

**DIRECTORATE OF HUMAN RESOURCE MANAGEMENT
CHAUDHARY CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY
HISAR-125 004 (HARYANA), INDIA**



Dr. Manju Mehta
Director

No. DHRM/2023/5776-226
Dated: 05/12/23

Dear Sir/Madam,

The Academy of Agricultural Research and Education Management, Directorate of Human Resource Management, CCSHAU, Hisar is organizing an **Induction Training** from **December 19, 2023 to January 18, 2024**. This training is mandatory for newly appointed Scientists/Teachers and extension personnel working in CCSHAU, Hisar.

The nominations of newly appointed faculty working in your Department/Directorate/RRS/KVK should reach the undersigned latest by **12.12.2023** (aarem@hau.ac.in). Number of seats in this training is 30. The participants are required to pay a sum of Rs. 5000/- (Rs. Five thousand only) as registration fee which will be deposited at the time of registration on **December 19, 2023**.

The application proforma is enclosed.

Director, HRM

Encl: as above

CC:

1. All Deans/Directors/Heads of Departments, CCSHAU, Hisar
2. Principal, College of Agriculture, Kaul, Bawal
3. Principal, Extension Education Institute, Nilokheri
4. All RRS/KVKs, CCSHAU, Hisar
5. Regional Director Cotton Research Station Sirsa
6. S.V.C. for the information of the Vice-Chancellor, CCSHAU, Hisar
7. Public Relations Officer, CCSHAU, Hisar
8. ✓ Incharge, Computer Section, CCS HAU, Hisar for uploading

**DIRECTORATE OF HUMAN RESOURCE MANAGEMENT
CCS HARYANA AGRICULTURAL UNIVERSITY, HISAR
INDUCTION TRAINING
(December 19, 2023 to January 18, 2024)**

FORMAT FOR NOMINATION (Make copies if required)

1. Name :
2. Designation :
3. Department/Office :
4. Date of joining :
5. Date of birth :
6. Address for communication :

7. Telephone: Office Residence.....
Fax E-mail.....

8. Qualifications:

Degree	Year	University	Subject
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9. Name and No. of Scheme out of which registration fee (and T.A., D.A. for outstation candidates) will be met

Signature of the Participant

CERTIFICATE OF THE SPONSORING AUTHORITY

Ms./Mr./Dr.....is hereby nominated for participation in the Induction Training from December 19, 2023 to January 18, 2024 being organized by the Academy of Agricultural Research and Education Management, Directorate of Human Resource Management, CCSHAU, Hisar. He/She will be relieved by the Department/office and treated on official duty during the period of the training.

Signature of the Competent Authority
(Office seal)