

From

The Comptroller,
CCS HAU Hisar.

To

All the Controlling Officer,
CCS HAU Hisar.

Memo no. CAUH/E1/276/2018/36058-98


Dated: 30/11/18

Sub:- Revision of pay scales of teachers and equivalent cadres .

Please refer to this office Endst. No. CAUH/B.IV/2018/436/35555-675 dated 28.11.2018 on the subject cited above.

2 The proformae for fixation of pay, form of option and undertaking are enclosed (as well as proformae have been uploaded on the university website also). You are, therefore, requested to circulate the same in the all departments/offices under your control. You are, further requested to direct the officer/official concerned to fix the revised pay by 15th December, 2018, positively, so that the revised salary for the month of December, 2018 to be paid in January 2019 will be released in revised pay. Regarding fixation of pay, the instructions issued by this office vide Endst. no. CAUH/E1/2009/12298-12445 dated 10.11.2009 may be followed.

Encl: as above.


(Dr. Atul Dhingra)
30/11/18
Comptroller

CC:

1. The SPS to Vice-Chancellor, CCS HAU, Hisar.
2. The Registrar, CCS HAU, Hisar.
3. The J.D. (Audit), CCS HAU, Hisar.
4. Incharge, Technical Cell, COBS&H, CCS HAU, Hisar for uploading the circular on the University website.
5. All Dy. Registrars/Dy.CAUs/ARs/ A&AOs/Supdts./E-3 (internal) and PS to CAU.

Form of Option

*(i) I _____ hereby elect the revised pay structure with effect from 1.1.2016.

*(ii) I _____ hereby elect continue on the existing scale of pay of my substantive/officiating post mentioned below until:

*the date of my next increment.

The date of my subsequent increment raising my pay to Rs.

I vacate or cease to draw pay in the existing scale.

The date of my promotion to _____

Existing Scale _____

Signature _____

Name _____

Designation _____

Office in which employed _____

Date:

Station

*To be scored out, if not applicable.

UNDERTAKING

I hereby undertake that any payment that may be found to have been made as a result of incorrect fixation of pay or any excess payment detected in the light of discrepancies noticed subsequently will be refunded by me to the Govt./University either by adjustments against future payments due to me or otherwise.

Signature _____

Name _____

Designation _____

Date:

Station:

Seen

HOD

Proforma for Fixation of pay as per
State Govt. Notification No.1604-Agri. Sec.-(2)-2018/17089 dated 27.11.2018
Conveyed vide CAU Notification No. CAUH/B.IV/2018/436/35555-675 dated 28.11.2018
Assistant Prof./Equiv. cadre

Pay Band	15,600-39,100
GP	6,000
Index	2.67
EP unrevised	21,600
AI	10
EP 1	57,700
2	59,400
3	61,200
4	63,000
5	64,900
6	66,800
7	68,800
8	70,900
9	73,000
10	75,200
11	77,500
12	79,800

Sr. No.	Particulars	
1.	Name of the University Employee	
2.	Designation of the post in which pay is to be fixed as on Jan., 1 st , 2016	
3.	Status (Substantive/Officiating)	
4.	Pre-Revised Pay Band and GP applicable for the post	Rs.15600-39100+6000 GP
5.	Existing emoluments as on January 1 st , 2016	
(a)	Pay in Pay Band	
(b)	Grade Pay	
(c)	Dearness Allowance applicable as on 1.1.2016 @ 125% on (a+b)	
(d)	Total Existing emoluments (a) to (c)p	
6	Basic Pay (Pay in the applicable pay band plus applicable grade pay) in the pre-revised structure as on Jan.1 st , 2016 Total (a+b)	
7.	Applicable academic level -10 in the Pay Matrix corresponding to the Pay Band and Grade Pay shown at Sr. No. 4 above.	academic level -10
8.	Amount arrived at by multiplying basic pay as at Sr. No. 6 by 2.57.	
9.	Applicable Cell in the Level either equal to just above the amount at Sr. No. 8 above	
10.	Revised Basic Pay (as per Sr. No. 9)	
11.	Personal Pay, if any [Ruleand.....]	
12.	Date of Next increment [Rule&.....]	

It is certified that the official was not on EOL for the last one year and that he was present on the date of increment.

Pay fixed as under

on 01.01.2016 Rs. _____
1.07.2016 Rs. _____
1.07.2017 Rs. _____
1.07.2018 Rs. _____ with next date of increment _____

Submitted, please.

Assistant

Pay fixation approved by

(Supdt./A&A.O/A.R./Dy. Registrar)

Head of the Department

J. D (Audit)

(For 15600-39100+7000 GP)

Proforma for Fixation of pay as per
State Govt. Notification No.1604-Agri. Sec.-(2)-2018/17089 dated 27.11.2018
Conveyed vide CAU Notification No. CAUH/B.IV/2018/436/35555-675 dated 28.11.2018
Assistant Prof./Equiv. cadre

Pay Band	15,600-39,100
GP	7,000
Index	2.67
EP unrevised	25,790
AI	11
EP 1	68,900
2	71,000
3	73,100
4	75,300
5	77,600
6	79,900
7	82,300
8	84,800
9	87,300
10	89,900
11	92,600
12	95,400

Sr. No.	Particulars	
1.	Name of the University Employee	
2.	Designation of the post in which pay is to be fixed as on Jan., 1 st , 2016	
3.	Status (Substantive/Officiating)	
4.	Pre-Revised Pay Band and GP applicable for the post	Rs.15600-39100+7000 GP
5.	Existing emoluments as on January 1 st , 2016	
(a)	Pay in Pay Band	
(b)	Grade Pay	
(c)	Dearness Allowance applicable as on 1.1.2016 @ 125% on (a+b)	
(d)	Total Existing emoluments (a) to (c)	
6	Basic Pay (Pay in the applicable pay band plus applicable grade pay) in the pre-revised structure as on Jan.1 st , 2016 Total (a+b)	
7.	Applicable academic level -10 in the Pay Matrix corresponding to the Pay Band and Grade Pay shown at Sr. No. 4 above.	academic level -11
8.	Amount arrived at by multiplying basic pay as at Sr. No. 6 by 2.57.	
9.	Applicable Cell in the Level either equal to just above the amount at Sr. No. 8 above	
10.	Revised Basic Pay (as per Sr. No. 9)	
11.	Personal Pay, if any [Ruleand.....]	
12.	Date of Next increment [Rule&.....]	

It is certified that the official was not on EOL for the last one year and that he was present on the date of increment.

Pay fixed as under

on 1.1.2016 Rs. _____

1.07.2016 Rs. _____

1.07.2017 Rs. _____

1.07.2018 Rs. _____ with next date of increment _____

Submitted, please.

Assistant

Pay fixation approved by

(Supdt./A&A.O/A.R./Dy. Registrar)

Head of the Department

J. D (Audit)

