

**CCS HARYANA AGRICULTURAL UNIVERSITY  
KRISHI VIGYAN KENDRA, UJHA, PANIPAT**

**NOTICE FOR INVITING TENDERS FOR EXECUTION OF THE CONTRACTUAL  
FARM AND RELATED JOB WORKS**

1. Name and address of the Department.: **CCSHAU Krishi Vigyan Kendra, Ujha, Panipat**
2. Job description and other related activities/operation in details: **Different Farm and related job works at CCSHAU Krishi Vigyan Kendra, Ujha, Panipat.**
3. Duration of the contract: **April, 2024 to September, 2024**
4. Estimated cost: **Rs. 5,84,800/- (Inclusive of all applicable taxes)**
5. Earnest money: **Rs. 11,700/- (2% of the estimated cost)**
6. Date of opening order: **03-02-2024 at 11.00 AM**
7. Cost of Tender Form- **Rs. 100/-**

**Terms and conditions of the tender:**

1. Tender forms for filing the tenders can be obtained from the office of the Krishi Vigyan Kendra (Ujha) Panipat on any working day during working hours (9.30 AM to 4.00 PM) from 12<sup>th</sup> Jan. 2024 to 2<sup>nd</sup> Feb. 2024 and may also be downloaded from the official website of CCS HAU Hisar (<http://hau.ac.in>).
2. Duly filled tenders will be received in the office of **SENIOR COORDINATOR, Krishi Vigyan Kendra, Ujha, Panipat** upto on **02.02.2024 by 4:00 PM** and will be opened on **03-02-2024 at 11.00 AM** in the office of Senior Coordinator KVK Panipat/ Directorate of Extension Education, CCS HAU Hisar in the presence of such tenderers or their agents who may like to present.
3. Due to unavoidable circumstances, the date, time and venue for the opening of the tenders may be changed with a notice to this effect on university website.
4. Administrative approval to execute these farm works has been obtained from the competent authority.
5. Tender must be in a sealed cover and it must be scribed on the envelope as "Tenders for the Farm and Related Job Works and addressed to the **SENIOR COORDINATOR, KVK, Ujha, Panipat**. The tenderer's address should also be mentioned on the envelope.
6. Earnest money amounting to **Rs. 11700/-** must accompany each tender in the shape of Cross Cheque/draft of any schedule bank in favour of Senior Coordinator payable at Panipat. Tenders not accompanied with earnest money will be rejected. In case of non-acceptance of the tenders, the amount shall be refunded to tenderer.
7. Conditional tenders are liable to be rejected. The vague and unrealistic tenders shall also be rejected. The tenders unreasonably below the estimate casting doubt on its actual execution may also be rejected.
8. The contractor should have legal capacity to apply for this tender and he may give details of his experience in the execution of same or similar works at research/government farms.
9. The contractor shall be required to sign the contract agreement within 10 days of the intimation of the acceptance of tender to him. Failure on his part to do so may result in invalidation of the contract and forfeiture of the earnest money.



10. Income tax @ 2% will be deducted from the bill(s) at source.
11. The contractor will have to execute the job within the given time and no request for extension of time shall be entertained except in unforeseen circumstances and in the interest of the university.
12. Payment will be made after completion of the job satisfactorily or on monthly basis.
13. In case of any loss due to negligence of contractual workers, the contractor shall be responsible to make full loss to University and the same may be deducted from the earnest money or running bills.
14. It will be the sole responsibility of the contractor to compensate the labour on account of injury, loss of life or limb in accordance with the law in force for the time being. The University will in no way be responsible for such loss.
15. The contractor shall be required to provide small agricultural implements (hand tools) i.e. Kassi, Kasola and Drati etc., he will have to work as per the instruction given by the designated officer/employee of the University for that purpose.
16. It will also be the responsibility and liability of the contractor to adhere to the provisions of all applicable laws in the said tender; and in case these are not followed properly, he/she himself/herself will be responsible for it.
17. In case of breach of terms and conditions of the contract or any of them, the contract shall be cancelled and contractor will be blacklisted. The remaining job shall be got done at the risk and cost of the contractor who has defaulted.
18. The University reserves the right of supervision. Transport for transporting labour will not be provided by the University.
19. The parties may visit the site of work and may contact in the office of **CCSHAU Krishi Vigyan Kendra (Ujha) Panipat** for this propose before submitting their tenders. They may seek necessary guidance and help in filling the tender but in no way breaching the confidentiality of tender.
20. The contractor should certify in tender that no other member of his family has applied tender for the same work.
21. In case of any dispute between the parties, the same will be referred to Worthy Vice-Chancellor for arbitration and his decision shall be final. The provision of Indian Arbitration Act shall apply to these proceedings.
22. The quantity of work given above is tentative and may change depending upon the actual field situation. The contract may be extended through mutual agreement between the parties.
23. The committee shall have the right to open negotiations without assigning any reason. The committee further reserves the right to accept or reject the lowest tender without assigning any reason.
24. The rates and amount for each job work included in the tender should be quoted in clear terms and incomplete tender in any respect may be rejected.



Senior Coordinator  
Krishi Vigyan Kendra  
Ujha, Panipat-132103



Sr. No.

