

CHAUDHARY CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY HISAR

**NOTIFICATION**

No.Admn.R.4/2020/M-178/ 31531

Dated: 14.12.2020

The Vice-Chancellor, CCS HAU, Hisar has been pleased to order that during the calendar year 2021, the timings and holidays in the University Offices/Colleges/ Directorates will be observed as under:-

**Timings**

- (a) For teaching/research/extension/education/administrative work in Colleges/ Directorates/ Departments/ KVKs/ Regional Research Centres/ Offices/ Workshops etc.

i)	From 1.1.2021 to 30.4.2021 (Monday to Saturday) 1.8.2021 to 31.12.2021 (Monday to Saturday)	9.00 a.m. to 5.00 p.m. (with one hour break from 1.00 p.m. to 2.00 p.m.)
ii)	From 1.5.2021 to 31.7.2021 (Monday to Saturday)	7.00 a.m. to 2.00 p.m. (without any break)

- (b) **Campus Hospital**

i)	From 1.1.2021 to 30.4.2021 (Monday to Saturday) 1.8.2021 to 31.12.2021 (Monday to Saturday)	9.00 a.m. to 1.00 p.m. (1 <sup>st</sup> shift)  4.00 p.m. to 5.30 p.m. (2 <sup>nd</sup> shift)
ii)	From 1.5.2021 to 31.7.2021 (Monday to Saturday)	8.00 a.m. to 12.00 (Noon) (1 <sup>st</sup> shift)  4.00 p.m. to 5.30 p.m. (2 <sup>nd</sup> shift)

- (c) **Field Staff**

The working hours will be observed by the field staff as per policy laid down and circulated vide this office letter No.G1/90/2219-2368 dated 13.2.90. The issue was also discussed in the 4<sup>th</sup> Officers' Committee Meeting held on 3.7.08 vide item No.3 and it was decided to reiterate that the University should not deviate from the instructions dated 13.2.1990 at any cost and all the concerned officers should have a proper watch on it.

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**HOLIDAYS  
Schedule-1**

Sr. No.	Name of the Holidays	Dates on which they fall	Day of the week
1	All Sundays		
2	All 2 <sup>nd</sup> & 4 <sup>th</sup> Saturdays (except in Campus Hospital where 2 <sup>nd</sup> & 4 <sup>th</sup> Saturday will be observed as working days)		
3	Guru Gobind Singh Jayanti	20 <sup>th</sup> January	Wednesday
4	Republic Day	26 <sup>th</sup> January	Tuesday
5	Basant Panchami/Sir Chhotu Ram Jayanti	16 <sup>th</sup> February	Tuesday
6	Maha Shivratri	11 <sup>th</sup> March	Thursday
7	Shaheedi Diwas/Martyrdom Day of Bhagat Singh, Rajguru & Sukhdev	23 <sup>rd</sup> March	Tuesday
8	Holi	29 <sup>th</sup> March	Monday
9	Dr.B.R.Ambedkar Jayanti	14 <sup>th</sup> April	Wednesday
10	Ram Navmi	21 <sup>st</sup> April	Wednesday
11	Id-ul-Fitr/ Parshuram Jayanti	14 <sup>th</sup> May	Friday
12	Sant Kabir Jayanti	24 <sup>th</sup> June	Thursday
13	Id-ul-Zuha (Bakr-Id)	21 <sup>st</sup> July	Wednesday
14	Shaheed Udham Singh Martyrdom Day	31 <sup>st</sup> July	Saturday
15	Janamashtmi	30 <sup>th</sup> August	Monday
16	Shaheedi Divas/Haryana War Heroes' Martyrdom Day	23 <sup>rd</sup> September	Thursday
17	Mahatma Gandhi Jayanti	2 <sup>nd</sup> October	Saturday
18	Maharaja Agrasen Jayanti	7 <sup>th</sup> October	Thursday
19	Dussehra	15 <sup>th</sup> October	Friday
20	Maharishi Valmiki Jayanti	20 <sup>th</sup> October	Wednesday
21	Haryana Day	1 <sup>st</sup> November	Monday
22	Diwali	4 <sup>th</sup> November	Thursday
23	Vishvakarma Day	5 <sup>th</sup> November	Friday
24	Guru Nanak Dev Jayanti	19 <sup>th</sup> November	Friday

