

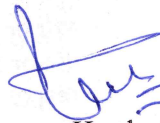
**FORAGE SECTION, DEPARTMENT OF GENETICS & PLANT BREEDING,  
CHAUDHARY CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY, HISAR**  
“Established by Parliament Act 16 of 1970”

**Tender Notice**

Sealed tenders are hereby invited up to **30.11.2023** till **12.00 noon** for following field operations to be performed at Forage Section Research Area during the period **November, 2023 to December, 2023**. Interested contractors are requested to submit their tenders along with earnest money as mentioned in the shape of deposit at call/demand draft in favour of Head, Forage Section. The tenders without earnest money shall not be considered. The earnest money of unsuccessful tenderers will be refunded on the same day. The tenders will be opened on **30.11.2023 at 2.30 pm**. The tender form, terms and conditions can be obtained from this office on any working day against payment of **Rs. 100/-** in cash. The tenders for individual work will not be submitted separately. If the tenders are not opened on the said date due to administrative reasons, the same shall be opened on the next working day i.e. **01.12.2023 at 10.00 a.m.** However, due to unavoidable circumstances the opening of tenders may be deferred.

S. No.	Name of the operations/description of the job	Total area (acre)/ Number	Estimated cost @ 540/-
<b>Kharif 2023 (Guar, Cowpea, Bajra, Sorghum, Maize, Mothbean and Napier Bajra hybrid)</b>			
1	Seed cleaning of Guar, Cowpea, Bajra, Moth bean, Maize Trials	2.5	5400
2	Help in Selection and manual threshing of single plants of Guar	1.5	8100
3	Manual threshing of single plants and bulk of Sorghum	12,000 plants	59,400
<b>Total Rs.</b>			<b>72,900</b>
<b>Rabi 2023 (Oats, Berseem, Barley, Raya, Lucerne)</b>			
4	Preparation of seed material (Berseem and Oats)	9	16200
5	Layout for sowing of Oats & Berseem (ICAR & Station Trials)	8	5400
6	Tagging, sampling, loading, weighing and data recording of green and dry fodder of Berseem (1 <sup>st</sup> cut)	2.5	18900
7	Bund and channel making in oats & berseem trials	2.5	21600
8	Uprooting and transplanting of <i>Stylosanthes</i> spp.	0.25	5400
8	Miscellaneous		8100
<b>Total Rs.</b>			<b>75,600</b>
<b>Grand Total</b>			<b>1,48,500</b>

**Note:** 1. The committee has the right to reject/cancel the tender without giving reasons and negotiation of rates.  
2. The whole work can be increased/decreased depending upon the actual need at the time of field operations.

  
Head  
(Forage Section)  
23.11.23



### **CONDITIONS FOR SUBMISSION OF TENDERS:**

1. Tenders will be received by the Head (Forage Section), CCS HAU, Hisar up to **30.11.2023 till 12.00 noon** and will be opened by the committee on the same day i.e. **30.11.2023 at 2.30 pm** in the office of **Dean, COA**, in the presence of such tenders or their agents who may like to present subject to sanction accorded from competent authority. Tenders must be sent by post in a sealed envelope by due date or be delivered in person by the tenderers or by their agents to the Head, Forage Section. Tenders must be superscribed on envelope as Tender for Job work and address of the HOD/Forage Section be mentioned clearly on the envelope. Tenderer's address should also be given as Form **(with name and address of the quotee) on the other side of the envelope.**
2. Earnest money amounting to Rs. **15000/-** (Rupees Fifteen thousand only) must accompany each tender in the shape of Draft of any schedule Bank at Hisar and each tender is to be sent in a sealed cover superscribed: -

"Tender for Job work of Farm operation and addressed to **Head, Forage Section, CCS HAU, Hisar.**"


**2a. Rates will be accepted only on unit basis and not on Lump-sum basis.**

1. Tenders not accompanied with earnest money in the shape of Draft of scheduled Bank to the full value of the amount of earnest money pledged to the Head, Forage Section, CCS HAU, Hisar shall not be considered. In case of non-acceptance of the tenders, the amount shall not be refunded to them on the same day.
2. Conditional tenders are liable to be rejected.
3. The contractor shall be required to sign the contract agreement on the bond paper of ` 15/- on the prescribed form within 10 days of the intimation of the acceptance of tender to him. Failure on his part to do so may result in invalidation of the contract and forfeiture of the earnest money.
4. Income tax @ 2 % to be deducted from the bill (s) at source.
5. The acceptance of the tender will rest with Head, Forage Section who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all tenders without assigning any reason therefore. All tenders in which the conditions are not fulfilled will be rejected.
6. The contractor will have to execute the job within the given time and no request for extension of time shall be entertained except in unforeseen circumstances.
7. Payment will be made after completion of the job satisfactorily on completion/on monthly basis.
8. The contractor shall be responsible for observance of the Provisions of the contract labour (Regulation and Abolition) Act, 1970. The University shall not be responsible for it in any manner.
9. In case of any loss due to negligence of contractual workers the contractor shall be responsible to make full loss to the HOD, failing which the amount of loss shall be recovered / adjusted from earnest money.
10. It will be sole responsibility of the contractor to compensate the labour on account of injury, loss of life or limb in accordance with the law in force for the time being. The University will in no way be responsible for such loss.
11. The contractor shall be required to provide agril. implements i.e. Kassi, Kasola and Dranti etc. **He will have to work as per instructions given by the Farm Manager/Agril. Inspector at site.**
12. It will also be the responsibility and liability of the contractor to adhere to the provisions of the ESI and Provident Fund Act and in case they are not followed properly, he himself will be responsible for it.



