

CCS HARYANA AGRICULTURAL UNIVERSITY, HISAR

NOTICE FOR INVITING TENDERS FOR EXECUTION OF THE CONTRACTUAL WORK

1. Name and address of the Department : Department of Horticulture, CCSHAU, Hisar
2. Job descriptions and other related activities/operations (in details):

Garden: The department of Horticulture, CCS HAU Hisar intends to invite tenders for carrying out various farm operations including FYM application, spreading and mixing under the tree canopy, training and pruning of fruit crops and Research work of Staff and PG students etc. on job contract basis.
3. Duration of the contract : 31.01.2023 to 29.03.2023
4. Estimated cost : 1,47,720/-
5. Earnest money : 2% of the estimated cost
6. Date of completion : 29.03.2023
7. Last date for submission of tender : 30.01.2023 (12.30 PM)
8. Date of opening of the tender : 30.01.2023 (3.00 PM)

CONDITIONS FOR SUBMISSION OF TENDERS:

1. Tenders will be received by the Prof. & Head, Deptt. of Horticulture, CCS HAU, Hisar up to **30.01.23 (12.30 PM)** and will be opened by him on **30.01.2023 at 3.00 PM** in the office of Prof. & Head, Horticulture. Tenders must be sent by post in a sealed envelope by due date or be delivered in person by the tenderers or by their agents to the Prof. & Head. **Technical and financial bid may be submitted separately in a sealed envelope.** On the envelope tenderer's address be also given as 'From _____ (with name and address of the quotee) on the other side of the envelope.
2. **Submit the quotation with the GST Number**
3. **GST Number should be registered with excise and taxation department.**
4. **GST will be applicable as per Govt. rules.**
5. **Interested contractors having GST number are requested to submit their tenders separately for Garden & Floriculture crops.**
6. **Attested copy of valid labour license issued by authorized Govt. agency.**
7. Duly certified copy of the satisfactory services of consecutive last three years showing continuous experience of the firm in the agriculture field operation works in Govt. establishment/ Autonomous bodies of Government.
8. Whether the firm has any legal suit/criminal case pending against it for violation of EPF/ESI/Minimum Wages Act or other laws. Declaration to this effect be furnished by the Security agency/contractor on the letter head of the firm/agency.
9. The Contractor may certify in his quotation/tender that no other member of his family has quoted rates for this work. Declaration to the effect that no agent, middleman or any intermediary will be engaged to provide required job work on the letter head of the firm/agency.
10. Earnest money amounting to 2% must accompany each tender in the shape of National Plan Certificate or Deposit-at-Call Receipt/draft of any Schedule Bank at Hisar and each tender is to be sent in a sealed cover super-scribed "Tender for the Lab/Farm work of scheme and addressed to the Prof. & Head, CCS HAU."
11. Tenders not accompanied with earnest money in shape of National Plan Saving Certificate or Deposit-at-Call receipt at any Schedule Bank at and the amount of earnest money pledged to the Prof. & Head, Department of Horticulture shall not be considered. In case of the non-acceptance of the tenders, these are liable to be rejected.

12. Conditional tenders are liable to be rejected.
13. The Contractor shall be required to sign the contract agreement on bond paper of Rs.15/- on the prescribed form within ten days of the intimation of the acceptance of tender to him. Failure on his part to do so may result in invalidation of the contract and forfeiture of the earnest money.
14. Income Tax @ 2% to be deducted from the Bill(s) at source.
15. The Contractor will have to execute the job within the given time and no request for extension of time shall be entertained except in unforeseen circumstances.
16. Payment will be made after the completion of job satisfactory.
17. The Contractor shall be responsible for observance of the provision of the contract labour (Regulation and Abolition) Act, 1970. The University shall not be responsible for it in any manner.
18. The Contractor shall ensure to make the payment as DC rate (minimum) otherwise his contract will be terminated and he will be declared blacklisted for University services.
19. The Contractor should strictly follow the provisions mentioned below:
 - a) Workers are paid wages by 7th of every month.
 - b) Workers are paid the minimum wages at least as provided under the minimum wages Act-1948.
 - c) Wages slips are issued regularly to the worker by the Contractors.
20. In case of any loss due to negligence of contractual worker's, the Contractor shall be responsible to make good loss to the HOD, failing which the amount of loss shall be recovered/adjusted from earnest money.
21. It will be sole responsibility of the Contractor to compensate the labour on account of injury, loss of life or limb in accordance with the law in force the time being. The University will in no way be responsible for such loss.
22. The Contractor shall be required to provide small Agril. Implements i.e. Kassi, Kasola and Drati etc. He will have to work as per instructions given by the Farm Manager/Agril. Inspector/Research Associate/Lab Incharge at the site.
23. It will also be the responsibility and liability of the Contractor to adhere to the provisions of the ESI and Provident Fund Act and in case they are not followed properly, he himself be responsible for it.
24. In case of breach of terms and conditions of the contract or any of them, the contract shall be cancelled and the contractor blacklisted. The remaining job shall be got done at the risk and cost of the contractor who has defaulted.
25. The University reserves the right of supervision. Transport for transporting labour will not be provided by University.
26. The parties may visit the site and contact the Garden Incharge, Department of Horticulture, CCSHAU, Hisar for this purpose before submitting their tenders.
27. In case of any dispute between the parties the same will be referred to the arbitration of the Vice-Chancellor and his decision shall be final. The provisions of the Indian Arbitration Act shall apply to these proceedings.
28. Service tax will be borne by the Contractor.
29. Any other condition laid down by the University.

Prof. & Head
Dept. of Horticulture

**DEPARTMENT OF HORTICULTURE
CCS HAU : HISAR**

TENDER FORM

Sr.No.
Name of Contractor
GST Number

Receipt No.

Date :
Signature of official.....

Sr. No.	Job description	Rate quoted (in figure and words)
1.	Garden: The department of Horticulture, CCS HAU Hisar intends to invite tenders for carrying out various farm operations including FYM application, spreading and mixing under the tree canopy, training and pruning of fruit crops and Research work of Staff and PG students etc. on job contract basis.	

Earnest money : 2% of the estimated cost
Duration of the contract : 31.01.2023 to 29.01.2023

	Garden
Estimated cost:	Rs. 1,47,720/-
Income Tax @ 2%	Rs. 2954/-
Contractor charges	
Total	

Experience, if any :

Any other information :

I have understood the terms and conditions of the contract and undertake to execute the work(s) and to abide by all the terms and conditions prescribed for the work. The earnest money (2% of estimated cost) for the work(s) in cash/DD to be deposited as given in tender notice

(For Office use only)

Opened by the committee members

Signature.....

Name.....

Father's Name.....

Address.....

Ph. No.....

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3. Conditional tenders are liable to be rejected.
4. **The committee has the right to reject/cancel the tender without giving reason and negotiation of rates.**
5. The Contractor shall be required to sign the contract agreement on bond paper of Rs.15/- on the prescribed form within ten days of the intimation of the acceptance of tender to him. Failure on his part to do so may result in invalidation of the contract and forfeiture of the earnest money.
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CONTRACTOR