

**BAJRA SECTION, DEPARTMENT OF GENETICS AND PLANT BREEDING, CCS
HAU, HISAR**

“Established by Parliament Act 16 of 1970”

TENDER NOTICE

Sealed tenders are hereby invited up to **28.11.2022 at 10.00 A.M.** for execution of contractual work for Bajra research farm area from November, 2022 to December, 2022. Interested contractors are requested to submit their tenders along with earnest money as mentioned against each in the shape of demand draft in favour of Head, Bajra Section, CCS HAU, Hisar. The tenders without earnest money shall not be considered. The earnest money of unsuccessful tenders will be refunded on the same day. The tenders will be opened on **28.11.2022 at 11.30 A.M.** on the same day in the presence of Contractors/their representatives who would like to be present at that time. The tender form, terms and conditions can be obtained from this office on any working day against payment of Rs. 100/- in cash. If the tenders are not opened on the said date due to administrative reasons, the same shall be opened on the next working day i.e. **29.11.2022 at 10.30 A.M.** However, due to unavoidable circumstances the opening of tenders may be deferred.

Detail of requirement for research work for Kharif 2022 (November, 2022 to December, 2022 in Bajra Research Farm Area):-

i) Name of crop : Bajra (area 7.95 ha)

Sr. No.	Job Description	Area of operation (ha)	Estimated Cost (Rs)
1	Channel cleaning all around	2250 m	
2	Harvesting and bundle making	7.95 ha	
3	Chopping of ear heads	7.95 ha	
4	Single plant threshing	15000 ear heads	
5	Research plot threshing manually	6.5 ha	
6	Bulk threshing	1.45 ha	
7	Removal of fodder	7.95 ha	
8	Loading/ unloading and cleaning of produce	Bulk from 7.95 ha	
9	Labour for help in data recording, 1000- seed count, cleaning of nucleus/breeder seed, fumigation, proper storage, cleaning of paths & other misc. work including loading & unloading of ear heads/grain /stover from isolation distant places	6.5 ha	
10	Bird Scaring	7.95 ha	

Detail of requirement for research work for Rabi 2022 (November, 2022 to December, 2022 in Bajra Research Farm Area):-

i) Name of crop : Mustard (area 0.2 ha)

Sr. No.	Job Description	Area of operation (ha)	Estimated Cost (Rs)
1	Sowing (Hand plough)	0.2 ha or 4 kanal	
2	Fertilizer application (basal & top dressing- Twice)	0.2 ha	
3	Weeding & Hoeing (Twice)	0.2 ha	
4	Thinning & gap filling	0.2 ha	
5	Irrigation (twice)	0.2 ha	

The total estimated cost of the job operations = Rs. 8,76,012/-

- Note:
1. The committee has the right to reject/cancel the tender without giving reasons and negotiation of rates.
 2. The whole work can be increased/decreased depending upon the actual need at the time of field operations.

Head, Bajra Section
CCS HAU, Hisar

Conditions for submission of tenders:

Tender will be received by the Chief Scientist & Head (Bajra section), CCS HAU, Hisar up to **10.00 A.M.** on **28.11.2022** and will be opened on **28.11.2022 at 11.30 A.M.** in office of the Chief Scientist & Head (Bajra section) in the presence of such tenderers or their agents who may like to be present. Tenders must be sent by post in a sealed envelope by due date or be delivered in person by the tenderers or by their agents to the Chief Scientist & Head (Bajra section). Tenders be superscribed on envelopes as "Tender for Farm work" and address of the HOD/Section be mentioned clearly on the envelope" tenderers address be also given as From.

