

# CHAUDHARY CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY HISAR

## NOTIFICATION

No.Admn.R.4/2023/M-178/ 26506

Dated: 22.12.2023

The Vice-Chancellor, CCS HAU, Hisar has been pleased to order that during the calendar year 2024, the timings and holidays in the University Offices/Colleges/ Directorates will be observed as under:-

### Timings

- (a) For teaching/research/extension/education/administrative work in Colleges/ Directorates/ Departments/ KVKs/ Regional Research Centres/ Offices/ Workshops etc.

i)	From 1.1.2024 to 30.4.2024 (Monday to Saturday) 1.8.2024 to 31.12.2024 (Monday to Saturday)	9.00 a.m. to 4.30 p.m. (with Forty minutes break from 1.00 p.m. to 1.40 p.m.)
ii)	From 1.5.2024 to 31.7.2024 (Monday to Saturday)	7.00 a.m. to 2.00 p.m. (without any break)

- (b) Campus Hospital

i)	From 1.1.2024 to 30.4.2024 (Monday to Saturday) 1.8.2024 to 31.12.2024 (Monday to Saturday)	9.00 a.m. to 1.00 p.m. (1 <sup>st</sup> shift) 4.00 p.m. to 5.30 p.m. (2 <sup>nd</sup> shift)
ii)	From 1.5.2024 to 31.7.2024 (Monday to Saturday)	8.00 a.m. to 12.00 (Noon) (1 <sup>st</sup> shift) 4.00 p.m. to 5.30 p.m. (2 <sup>nd</sup> shift)

- (c) Field Staff

The working hours will be observed by the field staff as per policy laid down and circulated vide this office letter No.G1/90/2219-2368 dated 13.2.90. The issue was also discussed in the 4<sup>th</sup> Officers' Committee Meeting held on 3.7.08 vide item No.3 and it was decided to reiterate that the University should not deviate from the instructions dated 13.2.1990 at any cost and all the concerned officers should have a proper watch on it.

*Wakil*

**HOLIDAYS  
Schedule-1**

Sr. No.	Name of the Holidays	Dates on which they fall	Day of the week
1	All Sundays		
2	All 2 <sup>nd</sup> & 4 <sup>th</sup> Saturdays (except in Campus Hospital where 2 <sup>nd</sup> & 4 <sup>th</sup> Saturday will be observed as working days)		
3	Shri Guru Gobind Singh Ji Jayanti	17 <sup>th</sup> January	Wednesday
4	Republic Day	26 <sup>th</sup> January	Friday
5	Basant Panchami/Sir Chhotu Ram Jayanti	14 <sup>th</sup> February	Wednesday
6	Maha Shivratri	8 <sup>th</sup> March	Friday
7	Holi	25 <sup>th</sup> March	Monday
8	Id-ul-Fitr	11 <sup>th</sup> April	Thursday
9	Ram Navmi	17 <sup>th</sup> April	Wednesday
10	Parshuram Jayanti/Akshya Tritya	10 <sup>th</sup> May	Friday
11	Id-ul-Zuha(Bakrid)	17 <sup>th</sup> June	Monday
12	Shaheed Udham Singh Martyrdom Day	31 <sup>th</sup> July	Wednesday
13	Independence Day	15 <sup>th</sup> August	Thursday
14	Raksha Bandhan	19 <sup>th</sup> August	Monday
15	Janamashtmi	26 <sup>th</sup> August	Monday
16	Shaheedi Divas/Haryana War Heroes' Martyrdom Day	23 <sup>rd</sup> September	Monday
17	Mahatma Gandhi Jayanti	2 <sup>nd</sup> October	Wednesday
18	Maharaja Agrasen Jayanti	3 <sup>th</sup> October	Thursday
19	Maharishi Valmiki Jayanti/Maharaja Ajmidh Jayanti	17 <sup>th</sup> October	Thursday
20	Diwali/ Haryana Day	1 <sup>st</sup> November	Friday
21	Vishakarma Day	2 <sup>nd</sup> November	Saturday
22	Guru Nanak Dev Jayanti	15 <sup>th</sup> November	Friday
23	Christmas	25 <sup>th</sup> December	Wednesday