**Note:** The following festivals and occasions which fall on closed day have been excluded from the list of Public Holidays:-

1.	Guru Ravidas Jayanti	27 <sup>th</sup> February	Saturday
2.	Mahavir Jayanti	25 <sup>th</sup> April	Sunday
3.	Maharana Pratap Jayanti	13 <sup>th</sup> June	Sunday
4.	Independence Day	15 <sup>th</sup> August	Sunday
5.	Raksha Bandhan	22 <sup>nd</sup> August	Sunday
6.	Christmas	25 <sup>th</sup> December	Saturday

## Schedule-II

**Note: Besides the above holidays, employees may be allowed any three holidays to be chosen out of the Restricted Holidays as mentioned below:**

1.	Maharishi Dayanand Saraswati Jayanti (with State Celebrations)	8 <sup>th</sup> March	Monday
2.	Good Friday	2 <sup>nd</sup> April	Friday
3.	Budh Purnima	26 <sup>th</sup> May	Wednesday
4.	Guru Arjan Dev Shaheedi Diwas/Martyrdom Day	14 <sup>th</sup> June	Monday
5.	Hariyali Teej	11 <sup>th</sup> August	Wednesday
6.	Muharram	20 <sup>th</sup> August	Friday
7.	Milad-un-Nabi or Id-E-Milad (Birth of Prophet Mohammad)	19 <sup>th</sup> October	Tuesday
8.	Karwachauth	24 <sup>th</sup> October	Sunday
9.	Goverdhan Puja	5 <sup>th</sup> November	Friday
10.	Chhath Puja	10 <sup>th</sup> November	Wednesday
11.	Guru Teg Bahadur Shaheedi Divas	24 <sup>th</sup> November	Wednesday
12.	Shaheed Udham Singh Jayanti	26 <sup>th</sup> December	Sunday

Sd/-  
Registrar

Endst.No.Admn.R.4/2020/M-178/ 31532-630

Dated: 14-12-2020

Copy of notification is forwarded to the following for information and necessary action:-

1. All Deans/Directors/Heads of Departments/Offices/Sections (including outstations), CCS HAU, Hisar
2. OSD to Vice-Chancellor, CCS HAU, Hisar.
3. SPS to Vice-Chancellor, CCS HAU, Hisar.
4. P.S. to Registrar, CCS HAU, Hisar.
5. Incharge, Technical Cell, COBS&H, CCS HAU, Hisar with the request to upload on the University website.

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Asstt Registrar (GA)  
for Registrar 11/12

Endst.No.Admn.R.4/2020/M-178/ 31631-710

Dated: 16/12/2020

Copy of the above is forwarded to the following for information:-

- 1 Director General, ICAR, Krishi Bhawan, New Delhi.
- 2 Secretary to Govt. of India, Ministry of Agriculture, Deptt. of Agril. Research & Education, Krishi Bhawan, New Delhi.



