

DEPARTMENT OF FORESTRY, CCS HAAYRANA AGRICULTURAL UNIVERSITY, HISAR- 1250 04

NOTICE FOR INVITING TENDERS FOR THE EXECUTION OF THE CONTRACT WORK

1.	Name and address of the office/Department	Forestry, CCS HAU, Hisar
2.	Job description and other related Activities/operation (in detail) on Contract basis	Weeding, irrigation, fertilizer & pesticides application in agricultural crops, cleaning of channel, harvesting of fodder crops, field preparation, sowing of <i>Rabi</i> crops, Transportation of FYM, pruning of different tree species. Preparation of seed beds, filling of poly bags, sowing of seed in nursery. Irrigation, weeding, cleaning of nursery area. Grass, hedge cutting and management of ornamental plants in nursery and research farm area. Maintenance and care of established plantation in nursery and research farm area.
3.	Duration of contract & Date of completion	Aug. 10, 2021 to March 31, 2022
4.	Estimated cost	Rs.5,00,000
5.	Earnest money	Rs. 10000/-
6.	Date of opening of tenders	Aug. 09, 2021 at 3.30 pm

TERMS AND CONDITIONS OF THE TENDER

Tender quotations with copy of receipt of tender-form-cost will be received by the HOD, Forestry up to **09.08.2021 at 11.00 am** and will be opened by the Tender Opening Committee on **09.08.2021 at 03.30 pm** in the office of HOD, Forestry in the presence of such tenderers who may like to be present. Tenders must be super subscribed on the envelope with job description, name and address of the quote on the envelope.

1. Earnest money @2% of the estimated cost *i.e* Rs. 10,000/- must be accompanied with each tender in the shape of Demand Draft of any scheduled bank at Hisar and each tender to be sent under sealed cover. Tenders not accompanied with earnest money in the shape mentioned above shall not be considered and amount shall be refunded on the same day in case of the non-acceptance of the tender. Tender application fee is Rs. 100/-
2. Conditional tenders are liable to be rejected.
3. The contractor shall be required to sign the contract agreement on the non-judicial bond paper of Rs. 15/- on the prescribed form within ten days from the intimation of the acceptance of the tender. Failure of the same, the contract money shall be forfeited and may result into invalidation of contract.
4. The tenderer should be license holder for carrying out the assigned work. (Enclose self attested copy of the License/Registration of Contractor/Firm from competent authority/Labour Department).
5. The acceptance of the tenders will rest with HOD Forestry, CCS HAU, Hisar who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all the tenders without assigning any reason therefore. All tenders in which the conditions are not fulfilled will be rejected.
6. Income Tax applicable will be deducted from the bill(s) at source.
7. The contractor will have to execute the job within the given time and no request for extending of time shall be entertained except in unforeseen circumstances.
8. Payment will be made after the completion of job satisfactorily on monthly basis.

9. The contractor shall be responsible for observance of the provisions of the Contract Labour (Regulation and Abolition) Act 1970 and Industrial Disputes Act 1947. The University will in no way be responsible for it any manner.
10. In case of any loss due to negligence of contractual workers, the contractor shall be responsible to make good loss to the HOD, Forestry failing which the amount of loss shall be recovered /adjusted from the earnest money.
11. It will be sole responsibility of the contractor to compensate the labour on account of injury, loss of life, or limb in accordance with the law inforce for time to time. The University will in no way be responsible for such loss.
12. The contractor shall be provided agricultural implements for related job. He will have to work as per the instructions given by the HOD/ In-charge field staff/Agriculture Inspector.
13. It will also be responsibility and liability of the contractor to adhere to provisions of the Service Tax, ESI and Provident Fund Act and in case, they are not followed properly, he himself will be responsible for it.
14. In case of breach of terms and conditions of the contract or any of them, the contract shall be cancelled and the contractor will be black listed. The remaining job shall be got done at the risk and cost of the contractor, who has defaulted.
15. The University reserves the right of supervision.
16. In case of any dispute, the Controlling Officer concerned (HOD, Forestry) will act as Arbitrator. His decision shall be final. The provision of Indian Arbitration Act shall apply to these proceedings.
17. The contractor shall be responsible to make the payment to the workers as per DC rates revised from time to time. The payment will be made by the University on monthly basis to the contractor on the basis of satisfactory service certificate by the user. However, in case of the revision of rates the University will be liable to pay to the contractor the difference in the rates.
18. The service provider will be bound to abide by the following provisions strictly with respect to workers:
  - (a) Workers are paid wages by 7<sup>th</sup> of every month strictly as per DC rates by cheque
  - (b) Workers are paid at least minimum wages as provided under Minimum Wages Act and working hours may be fixed for them.
  - (c) Wages slips will be issued regularly to the workers by the service provider.
19. The contractor will comply with the instructions issued by the State Government vide No. 43/5/2001-IGSI dated 16.02.2009 and No. 43/5/2001-03 GS-II dated 20.02.2014 and adopted by this University vide memo No. Admn.R-1/2032-2200 dated 24.02.2010 and No. Admn. R-1/5655-5779 dated 19.04.2014 where ever applicable.
20. The tender can be further extended upon satisfactory work by the contractor if required.

*ADHUNIA*  
Professor & Head  
23-07-21

No. Forestry/2021/ 1516-1620

Dated: 23-07-2021

Copy of the above is forwarded to the following for information and necessary action.

1. All Deans/Directors/Officers of the University, CCS HAU, Hisar
2. Divisional Employment Officer, Employment Exchange, Hisar
3. Notice Boards, CCS HAU, Hisar
4. The Incharge Computer Section COBS&H is requested to upload the same on HAU website.

*ADHUNIA*  
Professor & Head