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**Note:** The following festivals and occasions which fall on closed day have been excluded from the list of Public Holidays:-

1.	Guru Ravidas Jayanti	24 <sup>th</sup> February	Saturday
2.	Shaheedi Diwas/Martyrdom Day of Bhagat Singh, Rajguru & Sukhdev	23 <sup>rd</sup> March	Saturday
3.	Vaisakhi/Chhath Puja	13 <sup>th</sup> April	Saturday
4.	Dr. B.R. Ambedkar Jayanti	14 <sup>th</sup> April	Sunday
5.	Mahavir Jayanti	21 <sup>st</sup> April	Sunday
6.	Maharana Pratap Jayanti	9 <sup>th</sup> June	Sunday
7.	Sant Kabir Jayanti	22 <sup>nd</sup> June	Saturday
8.	Dussehra	12 <sup>th</sup> October	Saturday

**Schedule-II**

**Note:** Besides the above holidays, all the employees including outsourced employees may be allowed any three holidays to be chosen out of the Restricted Holidays as mentioned below:-

1.	Maharishi Dayanand Saraswati Jayanti (with State Celebrations)	5 <sup>th</sup> March	Tuesday
2.	Good Friday	29 <sup>th</sup> March	Friday
3.	Chhath Puja	13 <sup>th</sup> April	Saturday
4.	Budh Purnima	23 <sup>rd</sup> May	Thursday
5.	Guru Arjan Dev Martyrdom Day	10 <sup>th</sup> June	Monday
6.	Maharishi Kayshap Jayanti	11 <sup>th</sup> June	Tuesday
7.	Muharram	17 <sup>th</sup> July	Wednesday
8.	Hariyali Teej	6 <sup>th</sup> September	Friday
9.	Milad-un-Nabi or Id-E-Milad (Birth of Prophet Mohammad)	16 <sup>th</sup> September	Monday
10.	Karwachauth	20 <sup>th</sup> October	Sunday
11.	Goverdhan Puja	2 <sup>nd</sup> November	Saturday
12.	Chhath Puja	7 <sup>th</sup> November	Thursday
13.	Guru Teg Bahadur Shaheedi Divas	24 <sup>th</sup> November	Sunday
14.	Shaheed Udham Singh Jayanti	26 <sup>th</sup> December	Thursday

*Handwritten mark*

Sd/-  
Registrar

Endst.No.Admn.R.4/2023/M-178/ 26507-26606

Dated: 22.12.2023

Copy of notification is forwarded to the following for information and necessary action:-

1. All Deans/Directors/Heads of Departments/Offices/Sections (including outstations), CCS HAU, Hisar
2. OSD to Vice-Chancellor, CCS HAU, Hisar.
3. SPS to Vice-Chancellor, CCS HAU, Hisar.
4. P.S. to Registrar, CCS HAU, Hisar.
5. Incharge, Technical Cell, COBS&H, CCS HAU, Hisar with the request to upload on the University website.