- 3 The Secretary, Govt. of India, Deptt. of Science & Technology, Ministry of Science & Technology, Technology Bhawan, Life Sciences (Animal Science Division), New Mehrauli Road, New Delhi.
- 4 Advisor, Department of Biotechnology, Ministry of Science & Technology, Govt. of India, Block No.2, 6-8<sup>th</sup> Floors, CGO Complex, Lodhi Road, New Delhi.
- 5 Chairman, ASRB Krishi Anusandhan Bhawan, Pusa, New Delhi
- 6 The National Director (National Agriculture Innovation Project), ICAR, Krishi Anusandhan Bhawan-II, Pusa Complex, New Delhi.
- 7 The Head, Council of Scientific & Industrial Research, Human Resource Development Group, CSIR Complex, Library Avenue, Pusa, New Delhi.
- 8 Secretary, UGC 85, Bahadur Shah Zafar Marg, New Delhi.
- 9 Secretary to Governor, Haryana, Chandigarh.
- 10 Chief Secretary to Govt. of Haryana, Chandigarh.
- 11 Additional Chief Secretary to Govt. Haryana, Agriculture and Farmers' Welfare Department, New Haryana, Civil Secretariat, Sector-17.
- 12 Principal Secretary to Govt. Haryana, Animal Husbandry and Dairying Department, New Haryana Civil Secretariat, Sector-17, Chandigarh.
- 13 Principal Secretary to Govt. Haryana, Education Department, Chandigarh.
- 14 Secretary, Indian Agril. Universities Association, IG, C.GIAR Block (NASC), Dev Prakash Shastri Marg Pusa Campus New Delhi.
- 15 Secretary, Association of Indian Universities, AIU House No.16 Kotla Marg, New Delhi.
- 16 Secretary, Vety. Council of India, A-Wing, 2<sup>nd</sup> Floor August Kranti Bhawan Bhikaji Cama Place, New Delhi.
- 17 Secretary, E.C., Haryana State Council for Science & Technology, Department of Science & Technology, Bays 35-38, Sector-2, Panchkula-134109 (Haryana).
- 18 -26 Registrar, LUVAS, Hisar, Maharana Partap Horticultural University, Karnal, M.D. University, Rohtak, Kurukshetra University Kurukshetra, Guru Jambheshwar University of Science & Technology, Hisar, Ch.Devi Lal University, Sirsa, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Sonapat), Deen Bandhu Chhotu Ram University of Science & Tech. Murthal, Sonapat, Pt.B.D.Sharma University of Health Sciences, Rohtak, Ch. Bansi Lal University, Bhiwani, Ch.Ranbir Singh University, Jind and Punjab Agril. University, Ludhiana.
- 27 Director General, Higher Education, Siksha Sadan, Sector-5, Panchkula.
- 28 Director General, Technical Education, Haryana, Chandigarh.
- 29 Director General, Welfare of Scheduled Castes & Backward Classes Department, Haryana, SCO No.68-70, Sector-17-A, Chandigarh.
- 30 Director General, Agriculture, Haryana, Kandi Vikas Bhawan, Sector-21, Panchkula.
- 31 Director General, Animal Husbandry, Haryana, Bays No.9-12, Pasudhan Bhawan, Sector-2, Panchkula.
- 32 Member Secretary, Haryana Kisan Ayog, Anaj Mandi, Sector-20, Panchkula
- 33 Secretary, Board of School Education Haryana, Bhiwani.
- 34 Accountant General, Haryana, Chandigarh.
- 35 Commissioner/Deputy Commissioner/Senior Supdt. Police, Hisar.
- 36 Branch Managers, SBI, CCS HAU, Hisar, the Hisar District Central Coop. Bank Ltd., CCS HAU, Hisar and Dena Bank, CCS HAU, Hisar.
- 37 Sub-Post Master, Post office, CCS HAU, Hisar.
- 38 Chief Supdt., Govt. Livestock Farm, Hisar.
- 39 Central Institute for Research on Buffaloes (CIRB), Hisar.

  
Asstt.Registrar (GA)  
for Registrar 11/12

- CC: 1. COE/Advisor(Rectt.Cell)/Advisor(F)/SPIO/Officer Incharge (Hospitality) Faculty House/ARE/ARA/ARL/ DDO/CSO.
2. Presidents, HAUTA/ HAUNTEA/ SC/ST Employees Federation CCS HAU, Hisar.
3. Media Advisor/PRO, CCS HAU, Hisar.