**CCSHAU KRISHI VIGYAN KENDRA, UJHA, PANIPAT**  
**TENDER FORM (1<sup>st</sup> April 2024 to 30<sup>th</sup> Sept. 2024 -6 months)**

1. Name of Contractor :

2. Corresponding Address :

**JOB DESCRIPTION AND RATE QUOTED:-**

Sr. No.	Name of Operation	Approx. Quantity of work	Mode of work	Estimated Rate (Rs.)	Amount (Rs.)
a)	Transplanting of Paddy	17 Acres	Per acre basis		
b)	Sowing of Paddy	10 Acres	-do-		
c)	Gap filling, hand weeding in Paddy	27 Acres	-do-		
d)	Laser levelling	22.5 hrs	Per hour basis		
e)	Spray/application of Pesticides/ Herbicides	27x3= 81 Acres	Per acre basis		
f)	Unloading of seed from trolley, filling of seed in bags and placing in store	550 q	Per qtl basis		
g)	Loading and carriage of Wheat Seed from KVK Panipat to HAFED Ganaur	550 qtl	Per qtl basis		
h)	Tubewell operation (3 tubewells) and irrigation, day to day crop care and farm sanitation including the maintaining of paths, bunds and channels (Approx. 30 acres area), landscaping, scientific lay out, observations etc.	6 months	Per month basis		
	<b>Total</b>				



Estimated cost: **Rs. 5, 84,800/- (Inclusive of all taxes)**

Earnest money: **Rs. 11,700/- (2% of the estimated cost)**

**Rate quoted by contractor (Total) :Rs. \_\_\_\_\_**

Certified that the work will be done as per the satisfaction of the authority and I shall abide by all the rules, terms and conditions of the tender for execution of the contractual job work as per the circular/notice. It is also certified that none of my family member has applied tender for the same work.

**The earnest money is being deposited vide no. \_\_\_\_\_ dated \_\_\_\_\_  
for Rs. \_\_\_\_\_**

**Signature**

**Name &Address:-**

**Mobile No.-**

**E-Mail if any**

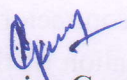


### **Terms and conditions of the tender:**

1. Tender forms for filing the tenders can be obtained from the office of the Krishi Vigyan Kendra (Ujha) Panipat on any working day during working hours (9.30 AM to 4.00 PM) from 12<sup>th</sup> Jan. 2024 to 2<sup>nd</sup> Feb. 2024 and may also be downloaded from the official website of CCS HAU Hisar (<http://hau.ac.in>).
2. Duly filled tenders will be received in the office of **SENIOR COORDINATOR, Krishi Vigyan Kendra, Ujha, Panipat** upto on **02.02.2024** by **4:00 PM** and will be opened on **03-02-2024** at **11.00 AM** in the office of Senior Coordinator KVK Panipat/ Directorate of Extension Education, CCS HAU Hisar in the presence of such tenderers or their agents who may like to present.
3. Due to unavoidable circumstances, the date, time and venue for the opening of the tenders may be changed with a notice to this effect on university website.
4. Administrative approval to execute these farm works has been obtained from the competent authority.
5. Tender must be in a sealed cover and it must be scribed on the envelope as "Tenders for the Farm and Related Job Works and addressed to the **SENIOR COORDINATOR, KVK, Ujha, Panipat**. The tenderer's address should also be mentioned on the envelope.
6. Earnest money amounting to **Rs. 11700/-** must accompany each tender in the shape of Cross Cheque/draft of any schedule bank in favour of Senior Coordinator payable at Panipat. Tenders not accompanied with earnest money will be rejected. In case of non-acceptance of the tenders, the amount shall be refunded to tenderer.
7. Conditional tenders are liable to be rejected. The vague and unrealistic tenders shall also be rejected. The tenders unreasonably below the estimate casting doubt on its actual execution may also be rejected.
8. The contractor should have legal capacity to apply for this tender and he may give details of his experience in the execution of same or similar works at research/government farms.
9. The contractor shall be required to sign the contract agreement within 10 days of the intimation of the acceptance of tender to him. Failure on his part to do so may result in invalidation of the contract and forfeiture of the earnest money.
10. Income tax @ 2% will be deducted from the bill(s) at source.
11. The contractor will have to execute the job within the given time and no request for extension of time shall be entertained except in unforeseen circumstances and in the interest of the university.
12. Payment will be made after completion of the job satisfactorily or on monthly basis.
13. In case of any loss due to negligence of contractual workers, the contractor shall be responsible to make full loss to University and the same may be deducted from the earnest money or running bills.
14. It will be the sole responsibility of the contractor to compensate the labour on account of injury, loss of life or limb in accordance with the law in force for the time being. The University will in no way be responsible for such loss.
15. The contractor shall be required to provide small agricultural implements (hand tools) i.e. Kassi, Kasola and Drati etc., he will have to work as per the instruction given by the designated officer/employee of the University for that purpose.



16. It will also be the responsibility and liability of the contractor to adhere to the provisions of all applicable laws in the said tender; and in case these are not followed properly, he/she himself/herself will be responsible for it.
17. In case of breach of terms and conditions of the contract or any of them, the contract shall be cancelled and contractor will be blacklisted. The remaining job shall be got done at the risk and cost of the contractor who has defaulted.
18. The University reserves the right of supervision. Transport for transporting labour will not be provided by the University.
19. The parties may visit the site of work and may contact in the office of **CCSHAU Krishi Vigyan Kendra (Ujha) Panipat** for this propose before submitting their tenders. They may seek necessary guidance and help in filling the tender but in no way breaching the confidentiality of tender.
20. The contractor should certify in tender that no other member of his family has applied tender for the same work.
21. In case of any dispute between the parties, the same will be referred to Worthy Vice-Chancellor for arbitration and his decision shall be final. The provision of Indian Arbitration Act shall apply to these proceedings.
22. The quantity of work given above is tentative and may change depending upon the actual field situation. The contract may be extended through mutual agreement between the parties.
23. The committee shall have the right to open negotiations without assigning any reason. The committee further reserves the right to accept or reject the lowest tender without assigning any reason.
24. The rates and amount for each job work included in the tender should be quoted in clear terms and incomplete tender in any respect may be rejected.

  
**Senior Coordinator**  
**Sr. Coordinator**  
Krishi Vigyan Kendra  
Ujha, Panipat-132103