

CHAUDHARY CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY HISAR

NOTIFICATION

No.Admn.R.4/2024/M-178/ 27480

Dated: 30.12.2024

The Vice-Chancellor, CCS HAU, Hisar has been pleased to order that during the calendar year 2025, the timings and holidays in the University Offices/Colleges/ Directorates will be observed as under:-

Timings

- (a) For teaching/research/extension/education/administrative work in Colleges/ Directorates/ Departments/ KVKs/ Regional Research Centres/ Offices/ Workshops etc.

i)	From 1.1.2025 to 30.4.2025 (Monday to Saturday) 1.8.2025 to 31.12.2025 (Monday to Saturday)	9.00 a.m. to 4.30 p.m. (with Forty Minutes break from 1.00 p.m. to 1.40 p.m.)
ii)	From 1.5.2025 to 31.7.2025 (Monday to Saturday)	7.00 a.m. to 2.00 p.m. (without any break)

- (b) Campus Hospital

i)	From 1.1.2025 to 30.4.2025 (Monday to Saturday) 1.8.2025 to 31.12.2025 (Monday to Saturday)	9.00 a.m. to 1.00 p.m. (1 <sup>st</sup> shift) 4.00 p.m. to 5.30 p.m. (2 <sup>nd</sup> shift)
ii)	From 1.5.2025 to 31.7.2025 (Monday to Saturday)	8.00 a.m. to 12.00 (Noon) (1 <sup>st</sup> shift) 4.00 p.m. to 5.30 p.m. (2 <sup>nd</sup> shift)

- (c) Field Staff

The working hours will be observed by the field staff as per policy laid down and circulated vide this office letter No.G1/90/2219-2368 dated 13.2.90. The issue was also discussed in the 4<sup>th</sup> Officers' Committee Meeting held on 3.7.08 vide item No.3 and it was decided to reiterate that the University should not deviate from the instructions dated 13.2.1990 at any cost and all the concerned officers should have a proper watch on it.

Contd. - P/2

## HOLIDAYS

### Schedule-1

Sr. No.	Name of the Holidays	Dates on which they fall	Day of the week
1	All Sundays		
2	All 2 <sup>nd</sup> & 4 <sup>th</sup> Saturdays (except in Campus Hospital where 2 <sup>nd</sup> & 4 <sup>th</sup> Saturday will be observed as working days)		
3	Shri Guru Gobind Singh Ji Jayanti	6 <sup>th</sup> January	Monday
4	Guru Ravidas Jayanti	12 <sup>th</sup> February	Wednesday
5	Maha Shivratri	26 <sup>th</sup> February	Wednesday
6	Holi	14 <sup>th</sup> March	Friday
7	Id-ul-Fitr	31 <sup>st</sup> March	Monday
8	Mahavir Jayanti	10 <sup>th</sup> April	Thursday
9	Dr. B.R. Ambedkar Jayanti	14 <sup>th</sup> April	Monday
10	Parshuram Jayanti	29 <sup>th</sup> April	Tuesday
11	Akshay Tritiya	30 <sup>th</sup> April	Wednesday
12	Maharana Pratap Jayanti	29 <sup>th</sup> May	Thursday
13	Id-uz-Zuha(Bakrid)	7 <sup>th</sup> June	Saturday
14	Sant Kabir Jayanti	11 <sup>th</sup> June	Wednesday
15	Shaheed Udham Singh Martyrdom Day	31 <sup>th</sup> July	Thursday
16	Independence Day	15 <sup>th</sup> August	Friday
17	Janmashtmi	16 <sup>th</sup> August	Saturday
18	Maharaja Agrasen Jayanti	22 <sup>nd</sup> September	Monday
19	Shaheedi Divas/Haryana War Heroes' Martyrdom Day	23 <sup>rd</sup> September	Tuesday
20	Mahatma Gandhi Jayanti/Dussehra	2 <sup>nd</sup> October	Thursday
21	Maharishi Valmiki Jayanti/Maharaja Ajmidh Jayanti	7 <sup>th</sup> October	Tuesday
22	Diwali	20 <sup>th</sup> October	Monday
23	Vishvakarma Day	22 <sup>nd</sup> October	Wednesday
24	Haryana Day	01 <sup>st</sup> November	Saturday
25	Guru Nanak Dev Jayanti	5 <sup>th</sup> November	Wednesday
26	Christmas	25 <sup>th</sup> December	Thursday

