

**DEPARTMENT OF AGRICULTURAL METEOROLOGY**  
**CCS HARYANA AGRICULTURAL UNIVERSITY HISAR**

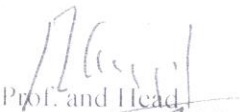
**NOTICE FOR INVITING TENDERS FOR EXECUTION OF THE CONTRACTUAL WORK**

1. Name and Address of the Department: Department of Agril. Meteorology, CCSHAU, Hisar
2. Name of the scheme: 1201-C(a)Dte-R-1-Agri(A)
3. Job Description and other related activities/operations in detail: For field work
4. Duration of the contract : 22 May 2018 to 31 October 2018
5. Estimated cost : Rs. 82247/-
6. Earnest Money : Rs. 1645/- (2% of the estimated cost)
7. Date of opening of tender : **21-05-2018 at 11.30 AM**

**Terms and conditions of the tender:**

- 1) Sealed Tenders /quotations will be received by the Prof. and Head, Department of Agricultural Meteorology, CCS HAU, Hisar on **or before 21-05-2018 at 10:30 AM**. Tender form can be obtained from this department after depositing the cost of tender Rs 100/-. Tender will be **opened by the Committee on 21-05-2018 at 11.30 AM** in office of the undersigned in the presence of such tenderers or their agents who may like to be present. Tender can be sent by post in a sealed envelope by due date or to be delivered in person by the tenderers or by their agent to the office of Agril. Meteorology. Tenders must be superscribed on the envelope with job description, name and address of the quote on the envelope. Put signature & complete address with Pin Code and mobile No at the bottom of tender rate. The tender has to submit a self-attested copy of PAN Number and Photo ID Proof (Driving License/Bank Pass Book/.Ration Card).
- 2) **The contractor is required to quote the rates in lump sum amount including Govt. rates + Service Charges + TDS etc. on which he wants to take contract otherwise the committee reserves the right to reject the tender.**
- 3) Earnest money *at* 2% of the estimated cost i.e Rs 1645/- in favour of Prof. & Head, Department of Agril. Meteorology must be accompanied with each tender in the shape of deposit at call receipt/Draft of any schedule Bank at Hisar and each tender be sent under sealed cover. Tenders not accompanied with earnest money in the shape mentioned above shall not be considered and amount shall be refunded on the same day in case of the non-acceptance of the tender.
- 4) Conditional tenders are liable to be rejected.
- 5) The contractor shall be required to sign the contract agreement on the bond paper of Rs.15/- on the prescribed form within 10 days of the intimation of the acceptance of tender to him. Failure of the same, the earnest money shall be forfeited and may result into invalidation of contract.
- 6) The contractor should be license holder for carrying out the assigned work. Self-attested copy of the license / registration of Contractor/Firm from competent authority/Labor Department.
- 7) The acceptance of tender will rest with Prof. & Head, Department of Agricultural Meteorology who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all tenders without assigning the any reason. All tenders in which the conditions are not fulfilled will be rejected.
- 8) Income tax applicable will be deducted from the bill(s) at source.
- 9) The contractor will have to execute the job within the given time and no request for extension of time shall be entertained except in unforeseen circumstances.
- 10) Payment will be made after completion of the job satisfactorily on monthly basis.
- 11) The contractor shall be responsible for observance of the provision of the contract labour (Regulation and Abolition) Act, 1970. The University shall not be responsible for it in any manner.
- 12) In case of any loss due to negligence of contractual workers, the contractor shall be responsible to make good loss to the Prof. and Head, Department of Agricultural Meteorology, CCSHAU, Hisar, failing which the amount of loss shall be recovered/adjusted from earnest money.
- 13) It will be sole responsibility of the contractor to compensate the labour on account of injury, loss of life or limb in accordance with the law in force for the time being. The University will in no way be responsible for such loss.
- 14) The contractor shall be required to provide small agricultural implements (hand tools) i.e. kassi, kasola and drati etc. He will have to work as per the instructions given by the Scientist concerned/ Farm Manager /Agril. Inspector/Research Associate/Lab. Incharge at the site.

- 15) It will also be responsibility and liability of the contractor to adhere to provisions of the ESI and Provident Fund Act and in case they are not followed properly, he himself will be responsible for it.
- 16) In case of breach of terms and conditions of the contract or any of them, the contract shall be cancelled and contractor will be black listed. The remaining job shall be got done at the risk and cost of the contractor who has defaulted.
- 17) The University reserves the right of supervision. Transport for transporting labour will not be provided by the University.
- 18) The parties may visit the site and contact, Prof. and Head, Department of Agricultural Meteorology, CCSHAU, Hisar, for this purpose before submitting their tenders.
- 19) In case of any dispute between the parties the same will be referred to arbitration of the Vice Chancellor and his decision shall be final. The provision of Indian Arbitration Act shall apply to these proceedings.
- 20) The contractor should not use insulting language against any work man.
- 21) Contractor must issue attendance card to each workman employed by him in connection with field operational work so that record pertaining to the attendance of workmen should be in the notice of workmen.
- 22) As per provision in the Contract Labour Act, 1970 the contractors shall be responsible for the payment of wages before expiry of such period as may be prescribed. Any litigation arise due to non-compliance of above conditions will be responsibility of the contractor and settle by him.
- 23) Contractors will give break up of wages, PF and ESI in the tender to be offered by them pertaining to field operational work. They may obtain the PF and ESI code from competent authority.
- 24) It will be role responsibility of contractor to supply copy of challan regarding PF/ESI.
- 25) The service provider will be bound to abide by the following provisions strictly with respect to workers:-
  - a) Workers are paid wages by 7<sup>th</sup> of every month through RTGS in their respective Aadhar Seeded bank accounts as per Govt. Instructions adopted by the CCSHAU vide Endst No R.1/16/M-108/ 3294-3415 dated 04.05.2016.
  - b) Workers are paid at least minimum wages as provided under minimum Wages Act and working hours may be fixed for them.
  - c) Wages slip will be issued regulatory to the workers by the service provider.
  - d) Necessary certificate regarding the above provisions (a to c) be also got recorded in the wages register from Principal Employer or the person who is authorized in this behalf by the Principal employer.
- 26) The contractors will comply with the instructions issued by the State Government vide No 43/5/2001-GSI dated 16.02.2009 and No 43/5/2001-3 GS-II dated 20.02.2014 and adopted by this University vide memo No Admn.R.1/5655-5772 dated 10.04.2014 and Haryana Government letter No 16/7/2015-IGSH dated 06.04.2015 and adopted by this University vide Endst No R.1/015/M-108/6653-6775 dated 04.07.2015 where ever applicable.

  
 Prof. and Head  
 11/5/18

Endst No. Agrimet/18/574-615

Dated: 11-5-18

A copy of the above is forwarded to the following for information and necessary action please:

1. All Deans/Directors/Head of Departments, COA, CCSHAU, Hisar
2. EO-cum-SE, CCSHAU, Hisar
3. Dy. Estate Officer, CCSHAU, Hisar
4. Divisional Employment Officer, Employment exchange Hisar
5. Deputy Commissioner, Hisar
6. President Municipal Corporation Hisar
7. In-charge Computer Centre, CCSHAU, Hisar. He is requested to please upload this tender notice on HAU website.
8. Committee Members
  1. Dr. Dharamveer Duhan, Asstt. Scientist, Department of Vegetable Science
  2. Dr. Surender Singh, Principal Scientist, Department of Agril. Meteorology
  3. Dr. Anurag, Asstt. Scientist, Department of Agril. Meteorology