

**General Instructions for Oral presentation in International Conference on “Strategies for global food and nutritional security, sustainability and wellness” NUTRI 2023 - December 04-06, 2023 at CCS Haryana Agricultural University Hisar (Haryana) INDIA**

- The registration number of delegate must be placed in the upper left-hand corner to be visible on each slide at all times.
- Be sure to include the abstract title, author and co-author names, the institution (s) affiliation. Place your e-mail address and mobile no. on first slide,
- Presentation should be with the headings “Introduction / Background [state the problem or area of investigation with clear objectives],” Materials & Methods [lab techniques, experimental design, sampling methods, data source, timelines, etc.],” “Results & Discussion [graphs, photos, tables; all data should be in Standard units.],” “Summary / Conclusions [Interpretation and implications].
- Refer to your acceptance letter and / or the final conference program for the time and location of your oral presentation session and set-up time.
- The physical oral presentation time must be adhered as per time allotted in conference program / technical schedule.

#### **Figures, Tables and Photos:**

- Figures in the presentation can be understood much more easily and more quickly than tables; convert tables to figures, if possible.
- Keep figures simple. Use bold lines and large symbols for easy accessible.
- Each figure should be accompanied by a short line of interpretation that summarizes the message of the figure.
- Photographs should be clear and of good quality.

#### **Tips for oral Preparation**

- Presentation should stimulate discussion, not give a long presentation. Therefore, keep text to a minimum, emphasize graphics, and make sure every item included in your oral presentation is necessary.
- Make sure ideas flow logically from one section to the next.
- Use charts and graphs to illustrate data (avoid large tables of raw data).
- Use high resolution photographs (web images often will not work).
- Do not use all capital letters.
- Choose your colors to provide strong contrast and avoid pairing red and green elements to assist those with red-green color blindness.

#### **Be consistent.**

- Keep consistent margins.
- Keep line spacing consistent.
- Keep the color, style, and thickness of borders the same.
- Keep shading consistent.
- Use easily read type with font size. Hence, title and body text should be legible to the audience.

#### **Present in person**

- Bring a back-up copy of your presentation file and any media files to your session
- Arrive in the conference room at least 10 minutes prior to the start of your session
- Locate the session chair for your session and check in with them so they know you have arrived.
- When it's time to present, simply walk to the lectern and open your presentation