compensation amount equivalent to 1% (one percent) of the cost of material each day or such other amount as the CPC/SPO may decide till the supply remains incomplete, provided that entire amount of compensation shall not exceed 10% (ten percent) of the total amount of the cost of material supplied. An appeal against these orders shall, however, lie with the Vice- Chancellor, CCS HAU, Hisar whose decision shall be final.
- 4. In case, the supplier/contractor fails to execute the supply order/contract on the rates, and terms and conditions as contained in the supply order within the stipulated period, the security/earnest money shall be forfeited. Besides, any other action as may be deemed necessary by the CPC may be taken against the supplier/contractor.

TI-ASULTEN

- 6. The rates should be quoted on price list less discount. FOR should be CCSHAU Campus at Hisar or Offices situated at outstations as the case may be. The rates quoted Ex- godown can be rejected. All charges payable by the purchaser such as GST, Packing & Forwarding and other levies like GS1, Custom Duty, etc. should be mentioned in the quotation/tender. The charges not mentioned in the quotation/tender shall not be paid by the University. Please note that the University does not issue Form 'C' or 'D'.
- 7. The supplies should be offered from ready stock.
- 8. The validity period of the quotation/tender and Guarantee/Warranty period of the material, if any, should be mentioned specifically. The offer must be valid for a period of atleast three months from the date of opening of quotation/tender.
- 9. The University/its Offices at Hisar and Outstations do not make payment in advance or against documents supplied through Bank. However, as a matter of general policy, the University tries to make payment within 30 days of the delivery of the material subject to proper installation, wherever applicable and satisfaction of the Inspection Committee.
- 10. The quantity can be increased/decreased.
- 11. The current price list duly authenticated by the Principals with dated signature and seal along with literature/pamphlets may also be supplied along with the offer.
- 12. If you or your Principals are on rate contract with DGS&D, DS&D (Haryana) or Controller of Stores, this may be mentioned specifically in your offer and a photocopy of the same, duly attested, may be enclosed.
- 13. In case, the material is received through goods Transport Company by road, the transport companies charge delivery charges, labour charges etc. x It may be mentioned specifically as to whether the material will be sent by rail or by road through goods Transport Company.
- 14. The make and complete specifications of the material should be clearly mentioned and enclosures, if any, be sent. (make/specifications shall be provided by the University)
- 15. The samples of the material, when asked for must be sent with the quotation. The unapproved samples may be collected on receipt of information failing which these shall be despatched by Goods Carrier on your risk on freight to pay basis. Samples below Rs.100.00 will not be returned to the firm. However, if the firm wishes to take the same back, the same can be collected at your own cost within a period of one month, failing which the samples will be disposed off. The quotation received without sample when asked shall be rejected outrightly.
- 16. The acceptance of the material is subject to approval of this Office Inspection Committee/Technical Committee/ Experts Committee.

- 17. The acceptance of the quotation/tender shall rest with the undersigned who does not bind himself to accept the lowest quotation and reserves the right to reject any or all items of quotation/tender without assigning any reason therefor. The undersigned also reserves the right to accept quotation/tender in part i.e. any item or any quantity and to reject it for the rest
- 18. It is the University's policy to make all purchases from the manufacturers or their authorized dealers. If you are manufacturer/authorized dealer, proof thereof should be supplied along with the quotation/tender failing which the same is likely to be rejected without assigning any reason. A copy of the letter of proof from the manufacturer (s) may be attached. if you are an authorized dealer/stockist/distributor/agent etc.
- 19. The University is Registered with the Department of Scientific & Industrial Research, Ministry of Science & Technology, New Delhi in the terms of Govt. Notification No. 51/96-Customs dated 23.07.1996 vide Registration No. TU/V/RG-CDE (74)/2020 dated 24.02.2021 upto 31.08.2025. Thus the University is exempted from payment of Custom Duty for which the necessary certificates are issued by the University and you are, therefore, requested to submit the rate contract offer with custom duty exempted prices so that benefit of Custom Duty may be availed. In case no separate rates are offered a certificate must accompany your rate contract offer that no custom duty is being charged from the University by including the same in the prices offered to the University.
- 20. It may be certified that you have not been debarred/ blacklisted for any reason/period by DGS&D, DS&D (Haryana) or any other Central/State Govt. Dept./University/PSU etc. If so, particulars of the same may be furnished. Concealment of facts will not only lead to cancellation of the supply order, but may also warrant legal action.
- In case, any other information/clarification is required, please contact the undersigned at Tel. No. 01662-284317 & 255419 on working days (Monday to Saturday) except 2nd Saturday) during office hours.
- 22. Family members of the University Employees are not allowed to have business with the University. Quotations/tenders submitted by them shall be rejected outrightly.
- 23. The disputes, if any, shall be subject to jurisdiction of Hisar Courts. Any other jurisdiction mentioned in the quotations or invoices of the manufacturers/dealers etc. shall be invalid and shall have no legal sanctity.

Store Purch ase Offic CCS HAU, Hisar-125004