

From The Registrar,
CCS HAU, Hisar.

To All the Deans/Directors/ Officers of the University
HODs/Offices/Sections (including outstations),
CCS HAU, Hisar.

Memo No. Admn. R. 8/2023/19423-542
Dated: 05/09/2023

Subject: Nomination of Senior Welfare Officer/Welfare Officer.


The competent authority has nominated the following to act as Senior Welfare Officer and Welfare Officer for a period of one year effective from 13.8.2023:-

- i) Dr.S.K.Sharma, Asstt. Scientist : Senior Welfare Officer
Deptt. of Agronomy
- ii) Sh.Sanjay Sehgal, SLA : Welfare Officer
Deptt. of Soil Science

2. The main job of the Senior Welfare Officer and Welfare Officer will be as under:-

- i) To assist the bereaved families without any inhibition and in a spirit of social service.
- ii) To ensure that all formalities regarding final payment due to the families of the deceased employees are got completed and cases are got processed expeditiously.
- iii) To visit the families to render all possible help, wherever feasible.
- iv) To provide assistance for ex-gratia appointment on compassionate grounds or ex-gratia compassionate financial assistance as the case may be to the eligible family members of the deceased employee.
- v) To attend the meetings of the Employees Welfare Fund Operation Committee as members thereof.

3. For the above assignment they shall be paid honorarium @ Rs.2000/- by their respective establishment.


05.09.2023
Registrar

Copy to:

- 1 The Secretary to Vice-Chancellor for kind information of the worthy Vice-Chancellor.
- 2 The Comptroller-cum-Convenor, Fund Operation Committee, Employees Welfare Committee, CCS HAU, Hisar.
- 3 The President, HAUTA CCS HAU, Hisar.
- 4 The President, HAUNTEA, CCS HAU, Hisar.
- 5 The Prof. & Head, Deptt. of Agronomy, CCS HAU Hisar.
- 6 The Prof. & Head, Deptt. of Soil Science, CCS HAU, Hisar.
- 7 Dr. (Mrs.) Manju Tonk, Chairperson, Internal Complaints Committee under the Sexual Harassment
- 8 Dr.S.K.Sharma, Asstt. Scientist, Deptt. of Agronomy, CCS HAU, Hisar.
- 9 Sh. Sanjay Sehgal, SLA, Deptt. of Soil Science, CCS HAU, Hisar.
- 10 COE/Advisor(R/C)/SPIO/ARE/ARF/ARA/ARL/DDO/CSO/Officer Incharge (Hosp.), Faculty House, CCS HAU, Hisar.
- 11 The Incharge, Computer Section, COBS&H, CCS HAU, Hisar with the request to upload on the University website.
- 12 The Media Advisor, CCS HAU, Hisar.
- 13 The Joint Director (Audit), CCS HAU, Hisar.