*Kahl*  
22/12/23  
Supdt. (GA)  
for Registrar

Endst.No.Admn.R.4/2023/M-178/ 26607-26656

Dated: 22.12.2023

Copy of the above is forwarded to the following for information:-

- 1 Director General, ICAR, Krishi Bhawan, New Delhi.
- 2 Secretary to Govt. of India, Ministry of Agriculture, Deptt. of Agril. Research & Education, Krishi Bhawan, New Delhi.
- 3 The Secretary, Govt. of India, Deptt. of Science & Technology, Ministry of Science & Technology, Technology Bhawan, Life Sciences (Animal Science Division), New Mehrauli Road, New Delhi.
- 4 Advisor, Department of Biotechnology, Ministry of Science & Technology, Govt. of India, Block No.2, 6-8<sup>th</sup> Floors, CGO Complex, Lodhi Road, New Delhi.
- 5 Chairman, ASRB Krishi Anusandhan Bhawan, Pusa, New Delhi
- 6 The National Director (National Agriculture Innovation Project), ICAR, Krishi Anusandhan Bhawan-II, Pusa Complex, New Delhi.
- 7 The Head, Council of Scientific & Industrial Research, Human Resource Development Group, CSIR Complex, Library Avenue, Pusa, New Delhi.
- 8 Secretary, UGC 85, Bahadur Shah Zafar Marg, New Delhi.
- 9 Secretary to Governor, Haryana, Chandigarh.
- 10 Chief Secretary to Govt. of Haryana, Chandigarh.
- 11 Additional Chief Secretary to Govt. Haryana, Agriculture and Farmers' Welfare Department, New Haryana, Civil Secretariat, Sector-17.
- 12 Principal Secretary to Govt. Haryana, Animal Husbandry and Dairying Department, New Haryana Civil Secretariat, Sector-17, Chandigarh.
- 13 Principal Secretary to Govt. Haryana, Education Department, Chandigarh.
- 14 Secretary, Indian Agril. Universities Association, IG, C.GIAR Block (NASC), Dev Prakash Shastri Marg Pusa Campus New Delhi.
- 15 Secretary, Association of Indian Universities, AIU House No.16 Kotla Marg, New Delhi.
- 16 Secretary, Vety. Council of India, A-Wing, 2<sup>nd</sup> Floor August Kranti Bhawan Bhikaji Cama Place, New Delhi.
- 17 Secretary, E.C., Haryana State Council for Science & Technology, Department of Science & Technology, Bays 35-38, Sector-2, Panchkula-134109 (Haryana).
- 18 -26 Registrar, LUVAS, Hisar, Maharana Partap Horticultural University, Karnal, M.D. University, Rohtak, Kurukshetra University Kurukshetra, Guru Jambheshwar University of Science & Technology, Hisar, Ch.Devi Lal University, Sirsa, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Sonepat), Deen Bandhu Chhotu Ram University of Science & Tech. Murthal, Sonapat, Pt.B.D.Sharma

- University of Health Sciences, Rohtak, Ch. Bansi Lal University, Bhiwani,  
Ch.Ranbir Singh University, Jind and Punjab Agril. University, Ludhiana.  
27 Director General, Higher Education, Siksha Sadan, Sector-5, Panchkula.  
28 Director General, Technical Education, Haryana, Chandigarh.  
29 Director General, Welfare of Scheduled Castes & Backward Classes Department,  
Haryana, SCO No.68-70, Sector-17-A, Chandigarh.  
30 Director General, Agriculture, Haryana, Kandi Vikas Bhawan, Sector-21,  
Panchkula.  
31 Director General, Animal Husbandry, Haryana, Bays No.9-12, Pasudhan  
Bhawan, Sector-2, Panchkula.  
32 Member Secretary, Haryana Kisan Ayog, Anaj Mandi, Sector-20, Panchkula  
33 Secretary, Board of School Education Haryana, Bhiwani.  
34 Accountant General, Haryana, Chandigarh.  
35 Commissioner/Deputy Commissioner/Senior Supdt. Police, Hisar.  
36 Branch Managers, SBI, CCS HAU, Hisar, the Hisar District Central Coop. Bank  
Ltd., CCS HAU, Hisar and Dena Bank, CCS HAU, Hisar.  
37 Sub-Post Master, Post office, CCS HAU, Hisar.  
38 Chief Supdt., Govt. Livestock Farm, Hisar.  
39 Central Institute for Research on Buffaloes (CIRB), Hisar.

*Wahl*  
22/12/23  
Supdt. (GA)  
for Registrar

- CC: 1. COE/Advisor(Rectt.Cell)/Advisor(F)/SPIO/Officer Incharge (Hospitality) Faculty  
House/ARE/ARA/ARL/ DDO/CSO.  
2. Presidents, HAUTA/ HAUNTEA/ SC/ST Employees Federation CCS HAU,  
Hisar.  
3. Media Advisor/PRO, CCS HAU, Hisar.