Note: The following festivals and occasions which fall on closed day have been excluded from the list of Public Holidays:-

1.	Republic Day	26 <sup>th</sup> January	Sunday
2.	Basant Panchmi/Sir Chhotu Ram Jayanti	2 <sup>nd</sup> February	Sunday
3.	Shaheedi Diwas/Martyrdom Day of Bhagat Singh, Rajguru & Sukhdev	23 <sup>rd</sup> march	Sunday
4.	Ram Navmi	6 <sup>th</sup> April	Sunday
5.	Vaisakhi/Chhath Puja	13 <sup>th</sup> April	Sunday
6.	Raksha Bandhan	9 <sup>th</sup> August	Saturday

**Schedule-II**

Note: Besides the above holidays, all the employees including outsourced employees may be allowed any three holidays to be chosen out of the Restricted Holidays as mentioned below:-

1.	Maharishi Dayanand Saraswati Jayanti (with State Celebrations)	23 <sup>rd</sup> February	Sunday
2.	Good Friday	18 <sup>th</sup> April	Friday
3.	Buddha Purnima	12 <sup>th</sup> May	Monday
4.	Maharshi Kayshap Jayanti	24 <sup>th</sup> May	Saturday
5.	Guru Arjan Dev's Martyrdom's Day	30 <sup>th</sup> May	Friday
6.	Muharram	6 <sup>th</sup> July	Sunday
7.	Hariyali Teej	27 <sup>th</sup> July	Sunday
8.	Milad-un-Nabi or Id-E-Milad (Birth of Prophet Mohammad)	5 <sup>th</sup> September	Friday
9.	Karwa Chauth	10 <sup>th</sup> October	Friday
10.	Goverdhan Puja	22 <sup>nd</sup> October	Wednesday
11.	Chhath Puja	28 <sup>th</sup> October	Tuesday
12.	Guru Teg Bahadur's Martyrdom's Day	25 <sup>th</sup> November	Tuesday
13.	Guru Brahmanand Jayanti	24 <sup>th</sup> December	Wednesday
14.	Shaheed Udham Singh's Jayanti	26 <sup>th</sup> December	Friday

Sd/-  
Registrar

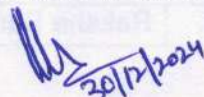
Contd--P/4--

Endst.No.Admn.R.4/2024/M-178/ 27481-600

Dated: 30.12.2024

Copy of notification is forwarded to the following for information and necessary action:-

1. All Deans/Directors/Heads of Departments/Offices/Sections (including outstations), CCS HAU, Hisar
2. OSD to Vice-Chancellor, CCS HAU, Hisar.
3. SPS to Vice-Chancellor, CCS HAU, Hisar.
4. P.S. to Registrar, CCS HAU, Hisar.
5. Incharge, Technical Cell, COBS&H, CCS HAU, Hisar with the request to upload on the University website.