1. Earnest money amounting approximately @ 2% (Rs. 17,520/-) of estimated cost must accompany each tender in the shape of National Plan Certificate or Deposit at Call receipt of any schedule Bank at Hisar and each tender is to be sent in a sealed cover superscribed:
"Tender for the work of Farm operation and addressed to the Chief Scientist & Head (Bajra section), CCS HAU, Hisar".
2. Tenders not accompanied by earnest money in shape of "CAU-Suspense Temporary Security/Earned Money Deposit" shall not be considered. In case of the non-acceptable tenders are liable to be rejected.
3. Conditional tenders are liable to be rejected.
4. The contractor shall be required to sign the contract agreement on bond paper of Rs.15/- on the prescribed form within ten days of the intimation of the acceptance of tender to him. Failure on his part to do so may result in invalidation of the contract and forfeiture of the earnest money.
5. The acceptance of the tender will rest with Chief Scientist & Head (Bajra section), CCS HAU, Hisar who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all tenders without assigning any reason therefore. All tenders in which the conditions are not fulfilled will be rejected.
6. Income Tax @ 2.00% to be deducted from the bill(s) at source.
7. The contractor will have to execute the job within the given time and no request for extension of time shall be entertained except in unforeseen circumstances.
8. The contractor shall be responsible for observance of the provisions of the contractor labour (Regulation & Abolition) Act, 1970. The University shall not be responsible for it in any manner.
10. In case of any loss due to negligence of contractual workers the contractor shall be responsible to make good loss to the HOD, failing which the amount of loss shall be recovered/adjusted from earnest money.
11. It will be sole responsibility of the contractor to compensate the labour on account of injury, loss of life or limb in accordance with the law in force from the time being. The university will in no way be responsible for such loss.
12. The contractor shall be required to provide agril. Implements i.e. Kassi, Kasola and Drati etc. He will have to work as per instructions given by the Farm Manager /Agril. Inspector at site.
14. In case if breach of terms & conditions of the contract or any of them, the contract shall be cancelled and the contractor blacklisted. The remaining job shall be got done at the risk and cost of the contractor who has defaulted.
15. The university reserves the right of supervision. Transport for transporting labour will not be provided by the university.
16. The parties may visit the site and contact the Chief Scientist & Head (Bajra section), CCS HAU, Hisar for this purpose before submitting their tenders.
17. The workmen deployed through the contractors for field operation work may be paid the minimum wages as per provisions contained under the Wages Act and that the provisions of working hours may be fixed for them. EPF provisions may also be followed strictly by the contractors. The workmen may also be paid minimum wages well in time every month, besides to issue wage slip to them.
18. It will also be the responsibility and liability of the contractor to adhere to the provisions of the ESI and Provident Fund Act and in case they are not followed properly, he himself will be responsible for it.
19. The contractors should adhere to the instructions of the university and contract act in regard to PF, ESI and wages paid to the labour.
20. The tenders of contractors having PF, ESI code will be accepted in response to tender notice and in case the contractors do not have any code, they will be instructed that they should obtain the code from the competent authority.
21. The contractor will have to submit the copy of challan regarding PF/ESI from the contractors by the Principal Employers.
22. If a contractor who deploy 20 or more than this labours in a particular day of contract then he should obtain licence from the Labour Department and submit the same to the undersign.
23. It may be ensured that the contractors who deploy the labour for field operation work abide by the following provisions strictly.
 - a) Workers are paid wages by 7th of every month by the contractors.
 - b) Workers are paid the minimum wages at least as provided under the Minimum Wages Act. Wages slips are issued regularly to the workers by the contractors.
24. In case of any dispute between the parties the same will be referred to the arbitration of the Vice-Chancellor and his decision shall be final. The provision of Indian Arbitration Act shall apply to these proceedings.
25. As per the judgment of Honorable Punjab and Haryana High Court on dated 13.7.2006 in its ruling of Section 25D of the Industrial disputes Act, 1947, the muster rolls must be meticulously and regularly maintained and signature of the workmen is also necessary regarding receiving of the remuneration in the muster rolls.
26. The Chief Scientist & Head, Bajra section, CCS HAU, Hisar can alter the period of contract depending upon the environmental conditions or any administrative reasons.
27. Contractor shall produce Registration No., if any from service tax authority and service tax, if any will be paid by the contractor.

Head, Bajra section