13. In case of breach of terms and conditions of the contract or any of them, the contract shall be cancelled and the contractor blacklisted. The remaining job shall be got done at the risk and cost of the contractor who has defaulted.
14. The University reserves the right of supervision. Transport for transporting labour will not be provided by the University.
15. The contractor should not use insulting language against any work man.
16. Contractor must issue attendance card to each workman employed by him in connection with field operational work so that record pertaining to the attendance of workmen should be in the notice of workmen.
17. As per provision in the Contract Labour Act, 1970 the contractors shall be responsible for the payment of wages as per D.C. approved rates before expiry of such period as may be prescribed. Any litigation arise due to non compliance of above conditions will be responsibility of the contractor and settle by him.
18. Contractors will give break up of wages, PF and ESI in the tender to be offered by them pertaining to field operational work. They may obtain the PF and ESI code from competent authority.
19. While inviting tenders for deployment of workmen through contractors, the directions may be given to the contractors should give break up to wages, PF and ESI in the tender to be offered by them pertaining to field operational work. In case, the contractors do not follow these instructions, the Principal Employers should not accept tender submitted by them.
20. Vehicle for the transportation of labour will not be provided by the University. The University reserves the right of supervision.
21. The parties may visit the site and contact the Head, Forage Section, CCS HAU, Hisar for this purpose before submitting their tenders.
22. In case of any dispute between the parties the same will be referred to the arbitration of the Vice-chancellor and his decision shall be final. The provisions of Indian Arbitration Act shall apply to these proceedings.
23. Cost of tender forms used in all types of field operations at HAU as well as out-stations is `100/- will be submitted along with tender forms.
24. The tender of contractors having PF, ESI code will be accepted in response to tender notice and in case the contractors do not have any code. The tender of contractor having PF, ES & code will be accepted in response to tender notice and in case contractor done for any code he may obtained code from the competent authority and to show this along with bill.
25. The contractor submits the copy of challan regarding PF ESI to the principal employer.
26. If the contractor employs 20 or more than this in a particular contract then he should obtain license from the Labour Department and submit the same to the Principal Employer. Likewise getting registration by the Principal Employer from the Labour Department is essential as provided under the Contract labour regulation and abolition Act. 1970.
27. Workers are paid wages by 7<sup>th</sup> of every month by the contractors & the contractor will issue wages slip to Labour and photo copy of wages slip in the office along with the bill and a certificate to this effect will be given.
28. Workers are paid the minimum wages at least as provided under the minimum wages Act.
29. Wage slips are issued regularly to the workers by the contractors.

30. Necessary certificate regarding the above provisions. No. (a to c) be also recorded in the Wage Register by the Principal Employer or the person who is authorized in this behalf by the Principal Employer.
31. Photocopy of Pan number/service tax registration number will be added by the Contractor.
32. The workman deployed through the contractors for field operational work may be paid the minimum wages as per provisions contained under the wages Act and provisions of working hours may be fixed for them. EPF provisions may also be followed strictly by the contractors. The workmen may also be paid minimum wages well n time every month, besides to issue wages slip to them.
33. Relatives of the University employees are not allowed to do job on contract work. The contractor certifies in his quotation/ tender that no other member of his family has quoted rates for this work.
34. Contractor shall produce Registration No., if any from service tax authority.
35. Service tax, if any will be paid by the contractor.
36. Contractor having agriculture field work experience more than three years is likely to given preference.
37. Only one party (Contractor) will be allowed to take entire contractual work.
38. The contractor should have license and valid registration with Distt. Labour Commissioner.
39. As per the judgment of Honorable Punjab and Haryana High Court on dated 13.7.2006 in its ruling of Section 25D of the Industrial disputes Act. 1947, the must be meticulously and regularly maintained and signature of the workmen is the remuneration in the muster rolls.

  
23.11.23  
Head  
(Forage Section)