

CH. CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY, HISAR

QUOTATION NOTICE

Memo No. SPO/P2/24/ 3916-25

Dated: 15/1/2025

Sealed quotations are hereby invited from manufacturers/authorized dealers/suppliers/stationers for the items detailed below:

<u>Sr. No.</u>	<u>Name &amp; specifications of item</u>	<u>Qty. required</u>
i)	Polythene Bags (Transparent) in all sizes from 60 gauge to 600 gauge.	<b>On rate contracted basis for the period ending 31.03.2026.</b>
ii)	Polythene Sheets (Transparent) from 200 gauge to 1000 gauge	
iii)	Polythene Sheets (Black) from 100 gauge to 1000 gauge	
iv)	Polythene Bags (Transparent) with interlock facility in all sizes from 60 gauge to 600 gauge.	

2. Sample may be sent alongwith the quotation so that the genuineness of the material could be judged.

3. Quotations will be received by post & by personal delivery latest by **28.01.2025** up to **10.00AM.** which shall be opened on **28.01.2025** at **11.00AM.** in the office of the undersigned. The quotees or their authorized representatives are welcome to attend the meeting held for opening of quotations

4. The University is situated outside the Municipal limits and as such no octroi is payable if the material is received by Rail. In case, the material is received through goods transport company by road, the transport companies charge delivery charges, labour charges and octroi charges. It may be mentioned specifically as to whether the material will be sent by rail or by road through goods Transport Company.

5. Please mention specifically :(i) Delivery period; (ii) FOR; (iii) Validity period of the quotation; (iv) Rate of sales tax to be charged, if any (v) Bank draft charges, if any (vi) Misc. charges such as Packing & Forwarding charges, Insurance charges, etc.

6. Charges not mentioned in the quotation shall not be paid by the University.



7. A security of Rs.25000/- in the shape of FDR/Bank Guarantee in favour of Director (Stores & Purchase), CCS HAU, Hisar valid upto 31.05.2025 may be furnished with the offer. The security in other shapes viz. DD/Pay Order/Cheque will not be accepted. In case, the Rate contract is not executed as per the settled terms and conditions, security can be forfeited, besides taking other action as deemed proper by the University. No firm with whom Rate Contract is approved by the University is exempted from depositing the security.

8. Quotation received late or incomplete shall not be entertained and shall be rejected outrightly. University shall not be responsible for any postal/transit delay.

9. The University/its Offices at Hisar and Outstations do not make payment in advance or against documents supplied through Bank. However as a matter of general policy, the University tries to make payment within 30 days of the delivery of the material subject to proper installation, wherever applicable and satisfaction of the Inspection Committee.

10. The family members of the University employee are not allowed to send quotations/tenders. Such quotations/tenders, if received will outrightly be rejected.

11. The detailed instructions attached with the NIQ must be read carefully and meticulously complied with.

  
Director (Store & Purchase)  
CCSHAU, Hisar

Copy to:

- ✓ 1. Incharge, Computer Centre, COBS&H with the request to place the NIQ on the University Website for wide publication.
2. Stenographer (internal)
3. Master file.