

**REFRESHER COURSE
ON
EXTENSION MANAGEMENT
MAY 4-24, 2022**



Organized by

**Academy of Agricultural Research and Education Management
Directorate of Human Resource Management
CCS Haryana Agricultural University
Hisar**

ACADEMY OF AGRICULTURAL RESEARCH AND EDUCATION MANAGEMENT
DIRECTORATE OF HUMAN RESOURCE MANAGEMENT
CHAUDHARY CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY
HISAR-125 004 (HARYANA), INDIA



Dr. Manju Mehta
Director

No.HRM/760-860
Dated: 18-04-2022

Dear Sir/Madam,

The Academy of Agricultural Research and Education Management, Directorate of Human Resource Management, CCSHAU, Hisar is organizing a **Refresher Course on Extension Management from May 4-24, 2022**. This course is for Scientists/Teachers and extension personnel working in CCSHAU, Hisar and outstations/SAUs/ICAR Institutes. The course has been specially designed with the following objectives:

- To understand emerging issues and trends in extension management.
- To use selected extension methods in their job situations.
- To use and handle latest instructional material for transfer of technology.
- To develop course objectives, course contents and course design for organizing an effective training programme.

The nominations of faculty working in your Department/Directorate/RRS/KVK should reach the undersigned latest by 28.04.2022 (manjunagpalmehta@gmail.com). Number of seats in this course is 30. The participants are required to pay a sum of Rs. 5000/- (Rs. Five thousand only) as **registration fee** which will be deposited at the time of registration on May 4, 2022. No expenses travel or otherwise, will be borne by the Academy. The sponsoring Department will meet the expenditure on TA/DA and registration fee of the participants as per their rules. Accommodation in the University Faculty House will be arranged for outstation participants on receipt of request in advance. Simply vegetarian food will be served at the University Faculty House. Charges for boarding and lodging are to be borne by the participants.

The application proforma is enclosed.


18-4-22
Director, HRM

Encl: as above

CC:

1. Vice-Chancellors, SAUs
2. Director, ICAR Institutes
3. All Deans/Directors/Heads of Departments, CCSHAU, Hisar
4. Principal, College of Agriculture, Kaul
5. Principal, Extension Education Institute, Nilokheri
6. All RRS/KVKs, CCSHAU, Hisar
7. S.V.C. for the information of the Vice-Chancellor, CCSHAU, Hisar
8. Public Relations Officer, CCSHAU, Hisar

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DIRECTORATE OF HUMAN RESOURCE MANAGEMENT
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**Refresher Course on Extension Management
May 4-24, 2022**

FORMAT FOR NOMINATION (Make copies if required)

1. Name :
2. Designation :
3. Department/Office :
4. Date of joining :
5. Date of birth :
6. Address for communication :
7. Telephone: Office Residence.....
Fax E-mail.....

8. Qualifications:

Degree	Year	University	Subject
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9. Name and No. of Scheme out of which registration fee (and T.A., D.A. for outstation candidates) will be met

10. COVID Vaccination: (If yes, Attach Certificate)

Signature of the Participant

CERTIFICATE OF THE SPONSORING AUTHORITY

Ms./Mr./Dr..... is hereby nominated for participation in the Refresher Course on "Extension Management" from May 4-24, 2022 being organized by the Academy of Agricultural Research and Education Management, Directorate of Human Resource Management, CCSHAU, Hisar. He/She will be relieved by the Department/office and treated on official duty during the period of the course.

Signature of the Competent Authority
(Office seal)