CCS HARYANA AGRICULTURAL UNIVERSITY, HISAR
NOTICE FOR INVITING TENDERS FOR EXECUTION OF THE CONTRACTUAL WORK.

1. **Name & address of the Deptt. : Deptt. of Agronomy, CCS HAU, HISAR**
2. **Job description and other related activities/operation in details:**

Contractual labour as a farming family who can reside at Agronomy Research Farm to perform activities of IFS unit as under.

Look after of animals, green fodder supply from field to animal unit, chaffing and feeding to the animals and feeding stover/straw /concentrate to the animals. Cleaning of animal shed, animals etc. and Watering to animals. Security of animals and animal unit, to operate biogas, mushroom & vermicompost unit, look after/ maintenance of fishery unit, vegetable area: sowing, irrigation, harvesting/picking etc., cleaning of IFS unit, milking (morning & evening) and supply to department of APT, LUVAS as per decision of Department and other activities related to the animal unit.

3. Duration of the contract: **1st October, 2021 to 31st March, 2022.**
4. Estimated cost: Rs. **294447 /-**
5. Earnest money: Rs. 5889/- @ 2% of the estimated cost
6. Date of opening of tender: **28.10.2021**

Terms and conditions of the tender:

Tenders will be received in the office of Prof. & Head, Deptt. of Agronomy up to **1.00 p.m. on 28.10.2021** and will be opened by the committee constituted by HOD at **3.00 pm on 28.10.2021** in the Deptt. of Agronomy in the presence of tenderers or their agents. Tenders must be sent by post in a sealed envelope by due date or be delivered in person by the tenderers or their agent to the Prof. & Head. Tenders must be scribed on the envelop as "Tenders for the Animal unit (IFS) of Deptt of Agronomy, CCS HAU, Hisar. On the envelop tenderer's address be also given as From_____ (with name & address of the quotee) on the other side of the envelop.

1. **Earnest money as per details given above must accompany with each tender** in the shape of National Plan Certificate/deposited at call receipt/draft of any schedule bank at Hisar. The issue date should be after the date of tender notice and each tender is to be sent sealed cover super scribed "Tender for the Animal unit (IFS) and addressed to the Prof. & Head, Deptt. of Agronomy, CCS HAU, Hisar.
2. Tenders not accompanied with earnest money in the shape of National Plan Certificate or deposited at call receipt at any schedule bank at and the amount of earnest money pledged to the Prof. & Head, Agronomy shall not be considered. In case of non-acceptance of the tenders, the amount shall be refunded to them on the same day.
3. Conditional tenders are liable to be rejected.
4. The contractor shall be required to submit a self declaration/undertaking as per Registrar"s Office Endst. No.Admn.R.4/2010/M-630/11085-11234 dated 16-7-10. Failure on his part to do so may result in invalidation of the contract and forfeiture of the earnest money.
5. Income tax @ 2 % to be deducted from the bill(s) at source.
6. The contractor will have to execute the job within the given time and no request for extension or time shall be entertained except in unforeseen circumstances.
7. Payment will be made after completion of the job satisfactorily.
8. The contractor shall be responsible for observance of the provision of the contract labour (regulation and Abolition) Act, 1970. The University shall not be responsible for it in any manner.
9. In case of any loss due to negligence of contractual workers, the contractor shall be responsible to make good loss to the HOD, Agronomy failing which the amount of loss shall be recovered/adjusted from earnest money.
10. It will be sole responsibility of the contractor to compensate the labour on account of injury, loss of life or limb in accordance with the law in force for the time being. The University will in no way be responsible for such loss.
11. The contractor shall be required to provide small agricultural implements (hand tools) i.e. kassi, kasola and drati etc. he will have to work as per the instructions given by the Farm Manager/Agri. Inspector/Research Associate/Lab. In-charge at the site.
12. It will also be responsibility and liability of the contractor to adhere to the provisions of the ESI and provide Fund Act and in case they are not followed properly, he himself be responsible for it.

13. In case of breach of terms and conditions of the contract or any of them the contract shall be cancelled and contractor blacklisted. The remaining job shall be got done at the risk and cost of the contractor who has defaulted.
14. The University reserves the right of supervision. Transport for transporting labour will not be provided by the University.
15. The parties may visit the site and contact the Incharge of the Unit in Agronomy department, CCS HAU, for this purpose before submitted their tenders.
16. In case of any dispute between the parties the same will be referred to arbitration of the Vice-Chancellor and his decision shall be final. The provision of Indian Arbitration Act shall apply to these proceedings.
17. Contractor shall be required to obtain license from the labour department for the services given in the tender notice to the University as per provisions mentioned in ibid.
18. Service tax if any will be paid by the contractor.
19. Contractor has to submit his registration number from service tax authority.
20. Tenderer should not be a relative of any university employee.
21. It may be ensured that the contractors who deploy the labour for field operation work abide by the following provisions strictly:
    - Workers are paid wages by 7th of every month by the contractors.
    - Workers are paid the minimum wages at least as provided under the Minimum Wages Act.
    - Wages slips are issued regularly to the workers by the contractors.
22. Arbitration of the Vice-Chancellor and his decision shall be final. The provision of Indian Arbitration Act shall apply to these proceedings.
23. As per the judgment of Honorable Punjab and Haryana High Court on dated 13.7.2006 in its ruling of Section 25D of the Industrial disputes Act, 1947, the muster rolls must be meticulously and regularly maintained and signature of the workmen is the remuneration in the muster rolls.

Note: A family comprising of three adults and children will be preferred to carry out the above mentioned operations and will be provided living space at the IFS unit.

21.10.21

Prof. & Head (Agronomy)

Endst No. Agron. 21/3247-70 dated 21-X-2021

Copy of the above is forwarded to the following for information and necessary action.

1. All Deans/Directors, CCS HAU, Hisar.
2. Chief Engineer, CCS HAU, Hisar. Ten copies of the tenders notice are enclosed. It is requested that he may arrange to deliver the same to the labour contractors.
3. Divisional Employment Officer, Employment Exchange, Hisar.
4. Deputy Commissioner, Hisar.
5. President, Municipal Council, Hisar.
6. Notice Board, Departments of Agriculture college
7. Deputy Estate Officer, CCS HAU, Hisar.
8. President Labour Union, CCS HAU, Hisar
9. Farm In-charge DLA.
10. Comptroller, CCS HAU, Hisar
11. Cashier, Deptt. of Agronomy
12. In charge computer centre to upload this tender on the university website.

Tender opening committee approved by competent authority will open the tender