

From

The Librarian  
Nehru Library,  
CCS Haryana Agricultural University, Hisar

To

The In Charge (Computer Section)  
College of Basic Sciences and Humanities,  
CCS Haryana Agricultural University, Hisar

Memo.No.Lib.A-1\2025\ 2917  
Dated the Hisar : 20/01/2025

**Subject : Opening of quotation for Library Canteen Contract**

Meeting of opening of application for Library Canteen Contract, which was scheduled on 27-12-2024 and post-pond due to administrative reason, is now re-scheduled for 24-01-2025 at 03:00 PM in the Committee Room of Nehru Library, CCS HAU, Hisar.

You are requested to upload the above information on University website.

  
Superintendent

**NEHRU LIBRARY**  
**CHAUDHARY CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY, HISAR**

**NOTICE FOR POSTPONEMENT OF ALLOTMENT OF CANTEEN**

Tender opening meeting which was scheduled to be held on today i.e. 27-12-2024 at 11:00 AM, is hereby post-pond due to administrative reasons. Next date of meeting will be informed later on. This is for your kind information.

Sd/-  
Librarian

Endst.No.Lib \A-1\2024\2593-2642

Dated : 27-12-2024

A copy of the above is forwarded to the following for information and necessary

action :-

1. All Deans\Directors\HODs, CCS HAU, Hisar.
2. Administrator, Municipal Committee, Hisar.
3. Deputy Estate Officer, CCS HAU, Hisar.
4. PA to Librarian, Nehru Library, CCS HAU, Hisar.
5. All Canteen Contractors of Hisar City.
6. Notice Board, Nehru Library, CCS HAU, Hisar.
7. The In-Charge, Computer Section, COBS&H, CCS HAU, Hisar. He is requested to upload the above said notice on the University website, please.
8. Cashier (Internal) O/o Nehru Library, CCS HAU, Hisar.

  
Superintendent

**NEHRU LIBRARY**  
**CHAUDHARY CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY, HISAR**

**NOTICE FOR ALLOTMENT OF CANTEEN**

Applications are invited from the interested parties for the allotment of Canteen of Nehru Library, CCS HAU, Hisar, on license basis for the period of two years i.e. 01-01-2025 to 31-12-2026. The last date of receipt of the applications is 27-12-2024 up to 10:30 A.M. The applications should be accompanied by a Demand Draft for Rs.100/- in favour of Drawing & Disbursing Officer O/o Nehru Library, CCS HAU, Hisar. The applications shall be considered by the Committee on same day i.e. 27-12-2024 at 11:00 A.M. in the Committee Room of Nehru Library, CCS HAU, Hisar. The Interested parties, applying for canteen, should be present on the aforesaid date and time as they will be interviewed by the Committee. The applications will be opened in the presence of parties on the aforesaid date and time.

The terms and conditions of contract are enclosed herewith. The party to whom the canteen will be allotted will have to make arrangements to run the canteen w.e.f. issuance of the order. The rates shall also be quoted for the following items for considering the allotment of canteen contract. The rates for these items should not be higher than the rates as approved by the 'Shop Allotment Committee' (SAC) and circulated by the Dy. Estate Officer, CCS HAU, Hisar (copy enclosed).

1. Tea (minimum 125 ml)
2. Coffee (manual made) (minimum 125 ml)
2. *Doodh-patti* (125 ml)
3. Cold Drinks, Sweets and other items like *Pera, Barfi, Khurma* etc. (as per market rate)
4. *Samosa* (50-60 gms in weight)
5. *Bread Pakora* with potato stuffing (50-60 gms in weight)
6. Biscuits (as per market rate)
7. *Matthi* (not less than 30 gms per piece)

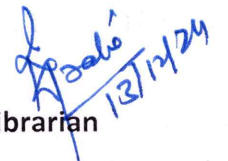
  
Librarian 13/12/24

Endst.No.Lib.\A-1\2024\ 2440-90

Dated : 13-12-2024

A copy of the above is forwarded to the following for information and necessary action :-

1. All Deans\Directors\HODs, CCS HAU, Hisar.
2. Administrator, Municipal Committee, Hisar.
3. Deputy Estate Officer, CCS HAU, Hisar.
4. PA to Librarian, Nehru Library, CCS HAU, Hisar.
5. All Canteen Contractors of Hisar City.
6. Notice Board, Nehru Library, CCS HAU, Hisar.
7. The In-Charge, Computer Section, COBS&H, CCS HAU, Hisar. He is requested to upload the above said notice on the University website, please.
8. Cashier (Internal) O/o Nehru Library, CCS HAU, Hisar.