  
30/12/2024  
Supdt. (GA)  
for Registrar

Endst.No.Admn.R.4/2024/M-178/ 27601-90

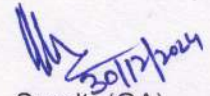
Dated: 30.12.2024

Copy of the above is forwarded to the following for information:-

- 1 Director General, ICAR, Krishi Bhawan, New Delhi.
- 2 Secretary to Govt. of India, Ministry of Agriculture, Deptt. of Agril. Research & Education, Krishi Bhawan, New Delhi.
- 3 The Secretary, Govt. of India, Deptt. of Science & Technology, Ministry of Science & Technology, Technology Bhawan, Life Sciences (Animal Science Division), New Mehrauli Road, New Delhi.
- 4 Advisor, Department of Biotechnology, Ministry of Science & Technology, Govt. of India, Block No.2, 6-8<sup>th</sup> Floors, CGO Complex, Lodhi Road, New Delhi.
- 5 Chairman, ASRB Krishi Anusandhan Bhawan, Pusa, New Delhi
- 6 The National Director (National Agriculture Innovation Project), ICAR, Krishi Anusandhan Bhawan-II, Pusa Complex, New Delhi.
- 7 The Head, Council of Scientific & Industrial Research, Human Resource Development Group, CSIR Complex, Library Avenue, Pusa, New Delhi.
- 8 Secretary, UGC 85, Bahadur Shah Zafar Marg, New Delhi.
- 9 Secretary to Governor, Haryana, Chandigarh.
- 10 Chief Secretary to Govt. of Haryana, Chandigarh.
- 11 Additional Chief Secretary to Govt. Haryana, Agriculture and Farmers' Welfare Department, New Haryana, Civil Secretariat, Sector-17.
- 12 Principal Secretary to Govt. Haryana, Animal Husbandry and Dairying Department, New Haryana Civil Secretariat, Sector-17, Chandigarh.
- 13 Principal Secretary to Govt. Haryana, Education Department, Chandigarh.
- 14 Secretary, Indian Agril. Universities Association, IG, C.GIAR Block (NASC), Dev Prakash Shastri Marg Pusa Campus New Delhi.
- 15 Secretary, Association of Indian Universities, AIU House No.16 Kotla Marg, New Delhi.
- 16 Secretary, Vety. Council of India, A-Wing, 2<sup>nd</sup> Floor August Kranti Bhawan Bhikaji Cama Place, New Delhi.
- 17 Secretary, E.C., Haryana State Council for Science & Technology, Department of Science & Technology, Bays 35-38, Sector-2, Panchkula-134109 (Haryana).

Contd - P/S -

- 18 -26 Registrar, LUVAS, Hisar, Maharana Partap Horticultural University, Karnal, M.D. University, Rohtak, Kurukshetra University Kurukshetra, Guru Jambheshwar University of Science & Technology, Hisar, Ch.Devi Lal University, Sirsa, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Sonepat), Deen Bandhu Chhotu Ram University of Science & Tech. Murthal, Sonepat, Pt.B.D.Sharma University of Health Sciences, Rohtak, Ch. Bansi Lal University, Bhiwani, Ch.Ranbir Singh University, Jind and Punjab Agril. University, Ludhiana.
- 27 Director General, Higher Education, Siksha Sadan, Sector-5, Panchkula.
- 28 Director General, Technical Education, Haryana, Chandigarh.
- 29 Director General, Welfare of Scheduled Castes & Backward Classes Department, Haryana, SCO No.68-70, Sector-17-A, Chandigarh.
- 30 Director General, Agriculture, Haryana, Kandi Vikas Bhawan, Sector-21, Panchkula.
- 31 Director General, Animal Husbandry, Haryana, Bays No.9-12, Pasudhan Bhawan, Sector-2, Panchkula.
- 32 Member Secretary, Haryana Kisan Ayog, Anaj Mandi, Sector-20, Panchkula
- 33 Secretary, Board of School Education Haryana, Bhiwani.
- 34 Accountant General, Haryana, Chandigarh.
- 35 Commissioner/Deputy Commissioner/Senior Supdt. Police, Hisar.
- 36 Branch Managers, SBI, CCS HAU, Hisar, the Hisar District Central Coop. Bank Ltd., CCS HAU, Hisar and Dena Bank, CCS HAU, Hisar.
- 37 Sub-Post Master, Post office, CCS HAU, Hisar.
- 38 Chief Supdt., Govt. Livestock Farm, Hisar.
- 39 Central Institute for Research on Buffaloes (CIRB), Hisar.

  
30/12/2014  
Supdt. (GA)  
for Registrar

- CC: 1. COE/Advisor(Rectt.Cell)/Advisor(F)/SPIO/Officer Incharge (Hospitality) Faculty House/ARE/ARA/ARL/ DDO/CSO.
2. Presidents, HAUTA/ HAUNTEA/ SC/ST Employees Federation CCS HAU, Hisar.
3. Media Advisor/PRO, CCS HAU, Hisar.