

From

The Registrar,  
CCS Haryana Agricultural University,  
Hisar

To

All Deans/Directors/Officers,  
CCS Haryana Agricultural University,  
Hisar

Memo No. Admn.R-4/2022/ 16039-56

Dated: 08.07.2022

Sub:- Preventive measures to strengthen the Campus Security.

Please refer to this office order Endst. No. Admn. R-4/2020/ 16760-90 dated 10.07.2020 and Admn. R-4/2020/ 16639-758 dated 10.07.2020 (copies enclosed for ready reference) on the subject cited above vide which measures to strengthen the Campus Security were circulated. These instructions are again being reiterated.

You are again requested to send the latest status on these instructions and intimate this office within a week.

  
Asstt. Registrar(GA)  
for Registrar

CC:

1. The Secretary to Vice-Chancellor for kind information
2. PS to Registrar for kind information
3. The Chief Security Officer for similar necessary action.

0511/22  
R-5601  
16/7/22

CHAUDHARY CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY HISAR

ORDER

No. Admn.R.4/2020/ 16760

Dated: 10-07-2020

To strengthen the Campus Security, the following has been decided by the competent authority.

1. Proper functioning of CCTV cameras in the University Campus under the control of Security Organization shall be ensured by the CSO. Regarding cameras installed in various Colleges/Directorates/Offices, proper functioning shall be ensured at the level of the Controlling Officer concerned/Incharge thereof.
2. All the Officer Incharges of respective buildings shall provide inventory to the Chief Security Officer of the items fixed/installed in the open areas such as Air Conditioners, Fans, Water Coolers, Desert Coolers, other equipment and Machinery etc.
3. During odd hours i.e. other than office hours, the Security Incharges/Supervisors shall ensure that no entry shall be allowed in any building without entering the name of the visitor in the register along with its purpose. In case of any doubt, the Officer Incharge as well as Security Organization shall be informed immediately by the duty person. In this regard, all the Controlling Officers shall also ensure that only single entry/exit point of the building shall be maintained.
4. All the Controlling Officers shall ensure that the person performing the duty on the focal point shall have the details of the responsible person of the building/office to whom he may contact in emergency for which a list of HODs/Officer Incharges/Branch Incharges shall be provided to Security Organization to avoid communication gap.
5. Regarding feasibility of installation of CCTV cameras inside the offices and buildings, following Committee shall explore the points:
  - i.) Controlling Officer concerned/Rep.
  - ii.) Chief Security Officer
6. Regarding keys of Offices/Labs/Rooms, the Controlling Officers/HODs concerned shall ensure that no duplicate keys may be prepared and proper inventory of locks/keys thereof may be maintained by indicating the name of officer/official to whom the lock and key has been issued. Moreover, in case of theft, the authorized person shall be held answerable in this regard.
7. All the Controlling Officers shall ensure that cage/grills may be affixed outside the AC/AC blowers/Desert Coolers installed in open area and Fire Alarming System and Fire Extinguishers must be in working condition.
8. In Laboratory, curtains/films/blinds may not be put in odd hours to keep check regarding security.

Sd/-  
Registrar

Endst.No.Admn.R.4/2020/ 16760-90

Dated: 10-07-2020

Copy of the above is forwarded to the following for information and taking necessary action.

1. All Deans/Directors/Officers of the University, CCS HAU, Hisar.
2. OSD to Vice-Chancellor, CCS HAU, Hisar.
3. SPS to Vice-Chancellor, CCS HAU, Hisar.
4. The Chief Security Officer, CCS HAU
5. P.S. to Registrar.

Kapal Singh  
Asstt. Registrar(GA)  
Registrar

CHAUDHARY CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY HISAR

ORDER

No. Admn.R.4/2020/ 16638

Dated: 10-07-2020

To strengthen the Campus Security, the following has been decided by the competent authority:

1. The Security Organization shall ensure the movement of items outside the University only on production of valid Gate Pass.
2. Random checking of vehicles shall be ensured by the Security Organization while moving out from the University Campus.
3. No entry shall be allowed to two-wheelers on triplicate riding and without helmet. Also, vehicles with black films/tinted glass shall not be allowed. To maintain law and order, speed limit in Campus shall be observed as 30km/h.
4. It shall be ensured by the Controlling Officers/HODs concerned that on all the costly consumable articles, seal of University (Permanent marking) be affixed during inspection to avoid theft/return/resale.
5. Random store checking of articles shall be ensured as per provisions made under Store Purchase Procedure.

Sd/-  
Registrar

Endst.No.Admn.R.4/2020/ 16638-758

Dated: 10-07-2020

Copy of the above is forwarded to the following for information and taking necessary action.

1. All Deans/Directors/HODs/Offices/ Sections/ Units (including outstations), CCS HAU, Hisar.
2. OSD to Vice-Chancellor, CCS HAU, Hisar
3. SPS to Vice-Chancellor, CCS HAU, Hisar.
4. The Registrar, LUVAS for information in respect of Sr. No. 1-3 above
5. The Chief Security Officer, CCS HAU with the request to ensure strict compliance of the above orders.
6. COE/Advisor(Rectt.)/SPIO/ARE/ARF/ARA/ARL/Officer Incharge (Hosp), Faculty House/DDO/P.S. to Registrar.
7. Incharge, Technical Cell, COBS&H, CCS HAU, Hisar with the request to upload the same on the University website.

Kap... 10/7/20  
Asstt. Registrar(GA)  
for Registrar