

**KRISHI VIGYAN KENDRA, SIRSA**

**NOTICE FOR INVITING TENDERS FOR EXECUTION OF THE CONTRACT WORK .**

1. Name & address of the Office : Sr. Coordinator, Krishi Vigyan Kendra, Sirsa 2. Job description skilled & un-skilled : Farmer Change Agent (FCA)  
(Semi Skilled worker with senior secondary /High school qualification & having experience in Farming Work)
3. Duration of Contract : 20.09.2021 to 31.03.2022
4. Estimated cost: Rs. 76400/-
5. Earnest money @ Rs. 2% : Rs. 1528/-
6. Date of opening of tender : 18.09.2021 at 03:00 PM

**TERM & CONDITIONS OF THE TENDER :-**

1. Sealed tender/Quotations will be received by 18.09.2021 up to 11:00 AM. The tender form can be obtained from the O/o The KVK Sirsa after depositing the cost of tender Rs. 100/- + GST 18% from 9.00 A.M. to 05:00 P.M on any working day. Tender will be opened by the committee on the same day at the time mentioned above in the office of Sr. Coordinator, Krishi Vigyan Kendra, Sirsa in the presence of such tenders or their agents who may like to be present. Tenders can be sent by post in a sealed envelope by due date or to be delivered in person by the tenders or by their agent to the office Sr. Coordinator, Krishi Vigyan Kendra, Sirsa. Tenders must be super scribed on the envelope with job description, name and address of the quote on the envelope. Put signature & complete address with Pin code and mobile no. at the bottom of tender rate. The tenderers shall have to submit a self attested copy of PAN Number and photo I.D. Proof (Driving License/Bank Pass Book/Ration Card).
2. The Contractor is required to quote the rates in lump sum amount including Govt. rates + Service Charges + TDS etc. on which he wants to take contract otherwise the committee reserves the right to reject the tender.
3. **Earnest money @ 2%** of the estimated cost i.e. Rs. 1528/- in favour Sr. Coordinator, Krishi Vigyan Kendra, Sirsa must be accompanied with each tender in the shape of deposit at Call receipt/ Draft of any schedule Bank at Sirsa and each tender to be sent under sealed cover. Tenders not accompanied with earnest money in the shape mentioned above shall not be considered and amount shall be refunded on the same day in case of the non-acceptance of the tender.
4. Conditional tenders are liable to be rejected.
5. The contractor shall be required to sign the contract agreement on bond paper of Rs. 15/- on the prescribed format within 05 days from the date of intimation of the acceptance of tender . Failure of the same, the earnest money shall be forfeited and may result into invalidation of contract.
6. The contractor should be license holder for carrying out the assigned work. Self attested copy of the license/Registration of Contractor/Firm from competent authority/Labour Department to be submitted.
7. The acceptance of the tenders will rest with O/o Sr. Coordinator, Krishi Vigyan Kendra, Sirsa who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all the tenders without assigning any reason. All tenders in which the conditions are not fulfilled will be rejected.
8. Income Tax applicable will be deducted from the bill (s) at source.

9. The contractor will have to execute the job within the given time and no request for extending of time shall be entertained except in unforeseen circumstance.
10. Payment will be made after the completion of job satisfactorily on monthly basis.
11. The contractor shall be responsible for observance of the provision of the Contract Labour (Regulation and Abolition) Act, 1970. The University shall not be responsible for it in any manner.
12. In case of any loss, due to negligence of contractual workers, the contractor shall be responsible to make good the loss to the Sr. Coordinator, Krishi Vigyan Kendra, Sirsa, failing which the amount of loss shall be recovered/adjusted from the earnest money due payment.
13. It will be the sole responsibility of the contractor to compensate the engaged persons on account of injury, loss of life or limb in accordance with the law in force from time being. The University is in no way will be responsible for such a loss.
14. The contractor shall be required to provide material for related job. He will have to work as per instructions given by the Sr. Coordinator, Krishi Vigyan Kendra, Sirsa.
15. It will also be responsibility and liability of the contractor to adhere to provision of the ESI and Provident Fund Act if any and case they are not followed properly; he himself will be responsible for it.
16. In case of breach of terms and conditions of the contract or any of them, the contract shall be cancelled and the contractor will be black listed. The remaining job shall be got done at the risk and cost of the contractor, who has defaulted.
17. The University reserves the right of supervision.
18. As per provision in the Contract Labour Act 1970 the contractor shall be responsible for the payment of wages before expiry of such period as may be responsibility of the contractor and will be settled by him.
19. The service provider will be bound to abide by the following provisions strictly with respect to workers:-
  - i) Workers are paid wages by 7<sup>th</sup> of every month through RTGS in their respective Adhar Seeded Bank accounts as per Govt. Instructions adopted by CCS HAU Hisar vide Enst. No. R.1/16/M – 108/3294 – 3415 dated 4.5.2016.
  - ii) Workers are paid at least minimum wages as provided under minimum wages act and working hours may be fixed for them.
  - iii) Wages slips will be issued regularly to the workers by the service provider.
  - iv) All COVID-19 instructions in vogue will be adhered by the contractor/ his employees.
20. The contractors will comply with the instructions issued by the State Government vide No. 43/5/2001–GSI dated 16.02.2009 and No. 43/5/2001-3 GS – II dated 20.02.2014 and adopted by this University vide Memo.No.Admn.R.I/5655-5772 dated 10.04.2014 and Haryana Government letter No. 6/7/2015-I GSII dated 06<sup>th</sup> April 2015 and adopted by this University vide Endst.No.R-I/015/M-108/6653-6775 dated 04.07.2015 where ever applicable and also instruction of Sate Govt. dated 06.06.2016 and adopted by the University vide Registrar Endst No. Admn.R1/16/M-108 (II)/4892-4995 dated 27.05.2016 regarding the payment of wages to the persons engaged under Part-I of the policy.
21. The tender can be further extended upon satisfactory work by the contractor if required.

Endst. No. KVKS/2021/690-700

Dated:-06.09-2021

A copy of the above is forwarded to the following for information and necessary action/wide publicity:

1. The Secretary to Vice-Chancellor, CCS HAU, Hisar
2. All Deans/Director, CCS HAU Hisar
3. Employment Officer, Employment Exchange, Sirsa
4. President, Municipal committee, Sirsa
5. Notice Boards, KVK, Sirsa
6. Committee members :-
  - i) Dr. D.S Jakhar, Sr. Coordinator/DDO,KVK Sirsa
  - ii) RD, CRS Sirsa/Rep.
  - iii) Dr. Sunil Kumar, DES (Agronomy), KVK Sirsa
7. The Cashier. KVK, Sirsa.
8. The Incharge, Computer Section, COBS&His requested to upload the same on HAU website.

Sr. Coordinator,KrishiVigyanKendra,Sirsa