  
Librarian 13/12/24

**NEHRU LIBRARY**  
**CHAUDHARY CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY, HISAR**

**TERMS & CONDITIONS OF NOTICE FOR CANTEEN**

1. Canteen will be allotted on license basis only. License in each canteen shall be for a period of two years unless revoked earlier by the competent authority or extended for one year more.
2. The license shall be deemed to be a bare license only of the said canteen and nothing herein contained shall be construed as demise at law of the said canteen or any part thereof so as to give the licensee any interest therein. The overall control and superintendence of the said canteen shall remain vested in the licensor whose official shall at all reasonable hours be entitled to inspect the said canteen about its bonafide use.
3. That the licensee shall not use the canteen for any purpose other than one for which it has been licensed without the written permission of the licensor.
4. The licensee shall not be entitled to allow any other person to occupy the canteen to use any part thereof. The licensee shall not admit any person into partnership or become partner or to let or sub-let the canteen in case of violation, the permission so granted to him\her shall be cancelled forthwith by the Librarian, Nehru Library and security will be forfeited.
5. That the monthly license fee shall be payable every month latest by end of the month to which it pertains beyond which penalty for late payment of license fee at the following rates shall be charged :-
  - i) Rs.50/- per day w.e.f. 1<sup>st</sup> of the next month up to 10<sup>th</sup> and Rs.100/- per day thereafter.In case the license fee is not paid by the end of next month the canteen will be locked by the concerned controlling officer without any further notice.
6. The licensee shall display the rates of all the eatables\items sold by him\her approved by the canteen committee from time-to-time. The committee may exclude\include any eatable\item from the list at any time by giving specific notice to the licensee. The rates of all the eatables\items to be sold by the licensee shall be fixed by the Canteen Committee in consultation with the licensee and licensee shall not be competent to increase the rates without the written permission of the licensor.
7. The licensee shall himself\herself be responsible for the recovery of his dues.
8. The contract will be for a period of two years. However, in case of unsatisfactory service or misbehavior by the licensee or his\her employees, it may be terminated at any time by the licensor with the approval of the Canteen Committee after giving one month's notice. However, the licensor shall also be competent to impose fine on the licensee up to the limit of two months license fee in the vent of breach of any clause by the licensee. However, the licensee shall have the right of appeal to the Vice-Chancellor against the orders of the licensor which shall be final and binding on both the parties.
9. The item served by the licensee shall be of a good quality. The Canteen Committee will ensure maintenance of proper hygienic conditions and quality of the items sold by the licensee.
10. The licensee shall provide adequate number of servants and see that they are clean and neatly dressed and ensure that they are civil, sober and honest in their dealings with

the students and staff. The licensee shall be responsible for the conduct and behavior of servants under his\her employment.

11. The licensee shall have to observe the entire bye laws\rules of the State\CCS HAU fixed from time-to-time.
12. All the items displayed at the canteen should be properly kept to prevent contamination by flies and dust.
13. All breakages and \or damage to University property shall be made good by the licensee.
14. The licensee will also have to execute the license deed before taking over the possession and after the receipt of orders.
15. Wherever available the licensee shall be provided furniture by the licensor, otherwise the licensee shall have to make its own arrangement. Where the furniture is provided by the licensor, its maintenance and repair etc. shall be the responsibility of the licensee and he\she shall return the same to the licensor in perfect condition on the termination of the license. In event of breach of this clause, the licensor shall be competent to make the loss good out of the security deposited by the licensee.
16. The payment of electric and water charges will also be borne by the licensee and paid regularly to the quarter concerned.
17. The security of 6 month's license fee in respect of each canteen shall be deposited by the licensee in the office of licensor\controlling officer in shape of fixed deposit pledged in favour of licensor\controlling officer. The said Fixed Deposit will be returned by the Licensor to the Licensee on the termination\revocation of the license. The said Fixed Deposit should remain in the custody of licensor\controlling officer.
18. The licensee shall have to observe all the by laws of pure food act. All items displayed at the canteen would be properly covered to prevent contamination of the flies and dusts, by the licensee.
19. Except where otherwise provided in the license deed all questions and disputes retaining to instructions herein before mentioned in any way arising out of or relating to the license deed whether arising during the occupation or after vacation of the canteen or termination of the license deed shall be referred to the concerned controlling officers and whose decision as to whether a breach of the terms agreed up on warranting action under the above has taken place shall be binding and final, and shall not be challenged in any Court of Law. However, final appeal against the orders shall lie before the Vice-Chancellor if licensee wishes to go in appeal.
20. Deputy Estate Officer shall be the Ex-Officio-Member of all the Canteen Committees.
21. The Librarian shall be controlling officer of the canteen.
22. The licensee shall require keeping the canteen open during the working hours of Library.

## CCS HARYANA AGRICULTURAL UNIVERSITY, HISAR

### APPLICATION FOR ALLOTMENT OF CANTEEN ON LICENSE BASIS IN NEHRU LIBRARY

1.	Name of the applicant (IN CAPITAL LETTERS)		Passports size photo of applicant
2.	Father's Name		
3.	Complete address of the applicant along with contract number		
4.	Permanent residential address		
5.	Experience in the similar nature of trade for which canteen is required		
6.	Present occupation		
7.	Present capital investment in the business, if any, along with detail of present canteen\business		
8.	Any other information which the applicant may like to furnish including the special justification for this allotment, give details if appointed distributor		
9.	Rate & discount on MRP to be offered to customers		

I have gone through the contents of the application form carefully. The information supplied by me is true to the best of my knowledge and belief and nothing has been concealed therein. I hereby apply for the allotment of above canteen on the terms and conditions specified in the license deed which I have read carefully and shall abide by these.

Encl :

Dated :

Signature of applicant

Address : .....

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